

PROPOSAL FOR:

JULY 20, 2021

# CONSTRUCTION MANAGEMENT, INSPECTION, COMMUNITY OUTREACH, LABOR COMPLIANCE, AND GEOTECHNICAL AND MATERIALS TESTING SERVICES

FOR THE  
CITY OF RIALTO  
2020/2021 STREET OVERLAY &  
RECONSTRUCTION PROJECT  
CITY PROJECT NUMBERS 180807 AND 210807  
RFP NO. 21-054



February 2020 - City of Palm Desert



**SOUTHSTAR**  
ENGINEERING  
& CONSULTING, INC

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July 20, 2021

Attn: David Hammer - City Engineer  
City of Rialto - Department of Public Works  
335 West Rialto Avenue  
Rialto, California 92376

**RE: REQUEST FOR PROPOSALS (RFP NO. 21-054) CONSTRUCTION MANAGEMENT, INSPECTION, COMMUNITY OUTREACH, LABOR COMPLIANCE, AND GEOTECHNICAL AND MATERIALS TESTING SERVICES FOR THE 2020/2021 STREET OVERLAY & RECONSTRUCTION PROJECT CITY PROJECT NUMBERS 180807 AND 210807**

Dear Mr. Hammer:

Southstar Engineering & Consulting, Inc. (Southstar) greatly appreciates the City of Rialto for granting us the opportunity to submit this proposal to provide construction management, inspection, community outreach, labor compliance and geotechnical and materials testing services for the 2020/2021 Street Overlay and Reconstruction Project, City Projects Numbers 180807 and 210807. Delivering these projects on time and within budget will alleviate traffic congestion and improve the quality of life for nearby residents and constituents. Projects such as these are much needed improvements on Riverside Avenue and will maintain the longevity of the City's intricate infrastructure system, which makes residing in the City a worthwhile investment for businesses and residents. We admire the City's mission and hope to continue to build on it as a team once again.

For nearly 15 years, Southstar has built a successful track record of delivering roadway improvements, interchanges, railroad grade separations, and highway system improvement projects. Core Southstar team members have just completed similar construction management services to SBCTA's SR-60 / Archibald Avenue Interchange Improvement Project in the nearby City of Ontario. In March 2020, the same Southstar core team members finalized the I-15/Cajalco Road Interchange Improvement Project for the City of Corona. The same team is currently delivering the San Pablo Phase 2 and Presidents' Plaza infrastructure improvement projects for the City of Palm Desert.

**Southstar Engineering** is the team to deliver the quality, responsiveness, innovation, and value that the City of Rialto expects. Some of Southstar's notable recently completed roadway rehabilitation projects include: San Pablo Phases 1 and 2 (City of Palm Desert, \$15m total, full depth rehabs plus complete streets improvements), La Quinta Complete Streets (City of La Quinta, \$14m, full depth rehab and 5 roundabouts), and Pearblossom Highway Rehab (City of Palm Desert, \$14m, full depth rehab on 3-miles of major arterial). Recently completed interchange projects, which included similar quantities of roadway rehab components: I-15 / Cajalco Interchange (City of Corona, \$50m), I-10 / Jefferson Interchange (RCTD, \$40m), SR-60 / Archibald Interchange (SBCTA, \$13m).

**Depth of Experience** | Southstar has worked with a variety of agencies in the Inland Empire including: Caltrans District 8, RCTD, RCTC, the Cities of Corona, Riverside, Moreno Valley, Murrieta, Palm Springs, Palm Desert, Ontario and Fontana to name a few. In March 2020, Southstar completed the I-15/Cajalco Road interchange improvements Project for the City of Corona. This ACEC 2021 AWARD WINNING project required construction management and inspection services for the demolition of the existing bridge and the construction of a new bridge on a new alignment. The City of Rialto can rest assured knowing that Southstar is the highest qualifying team to deliver both of these very important projects.

*Engineering Trust Into Every  
Project*

**Southstar Engineering &  
Consulting, Inc.**

**DIR No:** 100017294  
**EIN No:** 20-5648626

**Type of Business Entity:**  
C-Corporation

**Year Founded:**  
2006

**Years in Business:**  
14+

**Number of employees:**  
25

**Headquarters / Work to be  
Performed from:**  
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As the Principal-in-Charge, I bring 30 years of experience in construction management and contract administration, project management and civil engineering, experience and knowledge, providing a solid foundation for the delivery of projects from inception to completion of construction. Currently the Resident Engineer is successfully delivering a major roadway rehabilitation with the cold in place recycling method (CCRPACP) for the City of South Gate. These projects include major roadway improvements and traffic signal work including the performance of cold in place recycling on over a million square feet of roadway and placement of over 16,000 Tons of ARHM. This expertise will be used in the management and successful delivery of the 2020/2021 Street Overlay and Reconstruction Projects.

**The Southstar Combined Team of Subconsultants** | Our core team, including our subconsultant, have worked together on various projects throughout Southern California. Southstar staff members have worked with, or in conjunction with, the firm listed below on several large transportation projects.

FIRM/ROLE	CONTACT PERSON	ADDRESS	PHONE	DIR NO.	% OF WORK
RMA Material Testing	Slawek Dymerski	12130 Santa Margarita Ct., Rancho Cucamonga, CA 91730	(909) 989-1751	100006493	8%

Per the RFP, the cost of printing, mileage, telephone, mailing and other expenses incidental to the performance of the main items of the Construction Management and Inspection services to be rendered are included in the hourly rates schedule of said fee proposal and that there will be no additional charges. This proposal shall remain valid for a period of not less than 90 days from the date of submission. There is no negative history for Southstar to report. Southstar intends to surpass your expectations through dedication to quality, professional integrity, and service excellence. Selecting Southstar for this contract will result in another successfully completed project.

The Southstar team looks forward to working with the City of Rialto. Again, we appreciate the opportunity to submit our qualifications to you. If you have any questions, please feel free to contact me via the information in the blue sidebar above.

Sincerely,  
Southstar Engineering & Consulting, Inc.

Jason Bennecke, PE, MBA, PMP  
Principal-in-Charge

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## A.1

### PROJECT UNDERSTANDING

The Southstar team has carefully reviewed the RFP package and all available documents provided by the City and other sources, including a full review of the bid documents and all addenda currently available for Contractors' bidding purposes. We understand that the City has advertised Projects No. 180807 (RFB 21-048) and 210807 (RFB 21-049) for bidding on July 22, 2021.

Project No. 180807 (on Riverside Avenue from South of the I-10 to Santa Ana River) proposes to reconstruct existing travel lanes utilizing jointed plain concrete pavement (JPCP) and cold central plant (CCPR) recycling process with an asphalt rubber hot mix (ARHM) cap/wearing coarse. The work also includes upgrades of existing and construction of new ADA-compliant curb ramps, sidewalks, driveways, curbs, and gutters. Existing utilities will be adjusted to new roadway surface grades. Ancillary to the main items of work, our team will manage the contractor while performing traffic control; implement and maintain Best Management Practices SWPPP; construction staking and monument perpetuation; cold milling; crack sealing; full depth AC reconstruction in failed areas, lean concrete base; traffic striping and pavement markings, and other associated work as identified on the construction drawings. It is expected that all work activities will be completed in 180 working days (approximately 9 months).

Project No. 210807 (on Riverside Avenue from South of SR-210 to Foothill Blvd. and South of Galway Street to North of Easton Street) proposes to reconstruct the existing travel lanes utilizing the same structural sections as Project No. 180807, but with JPCP. The work also includes upgrade of existing and construction of new ADA compliant curb ramps, sidewalks and driveways and curbs and gutters. Existing utilities will be adjusted to new roadway surface grades. Ancillary to the main items of work, the contractor will perform traffic control; implement and maintain Best Management Practices SWPPP; construction staking and monument perpetuation; cold milling; crack sealing; full depth AC reconstruction in failed areas, lean concrete base; traffic striping and pavement markings, and other associated work as identified on the construction drawings. It is expected that all work activities will be completed in 180 working days (approximately 9 months), the same duration as Project No. 180807.

Both projects are currently advertised for bidding. There's a high potential that the two contracts will be awarded to two different contractors. Since both projects are bidding on the same day, it is anticipated that both projects will generally start around the same time and will proceed simultaneously for the majority of their durations. Our proposed schedule assumes construction will start in September 2021. It is anticipated that both projects be complete by July 2022. Our team proposes to have one full Resident Engineer, Mr. Amr Abuelhassan, PE, to be in charge of the construction administration for both projects. We also propose Mr. Mike Smith, Lead Inspector, to lead inspection efforts on both projects. Mr. Smith is a JPCP placement expert with almost 100,000 cubic yards of placement of the course of his career at Southstar Engineering alone. Mr. Steve Liu, PE, will act as the Assistant Resident Engineer as well as provide additional inspection services when coverage is required on both projects at the same time. Ms. Vanessa Barrientos, our Public Outreach Manager, will be in charge of developing and implementing the comprehensive public outreach plan and communicating with all local businesses, residents and the various stake holders. Ms. Barrientos has supported Mr. Abuelhassan and Mr. Smith in delivering all their projects over the past six years. We propose to obtain a field office along Riverside Avenue in a centrally-located position to both projects. Both projects will be managed from that office and all project documents will be maintained at that location. We anticipate holding the majority of project related meetings at that office.

Depending on whether the projects being awarded to one contractor or two, there will be efficiency in conducting meetings and processing paperwork and project related documents with the same contractor than having to perform same activities with two differing entities. Regardless of the outcome of the bidding process, our team is setup and ready to manage both contracts with top tier professionals who have a proven recent track record of successful delivery of similar projects with similar size and scope. We are rounding the inspection team with Mr. Sergio Topete with his most recent successful delivery of cold in place recycling pavement project for the City of South Gate and Mr. Tyler Garrison with his many recent years of placement of the various types of pavement including HMA, RHMA and JPCP.

# A. PROJECT UNDERSTANDING

Required services under this RFP include: construction management, inspection, community outreach, labor compliance assurance and, geotechnical and materials testing, and related services as required to manage both construction contracts simultaneously to complete the projects in accordance with City 's objectives for cost, time, and quality.

## A.2

The Southstar team has performed an extensive review of the project documents to fully understand the site conditions, identify potential issues, and determine if any innovative techniques should be considered that are not shown in the plans. Our team has identified potential issues along with recommendations and proof that may include innovative ideas on the table below. Identifying potential concerns and opportunities is a proactive risk management approach that our team will provide to the City. Our proposed key team members are experienced in identifying and addressing similar issues and opportunities that are shown in the following pages. Additional issues and opportunities can be found in the following table and throughout the proposal.

