To: Katie Nickel, City of Rialto
From: Kristin Haukom, Alta Planning + Design
Date: December 18, 2018

**Re: Rialto Safe Routes to School Program – Augmentation**

The following are proposed add-on tasks for the Rialto Safe Routes to School (SRTS) Program. These tasks are recommended in order to fully capitalize on the burgeoning student, parent, schools, and other stakeholder engagement in the Rialto SRTS Program that has taken two-years to realize, as most SRTS investments do. These tasks will position the City of Rialto and Rialto Unified School District to be able to continue SRTS efforts with or without additional grant funding.  All Tasks will be completed by June 30, 2019.

### Task A – Citywide Pedestrian, Bicycle, and Vehicle
Consultant shall facilitate pedestrian, bicycle, and vehicle counts at thirty-six (36) locations along roadways throughout the City of Rialto. Consultant shall extrapolate the pedestrian, bicycle, and vehicle counts to obtain estimates of average daily traffic by travel mode.

Consultant shall summarize existing use of pedestrian, bicycle, and vehicle network. Consultant shall summarize the traffic counts results, the average daily traffic estimates, and the trip generation data in a technical memorandum.

Task A Deliverables
• Pedestrian, bicycle, and vehicle counts at thirty-six (36) locations
• Technical memorandum summarizing data collected and trip generation data

**Task A Budget: $14,000**

### Task B – Safe Moves City
Consultant shall facilitate the purchasing of one (1) Safe Moves City. Safe Moves City is a simulation of the diverse traffic environments in a large city and is used to create problem-solving experiences for each grade level with interactive "rodeos." Each Safe Moves City is a miniature version of a community and includes an interactive streetscape with scenarios that illustrate safe walking and bike riding. From sidewalks to crosswalks to railroad crossings, Safe Move City includes lesson plans for each ago group and provides trained safety instructors to facilitate the rodeos at your designated location. By using a realistic course, the ability of students to recognize and avoid traffic hazards is improved dramatically.

A Safe Moves City Rodeo is an effective, fun, individualized and age appropriate way for children to learn how to stay safe, whether walking, biking or riding in cars.

Task B Deliverables
• One (1) Safe Moves City

**Task B Budget: $3,000**

## Task C – Additional Technical Assistance

The technical assistance is a result of an extension of the grant timeline. The City of Rialto had the opportunity to continue activities from August 2018 to June 2019. Activities include Consultant scheduling and conducting Rialto stakeholder meetings, especially those already involved in Rialto's existing SRTS Task Force. During these meetings, Consultant provides technical assistance on SRTS education, encouragement, enforcement, engineering, and evaluation activities. Consultant uses this as opportunity to conduct mini-seminars on SRTS best practices in order to build local content expertise, which will improve SRTS program sustainability.

Task C Deliverables
• Five (5) Stakeholder meetings (completed)
• Five (5) PowerPoint presentations (completed)
• Two (2) monthly website content update outlines (50% complete)
• Two (2) flyers (50% complete)

**Task C Budget: $15,000**


## Task D – Project Management for Augmentation Tasks

Consultant schedules and conducts three (3) separate meetings with Rialto City Public Works Coordinator and staff to keep them apprised of project effort and seek their input at key decision points for the completion of the Final SRTS Plan, including coordinating final plan layout. These meetings are in support of grant closeout requirement activities as the project comes to a close.

In addition, Consultant shall monitor project schedule and budget to ensure deliverables are met and submit monthly invoices.

Task D Deliverables
• Three (3) meeting agendas and minutes.

**Task D Budget: $7,200**

**TOTAL ADD-ON TASK BUDGET: $39,200**