1	RESOLUTION NO.
2	A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIALTO
3	AUTHORIZING THE DESTRUCTION OF CERTAIN MUNICIPAL RECORDS OF THE RIALTO TREASURY DEPARTMENT.
4	
5	WHEREAS, This Resolution sets forth the City of Rialto ("City") adopted Records Retention
6 7	Policy in conformance with Government Code Section 34090 ("Policy"); and
8	WHEREAS, the Policy sets forth the retention period for records of the City and authorizes the
9	destruction of certain records and documents by a Records Specialist, with the approval of the
10 11	legislative body by resolution and the written consent of the City Attorney; and
12	WHEREAS, staff has recommended that certain obsolete records identified in Exhibit "A" are no
13	longer required or necessary; and
14	longer required of necessary, and
15	WHEREAS, the City Attorney has given written consent for the destruction of the records herein
16	set forth as Exhibit "A".
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18	NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RIALTO DOES
19	HEREBY FIND, RESOLVE AND ORDER AS FOLLOWS:
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22	SECTION 1. The City Council hereby finds and determines that the records identified in Exhibit
23	A are older than the applicable retention period set forth in the City's Policy and are no longer
24	needed or required to be kept by statute or law.
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26	SECTION 2. The City Council hereby authorizes and directs the destruction of the records
27	described on Exhibit "A" in accordance with the terms and conditions of the City's Policy.
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1	SECTION 3. This Resolution shall be effective immediately upon its passage and approval.
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3	SECTION 4. The City Clerk shall certify the passage and adoption of this Resolution.
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6	PASSED, APPROVED AND ADOPTED this 25 th day of November 2025.
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9	JOE BACA, Mayor
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11	ATTEST:
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13	BARBARA A. McGEE, City Clerk
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15	APPROVED AS TO FORM:
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17	ERIC S. VAIL, City Attorney
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1	STATE OF CALIFORNIA)
2	COUNTY OF SAN BERNARDINO) ss CITY OF RIALTO)
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4	I, Barbara A. McGee, City Clerk of the City of Rialto, do hereby certify that the foregoing
5	Resolution Nowas duly passed and adopted at a regular meeting of the City Council of the
6	City of Rialto held on the 25 th day of November 2025.
7	Upon motion of Council Member, seconded by Council Member
8	, the foregoing Resolution Nowas duly passed and adopted.
9	Vote on the motion:
10	AYES:
11	NOES:
12	ABSENT:
13	IN WITNESS WHEREOF, I have hereunto set my hand and the Official Seal of the City
14	of Rialto thisday of, 2025.
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18	DADDADA A MaCEE City Clark
19	BARBARA A. McGEE, City Clerk
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