ISSUE/CHALLENGE	RECOMMENDATION/SOLUTION	BENEFIT
<b>Challenge 1: Construction Staging (Responsible Team Members: RE, CI &amp; PO)</b>		
Outside Lanes Constructed in areas with JPCP/LCB across Driveways and Intersecting Streets While Maintaining Access to Businesses, Residences, and cross streets	Recommend including a provision for the use of rapid setting JPCP and LCB in areas where extended cure times of concrete will impact access to businesses and residences. In addition, close coordination with residents and businesses will take place well in advance of the actual construction to maintain full access to their properties while building the Project.	Minimize impacts to local businesses and residents and potentially reducing the project duration
<b>Challenge 2: Existing Utilities Conflict (Responsible Team Members: RE &amp; CI)</b>		
Existing utilities potentially conflicting with proposed curb ramps	All ramps and driveways will be laid out in the field before any removals take place. This will ensure that the new ramps/driveways and sidewalks are fully compliant with ADA requirements.	All ADA compliant facilities are constructed properly the first time. Minimizing schedule impacts and potential for claims from the contractor for the costs of removal and replacement with compliant facilities
<b>Challenge 3: Onsite Safety and Accessibility (Responsible Team Members: RE &amp; CI)</b>		
Safe Pedestrian Access Through Construction Site During Construction	Proper and Clear signage for safe pedestrian access will be placed and clearly delineated. Safe pathways will always be secured in coordination with the Contractor forces. All access paths will be checked by the inspection staff and will be corrected where necessary by the contractor	Local residents and business patrons will safely have access to homes and businesses and will have not impact to businesses operation
<b>Challenge 4: Local Businesses and Residents Communication (Responsible Team Members: RE, CI &amp; PO)</b>		
Driveways, cross gutters and Driveway Approaches Constructed While Maintaining Access to Businesses and Residents	Close and early coordination with residents and businesses will take place well in advance of the actual construction to maintain full access to their properties while building the Project. Also, recommend including a provision for the use of rapid setting concrete for driveways to minimize driveway closures and restrictions to businesses.	Minimize access interruptions to businesses and residences and therefore less inconvenience to the traveling public

# A. PROJECT UNDERSTANDING

ISSUE/CHALLENGE	RECOMMENDATION/SOLUTION	BENEFIT
<b>Challenge 5: Excavation (Responsible Team Members: RE, CI &amp; PO)</b>		
Existing signal and light poles potentially conflicting with proposed curb ramps	All ramps and driveways will be laid out in the field before any removals take place. This will ensure that the new ramps/driveways are fully compliant with ADA requirements.	All ADA compliant facilities are constructed properly the first time. Minimizing schedule impacts and potential for claims from the contractor for the costs of removal and replacement with compliant facilities
<b>Challenge 6: Dust Control (Responsible Team Members: RE &amp; CI)</b>		
Potential for creating dust as a result of the Cold Planing operation ahead of Cold Central Plant Recycling Operation	Ensure contractors in full compliance with all dust control provisions in the SWPPP. Install Proper and Clear signage for reduced speeds within the work areas.	Minimize or eliminate complaints from the locals and ensure the Project will have full compliance with the approved SWPPP and eliminating possible fines by Regional Board
<b>Challenge 7: Traffic Control (Responsible Team Members: RE, CI &amp; PO)</b>		
The Operation for the Cold Central Plan Recycling requires two lanes closed to perform the work safely and properly.	It is recommended that the Contractor be required to perform the work during the night shift to minimize impacts to traffic patterns and deliveries to businesses. Experience has taught us that productivity is inversely related to traffic. The lighter the traffic, the higher the productivity.	Minimize or eliminate complaints from the locals and ensure the Project will be delivered in a relatively shorter period of time.



## B.1

Southstar key team members, under the leadership of Mr. Abuelhassan, PE, MS, QSD, have a clear understanding of the public contracting and capital improvement projects processes. Southstar has relevant construction management and inspection experience in the local area including the City of Corona, Moreno Valley, Riverside, Murrieta, Fontana, Ontario and as far as Palm Desert, Palmdale, La Quinta and Indio. Southstar provides a holistic approach that encompasses every detail of the project.

### APPROACH AND MANAGEMENT PLAN

Our approach takes into consideration the traveling public, nearby residents, surrounding businesses, all stakeholders, and the environment to ensure complete satisfaction with the final product. **Our goal is to complete these projects in a safe, high quality, cost effective, and time efficient manner.** Meeting the project goals starts with early and effective communication with project stakeholders, local residents, local businesses, utility owners and other affected local agencies. Our team will develop a project specific communication plan for each project to maintain an effective and transparent level of communication with all the stakeholders. We will also develop a customized quality assurance plan (QAP), specific to meet the needs and requirements of these projects, Caltrans, and the City of Rialto, and we will ensure that uniform quality assurance procedures are adhered to. The plans will include procedures and designated responsibilities for construction management services including: project start-up, project organization, review of plans and specifications, constructability reviews, bid solicitation and award assistance, pre-construction meetings, document control, labor compliance, schedule reviews, construction inspection, community outreach, safety, inspection procedures, independent assurance testing and project close out - **all for both projects.** Southstar will provide services from the pre-construction through the post-construction phases of the projects all in conformance with the contract documents and all City, County, Federal, and State requirements. The proposed project approaches to each one of these stages is listed in the sequential order of activities and in the following pages.

### SEQUENTIAL LIST OF ACTIVITIES

The tasks identified in the scope of work require, with varying time commitments (full time to once a month). The staffing of /Resident Engineer/ SWPPP (RE), Assistant RE/Office Engineer (AREOE), Lead Construction Inspector(s) (CI), and a Public Outreach Liaison (POL), Labor Compliance Manager (LC), Scheduler (S), Materials Testing and Source Inspection (MT), Utility Coordinator (UC) and Quality Assurance Manager (QAM) will be needed, and the same staff used for both projects. The staffing plan is presented with the ability to eliminate positions as the City prefers during the cost negotiation phase of the Contract. The personnel assigned to these roles are listed on the Organization Chart. Described below are the activities involved in delivering the tasks in the general order they will occur.

ACTIVITY - (ALL ACTIVITIES APPLY TO BOTH PROJECTS)	PERFORMED BY
<b>Phase I - Pre-Bid Activities</b>	
Detailed Constructability review of the 100% PS&E package with in-depth field review to determine constructability	RE/ARE/OE/ CI
Review RE Pending File and Project History and Background with Designer	RE/ARE
Set up and maintain all project files in accordance with the Caltrans Manual	ARE/OE
Coordinate utility relocations with private owners and confirm completion before issuing the NTP	RE/UC
Conduct coordination meetings with Stake Holders	RE/POL
Conduct meetings with affected stakeholders and utility companies	RE/UC
Conduct Community Meetings and perform Public Outreach activities	POL/RE
Pre-construction Utilities Relocation Coordination	RE/UC
<b>Phase II - Construction Bid Support Activities (if requested by the City)</b>	
Prepare documentation in accordance with City Guidelines and Caltrans LAPM for advertisement, award and construction (if required by the City)	RE/OE
Respond to bidder's questions and issue addenda	RE/OE

## B. SCOPE OF WORK

ACTIVITY - (ALL ACTIVITIES APPLY TO BOTH PROJECTS)	PERFORMED BY
Conduct Pre-bid meeting with prospective bidders	RE/OE
Attend the bid opening and analyze the bids for accuracy and compliance	RE/OE
Recommend the award of the construction contract and attend Authority meetings, as required	RE/OE
<b>Phase III - Construction Support Activities</b>	
<b>Pre-Construction Activities</b>	
Assemble staff, prepare project specific Safety Plan and Quality Management Plan and conduct safety training	RE
Conduct pre-construction meeting	RE/CI/OE
Administer construction contract between City and Contractor and material testing firm	RE/ARE
Submittals and samples review and approval	RE/SR/CI/OE
SWPPP Review and Approval	RE/ARE/OE
<b>Construction Activities</b>	
SWPPP Inspection	RE/CI
Environmental Mitigation Plan compliance inspection	CI
Daily field inspection	CI
Field activity documentation and reporting	RE/CI
Measure item quantities for progress payment	RE/CI/OE
Traffic Control Monitoring	CI
Coordination of surveying and materials testing requests and reports	RE/CI
Project Site Meetings	RE/ARE
Records filing and control	ARE/OE
Processing construction change orders	RE/ARE
Coordination of construction activities with Utility Owners, Local Agencies and the Public	RE/ARE/POL
Conduct public outreach activities	RE/POL
Budget review, monitoring and cost control	RE
Respond to Contractor's Requests for Information	RE/ARE
Project photo and video diary and documentation	CI/POL
<b>Monthly Activities</b>	
Labor Compliance Verification, EEO Verification and UDBE Verification	LC/ARE
Prepare Consultant Progress Report (weekly and monthly)	RE/ARE
Review Contractor's CPM schedule	RE/ARE
Prepare monthly progress payment	RE/ARE/OE/CI
Assist with reimbursement requests to Caltrans Local Assistance and other Federal Agencies if Required	RE/ARE/OE
Conduct Quality Assurance audits	PIC
<b>Post-Construction Activities</b>	
Prepare punch-list	CI/RE
Final estimates and payment to Contractor	RE/ARE
Prepare as-built plans	CI/ARE/RE
Archive project records	RE

## SCHEDULE OF TASKS

The schedule on the following page outlines how the proposed work can be accomplished within a reasonable duration for the various major items to be accomplished.

## PHASE I – PRE-CONSTRUCTION REVIEW OF PLANS, SPECIFICATIONS, AND ESTIMATE

It is understood that the City will award two separate contracts — one for each of the Projects along Riverside Avenue. During this time Mr. Abuelhassan will lead the required staff to perform the necessary pre-construction services.

If the construction contract is not awarded before this phase starts, Mr. Abuelhassan will lead the team members and be involved as needed to provide pre-construction constructability review services. These services will, at a minimum, include participation in a detailed independent review of the 100% PS&E package with an in-depth field review to determine constructability and include a detailed review of all available documents and reports on the project. This involves the review of existing geotechnical reports and maps, proposed project schedule and number of contract days, site drainage adequacy, ADA compliance, permits and environmental commitments requirements, constructability and bid-ability, bid schedule and engineer's estimate and traffic control. The detailed review will also include possible consolidation of construction stages to allow for early completion of the project.

