

June 13, 2018

Mr. Robert Eisenbeisz, PE Director of Public Works/City Engineer City of Rialto 335 W. Rialto Avenue Rialto, CA 92376

Subject: Proposal for Construction Management and Inspection Services – Renaissance East Zone 1A-1 Booster Pump, RFB No. 18-094, City Project No. 180402

Dear Mr. Eisenbeisz:

Willdan Engineering is pleased to submit this proposal to provide professional construction management and inspection services for the subject project. It is our understanding the project includes booster pump station with related plumbing, electrical, mechanical, structural, and other appurtenant improvements. It is our understanding the project is to begin work around July 2018 and is to be completed within 90 working days.

Willdan's proposal includes the following services:

- 1. Provide Construction Management
- 2. Provide Public Works Inspection
- 3. Provide Labor Compliance

Per your request, we have provided a detailed scope of work, proposed staff and our estimated fee.

SCOPE OF WORK

TASK #1 - Construction Management

- 1. Assist the City with public awareness and information program to keep residents and local stakeholders advised of project status along with the impacts to traffic flow circulation, including answering questions from the public about the project.
- 2. Prepare the construction file.
- 3. Ensure that the contractor distributes public construction notices and places construction and information signs.
- 4. Prepare special concerns to be presented at the preconstruction conference.
- 5. Conduct meeting and prepare preconstruction meeting minutes and distribute to attendees.

6. Review contractor's safety program in consultation with City staff.

- 7. Through Willdan's system of project control, monitor activities related to the project such that the project is constructed pursuant to contract documents, LAPM, and in a timely fashion.
- 8. Log, track, and process submittals, RFIs, RFCs, CCOs, field directives, NOPCs, Non-Conformance Reports (NCRs), construction schedule, and detailed traffic control plan.
- 9. Closely review schedule and advise contractor to take action on schedule slippage.
- 10. Document contractor's 20-day notices, mechanic's liens, and stop notices.
- 11. Monitor and coordinate activities of design engineering support, surveying, testing, and work by utilities or other agencies.
- 12. Prepare weekly statement of working days and submit to the contractor and the City.
- 13. Provide monthly progress report.
- 14. Establish and conduct weekly construction progress meetings to:
 - Resolve all old business issues to the maximum extent possible
 - Address all items of new business as presented by any party
 - Review project schedule and address any deviations
 - Review submittal log in terms of items needed and resubmittals required and review RFI, RFC, CCO, NCR, and NOPC logs
 - List status of construction items recently undertaken or ongoing
 - List planned construction items for the next two weeks, usually known as the two-week look ahead schedule
 - Review SWPPP issues
 - Review contractor's safety program
- 15. Prepare minutes for the weekly construction progress meeting.
- 16. Provide claims mitigation monitoring, including proactively applying foresight to discover unforeseen conflicts prior to contractor encounter.
- 17. Evaluate and respond to the contractor's requests for clarification of plans and specifications.
- 18. Ensure that all questions, conflicts, and issues are immediately brought to the City's attention and addressed with appropriate directives to the contractor.
- 19. Conduct special site meetings, when necessary, with the contractor and City staff to review job progress, scheduling, and coordination.
- 20. Perform quantity, time, and cost analyses required for negotiation of contract changes.
- 21. Negotiate and prepare change orders, including memorandum of explanation and cost estimates to substantiate change order costs and provide to City for review.



- 22. Monitor and perform immediate and thorough analysis of validity of all potential claims that arise.
- 23. Maintain all data for change orders and record information with regard to the time of dispute, time of notification by the contractor, and action taken by the inspector.
- 24. Monitor materials documentation and testing results and enforce corrections.
- 25. Review for approval the contractor's progress payment requests, including verifying LAPM compliance status and impact on payment; negotiate differences over the amount with the contractor; and process payments through the City's Project Manager.
- 26. Monitor preparation of a punch list at substantial completion and follow up.
- 27. Routinely review construction files to ensure conformance to City standards and good construction management practice.
- 28. Ensure City received as-built set of drawings at completion.
- 29. Assist City with stop notices and release of retention.
- 30. Provide memorandum of clearance to issue the notice of completion.
- 31. Finalize and deliver all construction files and supplies to the City for their records.

