



**CITY OF RIALTO
REGULAR MEETING MINUTES
UTILITIES COMMISSION
November 20, 2018- 6:00 P.M.**

The Regular meeting of the Utilities Commission of the City of Rialto was held in the Civic Center Council Chambers located at 150 S. Palm Avenue, Rialto, California 92376, on Tuesday, November 20, 2018.

o0o

This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

o0o

CALL TO ORDER

Chairperson Zrelak-Rickman called the meeting to order at 6:05 P.M.

o0o

ROLL CALL

The roll call was taken by the Commission Clerk, Dayan Malfavon.

Present:

Chairperson Barbara Zrelak-Rickman
Vice-Chairperson June Hayes
Commissioner Kevin C. Kobbe
Commissioner James M. Shields
Student Commissioner Marc Galvan

Absent:

Commissioner Richard "Kim" Chitwood

City staff present:

Tom Crowley, Robert Eisenbeisz, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

Also present:

Rolf Ohlemutz, Aaron Kraft, Richard Perna, Soheil Sadighi, David Terry, Robert Lee, and Chandrasekar Venkatraman (CV)

o0o

PLEDGE OF ALLEGIANCE

Chairperson Zrelak-Rickman led the pledge of allegiance.

o0o

**MOMENT OF SILENCE/
INVOCATION**

Tom Crowley led the Invocation.

o0o

APPROVAL OF MINUTES-
Regular Meeting of October 16,
2018

- ◆ Minutes for the regular meeting of October 16, 2018 were tabled and will be presented at the next regular meeting.

o0o

ORAL COMMUNICATIONS

- ◆ Chairperson Zrelak-Rickman asked if there were any oral communications from the audience of items not on the agenda. There was none.

NEW BUSINESS ITEMS

o0o

ITEM 1- Monthly Activity Report for City of Rialto Waste Management Services **(RECEIVE AND FILE)**

- ◆ Amy Crow presented the monthly Waste Management Report.
- ◆ Crow reviewed the tonnage, scavenger report, and special collection.
- ◆ Crow provided the Commission a map of the Illegal Dumping Locations and Multi-Family pick-up schedule.

Questions

- ◆ None.

Action

- ◆ **The Commission received and accepted the report.**

o0o

ITEM 2- Request Utilities Commission Approval of the Water Cross-Connection Program. **(ACTION)**

- ◆ Crowley reviewed the staff report to the Commission.
- ◆ Crowley reviewed the cross connection program.

Questions

- ◆ None.

Action

- ◆ **Commissioner Shields made a motion to approve the Water Cross-Connection Program.**
- ◆ **Vice-Chairperson Hayes seconded the motion.**
- ◆ **Motion carried.**
- ◆ **VOTE: 4 to 0 in favor of recommendation.**

o0o

o0o

ITEM 3- Request the Utilities Commission Recommend City Council Approval of a Resolution Adopting the Sanitary Sewer Management Plan (SSMP) as Updated in October 2018. **(ACTION)**

- ◆ Rolf Ohlemutz presented the Sanitary Sewer Management Plan (SSMP) to the Commission.
- ◆ Ohlemutz provided a description of the SSMP.
- ◆ Ohlemutz spoke to the Commission about the proposed addition of the Sewer Line Rapid Assessment Tool (SL-RAT).

Questions

- ◆ Vice-Chairperson Hayes asked Ohlemutz what a “Hot Spot” is.
- ◆ Vice-Chairperson Hayes asked Ohlemutz what could cause a blockage in a sewer line.
- ◆ Commissioner Kobbe asked who provided the funds for the \$27,000 dollar investment of the SL-RAT tool.

Action

- ◆ Vice-Chairperson Hayes made a motion to recommend the City Council approval of a Resolution adopting the Sanitary Sewer Management Plan (SSMP) as updated in October 2018.
- ◆ Commissioner Kobbe seconded the motion.
- ◆ Motion carried.
- ◆ VOTE: 4 to 0 in favor of recommendation.

o0o

ITEM 4- California's Fourth
Climate Change Assessment
Report
(RECEIVE AND FILE)

- ◆ Vice-Chairperson Hayes spoke on key findings from the California's 4th Climate Change Assessment.

Questions

- ◆ None.

Action

- ◆ The Commission received and accepted the report.

o0o

ITEM 5- Veolia's Monthly
Maintenance & Operation
Report
(RECEIVE AND FILE)

- ◆ Richard Perna reviewed the Wastewater monthly report.
- ◆ Perna provided an update to the S1- Wastewater Treatment Plant Improvements project.
- ◆ Perna spoke to the Commission about a small sewer leak on October 27, 2018 and stated the leak was too small to report.
- ◆ Robert Lee reviewed the Customer Service monthly report.
- ◆ Lee reviewed current statistics for the service level, number of callers, and wait times.
- ◆ Lee informed the Commission was an increase in red tag disconnections.
- ◆ Crowley spoke to the Commission and stated that staff was working on bringing Digester 1 back online in anticipation of taking Digester 2 down to perform maintenance.
- ◆ David Terry reviewed the Water monthly report.
- ◆ Terry provided an update to the Commission about a fire hydrant that was hit on Baseline between Riverside and Sycamore.
- ◆ Terry spoke on the clean-up efforts at the well sites.
- ◆ Terry provided an update of the Cracker Barrel development.
- ◆ Crowley added an update on the installation of temporary utility lines for the Cracker Barrel.
- ◆ CV provided an update to the Commission regarding the following FIP projects:
 - S1- Wastewater Treatment Plant Improvements project.
 - S3- Sewer replacement project on Sycamore Avenue.
 - Digester No. 1 Improvement project
 - Year 5 of the Water Meter Replacement Project
 - City Well 2 project
 - The installation of 4 booster isolation valves.

- ◆ Vice-Chairperson Hayes requested pictures of the progress of the S1 project.

Questions

- ◆ Commissioner Kobbe asked Perna what kind of repairs were done to the pumps
- ◆ Commissioner Kobbe asked Perna if any repairs are done in-house.
- ◆ Vice-Chairperson Hayes asked Lee why there was an increase in red tag disconnections.
- ◆ Vice-Chairperson Hayes asked Terry how the proper agency is notified when a fire hydrant that has a hydrant seal is damaged.

Action

- ◆ **The Commission received and accepted the report.**

o0o

OLD BUSINESS

o0o

Item 1- Previous Discussion Updates

- ◆ There were no updates.

o0o

Item 2- To Do List

- ◆ The To Do List was reviewed and discussed.
- ◆ Crowley invited the Commission to the ground breaking of the Bioenergy facility on December 8, 2018.

o0o

COMMISSIONER'S REPORT

- ◆ There were none

o0o

ADJOURNMENT

- ◆ Commissioner Shields made a motion to adjourn the meeting.
- ◆ Commissioner Kobbe seconded motion.
- ◆ Motion Carried.
- ◆ Meeting adjourned at 6:57 P.M.