

**CITY OF RIALTO
SOLE SOURCE VENDOR REQUEST**

VENDOR: Lexipol, LLC

ADDRESS: 16755 Von Karman Ave, Irvine, CA 92606

REQUISITION NUMBER:

Check reasons for sole source request:

1. ☐ *Proprietary:* The item is held under exclusive title, trademark or copyright by a private person or company; or a proprietary distributorship.
2. ☐ *Standardization:* The City requires the item(s) to standardize parts, design quality, etc. (explain in more detail below).
3. ☒ *Sole Source:* No other items are known to exist which perform the same function.

2. Describe the product/service:

Lexipol, LLC provides on-line policy manual content for law enforcement.

3. Describe how the product or service is unique and one of a kind:

Online (software-as-a-service) copyrighted policy manual content, document management, copyrighted training content and testing through web-based proprietary system tools.

4. Is the product or service available from other sources?

Yes: ☐ No: ☒

5. Can your requirements be modified so that competitive products or services may be used? Yes: ☐ No: ☒

Please explain:

Proprietary System and Software Tools: Over 150 copyrighted core policies based on federal standards and case law, state statutes and case law, regulatory actions and law enforcement best practices. The client agency has full editing capability to customize the manual to reflect the agency's mission and philosophy.

6. Submit a detailed memo explaining the steps taken to determine this is a sole source vendor and justify the need.

Signature: **Joshua M Lindsay**

Digitally signed by Joshua M Lindsay
DN: cn=Joshua M Lindsay, o=Rialto Police Department,
ou=Administration, email=jmlindsay@rialtopolice.org, c=US
Date: 2018.06.11 17:00:10 -0700

Date: 06/11/2018

Approvals:

Department Head

City Administrator

Chief Financial Officer

Purchasing Manager



September 27, 2017

Lexipol is America's leading provider of risk management services and resources for public safety organizations, delivering its copyrighted content and unique services through our exclusive proprietary web-based development system with an integrated training component. Lexipol has helped public safety agencies reduce risk and stay ahead of litigation trends, while communicating clear and concise policy guidance to their employees through our copyrighted content developed by our accomplished staff of attorneys and public safety experts. Additionally, Lexipol has established a unique set of risk management tools for public safety organizations by integrating agency-specific, customized policy manuals with the Daily Training Bulletin service accessed through a web browser or multi-platform mobile device application. The comprehensive Lexipol copyrighted content and services are not available through any other public or private resources or organizations.

The program is unique in several ways, and there is no other system that offers the following integration in one package:

1. Online (software-as-a-service) copyrighted policy manual content, document management, copyrighted training content and testing through web-based proprietary system tools.
2. Regular and urgent copyrighted updates to content via web-based tools.
3. Copyrighted Daily Training Bulletins (DTBs) that are based on realistic scenarios and written by experienced public safety personnel, including online and real-time testing modules.
4. Archiving of all versions of the agency's policy manual, as well as capturing of user electronic signatures that acknowledge policy updates and Daily Training Bulletin records and test results.
5. Linking between the Daily Training Bulletins and policy sections to which the DTB applies.
6. Robust reporting features, including exception reporting with export to MS Excel capabilities.
7. Contemporary policy content that may be modified by the agency via proprietary online tools, thus reducing policy development time significantly.

www.lexipol.com Rev. 9.22.15

ADDITIONAL FEATURES INCLUDE: Proprietary System and Software Tools: Over 150 copyrighted core policies based on federal standards and case law, state statutes and case law, regulatory actions and law enforcement best practices. The client agency has full editing capability to customize the manual to reflect the agency's mission and philosophy. Updates: Lexipol provides regular electronic and interactive updates in response to legislative mandates, case law and evolution in best practices. It also

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provides client alerts and urgent updates in response to precedent-setting court decisions or events that call for immediate changes to policy.

Policy Training: The integrated Daily Training Bulletin component is a customized, scenario-based daily training program that links directly to the policy manual and is accessed online via web browser or multi-platform mobile device application. DTB records are also archived for easy retrieval. **Adaptability:** Our clients range from small agencies to large agencies with more than 2,500 sworn personnel, including municipal police departments, county sheriff's offices, county district/state's attorneys, port police, probation departments, school district and university police, tribal police, fire departments and a diverse group of state regulatory agencies. **Scale:** More than 2,800 public safety agencies with well over 100,000 officers or deputies in 33 states use the Lexipol system. Our subscriber base is one of the largest private networks of law enforcement policy collaborators in the nation. **Archiving:** Each version of the agency's policy manual is archived on Lexipol servers, which allows for easy retrieval by the agency. This is an invaluable resource in defense litigation or personnel matters that call for authenticated copies of policy or training records years after an incident.

Therefore based on the foregoing, Lexipol is the only source for the Services required by the Agency. I trust this explanation meets your needs.

Best Regards,

A handwritten signature in blue ink, appearing to read "Michael Renoux", is written over a light blue rectangular background.

Michael Renoux

Lexipol Director, Contracts

LEXIPOL LLC

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