Southstar will also provide schedule management and monitoring during this phase. Southstar will maintain all project files in accordance with Caltrans guidelines and as directed by the City Project Manager. The Southstar team will also coordinate all necessary field and office project meetings during this phase including agenda preparation, inviting attendees, meeting minute's preparation and distribution and issues follow up and resolution.

During this phase, as required by the City, our team will provide support in the preparation of Requests for Proposals (RFP's) for any additional specialized services for the Project.

## PHASE II – CONSTRUCTION MANAGEMENT APPROACH

Tasks included in this phase will include: resident engineering, construction management, construction administration, scheduling, construction observation/inspection, materials testing, source inspection, environmental monitoring, and public outreach. Mr. Abuelhassan will be responsible for coordinating all materials testing and source inspection services during construction. All services shall be in accordance with City of Rialto Guidelines and the Caltrans Local Assistance Procedures Manual, the Los Angeles County Special Provisions, the Caltrans Construction Manual, and the Caltrans Construction Manual Supplement for Local Agency Resident Engineer.

**Safety |** Nothing is more important than the safety of the construction team and the public. The team will ensure conformity to all safety provisions in the OSHA Construction and Safety Manual. A project specific safety plan will be prepared prior to start of construction and every team member will be required to read, sign and implement the Project Safety Plan. In addition, weekly tailgate safety meetings will be held for the project team and topics relevant to ongoing and upcoming construction activities will be covered at those meetings.

**SWPPP |** Mr. Abuelhassan is a registered QSD and Mr. Mike Smith is a registered QSP. They will be responsible for verifying water pollution control regulations, erosion and sedimentation processes, BMP installation and maintenance, dewatering operations, sampling and analysis, contract administration for water pollution control, and reviewing storm water pollution prevention plans. Team members are required by Mr. Abuelhassan to provide recommendations for improvements to the BMP installation and functionality on a daily basis during their regular inspection activities.

**Environmental Compliance |** Mr. Abuelhassan will coordinate with the approved environmental consultant for all environmental compliance and inspections depending on the requirements needed in the Projects' environmental document.

**Reporting |** The Southstar team will provide the City with project status reports on a weekly and monthly basis and as requested by the City. The weekly reports will provide a summary of the activities completed the previous week, ongoing activities for the current week and scheduled activities for the following week. This report will also include any field conflicts and issues that may have arose during the week. The monthly reports will describe the status of the project's budget, schedule, submittals, change orders, claims in process and current and anticipated work progress. Earned Value reports will be available to the City **as part of project tracking in order to maintain both schedules and move to completion.**



**Coordination Meetings** | *The best way to resolve conflicts is to prevent them with effective communication.* During the construction phase, Mr. Abuelhassan will coordinate meetings with the City, design engineer and all stake holders leading up to the pre-construction meeting. Agendas of meetings will be prepared and distributed as well as meeting minutes. Mr. Abuelhassan will conduct weekly progress meetings with the contractor to address the status of the project and project issues. The team will prepare and distribute agendas, minutes, and an issues log. The meeting will be attended by representatives from the City, Contractor, Caltrans (when applicable), utility owners, and other stake holders as applicable. Some attendants will not be required to attend every meeting and will only be invited when their respective input is required. During these meetings, the status of submittals, RFIs, CCOs and project issues will be reviewed and updated.

**Submittals** | The Southstar team will review project submittals, such as the Storm Water Pollution Prevention Plan (SWPPP), asphalt and concrete mix designs, excavation plans, shoring plans, shop drawings, material suppliers, material sites, etc. The team will also approve or recommend approval of, subject to delegation of authority from the City, other documents requiring review and approval.

**Requests for information** | The Southstar team will respond to Contractor's Requests for Information (RFI's) or forward them to the design engineers as necessary. A weekly tracking report listing new, resolved, and outstanding RFI's will be prepared by the team, submitted to the City, and will be discussed at the weekly progress meeting with the contractor.

**Labor Compliance** | The Southstar team will verify compliance with Federal and State labor laws by reviewing contractor's certified payroll records, and performing worker interviews. Our proposed labor compliance officer, Mr. Ramon Carlos, has extensive experience working with various local cities and public agencies. He understands the significance of protecting the wages, benefits, and employment rights of staff on the project.

**Progress Payments** | The Southstar team will administer contractor's progress payments, based on measurements and quantities calculated in the field, subject to the City's audit and delegation of approval. *Team inspectors are required by Mr. Abuelhassan to prepare daily quantity sheets for all payable items installed on any given day.* These quantity sheets will provide specifics on each pay item performed on that day with location and measured units in place. Any progress estimate prepared by our team will be a comprehensive stand alone document with all necessary backup documentation authorizing the expenditure on each bid item.

**Project Schedule** | The Southstar team will review and approve the Contractor's Critical Path Method (CPM) schedule. Southstar is fully able to use Primavera P6 and Microsoft Project software to review, monitor, and analyze the contractor's schedule. Updates to the schedule will be reviewed monthly against the project baseline schedule, progress will be verified and any potential issues causing delay to the project will be identified and mitigated ahead of the delay actually occurring.

## B. SCOPE OF WORK

**Document Control |** Southstar follows a Caltrans compliant standardized filing and document control system. The team will document all communications with the contractor in correspondence and daily diaries. The team will receive all correspondence, prepare and transmit responses and coordinate with applicable parties as required. All project filing will be in compliance with the Caltrans Local Assistance Procedures Manual, Caltrans Construction Manual and with any City filing system requirements.

**Cost Reduction Proposals |** The team will monitor and manage the initiation, preparation, review, and justifications for project cost reduction proposals. Any proposal will be thoroughly reviewed by the team and discussed with the City for potential implementation after establishment of merit.

**Change Orders |** Contract Change Orders (CCO's) can be requested by the contractor after the discovery of a field conflict or can be initiated by the City for a change of scope. The team will determine the merit, scope, estimated cost and schedule impacts to the project as a result of potential contract change orders requested by the contractor, and provide recommendations to the City. The team will also negotiate change orders as directed by the City in case there is addition or change in scope by the City. All change orders will be monitored and logged in the CCO Log that will be created, maintained and updated by Mr. Abuelhassan.

**Claims |** Southstar team members have successfully managed hundreds of projects without contractor claims. The team will partner with the contractor to ensure that excellent communications and working relationships are established at the beginning of the project and will continue during the life of the project among all project stakeholders. The team will focus on solving and documenting issues to avoid the need for the contractor to file claims. In the event that claims become unavoidable, the team has the ability to tap into expert resources to eliminate or minimize impacts to the project's cost and schedule.

**Office Engineering |** The Office Engineer, is the focal point for proper and accurate project documentation on all construction projects. Mr. Abuelhassan will be supervising Mr. Philip Hannawi, PE, QSD our team's proposed Office Engineer. Mr. Hannawi will be performing the office engineering responsibilities as he done so on recent and relevant projects. Mr. Hannawi, PE, QSD, is a former City of Riverside Principal Engineer and during his 40 year tenure at the City of Riverside, Mr. Hannawi participated in 4 major grade separation projects. He provided project management and office engineering services on many recent projects working hand in hand with Mr. Abuelhassan. Mr. Hannawi will be applying his decades of experience to achieve proper and accurate documentation of all project activities. Additionally, Mr. Shuhui (Steve) Liu, PE will be also be available to assist on any office engineering tasks, as-needed.

**Construction Observation and Inspection |** *As part of the quality control process*, field Inspectors are the first line of defense on any construction project. It is important to have seasoned and experienced field inspectors in the lead of any field activities to ensure contractor's compliance with the plans and specifications and to provide a quality product to the City, Caltrans and the motoring public. *It is also critical for proper documentation of all field activities to maintain accurate measurement and payment records on all Contract Items.* The Southstar team is comprised of seasoned construction management personnel with many years of individual experience on projects such as this one. Our proposed senior inspector, Mr. Mike Smith, have completed complex interchange projects of their own and have supported Mr. Abuelhassan in delivering successful projects. Mr. Smith will be engaged in the construction phase from day 1 and will be on the projects until the completion of construction.

**Drainage |** Proper on-site drainage is critical for the safety of the public and the constructed facilities. It is very important to maintain working drainage facilities during construction to prevent flooding of the project site local streets and to construct the new facilities with the ultimate conditions in mind. The projects propose to construct/modify drainage systems with various pipe sizes and materials and drainage structures. Mr. Mike Smith is heavily experienced in the construction of drainage facilities and systems in accordance with the Caltrans Standard Plans, Green Book and the contract documents.

## PHASE IV – POST CONSTRUCTION SUPPORT

Southstar will perform all construction management and administration necessary for closing out the project to assure contract compliance and Federal reimbursement as outlined in Caltrans Local Assistance Procedures Manual. The following is a brief description of some of the major aspects of this work:

**Item Close-Out** | All open contract items will be closed out and balanced. Item overruns and underruns will be resolved with the Contractor. Contract Change Orders to adjust item prices will be created if necessary.

**Claims Report** | Mr. Abuelhassan will prepare a Claims Report, in accordance with the Caltrans Construction Manual, for each claim that is outstanding and unresolved at the end of the construction project.

**Proposed Final Estimate** | Mr. Abuelhassan will prepare the Proposed Final Estimate and obtain Contractor's concurrence. This document shall be provided after resolution of any open claims.

**Project Report** | Mr. Abuelhassan will create a Project Report that identifies the construction of the project, the final cost of construction including construction management and administration, a list of all Contract Change Orders, a list of Construction Claims and the result of each after resolution, and photo and video documentation of construction.

**As-Built Drawings** | The Southstar team will maintain a red-lined set of "As-Built" plans in the construction field office documenting as-built conditions. At the end of construction, our team will coordinate with the Designer the preparation of a set of original As-Built corrections in accordance with Caltrans Local Assistance Procedures Manual and City Requirements. As-Built plans for roadway items shall be in accordance with Caltrans standards. As-Built drawings will be reviewed to confirm all changes to the plans are accurately documented. They will then be transmitted to the designer to be updated into the electronic plan set with Mr. Abuelhassan's signature and transmitted to the City for archiving.

**Project files** | Project files will be transmitted to the City along with a final project report. Project files will be neatly arranged, labeled and boxed for storage. All electronic files from the field office server will also be transferred to an external storage drive and will be provided to the City for retention with the Project records.

