



CITY OF RIALTO

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING APPLICATION

ADMINISTRATIVE SERVICES DEPARTMENT

All organizations wishing to apply for Community Development Block Grant (CDBG) funds must complete an application form to be considered. All applications must be received at Rialto Administrative Services Department, Deputy City Managers Office Attn: Frank Perez, CDBG Program Consultant, 150 S. Palm Ave. Rialto, California, 92376 by **12:00 noon on Thursday, February 18, 2021**. Late applications will not be accepted. **NO EXCEPTIONS.**

To be considered for funding, all sections of the application must be completed. Any sections that do not apply should be marked N/A.

APPLICANT INFORMATION	
Organization Name: City of Rialto - Public Works Department	Contact Person: Michael Tahan
Corporate Status (<i>Check One</i>): <input type="checkbox"/> Nonprofit <input type="checkbox"/> For-Profit ¹ <input checked="" type="checkbox"/> Public (City Dept.)	Contact Title: Interim Public Works Director
Organization Address: Address: 150 S. Palm Avenue City, State, Zip: Rialto, CA 92376	Telephone No.: (909) 421-7279 Name and Title of Person Authorized to Sign Contracts: Michael Tahan, Interim Public Works Director
Federal Tax ID No.: 95-6000768	Email Address: mtahan@rialto.ca.gov
DUNS No.: 083583849	System for Awards Management (SAMs Cage Code) No:

PROGRAM/PROJECT INFORMATION	
Program/Project Title: Community Center Buildings / Tenant Improvements Building 400.	This request is for a (<i>Check One</i>): <input type="checkbox"/> New Program/Project <input type="checkbox"/> Existing Program/Project <input checked="" type="checkbox"/> Expanded Program/Project
Amount of CDBG Funds Being Requested: \$600,000	Program/Project Site Location Address: Address: 214 N. Palm Avenue City, State, Zip: Rialto, CA 92376
Has your Organization previously received HUD or CDBG funds? (<i>Check One</i>): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

¹Pursuant to 570.500(c). For profit CDBG subrecipients may only apply for microenterprise activities found at 570.201(o).

NARRATIVE QUESTIONS

- 1. Provide a detailed description of the proposed Program/Project. Explain how the Program/Project will benefit the community, the characteristics of the people who will benefit from the Program/Project and how CDBG funds will be used to implement the Program/Project. *(Limited to space provided for each question)***

The Public Works Department proposes to renovate the Community Center Building 400 located at 214 N. Palm Avenue to provide upgraded facilities, which meet Americans with Disabilities Act (ADA) compliance standards; the existing facility hosts tiny tots, preschool, youth, adult, and community wide City programs.

The buildings/wings which are more than 50 years old and consist of approximately 2,570 square feet each building of office, and open classroom space as part of the Rialto Community Center (Johnson Community Center).

Currently, use of the buildings/wings by patrons is challenged by the long overdue remodel and deteriorating condition, and difficult and unsafe if not impossible for Community patrons in wheelchairs to enter and exit the buildings.

The proposed scope of the project will include contractor mobilization, materials, as well as the following: interior remodel to meet ADA building compliance, including ADA accessible doors at building/wing entrances, removal of carpet and other flooring and replace with upgraded flooring throughout the buildings/wings, conversion of interior lighting to energy-efficient LED lighting, repainting the interior of building, replacing kitchen cabinets, countertops, appliances, windows, ceilings, and mechanical systems as applicable.

After completion, Public Works facility maintenance staff will perform ongoing maintenance to ensure longevity of remodel for the patron's future use.

A site location map is included in this application as Exhibit A.

NARRATIVE QUESTIONS - CONTINUED

- 2. Describe the target population. Indicate the number of unduplicated people or households the Program/Project will serve, their income levels, and if the target population is limited to one or more special needs groups. *(Limited to space provided for each question)***

The target population for this project are residents and community members of all ages who live, work, and play within the CDBG identified area. This project will serve the target population of approximately 100,000 local residents, which according to the City of Rialto 2010 General Plan, have a median household income of \$49,593, and 19% are identified as living below the poverty level. The project will serve the target population by providing additional recreational space which will further improve the community's overall quality of life. Additionally, according to American Community Survey 2016, the lowest median household income of this set is \$27,857, which is only 44% of the statewide average. The California Healthy Places Index can also be used to identify disadvantaged communities. A threshold of 50% can be used to identify disadvantaged communities based on this index. All 15 census tracts within a mile of the project corridor are considered disadvantaged based on this standard. The lowest recorded percentile, 4.1, is the tract including Downtown Rialto located in the center of the project corridor.

