

**California Department of Transportation
Transportation Planning Grants
Fiscal Year 2018-19**

PROJECT TIMELINE

Project Title			Climate Adaptation Plan with Transportation Integration										Grantee		City of Rialto																															
		Fund Source					Fiscal Year 2018/19						FY 2019/20						FY 2020/21																											
Task Number		Responsible Party	Total Cost	Grant Amount	Local Cash Match	Local In-Kind Match	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	Deliverable			
1	Project Management																																													
1.1	Project Kick-Off Meeting	City of Rialto, Caltrans	\$1,000		\$1,000																																						Kick-Off Meeting, Meeting Summary			
1.2	RFP for Consultant Services	City of Rialto	\$1,000		\$1,000																																						Consultant Selection			
1.3	Project Launch, Administration	Consultant, City of Rialto	\$6,744	\$6,000	\$744																																						Memorandum of Understanding, Meeting Agenda, Meeting Minutes			
1.4	Quarterly Reporting	Consultant, City of Rialto	\$2,248	\$2,000	\$248																																						Quarterly Reports			
1.5	Invoicing	Consultant, City of Rialto	\$3,372	\$3,000	\$372																																						Monthly Invoice Packages			
2	Public Outreach																																													
2.1	Develop a Stakeholder Outreach Plan	Consultant, City of Rialto	\$6,744	\$ 6,000	\$744																																						Stakeholder Outreach Plan			
2.2	Technical Advisory Committee	Consultant, City of Rialto	\$50,580	\$ 45,000	\$5,580																																							Formation of Technical Advisory Committee, Scheduling, Meeting Agendas, Meeting Materials, Meeting Minutes		
2.3	Communication and Outreach	Consultant, City of Rialto	\$13,488	\$ 12,000	\$1,488																																							Outreach Materials, Marketing the Project		
2.4	Community Workshops	Consultant, City of Rialto	\$22,480	\$ 20,000	\$2,480																																							Four Community Workshops		
2.5	Interviews with Key Stakeholders	Consultant	\$6,744	\$ 6,000	\$744																																							Interviews/ Focus Groups with Stakeholders (Minimum 10 Stakeholders)		
2.6	Surveys and Other Supporting Outreach Resources	Consultant	\$6,744	\$ 6,000	\$744																																							Events to Gather Surveys (Minimum 6), Supporting Outreach Resources (At least 1 type)		
2.7	Community Outreach Memo	Consultant	\$2,248	\$ 2,000	\$248																																							Community Outreach Memo, Stakeholder Outreach Contact Data		
3	Data Collection																																													
3.1	Data Collection	Consultant, City of Rialto	\$44,960	\$40,000	\$4,960																																								Collect Data Listed in Scope of Work	
4	Vulnerability Assessment																																													
4.1	Risk Identification	Consultant	\$22,480	\$20,000	\$2,480																																									Identification of Risks
4.2	Sensitive Populations	Consultant	\$16,860	\$15,000	\$1,860																																									Identification of Sensitive Populations
4.3	Vulnerability Assessment	Consultant	\$22,480	\$20,000	\$2,480																																									Write-up for Vulnerability Assessment
5	Plan Implementation																																													
5.1	Plan Goals, Policies, and Objectives	Consultant	\$4,496	\$4,000	\$496																																									Goals, Policies, and Objectives
5.2	Plan Implementation Strategies	Consultant	\$30,910	\$27,500	\$3,410																																									Implementation Strategies
5.3	Monitoring Strategy	Consultant	\$30,910	\$27,500	\$3,410																																									Monitoring Strategy
5.4	Cost Estimates, Project Priorities, and Funding Strategies	Consultant	\$16,860	\$15,000	\$1,860																																									Cost Estimates, Project Priorities, and Funding Strategies
6	Climate Adaptation Plan Preparation																																													
6.1	Preparation of Draft Plan	Consultant	\$48,332	\$43,000	\$5,332																																									Draft Plan
6.2	Preparation of Final Plan	Consultant, City of Rialto	\$22,480	\$20,000	\$2,480																																									Final Plan, Plan Adoption
6.3	Final Plan Implementation into General Plan	Consultant, City of Rialto	\$11,240	\$10,000	\$1,240																																									Implementation Strategies for General Plan
TOTALS			\$395,400	\$350,000	\$45,400	\$0																																								

Reimbursement of indirect costs is allowable upon approval of an Indirect Cost Allocation Plan for each year of project activities.
Provide rate if indirect costs are included in the project budget. Approved Indirect Cost Rate: _____%

Note: Each task must contain a grant amount and a local cash match amount. Local cash match must be proportionally distributed by the same percentage throughout each task. Local in-kind match needs to be indicated where in-kind services will be used. Please review the grant program section that you are applying to for details on local match requirements. The project timeline must be consistent with the scope of work.