CITY OF RIALTO

FY 2026-2027

CDBG PUBLIC SERVICES APPLICATION

Rialto Family Health Services, Inc.

Veterans Program

I. APPLICANT AND PROJECT/ACTIVITY INFORMATION

Legal Name of Organization/Agency	Rialto Family Health Services Inc.
Program/Activity Title	Veterans Program
Program Physical Address	214 N. Palm Ave, Suite 504
City, State, ZIP	Rialto, CA 92376
Name of Applicant Contact	Estevan Bennett
Title	Executive Director
Mailing Address	1444 N. Birch
City, State, ZIP	Rialto, CA 92376
Email	rialtofamilyhealthsvcs@gmail.com
Phone	(909)685-3897
Will the proposed project provide services on-site in Rialto?	☑ Yes ☐ No

Type of Organization	■ Non-Profit ☐ Government ☐ For-Profit
Tax ID	47-1610166
Are you a Women owned, or a majority Women operated organization?	■ Yes ☐ No ☐ Decline to state
Are you a Minority owned, or a majority Minority operated organization?	■ Yes ☐ No ☐ Decline to state
If yes, please select which category or categories is most applicable.	☐ White ■ Black/ African American ☐ Asian ☐ American Indian/ Alaskan Native ☐ Asian & White ☐ Black African American & White ☐ Other
Agency UEI Number	E2LTFEZJWGJ5
Name of Workers' Compensation Insurance (Government exempt)	N/A
Coverage Amount ($)	N/A
Expiration Date	
Name of General Liability and Property Damage Insurance (Government exempt)	Hartford
Coverage Amount ($)	$2,000,000
Expiration Date	4/09/2026

Amount of CDBG Funds Requested ($)	$40,000	
Total Number of Rialto individuals to be served	40	
Type of Beneficiary (select one)	■ Persons	☐ Households
Groups that the Program/Activity will Serve (Check all that apply)	☐ Youth ■ Adults ■ Seniors ■ Homeless Persons ■ Disabled Persons ☐ Battered Spouses	☐ Abused/Neglected Children ☐ Households ☐ Community ☐ Housing Units ☐ Public Facilities ☐ Businesses

II. CDBG ELIGIBILITY

CDBG Eligible Activity Categories Please choose the CDBG Eligible Activity Category for your proposed project.	■ **Public Service.** Improves community public services and facilities, including but not limited to those concerned with employment, fair housing and homeownership, homelessness, crime prevention, childcare, health, drug abuse, education or recreational needs. ☐ **Public Facilities/Improvements** ☐ **Housing/Special Activities by Subrecipients** ☐ **Economic Development** ☐ **Acquisition and/or rehabilitation of real property** ☐ **Other.** Click to specify
CDBG National Objective Compliance Your proposed project/activity must meet at least one of HUD's CDBG National Objectives. Please check only one category under which the project best qualifies.	■ Benefits Low and Moderate Income (LMI) Individuals/Households. ☐ Addresses the prevention or elimination of slums or blight.
Meetings National Objectives Check one statements that describe how your proposed project/activity meets one of the National Objectives above:	☐ **Low/Moderate Area Benefit** – The project serves only a limited area which is proven by current Census data or survey to be a low-income area. By choosing this category you must be able to prove your project/activity primarily benefits low/moderate income households. ■ **Low/Moderate Limited Clientele** – The project/activity benefits a specific group of people (rather than all areas in a particular area), at least 51% of whom are low/moderate income persons. Income verification for clients must be provided for this category. The following groups are presumed to be low/moderate: abused children, elderly persons (62 or older), battered spouses, homeless persons, adults meeting the Census definition of severely disabled, illiterate adults, persons living with AIDS and migrant farm workers. ☐ **Slum or Blight on an Area Basis** – Area basis activities must be within an officially designated area as defined under State or local law, and addresses one or more of the conditions that contributed to the deterioration of the area.

III. PROJECT NARRATIVE

PROJECT/PROGRAM DESCRIPTION

Provide a brief description of the service, activity, or project that you plan to carry out with the requested funds.

The Veterans Assistance Program provides alternative, temporary, and/or permanent living arrangements, job assistance, benefit accessibility, and discharge upgrades for veterans within the city. Clients are provided with a case manager that assists them in veterans education, counseling, and obtaining health and financial resources that are available to them. It is the goal of the program, that by establishing roots in the community that there is a decreased homeless veteran population, decreased rent burdens and expenses to related shelters, and most of all, provide stability and reduce healthcare complication suffered by most veterans that have served in the United States Military.

COMMUNITY NEED

Does your proposed project or activity address a current gap in community service or needs?

