

Position	Department	Cost	Status	Department Recommendation	Interim CA Recommendation
<b>NEW REQUESTS</b>					
Administrative Services Assistant (Development Services)	Development Services	\$68,803	NEW: Recruitment Requested	The position reports to the Development Services Director and Dept. Managers. The position transferred to the Community Services Department; however, it requires backfilling to enable ongoing administrative support to the Development Services Department.	Recommend immediate recruitment to enable recovery of key administrative support services.
Administrative Services Assistant (PD)	Police	\$69,266	NEW: Recruitment Requested	The position responds directly to the Police Chief and Command Staff and is responsible for key administrative functions throughout the Police Department.	Recommend immediate recruitment pursuant to critical support to the Chief's Office and assigned unit.
Senior Office Specialist (PD)	Police	\$58,251	NEW: Recruitment Requested	The position provides important administrative support to the Department pursuant to assigned areas, mail, files, and general assistance.	Recommend immediate recruitment to accommodate administrative support services to Police.
Police Captain (Safety/ PD)	Police	\$237,694	NEW: Recruitment Requested	The position is of the highest priority for command purposes in the Police Department. The Captain has oversight of key police operations and personnel. The Captain serves at the will of the Police Chief, as needed. The Captain is a highly visible position, acting in lieu of the Chief in his absence.	Recommend immediate recruitment to ensure continued oversight, command, and development of the Department.
Firefighter/ Paramedic (Safety/ Fire)	Fire	\$145,647	NEW: Recruitment Requested	The position is critical to life and safety. Firefighter/Paramedics report to the Fire Chief and Fire	Recommend immediate recruitment to ensure adequate emergency and

				Command Staff and serve to suppress fires, respond to emergency and non-emergency calls, rescue, and provide for other Fire-related duties.	medical response to the community and to secure appropriate Fire staffing levels.
Field Services Worker (PW)	Public Works	\$71,150	NEW: Recruitment Requested	The position reports to the Public Works Director and the Public Works Superintendent, conducting various maintenance duties within the areas of parks, streets, storm drains, and related facilities.	Recommend immediate recruitment to maintain appropriate maintenance standards throughout the City.
Instructor (Part-Time/CS)	Community Services	\$18,008	New: Recruitment Requested	The position provides for supervision of children and activity coordination within the Child Development program(s).	Recommend immediate recruitment to facilitate revenue-generating programming within the Community Services Department.