



**CITY OF RIALTO  
REGULAR MEETING OF  
THE CABLE ADVISORY AND UTILITIES COMMISSION  
December 16, 2025 - 6:00 P.M.  
MINUTES**

The Regular meeting of the Cable Advisory and Utilities Commission of the City of Rialto was held in the Civic Center Council Chambers located at 150 S. Palm Avenue, Rialto, California 92376, on Tuesday, December 16, 2025.

o0o

This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

**CALL TO ORDER**

Chair Barbara Rickman called the meeting to order at 6:00 p.m.

**ROLL CALL**

Nicole Hemmans, Senior Administrative Analyst, took the roll call.

**Commissioners Present:**

Chair Barbara Zrelak-Rickman  
Vice-Chair Carla D Towns  
Commissioner Brenda Nuno Gutierrez  
Commissioner Erlinda Patterson  
Commissioner James Shields  
Commissioner Kevin C. Kobbe  
Commissioner Rocio Martinez

**Commissioners Absent:**

None

**Staff/Others Present:**

Sachin Chawla, Director of Utilities  
Toyasha Sebbag, Assistance to the City Manager  
Scott Brosious, Broadcast Production Supervisor  
Amy Crow, Administrative Analyst  
Nicole Hemmans, Senior Administrative Analyst  
Robert Lee, Customer Service Manager – RWS/Veolia  
Andrew Coleman, Field Operations Supervisor – RWS/Veolia  
Brandon Stallings, CIP Project Engineer – RWS/Veolia  
Ken Aplon, Operations / Collections Manager – RWS/Veolia

o0o

**PLEDGE OF ALLEGIANCE**

Chair Barbara Rickman led the Pledge of Allegiance.

o0o

**MOMENT OF SILENCE/  
INVOCATION**

Nicole Hemmans led the invocation.

**APPROVAL OF MINUTES**

December 16, 2025 meeting

Chair Rickman asked whether there were any comments on the minutes of the regular meeting on December 16, 2025.

- ◆ None.

**Action**

- ◆ Commissioner Nuno Gutierrez made a motion to approve.
- ◆ Commissioner Vice-Chair Towns seconded.
- ◆ All in favor.
- ◆ Motion passed.

**ORAL COMMUNICATIONS**

Chair Rickman asked if there was oral communication from the audience of items not on the agenda.

- ◆ None.

**NEW BUSINESS ITEMS**

**CUC-25-0828**

Director of Utilities Update

Director of Utilities update provided by Sachin Chawla.

1. Introduction to the Director of Utilities

**Questions & Comments**

- ◆ None

o0o

**CUC-25-0838**

Presentation of the Water and Wastewater Utility Rate Study

Presentation of the Water and Wastewater Utility Rate Study was provided by Toyasha Sebbag.

**Questions & Comments**

- ◆ Chair Rickman asked what would be included in the exemption of User Utility Tax.
  - Ms. Sebbag advised that all Utility User Tax will be suspended for one year for all Single-Family Residential accounts.

o0o

**CUC-25-0772**

Monthly Activity Report for  
Waste Management Services.

The Monthly Activity Report for City of Rialto Waste Management was provided by Amy Crow.

**Questions & Comments**

- ◆ None

o0o

**CUC-25-0829**

Update on the Status of iPads  
for the Cable Advisory and  
Utilities Commissioners.

Nicole Hemmans provided and update on the status of iPads for the Cable Advisory and Utilities Commissioners.

**Questions & Comments**

- ◆ Chair Rickman advised that she takes notes on her iPad for future reference and would like to know how she will be able to keep this up with the new iPad policy considering the iPads will have to be returned after the meeting.
  - Mrs. Hemmans advised that she will provide an update at the next Cable Advisory and Utilities Commission meeting.
- ◆ Commissioner Patterson inquired if the Commissioners could utilize their own iPads during the meetings.
  - Mrs. Hemmans advised that the Commissioners are allowed to utilize their personal iPads during the meetings.

o0o

**CUC-25-0723**

Veolia Monthly Operations  
Report.

Receive and file the Monthly Operations Report from Veolia for the months of January 2026 (Reporting period November 2025) (RECEIVE AND FILE)

**Customer Service update provided by Robert Lee:**

**Questions & Comments**

- ◆ None

**Wastewater update provided by Ken Aplon:**

**Questions & Comments**

- ◆ Chair Rickman inquired if there were any Call Outs in the month of October. t.
  - Mr. Aplon confirmed there were not any call outs in October.

**Water update provided by Brandon Stallings:**

Questions & Comments

- ◆ Brandon Stalling, CIP Manager, provided an introduction to the commissioners on the CIP report, which was not included in the MOR's report for October.
- ◆ It was realized in the meeting that the CIP was not included in the Monthly Operations Report for October.

**Water update provided by Andrew Coleman:**

Questions & Comments

- ◆ None.

Sachin Chawla provided an update that the Veolia/RWS Monthly Operations Report is being revised for future presentations.

o0o

**CUC-25-0830**

Update on the Rialto  
Network/Information  
Technology

Update on the Rialto Network/Information Technology Department and its activities were provided by Scott Brosious.

**Questions & Comments**

- ◆ None

o0o

**OLD BUSINESS ITEMS**

**CUC-25-0725**

Previous Discussion Items

Previous Discussion Items:

- ◆ None

o0o

**CUC-25-0726**

To-Do-List

To-Do-List.

- ◆ None

o0o

**UTILITIES DIRECTOR  
UPDATES**

Director updates were presented as Item 1 under *New Business* on the meeting agenda.

o0o

**COMMISSIONER UPDATES**

Commissioner Updates:

Questions & Comments

- ◆ Chair Rickman commented that the Commissioners were not requested to provide input on the Rate Study, as in the prior year rate study.

**ADJOURNMENT**

- ◆ Meeting adjourned at 7:09 p.m.