**Project Close-out** | The Southstar team will deliver a final completed project to the City which is in compliance with the plans, specifications, and estimate (PS&E) package, and all applicable codes, permits and standards. The team will perform final inspections and issue punch-lists of incomplete work, monitor punchlist completion, coordinate final project acceptance with the City and other stake holders, close out the projects' files and turn them over to the City with the projects' as-built plans and work with the City in coordinating and filing all invoicing to ensure proper and full reimbursement of funds.

## QUALITY CONTROL PROGRAM

**Pre-construction Phase** | Mr. Abuelhassan will prepare a Project Specific Quality Control Plan where standards of quality are thoroughly discussed, including the expectations of the Resident Engineer and requirements of the specifications, plans, and Caltrans Construction Manual. The plan will be shared with the Caltrans construction oversight team before it is finalized. Once finalized, every team member will be required to review and sign the Quality Control Plan and Mr. Abuelhassan will ensure that all team members strictly adhere to quality requirements and fully comply with such plan.



**Construction Administration Phase** | Our team will independently review the documents in our project files to make sure that we are accurately documenting the work and have all of the quality processes in place including test results, daily reports and back up for estimates and monthly progress payments to the contractor. We will verify that all materials have been inspected or released prior to incorporation and that all testing frequencies are met for the variety of materials used. We will perform independent checks of quantities for estimates to make sure proper payments are made and cross check the materials certifications or releases match the quantities placed and eventually paid for.

**Schedule Control** | Schedule control starts with the contractor's submittal of a baseline schedule, approval of this schedule and then the subsequent timely schedule updates. Once these are approved, they will be checked against actual

## B. SCOPE OF WORK

activities in the field and any discrepancies noted. The contractor must have a narrative for any changes between monthly updates and we will carefully scrutinize these. We will also require the contractor to provide a 2-4 week look-ahead schedule that will allow for weekly planning of inspections, materials testing and plans for off-site inspections if needed. All of these activities will be discussed in our weekly meeting with the contractor and during the work week.

Inspectors will be responsible for monitoring the quantities of materials placed and will incorporate with the monthly estimate, noting the progress of the work and percent complete for each item that they are responsible for. Additional reports are available to determine the earned value progress of the project, a truer sense of progress than just dollars versus time. All the information as it is compiled and becomes available will be shared with the City Project Manager and will be included in the monthly Progress Report provided to the City.

**Budget Control** | Catching issues early and resolving them will be every team member's responsibility. This proactive mindset will assist in keeping the project within budget and schedule because problems are not hidden and impacts can be anticipated in advance. Each month we prepare progress payments for all work completed by the contractor for review by the Resident Engineer and the City Project Manager.

Each progress payment is linked to the previous payment, and we verify that the Contractor only receives payment for pay items or change order extra work bills that the contractor is entitled to. Likewise, we will review certified payrolls, DBE reports and EEO records as applicable to ensure labor compliance. We also review progress reports, lien waivers, inventory of materials-on-hand, quantity surveys and monthly schedule updates. Retention and other applicable deductions are reviewed to verify they are properly recorded on each progress pay estimate. All bid items over/under runs will be closely monitored and shared with the City before any item approaches the 25% increase/decrease mark. Proper inspection will yield expected quality of materials and workmanship along with the proper testing of the materials. Our methods start with hiring and selecting excellent staff for construction inspection continues through a comprehensive training program that can get inspectors up to speed on any work assignment and concludes with our quality maintenance processes.

Effective change order administration is imperative for controlling cost and schedule on a construction project. The goal is to provide timely direction to the contractor while assuring that the costs of changes are fair and reasonable to both the contractor and the City. Issues may arise that have the potential for leading to claims. We minimize and avoid potential disputes by staying involved with the project and listening to the concerns of all project stakeholders. Our intent is to meet with the contractor and resolve issues without delay and at the lowest possible level. We also recognize the importance of maintaining proper documentation pertaining to any dispute. If a dispute develops into a claim, we will review the dispute or claim, determine additional analysis to be performed, decide on merit and provide recommendations to the City. We have a history of resolving issues prior to completion of the project and we are skilled at examining issues along with related specifications and maintaining detailed project documentation which mitigates potential claims from the Contractor. All relevant information as it is compiled and becomes available will be shared with the City Project Manager and will be included in the monthly Progress Report provided to the City.

**Quality Assurance** | Mr. Abuelhassan will review the documents in our project files to make sure that we are accurately documenting the work and have all of the quality processes in place including test results, daily reports and back up for estimates and monthly progress payments to the contractor. We will verify that all materials have been inspected or released prior to incorporation and that all testing frequencies are met for the variety of materials used. We will perform independent checks of quantities for estimates to make sure proper payments are made and cross check the materials certifications or releases match the quantities placed and eventually paid for. In the following tabulation, a summary of the quality control program as envisioned by our team is presented.

## PUBLIC OUTREACH

Southstar is proposing public outreach support with unrivaled experience in community outreach and public education and awareness programs. Lead by Vanessa Barrientos, bilingual, our team will provide community outreach support for the project. Our team will ensure that accurate information regarding this project reaches targeted businesses and the community in a timely, cost-effective manner. "An informed public is generally a cooperative public." Communication platforms are always tailored to the needs of the community.

## B. SCOPE OF WORK

**Purpose |** We understand that this project warrants a Public Outreach Plan (Plan) that will be the road map for stakeholders to navigate through construction and support the project. It is intended to become a working document detailing new developments, tracking the progress, and ultimately serving as the primary resource to assist the agency in successfully keeping the public informed about the project through to project construction.

**Community Outreach Goals and Objectives |** This public awareness plan will help share project/closure information, identify significant project issues, concerns and expectations. The goal of community outreach is to build trust and secure public support. Specific objectives are to:

- Provide a regional-bilingual public awareness of the project
- Provide a consistent, two-way communications approach.
- Ensure that the community understands the project need and benefits
- Improve the understanding of specific stakeholder concerns.
- Develop bilingual collateral material
- Partner with local agencies

**Work Plan Approach |** While it would seem practical to duplicate other successful public outreach programs we have delivered for other clients, our team does not believe in the “cookie-cutter” approach. We understand the project has a unique community with varying needs, and require a public outreach program that is customized to fit the community. This approach includes research, planning, strategic implementation, and thorough evaluation with measurable objectives; all with a personal, humanized approach.

**Research:** Our team will research, as-needed, the project’s target audience because a strong communication is key to obtaining trust. We understand the City has 73% Hispanic or Latino Origin community members. Our communication plan will correspond to the character of the project area’s community. Collateral materials will be developed to communicate efficiently to stakeholders and ensure that methods of communication meet the needs of those individuals/groups.

1. Riverside Avenue - South of I-10 to Santa Ana River Project No. 180807
  - a. Commercial Businesses
  - b. High truck traffic - dispatchers.
  - c. Blue Birds - School business
  - d. Shopping Center
  - e. Coordination with City of Colton
2. Riverside Avenue - South of SR-210 to Foothill Avenue
  - a. Residential
  - b. Omnitrans Transit
  - c. Shopping Center
  - d. Fire Station 202
  - e. Church
3. Riverside Avenue S/O Galway Street to N/O East Street
  - a. Shopping Center
  - b. Residential
  - c. Coordination with Caltrans PIO
  - d. Fire Station 202



# B. SCOPE OF WORK

**Planning:** Based on the research above, our team has developed a draft outreach plan with effective communication tools that will be utilized as the schedule progresses. The plan will be a living document that will adjust according to the schedule and needs.

**Implementation:** Upon the approval of the public awareness campaign plan, our team will implement elements of the outreach plan as directed by the agency. The implementation process will be primarily in the beginning of the project as it continues to develop collateral material and disseminate according to the schedule.

**Evaluation:** As the project moves forward, task elements of the outreach plan will be evaluated from different perspectives - the level of need and the value to the project. Our monthly logs and reports will assist the agency in making this decision.

**Quality Control |** Collateral material and internet content is the face of the project and agency goals. Our team utilizes the flowchart below to deliver technical quality, with qualified professionals overseeing specific and well-defined project assignments. Our partnering approach that improves communication and respect between all project parties.



## PUBLIC Outreach PLAN (P)

DRAFT



PARTNERSHIP

Our team has the expertise in building partnerships with the project team, contractor and City Representatives.



EMERGENCY RESPONDERS

This briefing will be scheduled weeks before the start of construction and notices will be provided.



DATABASE

Developing/updating the database is an ongoing effort throughout the life of the project



PROJECT HELPLINE

Answering a helpline is the first step in answering questions or concerns from the public. Our team will be prepared and knowledgeable of the latest construction activities.



60 SEC VIDEOS

Develop videos to provide simple project information using construction photos and the notice.



CONSTRUCTION MEETINGS

Attend weekly construction meetings, review the schedule, provide PR update/issues and ask question.



DEDICATED EMAIL

A dedicated email allows the public to email questions or concerns to the project team. Our team has maintained multiple dedicated emails.  
Info@cityofrialtoPW.com



TRAFFIC ADVISORIES

Develop accurate notices with construction activities, dates, lane closures, detour maps. English and Spanish



SOCIAL MEDIA

Provide content for the City's social media accounts.



COLLATERAL MATERIAL

Develop easy to reach project information in both English and Spanish



NEIGHBORHOOD MEETINGS

Provide an opportunity to ask questions to the team and view a PPT.

## C.1

### KEY PERSONNEL

**Resident Engineer** | Southstar is proposing Mr. Amr Abuelhassan, PE, MS, QSD as resident engineer. He offers over 31 years of experience providing project and construction management services for projects such as: roadway rehabilitation, interchange improvements, bridge replacements, roadway widening, flood control facilities, and roadway and structures construction. Mr. Abuelhassan will be responsible for coordinating all Southstar team personnel activities throughout the duration of the project. He recently provided similar services for the I-15/Cajalco Road Interchange Improvements Project, the State Route 60 at Archibald Avenue Interchange Project, two rehab projects in Palm Desert, one major rehab in La Quinta, and is currently coordinating the construction and inspection services on three simultaneous rehab projects for the City of South Gate.

**Roadway/SWPPP/ Lead Inspector** | Mr. Mike Smith, QSP is the proposed lead construction inspector. Southstar's lead inspector veteran offers over 17 years of unparalleled industry experience. He recently provided similar inspection services for the I-15/Cajalco Road Interchange Improvements Project and have just completed the SR60/Archibald Interchange Project for SBCTA. Additionally, he was the lead construction inspector providing similar services for the Magnolia Avenue Grade Separation Project, La Sierra Bridge Replacement Project, I-10/ Jefferson Street Interchange Project, I-15 Los Alamos Overcrossing Bridge Replacement Project, Pacific Street Bridge Replacement Project, and the new I-15 Cantu/Galleano Ranch Road Interchange Project.

