



**CITY OF RIALTO
REGULAR MEETING MINUTES
UTILITIES COMMISSION
September 18, 2018- 6:00 P.M.**

The Regular meeting of the Utilities Commission of the City of Rialto was held in the Civic Center Council Chambers located at 150 S. Palm Avenue, Rialto, California 92376, on Tuesday, September 18, 2018.

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This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

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CALL TO ORDER

Chairperson Zrelak-Rickman called the meeting to order at 6:03 P.M.

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ROLL CALL

The roll call was taken by the Commission Clerk, Dayan Malfavon.

Present:

- Chairperson Barbara Zrelak-Rickman
- Vice-Chairperson June Hayes
- Commissioner Richard “Kim” Chitwood
- Commissioner Kevin C. Kobbe
- Commissioner James M. Shields

Student Commissioner Marc Galvan was not present for roll call but walked in at 6:59 P.M.

City staff present:

Tom Crowley, Robert Eisenbeisz, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

Also present:

Rolf Ohlemutz, Aaron Kraft, Richard Perna, Soheil Sadighi, David Terry, Christopher Abel, Amy Olson, Jennifer Shaw.

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PLEDGE OF ALLEGIANCE

Chairperson Zrelak-Rickman led the pledge of allegiance.

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**MOMENT OF SILENCE/
INVOCATION**

Commissioner Chitwood led the Invocation.

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**APPROVAL OF MINUTES-
Regular Meeting of August 21,
2018**

- ◆ Commissioner Shields moved to approve the minutes for the Regular Meeting of August 21, 2018 as written.
- ◆ Commissioner Kobbe seconded the motion
- ◆ Motion carried.
- ◆ VOTE: 5 to 0 in favor of approval of the minutes.

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ORAL COMMUNICATIONS

- ◆ Chairperson Zrelak-Rickman asked if there were any oral communications from the audience of items not on the agenda. There was none.

NEW BUSINESS ITEMS

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ITEM 1- Wildfire Mitigation, Safety & Grid Resiliency (RECEIVE AND FILE)

- ◆ Christopher Abel introduced himself, as well as Jennifer Shaw and Amy Olson, to the Commission and reviewed the PowerPoint presentation on “Wildfire Mitigation, Safety & Grid Resiliency”.

Questions

- ◆ Vice-Chairperson Hayes asked where the 12 Public Safety Power Shutoff (PSPS) circuits are located in within Rialto.
 - Abel stated he will provide a map identifying the 12 locations.
- ◆ Commissioner Kobbe asked how long composite poles take to burn in comparison to wood poles.
 - Abel stated he did not know but would provide an answer at a later time.
- ◆ Vice-Chairperson Hayes commented that she has seen construction material left on Merrill Avenue east of Acacia Avenue for the last two months and asked when it would be removed.
 - Olson stated she was advised it would be removed as soon as possible but would confirm a timeframe and provide any information obtained to Tom Crowley.
- ◆ Rolf Ohlemutz stated Pacific Gas and Electric (PG&E) is under criticism because their method of testing broken circuits involves a short burst of energy that is enough to cause a spark and ultimately fires and asked if it is something SCE recognizes as a problem.

Action

- ◆ **The Commission received and accepted the report.**

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ITEM 2- Monthly Activity Report for City of Rialto Waste Management Services (RECEIVE AND FILE)

- ◆ Amy Crow presented the monthly Waste Management Report.
- ◆ Crow reviewed the tonnage, scavenger report, and special collection.

Questions

- ◆ In regard to the mobile phone application for street sweeping reminders, Commissioner Kobbe asked if there would be enforcement of no parking on street sweeping days.
- ◆ Chairperson Zrelak-Rickman asked if there will be future consideration to enforce no parking on street sweeping days.
- ◆ Vice-Chairperson Hayes commented that there are poles with no signs in her neighborhood and asked if the City can remove the poles.

Action

- ◆ **The Commission received and accepted the report.**

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ITEM 3- Request Utilities
Commission Recommend City
Council Approval of the
Operating Repair and
Replacement Funds for Eligible
Maintenance Tasks As Listed
for Fiscal Year 2018/2019 in the
Amounts of \$488,863 for Water
and \$908,497 for Wastewater.
(ACTION)

- ◆ Tom Crowley reviewed the staff report to the Commission.

Questions

- ◆ None.

Action

- ◆ **Vice-Chairperson Hayes made a motion to recommend the City Council approval of the Operating Repair and Replacement funds for eligible maintenance tasks as listed for fiscal year 2018/2019, in the amount of \$488,863 for water and \$908,497 for wastewater.**
- ◆ **Commissioner Chitwood seconded the motion.**
- ◆ **Motion carried.**
- ◆ **VOTE: 5 to 0 in favor of recommendation.**

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ITEM 4- Request the Utilities
Commission Recommend the
City Council Adopt A Resolution,
Approving an Extraterritorial
Wastewater Service Agreement
with AIGGRE Cedar Avenue
Investor, LLC, for a Warehouse
located at 18750 Orange Street,
Bloomington.
(ACTION)

- ◆ Crowley reviewed the staff report to the Commission.

Questions

- ◆ Commissioner Kobbe asked if there was a need for a lift pump station.

