



**PROPOSAL TO PROVIDE ANIMAL SHELTER SERVICES
FOR THE
CITY OF RIALTO
BY THE
COUNTY OF RIVERSIDE DEPARTMENT OF ANIMAL SERVICES
SUBMITTED ON
April 12, 2018**

County of Riverside Department of Animal Services
Department of Administration
6851 Van Buren Boulevard
Jurupa Valley, CA 92509
(951) 358-7442



April 12, 2018

Robert J. Smith, Lieutenant
City of Rialto
1287 N. Willow Avenue
Rialto, CA 92376

Re: Proposal to provide Animal Shelter Services for the City of Rialto

Dear Lieutenant Smith,

Enclosed please find the Proposal for Animal Shelter Services provided by the County of Riverside Department of Animal Services, as requested.

Contracting with the County of Riverside for shelter services will include direct and indirect supervision of all veterinary medical activities in the shelters by the County Chief Veterinarian. This shall include the acquisition and maintenance of a DEA license, and a premise permit to be issued by the California Veterinary Medical Board.

Please review the enclosed proposal for services. We would like to express our appreciation to you and your staff for considering the County of Riverside. If you have any questions about the documents that you received, please give us a call at (951) 358-7442.

Sincerely,

Robert P. Miller, Director
Riverside County Department of Animal Services

Proposal: City of Rialto – Itemization of Projected Contract Costs for Animal Sheltering at the Western Riverside County/City Animal Shelter, 6851 Van Buren Blvd., Jurupa Valley, CA 92509.

Shelter Services Outline:

Basic Animal Shelter Services includes the following:

All animals impounded into the Western Riverside County/City Animal Shelter receive immediate prompt and necessary veterinary care and husbandry by our highly trained staff in accordance with state law and the veterinary medical board guidelines. In addition to re-homing activities, the department provides full service adoptions and coordinates pet rescue efforts. The Western Riverside County/City Animal Shelter operates a low-cost vaccination and microchip clinic twice a month. We welcome and encourage City of Rialto residents to participate in the clinic with their pets.

RCDAS does not include owner surrendered cats and dogs in the sheltering cost formula. This number is solely based on dogs and cats impounded by officers or brought in by the public. After three years of contracting with the County of Riverside, the formula will be based on the prior three fiscal year average to minimize billing fluctuations.

Animal Sheltering at Riverside Costs:

Animal Sheltering costs at Riverside is based on 2,013 estimated dog and cat impounds annually x \$138

Riverside shelter rate = \$277,794*/fiscal year

*This formula establishes a fixed rate that will be payable in 1/12th monthly increments of \$23,149.50 /monthly

Operational and Maintenance (O&M) Costs:

O&M costs based on 2,013 estimated dog and cat impounds annually x \$12.53 Riverside O&M rate =

\$25,222.89*/fiscal year

*This formula establishes a fixed rate that will be payable in 1/12th monthly increments of \$2,101.91/monthly

Large Animal Sheltering @ \$20/animal (horses, ponies, cattle) per day of sheltering (additional cost billed on actual use)

Large Animal Sheltering @ \$12/animal (swine, goats, sheep) per day of sheltering (additional cost billed on actual use)

Total Shelter Services Costs \$303,016.89/fiscal year or \$25,251.41/monthly

Optional additional Services at City's request:

Daily flat rate education outreach and shot clinics will be billed based on actual outreach days scheduled.

Compensation accounts for full travel and staff time to provide service for one day. The maximum time possible will be afforded for actual outreach activity; however actual outreach activity time will be reduced by travel and preparation time the day of the event.

Shot Clinic 1 day (9 hours) \$2,783 per event flat rate billed actual use

(The cost to provide 3 clinic services staff and one veterinarian for 9 hours, to be billed based on actual usage as requested by City.)

SERVICES	FY18/19
Shelter Service**(Fixed)	\$277,794
Operation & Maintenance**	\$25,223
Total Shelter Services	\$303,017