- 3. Please describe the level of need for the proposed program in the City of Rialto. Provide verifiable data or evidence of this need to support the development of 2020-2024 Consolidated Plan -Strategic Plan goals. (If the activity will provide Fair Housing and landlord/tenant mediation services, describe how your Agency will assist the City in the implementation of the Fair Housing Plan that is part of the most recent Analysis of Impediments to Fair Housing Choice). *(Limited to space provided for each question)***

- 4. Describe all similar Program/Projects your organization has carried out in the last five years. For each Program/Project, provide a reference name and telephone number from the HUD grantee that provided CDBG or other HUD funding. *(Limited to space provided for each question)***

The City of Rialto - Public Works Department has recently completed the construction for the following project: Curb, Gutter, Sidewalk Replacement, Project No. CB1805 for \$153,780; the Bud Bender Monument Sign for \$11,129, the Community Center Fence, Project No. CB1601 for \$313,060; the Community Center Exterior Painting for \$145,006; the Basketball Court Improvements at Margaret Todd Park, Project No. CB1901 for \$264,686; and the Bud Bender Park Sideline Fencing, Project No. CB1902 for \$96,638. Note the Community Center Rehabilitation for Building 200 and 300 is currently in construction.

- 5. Identify and describe any audit findings, liens, investigations, or probation by any oversight organization in the five years preceding this application. If none, so indicate. *(Limited to space provided for each question)***

The City of Rialto - Public Works Department has not had any audit findings, liens, investigations, or probation by any oversight organization in the five years preceding this application.

PROPOSED PROGRAM/PROJECT OPERATING BUDGET

Provide the anticipated operating budget for the proposed CDBG Program/Project. The CDBG portion of the budget must reflect only those costs of serving CDBG-eligible City residents. Indicate any leveraged funds to be used in conjunction with CDBG funds to implement the Program/Project. Additionally, provide the total operating budget for your organization for each type of operating expense. Please round up to the nearest dollar. *(Note: once you have entered the amounts, right click on the Total Budget cell for each column and select the "Update Field" option to update the totals)*

Cost Category	Proposed CDBG Program/Project Operating Budget			Total Organization Operating Budget
	CDBG Funds Requested*	Leveraged Funds	Total Program / Project Operating Budget	
Personnel Costs (Salaries, Benefits, Other)	\$12,000	\$0	\$12,000.00	\$
Non-Personnel Costs (Supplies, Consultants, etc.)	\$0	\$0	\$ 0.00	\$
Capital Improvement Costs (Design, Construction, etc.)	\$588,000	\$0	\$588,000.00	\$
Total Budget	\$600,000.00	\$ 0.00	\$600,000.00	\$ 0.00

*For public service programs, the City generally encourages the use of CDBG funds for personnel costs to reduce the amount of documentation required by the organization. Include all Program/Project costs and overall organization budget by the three cost categories listed. Leveraged funds are not required for Programs/Projects, but will enhance your proposal. Leveraged funds are other non-CDBG funds that will be used in conjunction with CDBG funds to implement the Program/Project. Leveraged funds include, but are not limited to, cash, gifts, in-kind gifts, or volunteer labor.