The City of Rialto lacks significant dedicated Veteran Support programs. Without this support many Veterans find it difficult in accessing benefits that they are entitled to, or may even be aware that they are entitled to those benefits.

BENEFIT

Explain how the project or program benefits low-income individuals.

Rialto Family Health Services aids Veterans in the community by providing support for homeless veterans, give guidance in accessing discharge upgrades, counseling, benefits, navigating bureaucratic channels, as well as acting as an advocate for their needs.

COLLABORATION

Has your organization/agency developed this project in collaboration with other groups/organizations? If so, please list the groups/organizations and describe their roles in this project.

Our agency has collaborated with VFW, Salvation Army, NCNW, and Loma Linda VA. As these agencies send identified veterans to our agency to service their unique needs.

SIMILAR RESOURCES

Is a similar service provided by another agency/organization? If so, how will your program/activity differ?

There are currently no other Organizations providing similar services in the city of Rialto.

OUTREACH

Discuss outreach efforts for the proposed service/activity/project.

RFHS takes part in the annual VA Stand Down Project, Rialto's National Night Out, Memorial Day events and visits Assisted Living facilities, as well as key social service agencies in order to reach the homeless Veterans Population.

PERFORMANCE SCHEDULE

Provide a work plan for the implementation and completion of services and activities to meet your goals during the fiscal year. Identify activities and completion dates below.

Milestone	Start Date	Completion Date
National Night Out 2026	July	Sept
Veterans Day	October	Dec
Assisted Living Facility Visit	Jan	March
Memorial Day	April	June

OTHER SOURCES OF FUNDS

List all other funding sources that will be used to undertake the proposed project/program and status of each source.

Source Name	Committed or Pending	Fund Amount ($)	Current Status
Donations	Pending	$6,000	

IV. PUBLIC SERVICE BUDGET

The use of CDBG funds should be in direct relation to the scope of work. The funds requested through CDBG should be utilized to provide a direct benefit or service to low or moderate-income residents of the City of Rialto. Adequate documentation must be provided by the organization to support the costs associated with the services provided. For Personnel Costs, salaries, and fringe benefits charged to the CDBG program activity, a reimbursement request should include a copy of the timesheet, activity log, and proof of payment, such as a copy of the employee paycheck, canceled check, or payroll journal. The timesheet must reflect the hours charged to the CDBG activity for each employee. Percentage allocation is allowed but must be approved by the City, in advance. It should be noted that vacation and sick time are not reimbursable for staff who do not work full-time on the CDBG program activity.

Operating costs such as office supplies, equipment, printing, rent/lease, utilities, insurance, and telephone are allowed, provided they are related to the CDBG program activity. For rent/lease reimbursement, a copy of the rental/lease agreement should be submitted with the first invoice, and any updated agreements should be submitted thereafter. All reimbursement requests must include a copy of the invoice/statement/bills, including summary pages with detailed expenses outlined and proof of payment, such as a copy of the canceled check, bank, or credit card statement.

The City has the right to request additional documentation needed to determine reimbursement eligibility to comply with CDBG. Any changes to the budget must be approved by the City through a budget amendment.

PROPOSED PUBLIC SERVICE BUDGET

Scope of work and use of CDBG funds must be directly related. The CDBG funds requested must be used to provide a direct benefit/service to low- or moderate-income residents of the City of Rialto. Proof of income eligibility and current residence must be acquired from all recipients. Adequate documentation must also be provided by the Agency to support costs associated with the services provided. This includes such support as timesheets to demonstrate the amount of time spent on each service, cancelled checks to demonstrate payment, client intake forms to demonstrate who received the service and any other documentation deemed necessary to show a direct correlation between the service provided and the costs associated with them.

Please use the following format to present your proposed line-item budget:

Column A: List all items for which you anticipate the need for CDBG funds during FY 2026-2027.
Column B: Provide the projected request for CDBG funds.
Column C: Provide the total of other funds to be used.
Column D: List other funding sources. Projects relying solely on CDBG funds are INELGIBLE.
Column E: List the total budget for each line item. Please round your request to the nearest ten.

