



**CITY OF RIALTO
THE REGULAR MEETING MINUTES OF
NEIGHBORHOOD BEAUTIFICATION &
COMMISSION**

The regularly scheduled Neighborhood Beautification & Historical Preservation Commission meeting of the City of Rialto was held in the City of Rialto City Council Chambers located at 150 South Palm Avenue, Rialto, California 92376, on June 10, 2026.

This meeting was called by the presiding officer of the City of Rialto Neighborhood Beautification & Historical Preservation Commission in accordance with the provisions of **Government Code §54956** of the State of California.

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CALL TO ORDER

Chair Brenda Parker called the meeting to order at 6:00 p.m.

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ROLL CALL

Roll Call was taken by Administrative Assistant, Heidy Gonzalez.

Present:

Chair Brenda Parker
Vice-Chair Ivan Ramirez
Commissioner Lisa Bartley
Commissioner Cliff Houser, Jr.
Commissioner Joe Lyons
Commissioner Roberto Solis, Jr.
Commissioner Salvator Torres

Absent:

None

Staff Present:

Director of Community Development, Christina Taylor
Community Development Manager, Daniel Casey
Administrative Analyst, Kim Dame
Planning Technician, Brian Vazquez
Business License Inspector, Efrain Torres
Administrative Assistant, Heidy Gonzalez

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**ORAL
COMMUNICATIONS**

No oral communications were received.

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COMMISSION
MEETING MINUTES

Commission reviewed the minutes from the March 11, 2026, meeting.

A motion was made to approve the May 13, 2026, minutes. Motion was seconded.

Vote:

Ayes: 7 (Parker, Ramirez, Bartley, Solis, Torres, Houser, Lyons)

Opposed: 0

Absent: 0

Motion carried.

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DISCUSSION ITEMS

Conceptual Landscape Plan – Proposed Restaurant Development at Baseline Road and Cactus Avenue

Community Development Manager Daniel Casey presented a conceptual landscape plan for a proposed 2,520-square-foot restaurant building with drive-thru service located at the northwest corner of Baseline Road and Cactus Avenue.

Mr. Casey explained that the Commission's review was limited to the conceptual landscape plan and that the project remains in the early stages of review. Staff noted that the site plan and circulation elements may change as the project proceeds through the development review process.

Proposed landscaping that was discussed included, 20 trees throughout the site which include eucalyptus and carob tree species, lantana and other shrub varieties, ground cover and turf areas, landscape setbacks along both Baseline Road and Cactus Avenue, as well as planters throughout the parking areas.

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Commissioners provided the following comments and recommendations regarding the conceptual landscape plan:

- Provide landscaping that screens vehicle headlights from impacting surrounding streets and intersections.

DISCUSSION ITEMS

- Require a landscape maintenance plan to ensure ongoing upkeep of landscaping before and after tenant occupancy.
- Consider plant selections that preserve visibility and safety for drive-thru customers and pedestrians.
- Utilize landscaping that discourages pedestrian shortcutting through planter areas.
- Incorporate colorful and visually appealing plant species to enhance the site's appearance.
- Identify trash receptacle locations on future site plans.
- Consider taller plant materials or vines along the northern property line to discourage graffiti and provide screening adjacent to residential properties.
- Identify any proposed outdoor seating or gathering areas.
- Consider pedestrian safety due to the site's proximity to Eisenhower High School.
- Evaluate opportunities for additional driveway access and circulation improvements during future project review.

Mr. Casey stated that all comments would be compiled and shared with the project applicant for consideration as the project advances through the review process.

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Reestablishment of Beautification Awards Program

Community Development staff Brian Vazquez, Efrain Torres, and Heidi Gonzalez presented a proposed framework for reestablishing a Beautification Awards Program to recognize outstanding residential and commercial properties throughout the City. Staff proposed the following award categories:

Business Award

- Best Commercial Curb Appeal

Residential Awards

- Best Lawn of the Year
- Best Halloween Decoration
- Best Christmas Decoration

Staff outlined a nomination and selection process that would include:

1. Collection and review of nominations.
2. Commission deliberation and award selection.

3. Formal recognition of award recipients at a Commission meeting.

Commissioners discussed several ideas regarding the proposed program, including:

- Conducting awards on a quarterly basis rather than annually.
- Publicizing award recipients through City publications, social media, and the City website.
- Creating yard signs or other public recognition displays for award winners.
- Considering additional categories such as drought-tolerant landscaping.
- Developing a scoring matrix and evaluation criteria for future award selections.
- Including privacy acknowledgements and consent language on nomination forms.
- Keeping the program simple, accessible, and community-focused.

Staff will continue developing nomination forms, evaluation criteria, and implementation details and will return with additional recommendations for Commission consideration.

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**COMMUNITY
DEVELOPMENT
DIRECTOR
COMMENTS**

Community Development Director Christina Taylor thanked the Commission for its feedback regarding both presentations. The July meeting schedule remains under review due to the July 4th holiday. City Council and Planning Commission are both scheduled to be dark for the first meetings in July, so staff will reach out to the Commissioners on whether a July meeting will be held. If there is no July meeting, regular meetings will resume in August. She also reminded Commissioners that meeting packets will be available to them after agenda publication and they can come to City Hall to pick them up prior to the meetings.

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**COMMISSIONER
COMMENTS**

Commissioner Ramirez

Commissioner Ramirez apologized for missing the previous meeting and shared that he and his wife recently welcomed their first child, a baby girl. Commissioners and staff offered congratulations.

Commissioner Lyons

Commissioner Lyons shared a brief sports update and offered congratulations to Commissioner Ramirez and his family.

Chair Parker

Chair Parker thanked Commissioners and staff for their participation and support.

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ADJOURNMENT

A motion was made by Commissioner Houser and seconded by Commissioner Lyons to adjourn the meeting.

The Regular Neighborhood Beautification and Historical Preservation Commission meeting on Wednesday, June 10, 2026, adjourned at 7:05 p.m.

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Minutes prepared by Kim Dame
Administrative Analyst

Brenda Parker
Chair, Neighborhood Beautification & Historical Preservation Commission