SOURCES OF FUNDING

If you have included leveraged funds in the section above, use the section below to list the sources of funding you anticipate using to implement the City CDBG Program/Project by source, amount, type and status below. The amount of CDBG funding you are seeking in this application is listed first. Fill in the remaining rows to indicate other leveraged funds. The total of all sources listed in the table below should equal the Total Program/Project Operating Budget in the table above. *(Note: once you have entered the amounts, right click on the Total Budget cell for the column and select the "Update Field" option to update the totals)*

Source	Amount	Status (Not yet applied), Committed, In-hand, or Unknown)	Comments
CDBG (this application)	\$600,000	Unknown	
	\$		
	\$		
	\$		
	\$		
	\$		
Total Prog./Proj. Budget:	\$600,000.00		

TO BE COMPLETED FOR PUBLIC SERVICE PROGRAM APPLICATIONS ONLY

PUBLIC SERVICE PROGRAM ACCOMPLISHMENTS

Indicate the number of <u>unduplicated</u> people/households served:	City Residents	Total Unduplicated People/HH Served
Actually served during Program Year 2019-2020	N/A	N/A
Expected to be served during the current Program Year 2020-2021	N/A	N/A
Expected to be served during the upcoming Program Year 2021-2022	N/A	N/A

Describe how the Program will benefit low- and moderate-income residents. For Programs that previously received CDBG funds, discuss the number of unduplicated people or households served in prior years and provide the unduplicated number expected to be served in the event that this application is fully or partially funded. *(Limited to space provided for each question)*

N/A

TO BE COMPLETED FOR CAPITAL IMPROVEMENT PROJECT APPLICATIONS ONLY

CAPITAL IMPROVEMENT PROJECT IMPLEMENTATION SCHEDULE

Milestone	Target Date	Comments
Phase 1: Preparation of Bid Document	6/1/2021	
Phase 2: Pre-Bid	7/15/2021	
Phase 3: Bid Opening	8/13/2021	
Phase 4: Contract Award	9/8/2021	
Phase 5: Pre-Construction / Notice to Proceed	10/5/2021	
Phase 6: Mid-Construction	12/7/2021	
Phase 7: Construction Completed	1/22/2022	
Phase 8: Post Construction/Labor Clearance	2/26/2022	

CAPITAL IMPROVEMENT PROJECT SPECIAL REQUIREMENTS

Has your organization implemented a project within the last five years subject to the following requirements?

The procurement and contracting requirements of 2 CFR Part 200	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The prevailing wage requirements of the Davis-Bacon and Related Acts	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The Equal Employment Opportunity and Women's/Minority-owned Business Requirements (WBE/MBE)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Section 3 of the Housing and Urban Development Act of 1968	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

I hereby certify that the aforementioned statements are true and correct. As the submitting agency, I certify that no member, officer or employee of the Sub recipient is an officer or employee of the City or member of any of its boards, commissions or committees or has any interest or holdings, which could be affected by any actions taken in execution of this application.

Michael Tahan, Interim Public Works
Director

PRINT NAME OF PERSON SIGNING CONTRACT

SIGNATURE

DATE



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DUNS No.: 083583849	System for Awards Management (SAMs Cage Code) No:

PROGRAM/PROJECT INFORMATION	
Program/Project Title: Community Center Buildings / Tenant Improvements Building 500.	This request is for a <i>(Check One)</i> : <input type="checkbox"/> New Program/Project <input type="checkbox"/> Existing Program/Project <input checked="" type="checkbox"/> Expanded Program/Project
Amount of CDBG Funds Being Requested: \$600,000	Program/Project Site Location Address: Address: 214 N. Palm Avenue City, State, Zip: Rialto, CA 92376
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The Public Works Department proposes to renovate the Community Center Building 500 located at 214 N. Palm Avenue to provide upgraded facilities, which meet Americans with Disabilities Act (ADA) compliance standards; the existing facility hosts tiny tots, preschool, youth, adult, and community wide City programs.

The buildings/wings which are more than 50 years old and consist of approximately 2,570 square feet each building of office, and open classroom space as part of the Rialto Community Center (Johnson Community Center).

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Section 3 of the Housing and Urban Development Act of 1968	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

I hereby certify that the aforementioned statements are true and correct. As the submitting agency, I certify that no member, officer or employee of the Sub recipient is an officer or employee of the City or member of any of its boards, commissions or committees or has any interest or holdings, which could be affected by any actions taken in execution of this application.

Michael Tahan, Interim Public Works
Director

PRINT NAME OF PERSON SIGNING CONTRACT

SIGNATURE

DATE