



CITY MANAGER'S
OFFICE

City of
RIALTO

Incorporated 1911
City of Rialto
150 S. Palm Avenue, Rialto, CA 92376
909-820-2525 x2528

TIM SULLIVAN
Assistant City Manager

MEMORANDUM

DATE: April 1, 2026
TO: Shanita Simmons, Purchasing Manager
FROM: Tim Sullivan, Assistant City Manager *TS*
SUBJECT: **SOLE SOURCE – COLD SPRING GRANITE COMPANY**

I am requesting approval of my sole-source request with Cold Spring Granite Company dba Coldspring, for the provision of granite monoliths and associated metal artwork for the proposed Veterans Monument.

Coldspring has experience producing similar custom-designed artwork, monuments and memorials. The talents of Coldspring meet the City's artistic needs to honor its veterans through the construction of a monument. Below are expanded answers to the sole-source justification memo:

Question 2: Coldspring possesses specialized expertise in the design, fabrication, and installation of large-scale granite monument systems, including precision engraving and custom metal silhouette relief artwork. The firm has direct experience with the specific design elements developed for this project and has collaborated with City staff throughout the conceptual design process, resulting in a monument design uniquely tailored to Rialto's vision and not replicable by any other vendor without compromising artistic integrity and design continuity.

Question 3: While other vendors may offer general monument or granite fabrication services, Coldspring has the specialized artistic expertise, established design collaboration with the City, and capacity to produce the specific custom artwork, engraving specifications, and integrated metal relief components required for this project as designed and within the required timeframe.

Question 4: No. The monument design was developed collaboratively with Coldspring over several months in consultation with the City's Veterans Committee. Modifying the requirements to accommodate a different vendor would necessitate a fundamental redesign of the monument's artistic elements, would compromise the creative vision and design continuity established through that process, and would result in a product that does not reflect the Committee's recommended conceptual design.



CITY OF RIALTO

SOLE SOURCE/STANDARDIZATION VENDOR REQUEST

VENDOR: Cold Spring Granite Company dba Coldspring

ADDRESS: 17482 Granite West Road, Cold Spring, MN 56320

REQUISITION NUMBER: _____

- Standardization:* The City requires the item(s) to standardize parts, design quality, etc. (explain in more detail below).
- Sole Source:* No other items are known to exist which perform the same function.
- Proprietary:* The item is held under exclusive title, trademark or copyright by a private person or company; or a proprietary distributorship.

1. Describe the product/service:

Custom granite monoliths and metal artwork for a Veterans Monument

2. Describe how the product or service is unique and/or one of a kind:

Please see attached memo.

3. Is the product or service available from other sources?

Please see attached memo.

4. Can your requirements be modified so that competitive products or services may be used?

Please explain:

Please see attached memo.

5. Submit a detailed memo explaining the steps taken to determine this is a sole source vendor and justify the need.

Please see the attached memo.

Requestor Signature: _____

Date: APR 1, 2026

Approvals:

Department Head

City Manager

Chief Finance Officer

Shanita Simmons
Purchasing Manager