TASK #2 – Public Works Inspection

- 1. Review plans, specifications, and all other contract- and construction-related documents.
- 2. Conduct a field investigation of the project area to become familiar with the existing facilities and the project environment.
- 3. Become familiar with traffic control plans, construction schedule, construction sequence, and permit requirements from other agencies.
- 4. Assist with the reimbursement requests for the Project.
- 5. Verify that the contractor conforms to the design survey line and grades.
- 6. Attend weekly progress meetings with the resident engineer, contractor, and subcontractors.
- 7. Provide full-time and as-needed construction inspection, including night inspection, of the work to monitor materials and methods for compliance with plans, specifications, and contract documents; address and document non-conforming items as they are discovered.
- 8. Monitor compliance with Cal OSHA requirements and compliance with all local, state, and federal regulations. Although Willdan will monitor the activities, it is the contractor's sole responsibility to provide workers with a safe working environment.



- 9. Provide Willdan's labor compliance manager with federally-compliant labor and equipment reports, labor classification interviews, and assist with certified payroll review.
- 10. Monitor compliance with the Clean Air Act and the Clean Water Act (National Pollutant Discharge Elimination System NPDES best management practices). Also, monitor the contractor's compliance with approved SWPPP.
- 11. Meet with the contractor at the beginning of each day and review the proposed work plan, including specific details that may affect progress.
- 12. Conduct daily measurements of quantities of work with the contractor.
- 13. Review actual contractor performance throughout the day and discuss discrepancies with the contractor as they occur.
- 14. Assist in coordination of engineering support, surveying, specialty inspections, and fieldwork by utility companies.
- 15. Ensure compliance of Underground Service Alert notification/delineation.
- 16. Evaluate the contractor's operation and production with respect to quality and progress and report to the resident engineer.
- 17. Photograph continuous property frontages along the street alignment once prior to construction and once immediately following construction. Maintain a photographic record of key elements of each major operation of work each day, with increased detail in situations of potential changes or claims.
- 18. Closely monitor testing results and require the contractor to provide corrective measures to achieve compliance.
- 19. Maintain copies of all permits needed to construct the project and enforce special requirements of each.
- 20. Prepare and maintain detailed daily diary inspector reports on construction progress.
- 21. Prepare clear and concise letters and memoranda, as needed. Establish a solid paper trail.
- 22. Maintain field file bound workbooks during construction, including a cumulative record of quantities constructed, daily and weekly reports, working day reports, change order documentation, photographs, and other documentation.
- 23. Review the construction schedule and enforce requirements for updating schedules and maintaining appropriate progress of the work.
- 24. Analyze delays and review claims on a timely basis and make recommendations to the construction manager.
- 25. Assist with the review and evaluation of change order work.



- 26. Provide complete measurements and calculations documented to administer progress payments.
- 27. Maintain and submit a clean set of plans marked in red for as-built corrections on record drawings to be filed with the City. (City's design consultant will transfer the contractor's record drawings to original Mylar drawings.)
- 28. Prepare a punch list at substantial completion and follow up with the contractor regarding progress of corrections.
- 29. Schedule a final inspection with the City and applicable agencies; prepare, distribute, and inspect corrections to the final punch list for completion; and recommend final acceptance.
- 30. Prepare documentation for final payment to the contractor.
- 31. Upon project completion, provide the finished set of project workbooks to the City.

TASK #3 – Labor Compliance

- 1. Attend preconstruction conference to present federal labor compliance requirements to contractor and subcontractors; prepare minutes and attendance record thereof.
- 2. Verify and document job-site posting of wage rate information and labor compliance posters.
- Receive and review labor compliance documentation from public works observers or inspectors and compare with contractor-submitted documents. Monitor contractorsubmitted payroll documentation on a continuous basis, including weekly certified payroll reports, fringe benefit statements, apprenticeship documentation, and payroll deduction authorizations.
- 4. Follow up with contractor by telephone, email, and/or certified mail regarding required document submittals and payroll discrepancies and deficiencies. Provide detailed description of alleged deficiencies; outline corrective action to be taken; and enforce regulatory deadlines for compliance.
- 5. Receive, pursue, and document labor complaints; prepare violation reports to oversight agencies are required; recommend special action to be taken if contractor continuously fails to comply with requests and requirements.
- 6. Coordinate with City staff the withholding of progress and/or retention payments if contractor fails to abide by labor compliance requirements.
- 7. Maintain content and format of federal labor compliance file in conformance with applicable San Bernardino County COG and Caltrans requirements.
- 9. Submit complete federal labor compliance file to City for retention.