Column A	Column B	Column C	Column D	Column E
BUDGET ITEM	**CDBG REQUEST ($)**	**OTHER SOURCES ($)**	**NAMES OF OTHER SOURCES**	**TOTAL BUDGET ($)**
PERSONNEL *				
Estevan Bennett	$11,200	$1500	Leverage	$12,700
Michael Bennett	$6,800	$1500	Leverage	$8,200
Alex Blain	$9,200	$1500	Leverage	$10,700
Ila Moodie-Lee	$5,800	$1500	Leverage	$7,200
Total Personnel:	$33,200			
Non-Personnel				
Rent/Lease (Program Only)	$500			
Supplies	$1100			
Utilities	$600			
Equipment	$600			
Services				
Printing	$600			
Admission/Enrollment				
Other: Insurance	$1000			
Other: Subscriptions	$1600			
Other: P.O. Box	$250			
Other: Business License	$50			
Other: Transportation	$500			
Other:				
Total Non-Personnel:	$6,800			
TOTAL PROJECT BUDGET:	$40,000			

*Personnel – If utilizing percentage of allocation, complete the following table.

*CDBG-FUNDED PERSONNEL- PERCENTAGE OF ALLOCATION

☐ Check this box if not using percentage of allocation.

Any changes to the percentage of allocation must be approved by the City through a budget amendment.

Name & Job Titles	Salary/ Hourly	Time Position is Dedicated to CDBG Activity (%)	CDBG Budget Amount
Estevan Bennett - Program Director	$40/hr	100%	$11,200
Michael Bennett - Program Manager	$40/hr	100%	$6,800
Alex Blain - Administrative Specialist	$37.50/hr	100%	$9,200
Ila Moodie-Lee - Payroll Administrator	$37.50/hr	100%	$5,800

KEY PERSONNEL DUTIES

Provide a list of the duties of key personnel listed above.

Job Title	Duties
Program Director	Dictates the schedule and what actions the organization takes to reach clients and collaborations with other agencies
Assistant Case Manager	Reaching out to potential clients with legal issues, acquiring client information
Administrative Specialist	Catalogs and tracks relevant client data and progress throughout their time with the program
Payroll Administrator	Tracks and Reports the time each member of the team dedicates to the program for applicable compensation

COST RATIONALE

If you consider it necessary, explain why your program/activity costs are reasonable.

Personal Case management requires reasonable compensation in order for team members to invest and dedicate adequate time to address each client and their specific needs

PROGRAM CHANGES

If you received CDBG funding last year, has there been an increase in service that you will provide during FY 2026-2027? Explain why there is a new demand or an unmet need in the community for this service.

During the 2025-2026 FY Rialto Family Health Services received a significantly reduced grant and budget from CDBG, causing us to greatly scale back our operations during the year and affected our ability to serve the Veterans community of Rialto. This year we are hoping to return to our previous funding levels so that we can return to serving the Veterans community on a level that can has a significant impact.

IMPACT OF NO CDBG FUNDING

Describe the effect of partial or no CDBG funding on your project/activity.

No funding or partial funding will result in RFHS having to continue to operate at a greatly reduced level and possibly make it impossible to continue to provide services to the Veterans community in the City.

I. CONFLICT OF INTEREST QUESTIONNAIRE

Federal, State, and City law prohibits employees and public officials of the City of Rialto from participating on behalf of the City in any transaction in which they have a financial interest.

The purpose of this questionnaire is to assess potential conflicts of interest involving the applicant, applicant's staff, or applicant's Board of Directors. Additionally, please complete and sign the conflict form, Attachment A.

1. Is there any member(s) of the applicant's staff or governing body who is or has been, within one year of the date of this questionnaire, (a) a City Employee or (b) a City Councilmember?

   ☐ Yes ■ No

   If yes, please list the name(s) and information requested below:

Name of Person	Job Title	Relationship	City Department

2. Will the CDBG funds requested by the applicant be used to award a subcontract to any individual(s) or business affiliate(s) who is currently or has been, within one year of the date of this questionnaire, (a) a City Employee or Consultant or (b) a City Councilmember?

   ☐ Yes ■ No

   If yes, please list the name(s) and information requested below:

Name of Person	Job Title	Relationship	City Department

3. Are there any member(s) of the applicant's staff or member(s) of the applicant's Board of Directors or other governing body who are business partners or family members of (a) a City Employee or (b) a City Councilmember?

   ☐ Yes ■ No

   If yes, please list the name(s) and information requested below:

Name of Person	Relationship	Title	If Family, Indicate Relationship

II. SIGNATURES

Authorized Signature
To the best of my knowledge, the information provided on this application is true, and I am authorized to submit this application on behalf of the applicant agency.

Estevan Bennett — Excutive Director
Print Name — Title

Estevan Bennett — 2-18-2026
Signature — Date

Authorized Signature
I have read "Playing by the Rules: A Handbook for CDBG Subrecipients on Administrative Systems" with special attention to chapters two and five.