Action

- ◆ **Commissioner Chitwood made a motion to recommend the City Council adopt a resolution, approving an Extraterritorial Wastewater Service Agreement with AIGGRE Cedar Avenue Investor, LLC, for a warehouse located at 18750 Orange Street, Bloomington.**
- ◆ **Commissioner Shields seconded the motion.**
- ◆ **Motion carried.**
- ◆ **VOTE: 5 to 0 in favor of recommendation.**

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ITEM 5- Request the Utilities
Commission Recommend the
City Council Adopt a Resolution
Approving an Extraterritorial
Wastewater Service Agreement
with the Property Owner for the
Single Family Dwelling located
at 329 South Eucalyptus
Avenue, Rialto.
(ACTION)

- ◆ Crowley reviewed the staff report to the Commission.

Questions

- ◆ Commissioner Kobbe asked if the property was a single-family property.
- ◆ Commissioner Kobbe asked if there was any difference between a multi-family properties and single-family properties in terms of fees.

Action

- ◆ **Commissioner Chitwood made a motion to recommend that the City Council adopt a Resolution approving an Extraterritorial Wastewater Service Agreement with the property owner for the single-family dwelling located at 329 South Eucalyptus Avenue, Rialto.**
- ◆ **Commissioner Shields seconded the motion.**

ITEM 6- Veolia's Monthly
Maintenance & Operation
Report
(RECEIVE AND FILE)

- ◆ **Motion carried.**
- ◆ **VOTE: 5 to 0 in favor of recommendation.**

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- ◆ Robert Lee reviewed the Customer Service monthly report.
- ◆ Richard Perna reviewed the Wastewater monthly report.
- ◆ Perna informed the commission that during routine sewer cleaning in the month of September, the water nozzle became wedged against hardened concrete that was poured into the sewer line, leading to a replacement of that sewer line.
- ◆ Perna informed the commission that the permit to construct from the South Coast Air Quality Management District (SCAQMD) was received for the S1- Wastewater Treatment Plant Improvements project.
- ◆ Perna reminded the Commission that the S1 project groundbreaking for would take place on September 19, 2018 at 9:00 A.M.
- ◆ Crowley spoke to the Commission and stated that staff was working on bringing Digester 1 back online in anticipation of taking Digester 2 down to perform maintenance.
- ◆ Perna spoke to the Commission about the issues with Digester 2.
- ◆ Crowley provided an update on the gas reuse study concerning digester gas and Fats, Oils, and Grease (FOG) deliveries.
- ◆ David Terry reviewed the Water monthly report.
- ◆ Terry spoke to the Commission regarding the lead testing at the public schools.
- ◆ Aaron Kraft introduced Soheil Sadighi, Veolia's new assistant manager.
- ◆ Sadighi introduced himself to the Commission and spoke briefly about his professional history with Veolia.

Questions

- ◆ Vice-Chairperson Hayes asked Lee why customers who sign up for automated payments still get paper bills.
- ◆ Vice-Chairperson Hayes provided copies of the San Bernardino Valley Municipal Water District's "Consideration of SB 998" staff report and a copy of the Senate Bill, and asked Lee when the policy guidelines would be implemented.
- ◆ Commissioner Kobbe asked what the cause was for the increase in electricity consumption for Ayala.
- ◆ In relation to the Digester 2 maintenance, Vice-Chairperson Hayes asked Perna what the routine maintenance schedule would be if both digesters were operational and online.
- ◆ Vice-Chairperson Hayes noted there is missing information in the Distribution Sample Results chart and asked Terry to clarify how often the samples are tested.
- ◆ Vice-Chairperson Hayes asked Terry for an update on the lead testing at schools.
- ◆ Crowley stated the first sample testing will be covered by the water agency, and asked who is responsible for any additional testing.
- ◆ Crowley asked if the lines outside the schools are also tested to ensure the lines are not feeding lead.

Action

The Commission received and accepted the report.

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OLD BUSINESS

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Item 1- Previous Discussion Updates

- ◆ Crowley stated there has been no change to the Consolidation to the water and wastewater resolutions.
- ◆ Vice-Chairperson Hayes stated Bill AB 2050 is still pending the Governor's execution.
- ◆ Vice-Chairperson Hayes stated the opposition of SB 845 (water tax) has come to a halt for the current year but could come back.
- ◆ Crowley spoke to the Commission about Development Impact fees (DIF) collected during development projects.
 - Vice-Chairperson Hayes asked where the DIF's are collected.
 - Vice-Chairperson Hayes asked if the money is collected in a reserve fund used to fix sewage lines.
 - Vice-Chairperson Hayes noted that the DIF's collected include law enforcement fees, and asked why there is not more police officers hired.
 - Susanne Wilcox clarified that the law enforcement fees are collected toward facilities, not staff.

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Item 2- To Do List

- ◆ The To Do List was reviewed and discussed.

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COMMISSIONER'S REPORT

- ◆ There were none

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ADJOURNMENT

- ◆ Commissioner Shields made a motion to adjourn the meeting.
- ◆ Commissioner Chitwood seconded motion.
- ◆ Motion Carried.
- ◆ Meeting adjourned at 7:51 P.M.