- 8. Coordinate project file reviews by appropriate Kern COG and Caltrans staff.
- 9. Submit complete federal labor compliance file to City for retention. (Note: federal labor compliance files are to be retained for a period of not less than three (3) years.)

Willdan Proposed Staff

Although overall firm credentials and experience are important, the key to success on any assignment is the caliber and depth of experience, as well as the overall professionalism, of the specific individuals assigned to the project team. A successful partnership for this type of project requires not only expertise to provide construction management and inspection services but to also effectively coordinate with the City of Rialto staff, contractors, communities, and other project stakeholders to ensure that the project reflects the expectations. Below is a summary of our proposed team.

Mr. Chris Baca will serve as **Project Manager**. He is responsible for directing and monitoring public works inspection services and overseeing construction observation personnel. His experience includes construction management of large-scale projects in areas of water systems; street improvements; park improvements; storm drains; sanitary sewers; asphalt resurfacing, including asphalt-rubber products; concrete paving; landscaped medians; and traffic signals. In addition to his experience with Community Development Block Grant (CDBG) funded projects, Mr. Baca is also familiar with inspection and contract administration of other federally funded projects in accordance with Caltrans' Local Program Manual. During his 26 years of experience, Mr. Baca has served as a senior public works observer, as well as a permit inspector in the cities of Bell Gardens, Paramount, and Rosemead. Currently, Mr. Baca directs construction management and inspection services in Los Angeles and Orange Counties. He interfaces with California Department of Transportation on a regular basis. Prior to joining Willdan, Mr. Baca worked for a soils engineering firm conducting field inspections and performing laboratory testing.

Mr. Jason Brown will serve as **Construction Manager**. He serves as both a Construction Manager and Supervising Public Works Observer for Willdan; his duties include the inspection and management of large-scale public works improvement projects. His experience includes the construction administration and inspection of subdivisions, traffic signals, storm drains, sanitary sewers, ARHM overlay, conventional asphalt overlays, and street beautification projects. In addition, Mr. Brown has experience with specially funded projects, such as ISTEA and CDBG. During Mr. Brown's 21 years of experience with Willdan, he has served as a Permit Inspector for the Cities of Paramount, Bell Gardens, and Rosemead. Mr. Brown's previous experience includes concrete cutting and core drilling, landscape construction and maintenance, concrete finishing, and masonry construction.

Mr. Glenn Stanley will serve as **Public Works Inspector**. He is a leader with expertise in all facets of construction management and quality control. He is skilled in collaborating with all members of the organization to achieve construction and building objectives. Instrumental in streamlining and improving processes, enhancing productivity, and implementing efficient solutions. He has an expert knowledge of building products, construction details and regulations.

Ms. Jane Freij, Labor Compliance Manager, will serve as **Labor Compliance Manager** for the contract. She will have direct supervision and full responsibility for all federal compliance activities. This includes managing and coordinating field personnel and maintaining contact with the contractor to ensure that all requirements are met. She will be fully responsible for the labor





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compliance file, ensuring that the files are properly maintained and assembled by the Labor Compliance Specialist. Ms. Freij has over 19 years of labor compliance experience.

Resumes for all our core team members are in Exhibit "A".

FEE – See attached Exhibit "B"

Our proposed not-to-exceed fee for the Scope of Work identified above is **\$45,409.00**.

Thank you for this opportunity to be of continuing service to the City of Rialto. We recognize the importance of this project to the City and are committed to realizing its timely and successful completion. Should you have any questions regarding this proposal, please contact Mr. Chris Baca at (310) 502-6335.