Estevan Bennett — Excutive Director
Print Name — Title

Estevan Bennett — 2-18-2026
Signature — Date

Attachment A

CITY OF RIALTO

DISCLOSURES REQUIRED BY PERSONS OR ENTITIES CONTRACTING WITH THE CITY OF RIALTO*

Pursuant to City of Rialto Municipal Code Section 2.48.510, all persons or business entities supplying any goods or services to the city, or seeking a loan or grant awarded by the city, whether through an application or proposal, shall disclose in such application or proposal whether any city officer, employee, or consultant may have a financial or non-financial interest in the person or business entity, or in any member, employee, owner, or officer of the business entity.

- A financial interest shall mean any interest that is prohibited under state law, including California Government Code Sections 1090 and 87100, and California Code of Regulation Section 18700 *et seq*.
- A non-financial interest shall mean any interest that is prohibited by City of Rialto Municipal Code Section 2.48.450.

For the purpose of helping the City understand whether City personnel might have a conflict of interest in you or your organization, please disclose below whether you or any of your members, employees, paid or unpaid officers, paid or unpaid directors, or owners are (or are related to) a City elected or appointed official, a City officer, or a City employee or consultant.

Name of Your Organization's Affected Member, Employee, Paid or Unpaid Officer, Paid or Unpaid Director, or Owner	**Name of City Elected or Appointed Official, City Officer, a City Employee or Consultant**	**Relationship Between the Two**

By submitting this [application/proposal], or supplying any goods or services to the City, the [applicant/vendor/contractor/consultant] hereby attests under penalty of perjury, personally and/or on behalf of the entity [submitting this application/proposal or supplying any goods or services to the City] that no City of Rialto elected or appointed official, employee or consultant has a financial or non-financial interest, as such terms are defined in California Government Code Sections 1090 and 87100 and in City of Rialto Code of Ordinances Section 2.48.145, in the [applicant/vendor/contractor/consultant], except as specifically disclosed herein.

Name of Person/Entity: Esteban Bennett

Title: Executive Director

Signature: Esteban Bennett Date: 2-18-26

Form Date 11/11/2021

2.48.450 Employee conflict of interest.

(1) No covered person shall participate in the making of a grant or contract by the city in which the covered person has a conflicting interest.

(2) For purposes of this section, the following definitions shall apply:

(a) A "covered person" includes any person who holds an elected or appointed City office, a City officer, a City employee, and any person who is a consultant to the City.

(b) A "conflicting interest" includes, but is not limited to, those decisions where:

(i) A covered person holds or has held within the previous twelve months a position with a potential grant or contract recipient;

(ii) A close relative of a covered person holds or has held within the previous twelve months a position with a grant or contract recipient;

(iii)A close relative of the spouse or domestic partner of a covered person holds or has held within the previous twelve months a position with a grant or contract recipient.

(c) "Position" includes the status of a member, employee, owner, paid or unpaid officer of, paid or unpaid leadership position in, or had an ownership interest in, a grant or contract recipient.

(d) A "close relative" includes a spouse, parent, grandparent, child, grandchild, aunt, uncle, or cousin.

(e) "Participate in the making of a grant or contract" includes participation in: drafting a solicitation or contract; negotiating, voting on, approving, or executing a grant or contract; discussion of same with any city officer or employee; or attempts in any way to influence the making of a grant or contract.

(3) This prohibition shall not apply to a contract let by written competitive bid where the contract will be awarded to the person or entity who submits the lowest responsible and responsive bid.

(4) Except for the Mayor or a member of the City Council, a covered person may request a waiver of any potential conflict of interest in writing from the City Manager. Any request for such a waiver must include full disclosure of the potential conflict of interest and a statement detailing any mitigating factors. The request and the City Manager's response shall be provided to the City Council prior to any vote to approve the contract or grant, or if City Council approval is not required, at least five days before the contract or grant is approved. The request and the City Manager's response shall be considered a public record.

(5) The prohibitions in this section are in addition to any applicable federal or state conflict of interest laws, including but not limited to Government Code section 1090, and Government Code section 87100 *et seq.*

(6) Any person who violates this section is subject to the following:

(a) Public censure;

(b) If the conflict of interest was in the making of a contract, a prohibition from participation in the making of a contract by the city for a period of time up to twelve (12) months from the date of the imposition of the discipline;

(c) If the conflict of interest was in the making of a grant, a prohibition from participation in the making of a grant by the city for a period of time of up to twenty-four (24) months from the date of the imposition of the discipline;

(d) An administrative fine pursuant to Chapter 1.10 of this code.

(7) The discipline specified herein may be imposed:

(a) By the City Manager in the case of any employee or consultant who violates this section.

(b) By the City Council in the case of any person who holds an elected or appointed City office, or any City officer who violates this section.