



**CITY OF RIALTO
REGULAR MEETING OF
THE CABLE ADVISORY AND UTILITIES COMMISSION
October 21, 2025 - 6:00 P.M.
MINUTES**

The Regular meeting of the Cable Advisory and Utilities Commission of the City of Rialto was held in the Civic Center Council Chambers located at 150 S. Palm Avenue, Rialto, California 92376, on Tuesday, October 21, 2025.

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This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

CALL TO ORDER

Chair Barbara Rickman called the meeting to order at 6:00 p.m.

ROLL CALL

Nicole Hemmans, Senior Administrative Analyst, took the roll call.

Commissioners Present:

Chair Barbara Zrelak-Rickman
Vice-Chair Carla D Towns
Commissioner Brenda Nuno Gutierrez
Commissioner Erlinda Patterson
Commissioner James Shields
Commissioner Kevin C. Kobbe
Commissioner Rocio Martinez

Commissioners Absent:

None

Staff/Others Present:

Scott Brosious, Broadcast Production Supervisor
Amy Crow, Administrative Analyst
Nicole Hemmans, Senior Administrative Analyst
Robert Lee, Customer Service Manager – RWS/Veolia
Andrew Coleman, Field Operations Supervisor – RWS/Veolia
Brandon Stallings, CIP Project Engineer – RWS/Veolia
Frank Garza, Wastewater Project Manager – RWS/Veolia

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PLEDGE OF ALLEGIANCE

Chair Barbara Rickman led the Pledge of Allegiance.

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**MOMENT OF SILENCE/
INVOCATION**

Nicole Hemmans led the invocation.

APPROVAL OF MINUTES

September 16, 2025 meeting

Chair Rickman asked whether there were any comments on the minutes of the regular meeting on September 16, 2025.

- ◆ None.

Action

- ◆ Commissioner Kobbe made a motion to approve.
- ◆ Commissioner Shields seconded.
- ◆ All in favor.
- ◆ Motion passed.

ORAL COMMUNICATIONS

Chair Rickman asked if there was oral communication from the audience of items not on the agenda.

- ◆ None.

NEW BUSINESS ITEMS

CUC-25-0727

Monthly Activity Report for City of Rialto Waste Management Services.

Amy Crow provided the monthly activity report for City of Rialto Waste Management Services for the month of September. (RECEIVE AND FILE)

Questions & Comments

- ◆ Commissioner Kevin Kobbe inquired what abandoned waste is.
 - Ms. Amy Crow advised that abandoned waste refers to waste materials that have been improperly left behind by individuals rather than disposed of through appropriate means.

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CUC-25-0722

Extraterritorial Wastewater Service Agreement.

Staff requested that the Cable Advisory and Utilities Commission recommend that the City Council adopt a Resolution and a Rialto Utility Authority Resolution approving an Extraterritorial Wastewater Service Agreement with Sergia Arteaga and Leticia Martinez (Owners) for the property located at 19010 Valley Blvd., Bloomington, CA (APN 0253-123-47-0000). (ACTION)

Questions & Comments

- ◆ None

Action

- ◆ Commissioner Kobbe made a motion to approve.
- ◆ Commissioner Patterson seconded.
- ◆ All in favor.
- ◆ Motion passed.

CUC-25-0724

Staff requests to reschedule or cancel the November 18, 2025 Cable Advisory and Utilities Commission meeting.

Staff requested the Cable Advisory and Utilities Commission to provide guidance on whether to reschedule or cancel the November 18, 2025, meeting date, which conflicts with the only scheduled City Council meeting for November. (ACTION)

The Commissioners agreed to cancel the November 2025 meeting.

Action

- ◆ Vice-Chair Towns made a motion to approve.
- ◆ Commissioner Shields seconded.
- ◆ All in favor.
- ◆ Motion passed.

CUC-25-0723

Veolia Monthly Operations Report.

Receive and file the Monthly Operations Report from Veolia for the months of:

1. September 2025 (Reporting period July 2025)
 2. October 2025 (Reporting period August 2025)
- (RECEIVE AND FILE)

Customer Service update provided by Robert Lee:

Questions & Comments

- ◆ Robert Lee, Customer Service Manager, provided an introduction to the commissioners on the Customer Service report, which he provides an update on monthly.

Wastewater update provided by Frank Garza:

Questions & Comments

- ◆ Frank Garza, Wastewater Project Manager, provided an introduction to the commissioners on the Wastewater report, which he provides an update on monthly.
- ◆ Commissioner Kobbe requested an overview of the acronyms in the report.
 - Mr. Garza when over in detail the list of Acronyms in the waste report.
- ◆ Chair Rickman asked what would cause the affluent to be excessively high on July 6, 2025.
 - Mr. Garza mentioned it was a typo in the report.
- ◆ Chair Rickman asked if the SOS call out was due to construction debris.
 - Mr. Garza confirmed yes.

Water update provided by Brandon Stallings:

Questions & Comments

- ◆ Brandon Stalling, CIP Manager, provided an introduction to the commissioners on the CIP report, which was not included in the MOR's report for October.

Water update provided by Andrew Coleman:

Questions & Comments

- ◆ Andrew Coleman, Field Operations Supervisor, provided an introduction to the commissioners on the Customer Service report, which he provides an update on monthly.

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OLD BUSINESS ITEMS

CUC-25-0725

Previous Discussion Items

Previous Discussion Items:

- ◆ None

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CUC-25-0726

To-Do-List

To-Do-List.

Questions & Comments

- ◆ Chair Rickman requested an update on the iPad replacement for the Commissioners and asked that this be discussed as a discussion item at the next meeting.
- ◆ Chair Rickman asked when the Utility User Tax (UUT) will return as a charge on the monthly bill.
 - Nicole Hemmans advised that she will confirm the date and provide an update at the next meeting.
- ◆ The Commissioners requested a tour of the *Wastewater Treatment plant* and the *Burrtec Material Recovery Facility* (MRF).
- ◆ Chair Rickman and Commissioner Kobbe requested an update on the Cable Advisory, including an overview of the department and the types of recommendations they would be responsible for providing.

- Scott Brosious provided information on the Cable Advisory section of the meeting.

- ◆ Commissioner Patterson said she is proud of the work Rialto Network is doing.

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UTILITIES DIRECTOR UPDATES

CUC-25-0730

Utilities Director Updates

Utilities Director updates:

1. Staff provided an update on the Advanced Metering Infrastructure Project.

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COMMISSIONER UPDATES

Commissioner Updates: None

Questions & Comments

- ◆ Chair Rickman requested an update on the Edison issue with collecting data.
 - Mr. Garza advised that the issue had to do with the update to the account numbers and credentials in accessing the SCE site. This issue was being resolved with Edison.

ADJOURNMENT

- ◆ Meeting adjourned at 7:03 p.m.