**Public Outreach Coordinator** | *Public Outreach will be critical for the successful completion of these projects*, which is why we are proposing Ms. Vanessa Barrientos as the public outreach coordinator — award winning public outreach coordinator with over 14 years of experience. She will be responsible for keeping all stakeholders and residents informed of project changes, closures, traffic switches, and responding to the community, businesses, and other stakeholders. Ms. Barrientos recently finished her public outreach campaign for the I-15/Cajalco Road Interchange Improvements Project delivering a successful and memorable Interchange opening for the City of Corona.

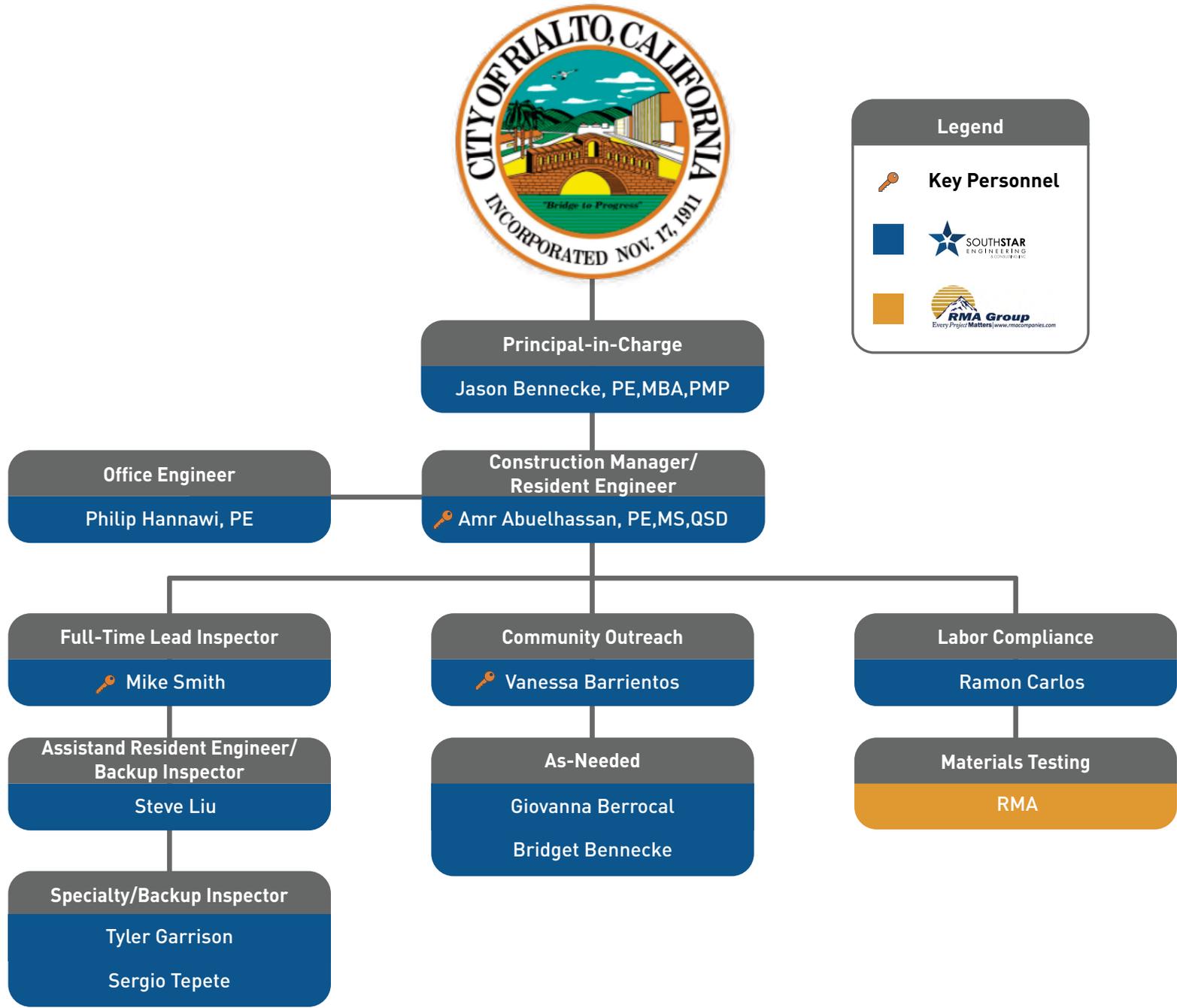


# C. STAFF QUALIFICATIONS

Refer to the Qualifications Table below for professional credentials, education, and references of our key personnel.

KEY PERSONNEL	ROLE	PROFESSIONAL CREDENTIALS	EDUCATION	REFERENCES
<b>Amr Abuelhassan, PE, ME, QSD</b>	Construction Manager	Professional Engineer CA Civil No. C84178 CA Qualified SWPPP Developer (QSD)	MS, Civil Engineering, CSUF  BS, Civil Engineering, Cal Poly Pomona	SR60/Archibald Interchange Henry Stultz, SBCTA, Director of Project Delivery, 909-884-8276  City of Palm Desert Projects Randy Bowman, Deputy Public Works Director (760-776-6493)  I-15/Cajalco Interchange Improvements Mr. Tom Koper, Public Works Director, City of Corona, 951.817.5765  I-10/Jefferson Street Interchange Mr. Ward Maxwell, PE, Construction Engineer, RCTD, 951.955.8614)
<b>Mike Smith, QSP</b>	SWPPP/ Bridge Inspector	CA Qualified SWPPP Practitioner (QSP) No. 24130 Certified Erosion, Sediment, and Storm Water Inspector (CESSWI) No. 3406	BA, Liberal Studies, Point Loma University, CA	SR60/Archibald Interchange Sagar Pandey, SBCTA Construction Manager, 909-615-7730  I-10/Jefferson Street Interchange Mr. Ward Maxwell, PE, Construction Engineer, RCTD, 951.955.8614  I-15/Cajalco Interchange Improvements, Corona, CA Mr. Tom koper, Public Works Director, City of Corona, 951.817.5765  Magnolia Ave. Grade Separation Project Mr. Danny Cwiak, Contracts Administrator, City of Riverside, 951.826.5892
<b>Vanessa Barrientos</b>	Public Outreach Coordinator	N/A	BS, Criminal Justice, CSUSB	I-15/Cajalco Interchange Improvements, Corona, CA Mr. Tom Koper, Public Works Director, City of Corona, 951.817.5765)  On-Call Professional Engineering Services, Santa Fe Springs, CA, Mr. Noe Negrete, Director of Public Works, City of Santa Fe Springs, 562.868.0511)  San Pablo Avenue Phase 1 and Phase Improvements, Palm Desert, CA Mr. Randy Bowman, Deputy Public Works Director, City of Palm Desert, 760.776.6493)

ORGANIZATION CHART



## BRIEF HIGHLIGHTS OF THE KEY PERSONNEL

Southstar has vast experience providing similar construction management and inspection services for projects such as these rehabs. Some of our key team members (Mr. Amr Abuelhassan, PE,MS, QSD, Mr. Mike Smith, QSP, and Ms. Vanessa Barrientos), have worked together providing similar construction management services for the City of Corona during the I-15/Cajalco interchange improvements Project. This project included the demolition of the existing bridge and the widening of Cajalco Road from a two-lane bridge to a six-lane overcrossing bridge on a new alignment north of the existing bridge. In addition, the bridge included a striped median, outside shoulders and a sidewalk on the southern side. The existing four ramps were reconfigured, and a fifth ramp was constructed for the EB Cajalco/NB I-15 traffic. The improvements increased the capacity of the bridge and ramps and reduced congestion to accommodate projected growth in the area. On this Project, Mike has supervised the placement of approximately 20 new ADA compliant ramps and approximately half a mile of sidewalk improvements that all passed the rigorous Caltrans ADA Inspection and buy off process without the need to perform any corrections.

The City can rest assured knowing the Southstar team is highly qualified and committed to ensure all construction activities are done in accordance to the contract documents. The following pages will demonstrate highlights and client references of the key members and Southstar Firm.

### C.2

#### LOCATION

Corona, CA

#### DATE COMPLETED

March 2020

#### AGENCY

City of Corona

Mr. Tom Koper, Public Works Director

400 South Vicentia Ave, Suite 210  
Corona, CA 92882

951.817.5763

TomK@coronaca.gov

#### KEY PERSONNEL

Amr Abuelhassan - CM/RE

Mike Smith - Lead Field Inspector

Vanessa Barrientos - Public Outreach

### I-15 CAJALCO ROAD INTERCHANGE IMPROVEMENTS PROJECT

The City of Corona, in partnership with the California Department of Transportation (Caltrans), District 8, reconstructed the interchange located on Interstate 15 (I-15) at Cajalco Road from Temescal Canyon Road to Bedford Canyon Road. The \$50 million dollar investment included the widening of Cajalco Road from a two-lane bridge to a six-lane overcrossing bridge on a new alignment north of the existing bridge. In addition, the bridge included a striped median, outside shoulders and a sidewalk on the southern side. The existing four ramps were reconfigured and a fifth ramp was constructed for the EB Cajalco/NB I-15 traffic. The improvements increased the capacity of the bridge and ramps and reduced congestion to accommodate projected growth in the area. This complex project included a severe environmental adversity that was uncontrollable by the team. With harsh environmental conditions from nearby fires in Orange County, the project schedule was sure to prolong due to Southern California Edison crews attending to these fires. Though, the Southstar team leaders persevered and empowered the team to to advance activities for bridge construction from stage 2 to stage 3. Innovative techniques such as changing the rock blanket material also helped save the City over \$1M.