Respectfully submitted,

Approval and Authorization to Proceed By:

WILLDAN ENGINEERING

CITY OF RIALTO

Chris Boco

Chris Baca, RCI, CESSWI Director of Construction Management and Inspection Services

Signature

Date

Enclosure

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Exhibit A – Resumes Christopher D. Baca, RCI, CESSWI

Project Manager

Education

BS, Public Administration, California State University, Fullerton

Public Works Inspection, California State University, Los Angeles Extension

Asphalt Paving, Contract Administration and Change Orders for Federally Funded Projects Seminars

Inspection Principles, Public Contact, Slurry Seal, and Traffic Signal Inspection and Design Seminars

Registration/Certification

Registered Construction Inspector, Division IV, Public Works, California No. 4161

Registered Construction Inspector, Division I, Engineering, California No. 5161

Certified Erosion, Sediment and Storm Water Inspector, EnviroCert International, Inc. No. 2957

Affiliations

American Construction Inspectors Association

26 Years' Experience

Mr. Christopher D. Baca is responsible for directing and monitoring public works inspection services and overseeing construction observation personnel. His experience includes construction management of large-scale projects in areas of water systems; street improvements; park improvements; storm drains; sanitary sewers; asphalt resurfacing, including asphalt-rubber products; concrete paving; landscaped medians; and traffic signals. In addition to his experience with Community Development Block Grant (CDBG) funded projects, Mr. Baca is also familiar with inspection and contract administration of other federally funded projects in accordance with Caltrans' Local Program Manual. During his 26 years of experience, Mr. Baca has served as a senior public works observer, as well as a permit inspector in the cities of Bell Gardens, Paramount, and Rosemead. Currently, Mr. Baca directs construction management and inspection services in Los Angeles and Orange Counties. He interfaces with California Department of Transportation on a regular basis. Prior to joining Willdan, Mr. Baca worked for a soils engineering firm conducting field inspections and performing laboratory testing.

Project Experience

On-Call Public Works Observation, Park Water Company, Los Angeles County, California. Project Manager responsible for overall oversight and scheduling of all on-call inspection services for over 24 water main projects involving installation of ductile iron and PVC water mains, fire hydrants, service meter change-outs, bridge construction with water line incorporated into the structure, reservoir rehabilitation, wells, and other appurtenant work.

Water Main Replacement, City of Pomona, California. Project Manager responsible for overall oversight and scheduling of construction administration and inspection services for the City's water main project on White Avenue. The project involved the installation of over 8,000 lineal feet of 12-inch and 8-inch water main, hydrants, water services, and other appurtenant work. Willdan duties included tracking project budgets, CCO negotiation, submittal and RFI review, daily inspection of the work, labor compliance, and utility coordination.

150703 Laurel Storm Drain, City of Rialto, California. Project Manager. Willdan provided public works inspection for City's permitted project Laurel and Locust underground projects. The project involved the installation of 5,000 LF of VCP sewer, manholes, lateral lines, asphalt trench repair and other appurtenant work.

Ninth Street Improvements, City of Highland, California. Project Manager responsible for overall oversight and scheduling of construction administration and inspection services for the City of Highland's 9th Street Project. The project involved the removal and replacement of damaged asphalt, repair of existing concrete improvements, asphalt overlay and slurry seal installation. Willdan tracked quantities, provided claims mitigation, responded to RFI's, track submittals, and maintained the construction file.

Upgrades at City Hall (2007-08), City of Rancho Palos Verdes, California. Phase Manager. Responsible for construction management of this project which involved the provision of design, construction administration/inspection, surveying and staking services for the 2007-08 CDBG upgrading of existing sidewalk and curb ramps to ADA compliance at City Hall.

Dillon Road Grade Separation, City of Coachella, California. Responsible for providing project management and inspection services for the Dillon Road Grade Separation Project. The project involves the construction of a new bridge at Dillon Road and the existing r tracks. The new structure carries Dillon Road traffic over Indio Boulevard and the UPRR's two existing tracks by means of a reinforced concrete bridge. In addition, the project involves the following specific items of work: new traffic signals, construction of approach fills for the new bridge, installation of new curbs and gutters, installation of new signing, construction of new drainage facilities, and other appurtenant work. It is anticipated to take approximately 14 months and \$22 million dollars to construct the new bridge.



Jason Brown, RCI

Construction Manager

Education

Public Works Inspection, Fullerton Community College

Registration/Certification

Construction Inspector, California No. 5510

21 Years' Experience

Mr. Jason Brown serves as both a Construction Manager and Supervising Public Works Observer for Willdan; his duties include the inspection and management of large-scale public works improvement projects. His experience includes the construction administration and inspection of subdivisions, traffic signals, storm drains, sanitary sewers, ARHM overlay, conventional asphalt overlays, and street beautification projects. In addition, Mr. Brown has experience with specially funded projects, such as ISTEA and CDBG. During Mr. Brown's 21 years of experience with Willdan, he has served as a Permit Inspector for the Cities of Paramount, Bell Gardens, and Rosemead. Mr. Brown's previous experience includes concrete cutting and core drilling, landscape construction and maintenance, concrete finishing, and masonry construction.

