

October 13, 2023

Dayan Malfavon  
Transmitted via email to: [dmalfavon@rialtoca.gov](mailto:dmalfavon@rialtoca.gov)

Re: 2023 TDA Article 3 Award – Frisbie Middle School SRTS Improvements

Dear Dayan Malfavon,

It is our pleasure to inform you that on October 4, 2023, the San Bernardino County Transportation Authority (SBCTA) Board of Directors (Board) approved funding in the amount of \$1,095,090.75 from the Transportation Development Act (TDA) Article 3 Bicycle and Pedestrian Facilities Program for the Frisbie Middle School SRTS Improvements Project. The SBCTA Board set the period of time for completion of your project to comply with TDA provisions, therefore this project must be completed by **June 30, 2027**.

Please note the following important funding requirements:

- A (1) signed Claim Form and (2) and Authorizing Resolution Authorized Resolution must be submitted within **six** months (by **April 4, 2024**) of project award notification, or prior to requesting reimbursement of funds, whichever comes first. A sample resolution can be found at [www.gosbcta.com/tda3](http://www.gosbcta.com/tda3) under the *Claims* section.
- Completion of an Annual Proof of Progress Report (Annual Report) must be submitted on the **FIRST** anniversary of award notification **AND** by June 30 for all subsequent years thereafter. The annual report must include:
  - A description of the work completed during the year,
  - An estimate of the total project percent completed, and
  - An estimate of the amount spent to-date.
- Funds will be rescinded if no progress has been made within **ONE** year of award notification or if, where appropriate, a construction contract has not yet been awarded within **THREE** years of award notification.

Additionally, the TDA Article 3 award is paid through a reimbursement process. The award is for a maximum reimbursable amount. Should your project exceed the maximum reimbursable amount, SBCTA will not provide any additional reimbursement. For projects completed under the awarded amount, the local match percentage of 35% (\$589,664.25) as identified in your grant application will apply to the adjusted total. Sponsor agencies receiving an allocation of \$200,000 or less shall be reimbursed in arrears and upon proof of satisfactory project completion. Agencies receiving an allocation of \$200,000 or more may request progress payments for a minimum of 20% of the award total; however, 20% of the awarded funds shall be held by SBCTA until proof of satisfactory project completion.

Congratulations on submitting a successful grant application. We look forward to the timely completion of your project. Should you have any questions please contact me at (909) 884-8276 or [gkoblasz@gosbcta.com](mailto:gkoblasz@gosbcta.com).

Sincerely,



Ginger Koblasz  
Senior Planner