



CITY OF RIALTO

SOLE SOURCE/STANDARDIZATION VENDOR REQUEST

VENDOR: Blue Iris IQ, a Konica Minolta Division

ADDRESS: DEPT. LA 22988, PASADENA, CA 91185-2988

☒ **Standardization:** The City requires the item(s) to standardize parts, design quality, etc. (explain in more detail below).

☐ **Sole Source:** No other items are known to exist which perform the same function.

☐ **Proprietary:** The item is held under exclusive title, trademark or copyright by a private person or company; or a proprietary distributorship.

1. Describe the product/service:

OnBase Records Management System since 2010 for storing and preserving city-wide records.

2. Describe how the product or service is unique and/or one of a kind:

Konica Minolta has provided Hyland's cloud-based hosting services for OnBase since 2020 for improved usage. They have been providing scanning of large format documents (maps) and importing into OnBase.

3. Is the product or service available from other sources?

There are other records management systems. Transferring our archived records to a different system would be costly.

4. Can your requirements be modified so that competitive products or services may be used? Explain:

No, we currently in the middle of a scan project with direct upload into OnBase.

☐ A detailed memo explaining the steps taken to determine this is a sole source vendor and justify the need is attached.

Requestor Signature: NRodriguez

Date: 8-4-2026

Approvals:

SS

This Sole Source/Standardization Vendor Request was reviewed and initialed by the Purchasing Manager prior to City Manager's Approval.

Bonnie C. McArthur
Department Head

Julian
City Manager

Shanita Simmons
Chief Finance Officer

Shanita Simmons
Purchasing Manager