



**CITY OF RIALTO
SPECIAL MEETING OF THE BURRTEC WASTE COMMITTEE
APRIL 29, 2026 - 1:00 P.M.
MINUTES**

The Special meeting of the Burrtec Waste Committee of the City of Rialto was held in the Civic Center Council Chambers located at 150 S. Palm Avenue, Rialto, California 92376, on Thursday, April 29, 2026.

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CALL TO ORDER

Call to order at 1:40 P.M.

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ROLL CALL

Administrative Analyst Amy Crow took the roll call.

Subcommittee Members / City Staff Present:

Mayor Joe Baca
Council Member Andy Carrizales
James Shields, Cable Advisory Utilities Commissioner
Tanya Williams, City Manager
Timothy Sullivan, Assistant City Manager
Yazdan Emrani, P.E., Director of Public Works
Mike Orona, Deputy Director of Public Works
Timothy Sun, Community Compliance Manager
Sgt. Breen, Traffic Division

Subcommittee Members / City Staff Absent:

Staff/Others Present:

Michael Heftman, Burrtec Vice President of Municipal Services
Rose Radford, R3

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PUBLIC COMMENTS

Public comment received on April 29, 2026:

- ◆ None.

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APPROVAL OF MINUTES

February 12, 2026

Mayor Baca asked whether there were any comments on the minutes from the regular meeting on February 12, 2026.

- ◆ None

Action

- ◆ Council Member Carrizales made a motion to approve.
- ◆ Mayor Baca seconded.
- ◆ All in favor.
- ◆ Motion passed.

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NEW BUSINESS ITEMS

BWC-26-0259

Municipal Solid Waste Collection, Recycling, Organics, and Disposal Rates for Fiscal Year 2026/2027

Yazdan Emrani introduced the solid waste rate item summarizing the 2026/2027 rate study from Burrtec Waste and explained that Rose Radford of R3 analyzed the franchise fees which resulted in a reduction of \$258,000 which was applied to both residential and commercial customers.

Yazdan Emrani referenced Table 1 on page 3, pointing out the residential 60-gallon service level increase of only \$0.13 as well as the 40-gallon service level increase of only \$0.03. He also noted that the reduction in the franchise fees helped to keep the rates low. In addition, Yazdan noted that these proposed rates were lower than the previously approved Prop 218 rates approved back in 2023.

Questions & Comments

- ◆ City Manager, Tanya Williams stated that the City was part of a lawsuit (Sheppard Case) that prompted the City to do a thorough analysis of the fees making sure that the City was only charging the amount that was necessary.
- ◆ Mayor Baca stated that the senior rate was not that high, only \$0.03.
- ◆ Mayor Baca asked if the Sub-committee needed to approve the rates.
- ◆ City Manager, Tanya Williams asked Yazdan Emrani to discuss the next steps.
- ◆ Yazdan Emrani stated once the sub-committee agrees with the proposed rates, the next step would be to present the rates for recommendation at the Utility Commission meeting on May 19th and then present the rates to the City Council on May 26th for formal approval.

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PUBLIC WORKS DIRECTOR UPDATES

Yazdan Emrani summarized the previous discussion from the February meeting when the post card mailing for street sweeping day reminders was mentioned. Following that meeting Burrtec provided various renditions of the postcard for review. The final version that was mailed out to residents at the end of March was presented to the sub-committee. Burrtec is now waiting to see the effects of the outreach on the compliance.

Questions & Comments

- ◆ Yazdan asked Michael Heftman if he had any updates to share with the group.
- ◆ Michael stated that it had only been one week and that it was still too early to see the full impact of the outreach, but they did confirm that the postcards had been received by the residents and that they had been tailored to include each residents scheduled sweeping schedule.
- ◆ Council Member Carrizales asked if there was a reason that we didn't include anything on the front side of the postcard.
- ◆ Michael Heftman stated that the front was for the mailing purposes.
- ◆ Council Member Carrizales stated that you could still print on the mailing side of the postcard and that we should use that space to put a QR code that links to the City's website where the resident can set up reminders or get the schedule.
- ◆ Mayor Baca stated that he thought the postcard looked too cluttered (wordy).
- ◆ Council Member Carrizales stated that the information in the green box needed to be summarized and in larger font.

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UPCOMING MEETINGS/OTHER DISCUSSION ITEMS

- ◆ The upcoming meetings were as follows:
 1. Public Hearing 4th Qtr. Liens - May 26, 2026
 2. Burrtec Waste Committee Meeting - June 11, 2026
- ◆ Mike Orona provided an update on the street sweeping coordination meeting with CMAX and Burrtec Waste. C-max provided GPS coordinates and maps of the locations where parking congestion is high. He also mentioned that they are working with Sgt. Breen, Traffic Division, to begin targeted enforcement in these areas addressing the parking concerns so the street sweeping accessibility can improve.
- ◆ Council Member Carrizales asked what the warning process will be.
- ◆ Sgt. Breen and Mike Orona stated that vehicles will receive 24 hr. notice. He also noted that after reviewing the data from CMAX, it was verified that the sweeping issues were primarily in the areas with high density housing. The plan is to start enforcement in

these areas. Twelve areas were identified as continually problematic. Alternate side sweeping may be the best approach for these areas. Notifications in advance would be sent out to the affected residents prior. City staff, Burrtec and CMAX will come up with ways to work around the large volume of parked cars and present those to the committee before moving forward with enforcement.

- ◆ Mayor Baca stated that he does not want to fine the residents if they do not move their cars.
- ◆ Council Member Carrizales asked again what kind of warning residents would receive.
- ◆ Sgt. Breen stated that PD could develop a warning citation that can be placed on vehicles that are not moved for sweeping. These could also be tracked through their computer system so they can identify repeat offenders. Warnings can be given out for the first couple of times and then citations can be issued on the third time. Sgt. Breen said he is open to whatever direction the committee would like to go. To cite vehicles, there would need to be signage posted in the areas.
- ◆ Mayor Baca stated that if we are going to begin citing residents, that the City would have to adopt an ordinance that would allow for that. He does not agree with citing individuals in high density areas. He would rather see the city increase the outreach by postcards, social media and cable TV.
- ◆ Council Member Carrizales stated that he didn't expect to issue citations right away, but maybe in like six months.
- ◆ Mayor Baca stated he doesn't want someone to file a discrimination lawsuit stating that the City is targeting only certain areas.
- ◆ Mike Orona stated that the sweeping contractor checked the route at different times of the day to see if some timeframes were better than others. It was determined that the volume of parked vehicles was consistent at all times of the day.
- ◆ Mayor Baca stated he prefers to send out notices to educate the residents rather than cite them.
- ◆ Council Member Carrizales stated that he thought that citations would be a plan if the other ways of addressing the issue were not effective.
- ◆ Mayor Baca stated that we should focus the citations on vehicles that appear abandoned.
- ◆ Sgt. Breen stated that he could look at the number of citations that are issued by parking enforcement. He also stated that there are at least 12 to 24 vehicles towed every week that appear abandoned.

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ADJOURNMENT

The meeting adjourned at 2:08 PM.