Project Experience

PPD 2332 Permits No. 4317 & 1019 (105485), City of Rialto, California. Project Manager responsibilities include inspeciton coordination and review of field file. Willdan provide public works inspection for the rough grading portion of the project. The project includes drainage improvements, on-site grading, ADA improvements, PPC pavement, street improvements, and other appurtenant work.

Base Line Safety Improvement Project (105499), City of Highland, California. Supervising Public Works Observer. Willdan provided construction management, public works inspection, labor compliance, Caltrans invoicing, and material testing services for the City of Highland's Base Line Street Rehabilitation Project between Palm Avenue and the 210 Freeway. The project involved the installation of raised landscpaed medians, new decorative street lighting, repairs to damaged curb and gutter, decorative pavers in the intersections of Palm/Baseline and Church/Baseline, construction of a decorative crosswalk, and other appurtenat work.

Miro Way Improvements Phase I Storm Drain (105213), City of Rialto, California. Supervising Inspector. Mr. Brown provided oversight of Willdan's inspection staff. Willdan provide public works inspection for City's permitted project Miro Way Improvements, Phase I Storm Drain. The project involves the installation of 10,000 LF of RCP, manholes, catch basins, and other appurtenant work.

PPD 2335 Alder (105250), City of Rialto, California. Public Works Inspector. The project was a private project permitted project and involved the construction of new warehouse facility. Willdan Engineering provided the inspection for the rough grading portion of the project.

Transit Priority, City of Santa Monica, California. Supervising Public Works Observer. This project involved providing construction management services for the City's Transit Priority Project. The project involved the installation of new fiber optic, some minor traffic signal modification and other appurtenant work. In addition to construction management services, Willdan provided public outreach services to the local businesses and residents.

Towne Avenue Phase 2, (Lexington Avenue to Riverside Drive), City of Pomona, California. Construction Manager. This project involved providing construction management and observation for the City's street improvement project. This project included minor concrete repairs, removal and replacement of existing asphalt, cold milling, ARHM overlay, and other appurtenant items of work. Willdan also provided labor compliance and material testing. This was an ARRA funded project.



Glenn A. Stanley

Public Works Inspector

Education

2004, Technology Course for Public Works, Saddleback Community College, Orange, California

Registration

E-Rail certified Roadway Workers certified CIC certified Fall protection certified and trained American Construction Inspectors Association: Rubberized Asphalt Plant Inspection Certification in Safety on Job Sites

OSHA Certifications: Trenching and Excavations First Aid and CPR Certified Competent Person Certified

20 Years' Experience

Mr. Glenn Stanley is a Willdan Engineering senior public works observer with 20 years of experience, 7 years as a public works inspector. He is responsible for inspection services, capitol project inspection and CATV facility project inspection.

Project Experience

Miro Way 140704 15-078 (105391), City of Rialto, California. Project Inspector. Willdan provided public works inspection for City's permitted project Miro Way Improvements, between Linden and Alder. The project involved asphalt overlay, street lighting, pcc improvements, and other appurtenant work.

Miro Way 140703 16-0012 (105390), City of Rialto, California. Project Inspector. Mr. Stanley provided public works inspection, which included monitoring of the work, checking quantities, and scheduling material testing. Willdan provided public works inspection for City's permitted project Miro Way Improvements, Locust Avenue Street Improvements. The project involved asphalt overlay, street lighting, pcc improvements, and other appurtenant work.

140803 Overlay FY 2013 (105378), City of Rialto, California. Project Inspector. Mr. Stanley inspected the installation of the work, verify contract quantities, monitor traffic control, monitor material testing, provide daily logs, and other appurtenant work. Willdan provided construction management, inspection, and material testing for the City of Rialto's 2013 Annual Overlay Project. The project included cold milling, ARHM overlay, asphalt overlay, repairs to damaged street sections, pcc improvements, and other appurtenant work.

