



CITY OF RIALTO
REGULAR MEETING OF THE UTILITIES COMMISSION
January 16, 2024 - 6:00 P.M.
MINUTES

The Regular meeting of the Utilities Commission of the City of Rialto was held in the Civic Center Council Chambers located at 150 S. Palm Avenue, Rialto, California 92376, on Tuesday, January 16, 2024.

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This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

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CALL TO ORDER

Vice-Chairperson Hayes called the meeting to order at 6:01 p.m.

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ROLL CALL

The roll call was taken by Nicole Hemmans, Senior Administrative Analyst.

Present:

- Chairperson Barbara Rickman
- Vice-Chairperson June Hayes
- Commissioner James M. Shields
- Commissioner Kevin C. Kobbe

Absent:

- Commissioner Richard “Kim” Chitwood

City staff present:

- Timothy Sullivan, Director of Maintenance & Facilities
- Art Cervantes, Engineering Manager
- Amy Crow, Administrative Analyst
- Nicole Hemmans, Senior Administrative Analyst

Also present:

- Nancy Jackson, Customer Service Supervisor – RWS/ Veolia
- Marlon Brosco, Assistant General Manager – RWS/ Veolia
- Stephane Valencia, Operations Supervisor – RWS/ Veolia
- Ken Aplon, Operations manager – RWS/ Veolia

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PLEDGE OF ALLEGIANCE

Chairperson Rickman led the pledge of allegiance.

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**MOMENT OF SILENCE/
INVOCATION**

Nicole Hemmans led the invocation.

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APPROVAL OF MINUTES

Regular Meeting of December 19, 2023

Chairperson Rickman asked if there were any comments pertaining to the meeting minutes from December 19, 2023.

- ◆ None.

Action

- ◆ Vice-Chairperson June Hayes made a motion to approve.
- ◆ Commissioner Chitwood seconded.
- ◆ All in favor.
- ◆ Motion passed.

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ORAL COMMUNICATIONS

Chairperson Rickman asked if there were any oral communications from the audience of items not on the agenda.

- ◆ None

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NEW BUSINESS ITEMS

ITEM 1- Monthly activity report for City of Rialto Waste Management Services (RECEIVE AND FILE)

Mrs. Crow went over the Monthly Waste Management Report for the month of January 2024.

Questions & Comments

- ◆ None

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ITEM 2- Authorize release of bids for the Rialto Habitat Nature Center. (ACTION)

Request that the Utilities Commission recommend the City Council and Rialto Utilities Authority Board Authorize the Release of Bids for the Rialto Habitat Nature Center 1) Plant Propagation and Procurement; 2) Community Facility Building; 3) Shade Structures and Public Seating; and 4) Soil Retention Wall.

Questions & Comments

- ◆ Vice-Chairperson requested an update of this item in a future meeting.

Action

- ◆ Chairperson Rickman made a motion to approve.
- ◆ Commissioner Shields seconded.
- ◆ All in favor.
- ◆ Motion passed.

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ITEM 3- Veolia's Operations and Maintenance Monthly Report (RECEIVE AND FILE)

Receive and File the Monthly Operations Report from Veolia.

Questions & Comments

Q&A – Customer Service update provided by Mr. Lee:

- ◆ Commissioner Kobbe asked why does the eBill data fluctuate?
 - Per Mr. Lee, eBill data fluctuation is based on when the billing periods start in the month.
- ◆ Commissioner Kobbe asked does the Ambulance Tax fee collected and turned over to the City?

OLD BUSINESS

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Item 1 – Previous Discussion

- ◆ None.

Item 2 – To Do List

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Next Month Agenda items:

1. Water View Presentation
2. WIFIA Application/Agreement

Future Agenda items:

1. Drought Contingency Plan
2. FCWA for the DWR/BOR AMI Project
3. FCWA for the BOR Well 3A Groundwater Treatment Project

Questions & Comments

- ◆ None

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**UTILITIES MANAGER'S
UPDATES**

- ◆ None

COMMISSIONER'S REPORTS

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- ◆ None.

ADJOURNMENT

- ◆ Vice-Chairperson Hayes made a motion to adjourn.
- ◆ Commissioner Kobbe seconded the motion.
- ◆ Motion Carried.

- ◆ Meeting adjourned at 6:40 p.m.

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