

**SPECIAL MEETING
of the
CITY OF RIALTO
CITY COUNCIL**

**MINUTES
December 15, 2017**

A special meeting of the City Council of the City of Rialto was held in the City Council Chambers located at 150 South Palm Avenue, Rialto, California 92376, on Friday, December 15, 2017.

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This meeting was called by the presiding officer of the Rialto City Council in accordance with the provisions of **Government Code §54956** of the State of California.

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CALL TO ORDER

Mayor Robertson called the meeting to order at 8:00 a.m.

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The roll was called and the following were present: Mayor Deborah Robertson, Mayor Pro Tem Ed Scott, Council Member Joe Baca Jr., and Council Member Rafael Trujillo. Also present were Assistant City Administrator Robb Steel, City Treasurer Edward Carrillo and Deputy City Clerk Maria Rodriguez. Council Member Andy Carrizales was absent.

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Council Member Andy Carrizales arrived at 8:03 a.m.

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**Amend the FY2017-18 Budget for the
FY2016-17 Carry Forward Budget**

Mayor Robertson read the requested action to adopt Resolutions to Amend the FY2017-18 Budget for the FY2016-17 Carry Forward Budget.

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Mayor Pro Tem Scott asked if there was a list of people who were not paid that necessitated this meeting.

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**Amend the FY2017-18 Budget for the
FY2016-17 Carry Forward Budget**

City Treasurer Carrillo stated yes, it was a total of eight checks that totaled \$29,271. The ones highlighted in gray were released because they were essential services and the City Administrator has the authority to release those.

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Mayor Robertson stated that it was also her understanding that if there was already a budget for 2017, and they needed to be carried over so they can be paid.

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Misty Cheng, Finance Dept. stated these are carryforwards from the 16/17 budget previously adopted by City Council a year ago. In the months of July/August they have to wait for invoices to be paid and accrued to the previous year. Because these are multi-year contracts with purchase order is simply the appropriation or expenditure that needs to be carried over to 17/18 fiscal year so that when they do pay the vendors on these multi-year contracts, they are not going over budget. This is a matter of routine and is generally done in October/November each year. They did come forward to City Council for approval two meetings ago but there was concern this did not go before the budget committee for review. The reason for the special meeting is due to the timing of the year end. Last City Council Meeting, City Council approved a series of checks that are on the warrant. Normally, they release the checks on a weekly basis and it comes before City Council for their review and ratification. At the direction of the City Treasurer that because of this budget carryover that was suspended, action hadn't been taken. City Council needed to approve the warrant register before the release of checks, those checks that happened to be on the carryforward list. Because the next City Council Meeting will be on January 9, 2018, it would be 3 weeks of checks being held.

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Mayor Robertson stated that her concern was they had given direction that the item needed to be brought back from the November 28th City Council Meeting to the December 12th City Council Meeting. She wants to make note of the fact that in the Department Head Meeting, no one raised any questions or the fact they weren't going to be bringing this item back to the Agenda. Or not going to be paying vendors and some were contracts and grants. She has a concern with that because it was never raised by staff to City Council and she had to do her own inquiry. Along with the fact that the City would be going dark and this matter was never brought up. Staff was aware of what happened and didn't bring it to anyone's attention. She understood that they attempted to schedule a meeting and the budget committee meeting couldn't happen until January 2nd. Had someone said how urgent this was, then they could have had a meeting so they can place it in the City Meeting Agenda.

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**Amend the FY2017-18 Budget for the
FY2016-17 Carry Forward Budget**

Mayor Pro Tem Scott stated that he still has a concern why the Budget Committee is not reviewing this because they are carrying over a lot of money. He thinks this City Council has a responsibility to know why they are carrying over money and even if they should be carrying over money. She is still requesting that there be a meeting with the Budget Committee or the full city council to discuss this. It should not be an automatic action. They need to start figuring out why they are carrying over money and why projects are not being completed and finished and getting down to doing business each year like they are supposed to be.

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Council Member Baca Jr. stated for him personally its ensuring projects are finished. Especially when it comes to grants. He was supposed to meet with the Mayor on some grant issues and it was unprepared and there were questions that couldn't be answered. It's difficult to make progress when those things are not answered. It's important to know why projects are not moving forward. They have a duty to respond to the public when projects are not complete.

He wishes this would have been done at the December 12th City Council Meeting, common courtesy to those who have jobs or other obligations to come on a Friday morning. They made it happen and they are all there. They have to be courteous to give them more of a notice and they have a duty to attend. In the event they couldn't attend, then what happens? He is prepared to move forward on this.

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Mayor Robertson stated that she appreciates the City Treasurer and Deputy City Treasurer, because she received a crash course of understanding the situation. If they have been routinely rubber stamping then she understood the history and was brought current. She thinks they all need to be paying attention. She appreciates the list she saw and she was wondering how large the magnitude was. Should they need to do this emergency meeting but if they have one vendor that says they can't accept waiting until January 9, 2018. It's their duty to realize that it's important to pay their vendors on time.

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Motion by Council Member Scott, second by Council Member Trujillo and carried by a 5-0 vote to Adopt Budget Resolution No. 7249, RSA Resolution No. SA11-17, and RUA Resolution No. 004-17 to Amend the FY2017-18 Budget for the FY2016-17 Carry Forward Budget for the City, Successor Agency and the Rialto Utility Authority.

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ADJOURNMENT

Motion by Council Member Baca Jr., second by Council Member Trujillo and carried by a 5-0 vote to adjourn the meeting at 8:13 a.m.

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MAYOR DEBORAH ROBERTSON

ATTEST:

DEPUTY CITY CLERK MARIA RODRIGUEZ