150703 Laurel Storm Drain (105357), City of Rialto, California. Public Works Inspector. Willdan provided public works inspection for City's permitted project Laurel and Locust underground projects. The project involved the installation of 5,000 LF of VCP sewer, manholes, lateral lines, asphalt trench repair and other appurtenant work.

Miro Way Improvements Phase I Storm Drain (105213), City of Rialto, California. Project Inspector. Mr. Stanley monitored the project for conformance with the approved plans and specifications. His duties included tracking of quantities, monitoring of material testing subconsultant, traffic control, public outreach to the affected local businesses, acted as liaison between City staff and developer. Willdan provide public works inspection for City's permitted project Miro Way Improvements, Phase I Storm Drain. The project involves the installation of 10,000 LF of RCP, manholes, catch basins, and other appurtenant work.



Jane E. Freij

Labor Compliance Manager

Education

1982, BA, Linguistics, University of Kansas

1993, Attorney Assistant Training Program, Litigation/ Corporations, University of California, Los Angeles

19 Years' Experience

Ms. Jane E. Freij is an experienced Administrative/Project Manager with a proven record of profitability achieved through comprehensive and effective management of time and budget. Key areas of expertise include project needs analyses, scheduling and budgeting, contract administration/negotiation, legal documentation, policy and procedure development, and writing and editing. As a Supervising Labor Compliance Manager, Ms. Freij provides oversight of labor compliance monitoring services for various federally-funded projects under FHWA, FTA, HUD, and EPA. She is familiar with the FHWA federal funding administration process from field review and request for authorization to final invoicing and has specialized training in the reporting requirements and fraud detection and prevention procedures for projects funded by the American Recovery and Reinvestment Act of 2009 (ARRA).

Experience prior to joining Willdan includes 4 years with Edison Enterprises, where Ms. Freij served as Contract Administrator and Senior Contract Administrator. In these positions, she developed and negotiated contracts for products and services, monitored and enforced contractual compliance, constructed contractual terms and conditions, served as risk management liaison, and managed a multi-state licensing project for an energy services subsidiary. Ms. Freij has a strong legal background, having served as a paralegal and senior paralegal for litigation attorneys in the areas of real estate, land development, and contract law. She is experienced in Microsoft Word, Microsoft Excel, and Lexis-Nexis research software.

Federal and State Labor Compliance

China Lake Boulevard Construction Management from Upjohn to Bowman Road, City of Ridgecrest, California. Labor Compliance Construction management and inspection services for street rehabilitation on China Lake Blvd from Upjohn to Bowman Rd. Willdan will provide construction management, inspection, labor compliance, quality assurance materials testing, and federal funding compliance.

Federal Highway Administration (FHWA) Labor Compliance, Various Cities, California. Responsible for providing supervisory federal and state labor compliance services for FHWA funded projects in the following cities:

- Baldwin Park
- Calabasas
- Coachella
- Commerce
- Hawaiian Gardens
- Huntington Park
- La Cañada Flintridge
- La Mirada
- La Puente
- Lakewood
- Maywood
- Monterey Park

- Paramount
- Pico Rivera
- Placentia
- Pomona
- Rancho Palos Verdes
- Rolling Hills Estates
- Rosemead
- South Gate
- South Pasadena
- Thousand Oaks
- Westlake Village
- Winters



Exhibit B – Fee Schedule

Renaissance Booster Pump Station 1-A FEE PROPOSAL FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES CITY OF RIALTO

TASK / CLASSIFICATION	CONSTRUCTION MANAGER	PUBLIC WORKS INSPECTOR III	LABOR COMPLIANCE	CLERICAL	TOTAL LABOR	MISC. EXPENSE	TOTAL COST
HOURLY RATE:	\$139	\$110	\$135	\$65			COOL & CARAGE
PRE & POST CONSTRUCTION SERVICES	40	8		1	\$6,505	\$250	\$6,755
TASK 1 - CONSTRUCTION MANAGEMENT	216			2	\$30,154	\$250	\$30,404
TASK 2 - PUBLIC WORKS INSPECTION		195			\$21,450	\$150	\$21,600
TASK3 - LABOR COMPLIANCE			60		\$8,100	\$150	\$8,250
TOTALS	256	203	60	3	\$66,209	\$650	\$45,409

This not-to-exceed fee is based on a 90 working day contract. Additional services needed beyond the contract specified date of completion will be provided on a time-and-material basis at Willdan's standard hourly rates.