#### LOCATION

Palmdale, CA

#### DATE COMPLETED

March 2021 (Ongoing)

#### AGENCY

City of Palmdale

Marc Zuber, Public Works

38250 Sierra Highway  
Palmdale, CA 93550

661.267.5354

mzuber@cityofpalmdale.org

### PEARBLOSSOM HIGHWAY RECONSTRUCTION PROJECT

The City of Palmdale reconstructed the Pearblossom Highway in three designed segments, from 55th Street East to 790' west of 25th Street East. Southstar was responsible for providing construction management and inspection services throughout the duration of this project. This \$12 million project consisted of a Geogrid over the existing subgrade, 7" CL3 AB; 6" Lean concrete base; 4" AC base and 2" PMAC. The project also included: traffic loops, bicycle detection and pedestrian push button modifications, signing and striping, curb ramps/curb returns to meeting current ADA standards, adjustment of utilities to grade, delineators, etc. Segment 1 is from 25th East to 35th East; Segment 2 is from

## KEY PERSONNEL

Amr Abuelhassan - CM/RE

Vanessa Barrientos - Public Outreach

## LOCATION

South Gate, CA

## DATE COMPLETED

(Ongoing as of July 2021)

## AGENCY

City of South Gate

Mr. Jose Loera, City Traffic Engineer

8650 California Avenue  
South Gate, CA 90280

323.563.9578

jjloera@sogate.org

## KEY PERSONNEL

Amr Abuelhassan - CM/RE

Sergio Topete - Lead Field Inspector

35th East to 45th East and Segment 3 is from 45th East to 55th East.

Gas Tax, Measure R, Measure M, LACO Cooperative Agreement and RMRA (SB1, 2019/2020) funding was used to fund the project costs

## SOUTH GATE

The City of South Gate, under the leadership of the Southstar resident engineer, Mr. Amr Abuelhassan, is removing/replacing existing curb and gutter, HMA, fire hydrants, light poles/foundations, all landscaping, signs, and storm drains and constructing a new pavement structural section composed of CL 2 AB, HMA, and CCRPACP (cold central plant recycled asphalt) along Garfield/Imperial roadways and Firestone/Otis. A new center median is being constructed along Imperial Highway, with all new landscaping, water valves, signing/stripping and storm drains.

## LOCATION

Palm Desert, CA

## DATE COMPLETED

September 2021 (Ongoing)

## AGENCY

City of Palm Desert

Randy Bowman, PM, Public Works

73-510 Fred Waring Drive  
Palm Desert, CA 92260

760.346.0611

rbowman@cityofpalmdesert.org

## KEY PERSONNEL

Amr Abuelhassan - ARE/QSD/QSP  
SWPPP

Jason Bennecke - QC Manager

Mike Smith - Lead Roadway Inspector

## SAN PABLO AVENUE STREETScape PHASES I & II

The San Pablo Avenue Streetscape Project transformed San Pablo Avenue into a key artery in a revitalized city center where walking, biking, and fun is the focus in the City of Palm Desert. Roadway lanes are being reduced to allow room for improved bikeways along San Pablo Avenue, enhanced pedestrian accommodations, new landscaping, beautification of existing community gardens, on-street parking, and a roundabout intersection at San Gorgonio Way. Project Elements include:

- Roundabout intersection at San Gorgonio Way
- Midblock Pedestrian Crossings
- On-Street Bikeway
- In-Street Event Space
- Decorative Hardscape
- Landscape and Shade Trees
- Enhanced Street Lighting
- Street Furniture
- Pocket Parks

## LOCATION

La Quinta, CA

## DATE COMPLETED

January 2021 (Ongoing)

## AGENCY

City of La Quinta, Public Works

Mr. Bryan McKinney, PE, City  
Engineer

78495 Calle Tampico

## LA QUINTA COMPLETE STREETS PROJECT

The City of La Quinta invested over \$13.5 million from various funding sources to construct five new roundabouts in the La Quinta Village where pedestrian, bicycle, golf cart, and automobile traffic exists. The reduced travel lanes and cross-walks added mid-block will provide pedestrians with safer access to Civic Center Park, Old Town La Quinta, and the Benjamin Franklin Elementary School. Improvements are being completed in three stages throughout The Village and Cove areas.

Stage 1 | On Calle Tampico between Avenida Bermudas and Washington Street

# C. STAFF QUALIFICATIONS

La Quinta, CA 92253  
 760.777.7045  
 bmckinney@la-quinta.org

**KEY PERSONNEL**  
 Jason Bennecke - PIC/PM  
 Amr Abuelhassan - CM/RE  
 Phillip Hannawi - Office Engineer  
 Vanessa Barrientos - Public Outreach

- Roundabout #1: Calle Tampico at Avenida Bermudas
  - Roundabout #2: Calle Tampico at Desert Club.
- Stage 2 | On Calle Sinaloa/Avenida 52 between Eisenhower Drive and Desert Club Drive
- Roundabout #2: Calle Tampico at Desert Club
- Stage 3 | On Eisenhower Drive between Calle Sinaloa and just past Calle Tampico
- Roundabout #4: Calle Tampico at Eisenhower Drive

## C.3

NAME	POSITION	YEARS WITH SOUTHSTAR	PREVIOUS EMPLOYERS
Amr Abuelhassan, PE, MS, QSD	Construction Manager/ Resident Engineer	11	Available Upon Request
Mike Smith, QSP	Lead Inspector	10	Available Upon Request

## C.4

**Workload |** Southstar core team members (Amr, Mike and Vanessa) are currently delivering Presidents’ Plaza Improvements Project for the City of Palm Desert. All key team members on that project will be available to transition for the construction phase of the 2020/2021 Street Overlay and Reconstruction Project. Additionally, Southstar has the depth of resources to cover any activities during the project development, constructability, bid solicitation, and award phase. The table below is a breakdown of our key members’ commitments to current workload and availability for their proposed assignment.

NAME	COMMITMENT TO CURRENT WORKLOAD	AVAILABILITY
Amr Abuelhassan, PE, MS, QSD	<ul style="list-style-type: none"> <li>• Presidents’ Plaza improvements Project (Estimated Completion March 2021)   40%</li> <li>• Garfield/Firestone/imperial Roadway improvements Project (Estimated Completion August 2021)   25%</li> <li>• San Pablo Ave Streetscape Project (Estimated Completion July 2021)   15%</li> </ul>	100%
Mike Smith, QSP	<ul style="list-style-type: none"> <li>• Presidents’ Plaza improvements Project (Estimated Completion March 2021)   75%</li> </ul>	100%
Vanessa Barrientos	<ul style="list-style-type: none"> <li>• Presidents’ Plaza improvements Project (Estimated Completion March 2021)   25%</li> <li>• San Pablo Ave Streetscape Project (Estimated Completion July 2021)   35%</li> </ul>	60%

# D. FIRM QUALIFICATIONS

The Southstar Team utilizing a Monthly Aerial Progress map to discuss project issues at the Weekly Progress meeting with the Contractor.



## D.1

### FIRM PROFILE

Southstar has provided professional services for almost fifteen years and is dedicated to the public works and transportation needs of California. Southstar is a certified Small Business Enterprise (SBE) with our office located in the City of Riverside. We focus on providing solutions to two primary industry needs: 1) project management and 2) construction management services. We specialize in managing the construction of: Roadways and related infrastructure, interchanges, grade separations, bridges over railroad, retaining walls, roadways to Caltrans design standards, freeways including Federal and State Permit Processes, and managing the project development of both small and large-scale multi-million dollar infrastructure improvements. In addition, Southstar’s extensive knowledge includes construction inspection, public outreach, utility coordination, office engineering, labor compliance, and design.

Southstar team members make a difference to clients and the community by continuously striving to provide superior services with the highest level of integrity. By blending innovative problem-solving skills, exceptional depth of experience, and quality supervision and inspection services, Southstar consistently completes projects on time and within budget. The Southstar team will resolve challenges by offering our clients innovative solutions that are custom tailored to each specific project.

### FINANCIAL STABILITY

Southstar and its subconsultants are financially stable and aren’t involved in any litigation, bankruptcy proceedings, or mergers and has no conditions that may impede its ability to complete any projects. Southstar has no outstanding or pending complaints as determined through the Better Business Bureau, State of California Department of Consumer Affairs.

## D.2

### PRINCIPAL OFFICERS

NAME	POSITION
Jason Bennecke, PE, MBA, PMP	Executive Vice President/CAO
Amr Abuelhassan, PE, ME, QSD	Executive Vice President/CFO
Dan Ciachella, PE	Executive Vice President/COO
Yvette Kirin, PE	President/CEO

### Southstar Engineering & Consulting, Inc.

**DIR No:** 100017294      **EIN No:** 20-5648626

**Type of Business Entity:**  
C-Corporation

**Year Founded:**  
2006

**Years in Business:**  
14+

**Number of employees:**  
25

### Headquarters / Work to be Performed from:

1945 Chicago Avenue, Suite C-2  
Riverside, CA 92507

Phone: (951) 342-3120

Fax: (951) 342-3148

[www.southstareng.com](http://www.southstareng.com)

### Primary Contact:

Mr. Jason Bennecke, PE, MBA, PMP  
Principal-in-Charge

Cell: (909) 556-8852

Email: [jason@southstareng.com](mailto:jason@southstareng.com)

# D. FIRM QUALIFICATIONS

**D.3**  
**Project Experience** | Having completed projects throughout the Inland Empire and Southern California, Southstar has an extensive working knowledge of the tools and processes required to deliver both of these rehab projects on time and under budget. Southstar is proud to present a team of veteran construction management professionals that have demonstrated success on recent and relevant projects, with numerous agencies throughout the region. Below is a table of similar projects where Southstar performed construction management and inspection services:

AGENCY	PROJECT NAME	LOCATION	CONSTRUCTION MANAGEMENT	CONSTRUCTION INSPECTION	PUBLIC OUTREACH
City of South Gate	Garfield/Firestone/Imperial Roadway and Media Improvements	South Gate, CA	★	★	
City of Palm Desert	San Pablo Avenue Phase I&II Streetscape Project	Palm Desert, CA	★	★	★
City of La Quinta	La Quinta Complete Streets Project	La Quinta, CA	★	★	★
City of Palmdale	Pearblossom Highway Reconstruction Project	Palmdale, CA	★		★
SBCTA	SR-60/Archibald Ave Interchange Improvement Project	Ontario, CA	★	★	★
RCTC	I-215 Widening - South	Murrieta, CA	★	★	★
City of Corona	I-15/Cajalco Road Interchange Improvement project	Corona, CA	★	★	★
RCTD	I-10 Jefferson Street Interchange	Indio, CA	★	★	★
City of Murrieta	Los Alamos Road Overcrossing Bridge Replacement Project	Murrieta, CA	★	★	★
City of San Dimas	Foothill Boulevard Bridge Widening Project	San Dimas, CA	★	★	★
City of Riverside	Columbia Ave Grade Separation	Riverside, CA	★	★	
City of Riverside	Iowa Ave Grade Separation	Riverside, CA	★	★	
City of Riverside	Streeter Ave Grade Separation	Riverside, CA	★	★	
City of Riverside	Magnolia Ave Grade Separation	Riverside, CA	★	★	

**D.4**  
**WORKING WITH OUR SUBCONSULTANTS**  
 We understand how important these projects are to the City of Rialto and have chosen an experienced and well-qualified firm to join our team. Their address, contact person, telephone number, and project function are listed below:

FIRM/ROLE	CONTACT
RMA Material Testing	Slawek Dymerski 12130 Santa Margarita Ct., Rancho Cucamonga, CA 91730 (909) 989-1751

## E.1

**Recent/Relevant Roadway Rehab Projects** | Southstar Engineering is the team to deliver the quality, responsiveness, innovation, and value that the City of Rialto expects. Some of Southstar's notable recently completed roadway rehabilitation projects include:

1. San Pablo Phases 1 and 2 (City of Palm Desert, **\$15m total**, full depth rehabs plus complete streets improvements),
2. La Quinta Complete Streets (City of La Quinta, **\$14m**, full depth rehab and 5 roundabouts),
3. Pearblossom Highway Rehab (City of Palm Desert, **\$14m**, full depth rehab on 3-miles of major arterial).

Recently completed interchange projects, which included similar quantities of roadway rehab components:

1. I-15 / Cajalco Interchange (City of Corona, **\$50m**),
2. I-10 / Jefferson Interchange (RCTD, **\$40m**),
3. SR-60 / Archibald Interchange (SBCTA, **\$13m**).

## E.2

**Reducing the Project Schedule** | Our team of experts reviewed the available plans and related documents for both projects. It is noted that the staging/traffic handling plans provided limited information in an attempt to allow the Contractor provide their own staging plan and not to dictate means and methods. However, our team applied our decades of experience on similar projects and assumed a logical staging plan and certain logical progression of activities while applying realistic durations to these activities.

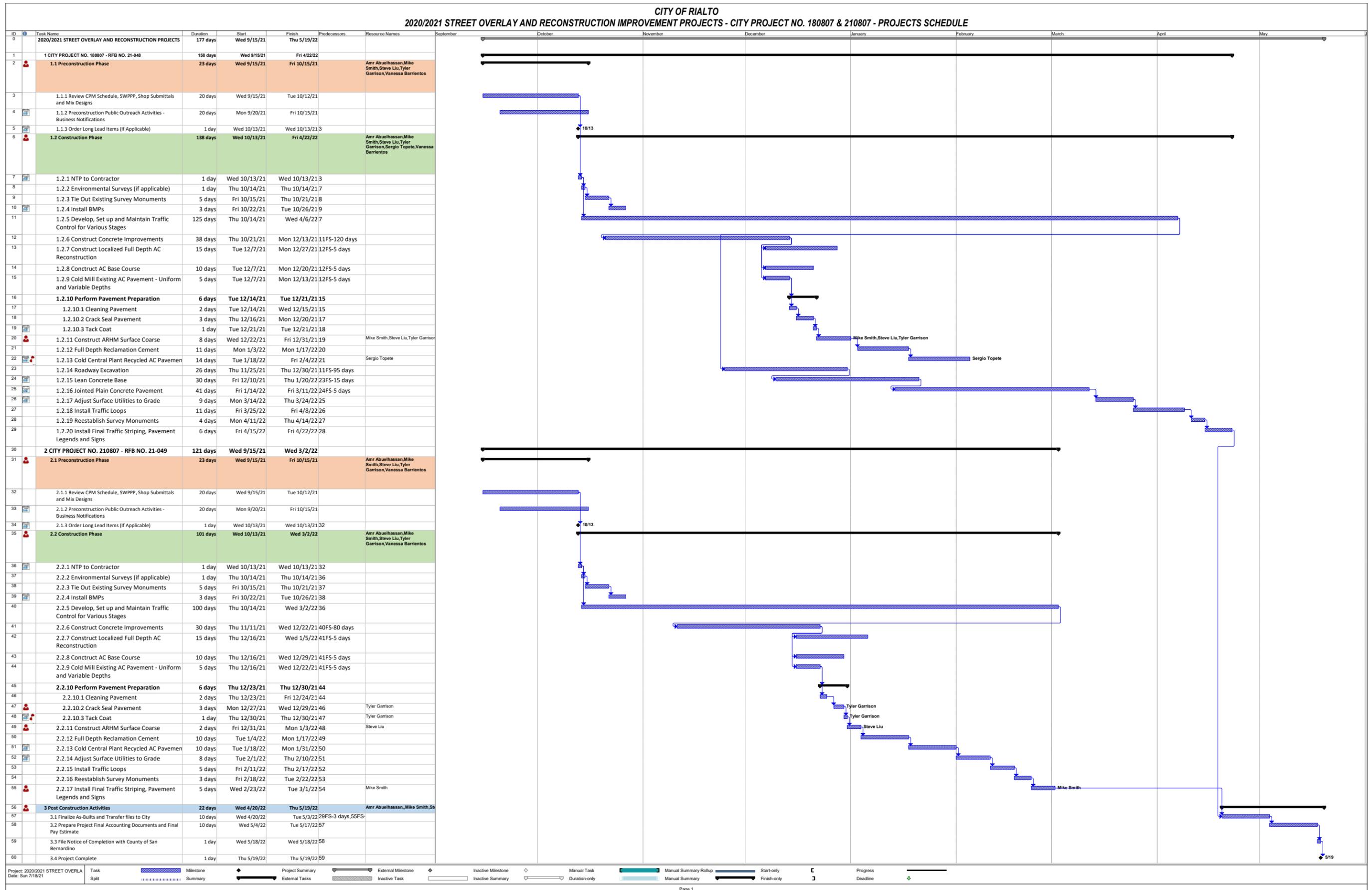
Assuming both Projects 21-048 and 21-049 progress simultaneously, 21-048 will take the longer duration primarily due to staging and cure time requirements for the placement of the LCB and JPCP pavement section. The schedule below shows the various activities progressing simultaneously.

By focusing on providing a condensed and rapid turnaround in critical submittal reviews and all pre-construction public outreach activities taking place immediately after Notice to Proceed, the team concluded that the entire project aspects for 21-048 can be completed successfully in under 140 working days (about 7 months). We estimate the Project will be complete in April 2022. **This is more than 2 months ahead of the estimated construction completion listed in the RFP.** On the other hand, our team concluded that Project 21-049 will be completed in about 100 working days or five months. This is about **four months ahead of the estimated construction completion in the RFP.** This early completion is primarily achieved by cutting down submittals review times from the onset and early communication with utilities and the Contractor for review of all relevant submittals, then immediately start construction.

It is also proposed to overlap a significant amount of activities within each stage of the project improvements such as starting the JPCP and HMA paving operations simultaneously. Experience taught us that the two types of paving materials will typically have different specialty contractor crews, therefore both crews can be productive on the same project without conflict. In addition to the above assumptions, we also applied realistic production rates and durations to controlling activities on the projects, yielding cost and schedule savings. This shortened construction duration will provide early beneficial use of the facilities to the public and will significantly **reduce the construction management and contract administration cost by about \$350,000.**

## E.3

**"Quantity Error"** | Project No. 180807 has a total full depth pavement reconstruction area of 678,690 SF, a total Cold Central Plant Recycled weight of 20,050 TONS and the 2" wearing cap of Asphalt Rubber Hot Mix Surface Course (ARHM) is 8,920 TONS. Assuming these numbers are accurate, the other project (No. 210807) has a slightly smaller total pavement reconstruction area of 572,710 SF (84% of the other project) and a correspondingly correct percentage of CCPR at 16,900 TONS. However, when evaluating the engineer's estimated quantity of rubberized asphalt (ARHM), the quantity--which is expected to be about 7,500 TONS if the 84% ratio is used--is shown as almost one million, at 968,960 TONS. We suggest the City ask the design firm to look into this ASAP and, if possible, issue an addendum to the bid package for Project No. 210807.



# Attachments

*Engineering Trust Into Every Project*

ATTACHMENT "A"

**\*NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED WITH THE "WORK PROPOSAL" FILE\***

**REQUESTS FOR PROPOSALS (RFP NO. 21-054)  
CONSTRUCTION MANAGEMENT, INSPECTION, COMMUNITY OUTREACH, LABOR COMPLIANCE, AND  
GEOTECHNICAL AND MATERIALS TESTING SERVICES  
FOR THE 2020/2021 STREET OVERLAY & RECONSTRUCTION PROJECT  
CITY PROJECT NUMBERS 180807 AND 210807**

**SIGNATURE AUTHORIZATION**

PROPOSER: Southstar Engineering and Consulting, Inc.

A. I hereby certify that I have the authority to submit this Proposal to the City of Rialto for the above listed individual or company. I certify that I have the authority to bind myself/this company in a contract should I be successful in my proposal.



\_\_\_\_\_  
SIGNATURE

B. The following information relates to the legal contractor listed above, whether an individual or a company. Place check marks as appropriate:

1. If successful, the contract language should refer to me/my company as:

An individual;  
 A partnership, Partners' names: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A company;  
 A corporation

2. My tax identification number is: 20-5648626

**ADDENDA ACKNOWLEDGMENT:**

Acknowledgment of Receipt of any Addenda issued by the City for this RFP is required by including the acknowledgment with your proposal. Failure to acknowledge the Addenda issued may result in your proposal being deemed non-responsive.

**In the space provided below, please acknowledge receipt of each Addenda:**

**Addendum(s) # 1 is/are hereby acknowledged.**

The "Business Concerns Information" sheet shall be included as part of Attachment "A".

Attachment "A" - Business Concerns Information

The Proposer shall furnish the following information. Additional sheets may be attached, if necessary.

- (1) Name: Southstar Engineering and Consulting, Inc.
- (2) Address: 1945 Chicago Ave Unit C-2, Riverside, CA 92507
- (3) Phone No.: 951.342.3120 Fax No.: 951.342.3148
- (4) E-Mail: jason@southstareng.com

- (5) Type of Firm: (Check all that apply)  
 Individual       Partnership       Corporation  
 Minority Business Enterprise (MBE)       Women Business Enterprise (WBE)  
 Small Disadvantaged Business (SDB)       Veteran Owned Business  
 Disabled Veteran Owned Business       Other

- (6) Business License:  Yes     No    License Number: \_\_\_\_\_

- (7) Tax Identification Number: 20-5648626

- (8) Names and Titles of corporate members of the firm:  
 \_\_\_\_\_  
 \_\_\_\_\_  
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- (9) Three (3) projects of this type recently completed:  
 Type of project: I/15/ Cajalco Rd Interchange Improvement Project  
 Contract Amount: \$50 Million      Date Completed: March 2020  
 Owner: City of Corona       Phone: 951.817.5765  
 Type of project: SR60/Archibald Interchange Project  
 Contract Amount: \$15 Million      Date Completed: July 2021  
 Owner: SBCTA      Phone: 951.615.7730  
 Type of project: Pearblossom Highway Reconstruction Project  
 Contract Amount: \$15 Million      Date Completed: 03/2021  
 Owner: City of Palmdale      Phone: 661.267.5354

ATTACHMENT "B"

**\*NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED WITH THE "WORK PROPOSAL" FILE\***

**REQUESTS FOR PROPOSALS (RFP NO. 21-054)  
CONSTRUCTION MANAGEMENT, INSPECTION, COMMUNITY OUTREACH, LABOR COMPLIANCE, AND  
GEOTECHNICAL AND MATERIALS TESTING SERVICES  
FOR THE 2020/2021 STREET OVERLAY & RECONSTRUCTION PROJECT  
CITY PROJECT NUMBERS 180807 AND 210807**

**DEBARMENT AND SUSPENSION CERTIFICATION**

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29

The Consultant, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, and manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past 3 years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining Proposer responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions.

Consultant Name: Southstar Engineering and Consulting, Inc.

July 12, 2021  
(Date)

  
(Signature)

Jason Bennecke, PE, MBA, PMP / Executive V.P.  
(Name & Title)

Attachment "B"

ATTACHMENT "D"



CITY OF RIALTO

DISCLOSURES REQUIRED BY PERSONS OR ENTITIES  
CONTRACTING WITH THE CITY OF RIALTO\*

Pursuant to City of Rialto Code of Ordinances Section 2.48.145, all persons or business entities supplying any goods or services to the city, or seeking a loan or grant awarded by the city, whether through an application or proposal, shall disclose in such application or proposal whether any city officer, employee, or consultant may have a financial or non-financial interest in the person or business entity, or in any member, employee, owner, or officer of the business entity.

- A financial interest shall mean any interest that is prohibited under state law, including California Government Code Sections 1090 and 87100, and California Code of Regulation Section 18700 *et seq.*
- A non-financial interest shall mean any interest that is prohibited by City of Rialto Code of Ordinances Section 2.48.140 (attached here).

For the purpose of helping the City understand whether City personnel might have a conflict of interest in you or your organization, please disclose below whether you or any of your members, employees, paid or unpaid officers, paid or unpaid directors, or owners are (or are related to) a City elected or appointed official, a City officer, or a City employee or consultant.

Name of Your Organization's Affected Member, Employee, Paid or Unpaid Officer, Paid or Unpaid Director, or Owner	Name of City Elected or Appointed Official, City Officer, a City Employee or Consultant	Relationship Between the Two
N/A	N/A	N/A

By submitting [this application/proposal], or supplying any goods or services to the city, the [applicant/vendor/contractor/consultant] hereby attests under penalty of perjury, personally and/or on behalf of the entity [submitting this application/proposal or supplying any goods or services to the city] that no City of Rialto elected or appointed official, employee or consultant has a financial or non-financial interest, as such terms are defined in California Government Code Sections 1090 and 87100 and in City of Rialto Code of Ordinances Section 2.48.145, in the [applicant/vendor/contractor/consultant], except as specifically disclosed herein.

Name of Person/Entity: Jason Bennecke, PE, MBA, PMP

Title: Executive Vice President

Signature:  Date: July 12, 2021

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**ORDINANCE NO. 1655**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIALTO, CALIFORNIA, AMENDING THE CITY’S CONFLICT OF INTEREST ORDINANCE (CITY OF RIALTO CODE OF ORDINANCES SECTION 2.48.140) AND CONFLICT OF INTEREST DISCLOSURE ORDINANCE (CITY OF RIALTO CODE OF ORDINANCES SECTION 2.48.145).**

**WHEREAS**, in June, 2019, a fiscal year-end audit identified conflict of interest concerns related to the City’s federal program spending, and specifically with federal CDBG grants; and

**WHEREAS**, subsequent review of the City’s conflict of interest ordinances and internal controls process identified several issues with these ordinances and processes; and

**WHEREAS**, Subsequent to the resolution of the initial conflict of interest, the federal Department of Housing and Urban Development (HUD) has requested that the City update and strengthen its conflict of interest ordinance and internal controls process, to avoid similar future conflicts of interest; and

**WHEREAS**, this proposed new conflict of interest ordinance will minimize the potential for future conflicts of interest in the award of City contracts and grants, and in particular, federal CDBG grants; and

**WHEREAS**, the substantive changes in this proposed new conflict of interest ordinance have been reviewed and approved by HUD.

**NOW, THEREFORE**, the City Council hereby finds, determines, and ordains as follows:

**SECTION 1.** The City Council hereby specifically finds that all the facts set forth in the recitals above of this Ordinance are true and correct and incorporated herein.

**SECTION 2.** Amendment of the City of Rialto’s conflict of interest ordinances is necessary to bring the City’s conflict of interest rules in line with best practices and would bring the City into compliance with HUD’s request for additional conflict of interest regulations and controls.

**SECTION 3.** The City Council hereby deletes existing City of Rialto Code of Ordinances section 2.48.140 in its entirety, and replaces it with the following:

(a) No covered person shall participate in the making of a grant or contract by the city in which the covered person has a conflicting interest.

(b) For purposes of this prohibition, the following definitions shall apply:

(1) A “covered person” includes any person who holds an elected or appointed City office, a City officer, a City employee, and any person who is a consultant to the City.

(2) A “conflicting interest” includes, but is not limited to, those decisions where:

(A) A covered person holds or has held within the previous twelve months a position with a potential grant or contract recipient;

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(B) A close relative of a covered person holds or has held within the previous twelve months a position with a grant or contract recipient;

(C) A close relative of the spouse or domestic partner of a covered person holds or has held within the previous twelve months a position with a grant or contract recipient.

(3) "Position" includes the status of a member, employee, owner, paid or unpaid officer of, paid or unpaid leadership position in, or had an ownership interest in, a grant or contract recipient.

(4) A "close relative" includes a spouse, parent, grandparent, child, grandchild, aunt, uncle, or cousin.

(5) "Participate in the making of a grant or contract" includes participation in: drafting a solicitation or contract; negotiating, voting on, approving, or executing a grant or contract; discussion of same with any city officer or employee; or attempts in any way to influence the making of a grant or contract.

(c) This prohibition shall not apply to a contract let by written competitive bid where the contract will be awarded to the person or entity who submits the lowest responsible and responsive bid.

(d) Except for the Mayor or a member of the City Council, a covered person may request a waiver of any potential conflict of interest in writing from the City Manager. Any request for such a waiver must include full disclosure of the potential conflict of interest and a statement detailing any mitigating factors. The request and the City Manager's response shall be provided to the City Council prior to any vote to approve the contract or grant, or if City Council approval is not required, at least five days before the contract or grant is approved. The request and the City Manager's response shall be considered a public record.

(e) The prohibitions in this section are in addition to any applicable federal or state conflict of interest laws, including but not limited to Government Code section 1090, and Government Code section 87100 *et seq.*

(f) Any person who violates this section is subject to the following:

- (1) Public censure;
- (2) If the conflict of interest was in the making of a contract, a prohibition from participation in the making of a contract by the city for a period of time up to twelve (12) months from the date of the imposition of the discipline;
- (3) If the conflict of interest was in the making of a grant, a prohibition from participation in the making of a grant by the city for a period of time of up to twenty-four (24) months from the date of the imposition of the discipline;
- (4) An administrative fine pursuant to Chapter 1.10 of this code.

(g) The discipline specified herein may be imposed:

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(1) By the City Manager in the case of any employee or consultant who violates this section.

(2) By the City Council in the case of any person who holds an elected or appointed City office, or any City officer who violates this section.

**SECTION 4.** The City Council hereby deletes existing City of Rialto Code of Ordinances section 2.48.145 in its entirety, and replaces it with the following:

(a) All persons or business entities supplying any goods or services to the city, or seeking a loan or grant awarded by the city, whether through an application or proposal, shall disclose in such application or proposal whether any elected or appointed city official, city officer, employee, or consultant may have a financial or non-financial interest in the person or business entity, or in any member, employee, owner, or officer of the business entity.

1. For purposes of this prohibition, a financial interest shall mean any interest that is prohibited under state law, including California Government Code Sections 1090 and 87100, and California Code of Regulation Section 18700 *et seq.*

2. For purposes of this prohibition, a non-financial interest shall mean any interest that is prohibited by City of Rialto Code of Ordinances Section 2.48.140.

(b) In order to facilitate disclosure as required by this section, any such application or proposal to the City shall prominently include the following disclosure in any RFP or other solicitation document:

By submitting [this application/proposal], or supplying any goods or services to the city, the [applicant/vendor/contractor/consultant] hereby attests under penalty of perjury, personally and/or on behalf of the entity [submitting this application/proposal or supplying any goods or services to the city] that it/they have they no financial or non-financial interests, as such terms are defined in City of Rialto Code of Ordinances Section 2.48.145, concerning any City of Rialto elected or appointed official or employee, except as specifically disclosed herein.

**SECTION 5.** The Mayor shall sign the passage and adoption of the Ordinance and thereupon the same shall take effect and be in force.



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STATE OF CALIFORNIA )  
COUNTY OF SAN BERNARDINO ) ss  
CITY OF RIALTO )

I, Barbara McGee, City Clerk of the City of Rialto, do hereby certify that the foregoing Ordinance No. 1655 was duly passed and adopted at a regular meeting of the City Council of the City of Rialto held on the 9th day of February, 2021.

Upon motion of Councilmember Trujillo, seconded by Councilmember Perez, the foregoing Ordinance No. 1655 was duly passed and adopted.

Vote on the Motion:

AYES: Mayor Robertson, Mayor Pro Tem Scott, Council Member Trujillo, Carrizales and Perez

NOES: None

ABSENT: None

IN WITNESS WHEREOF, I have hereunto set my hand and the Official Seal of the City of Rialto, this 10th day of February, 2021.

\_\_\_\_\_ *Barbara A. McGee*  
Barbara A. McGee, City Clerk