



**CITY OF RIALTO  
REGULAR MEETING MINUTES  
UTILITIES COMMISSION  
December 18, 2018- 6:00 P.M.**

The Regular meeting of the Utilities Commission of the City of Rialto was held in the Civic Center Council Chambers located at 150 S. Palm Avenue, Rialto, California 92376, on Tuesday, December 18, 2018.

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This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

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**CALL TO ORDER**

Chairperson Zrelak-Rickman called the meeting to order at 6:05 P.M.

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**ROLL CALL**

The roll call was taken by the Commission Clerk, Dayan Malfavon.

Present:

Chairperson Barbara Zrelak-Rickman  
Vice-Chairperson June Hayes  
Commissioner Richard "Kim" Chitwood  
Commissioner Kevin C. Kobbe  
Commissioner James M. Shields

Absent:

Student Commissioner Marc Galvan

City staff present:

Tom Crowley, Robert Eisenbeisz, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

Also present:

Rolf Ohlemutz, Richard Perna, David Terry, Robert Lee, and Chandrasekar Venkatraman (CV)

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**PLEDGE OF ALLEGIANCE**

Chairperson Zrelak-Rickman led the pledge of allegiance.

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**MOMENT OF SILENCE/  
INVOCATION**

Commissioner Richard "Kim" Chitwood led the Invocation.

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**APPROVAL OF MINUTES-**

Regular Meeting of October 16, 2018

Regular Meeting of November 20, 2018

- ◆ Vice-Chairperson Hayes moved to approve the minutes for the Regular Meeting of October 16, 2018 as written.
- ◆ Commissioner Kobbe seconded the motion.
- ◆ Motion carried.
- ◆ VOTE: 5 to 0 in favor of approval of the minutes.
- ◆ Commissioner Kobbe moved to approve the minutes for the Regular Meeting of November 20, 2018 as written.
- ◆ Commissioner Shields seconded the motion.
- ◆ Commissioner Chitwood abstained.

- ◆ Motion carried.
- ◆ VOTE: 4 to 0 in favor of approval of the minutes.

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## **ORAL COMMUNICATIONS**

- ◆ Chairperson Zrelak-Rickman asked if there were any oral communications from the audience of items not on the agenda. There was none.

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## **NEW BUSINESS ITEMS**

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**ITEM 1-** Monthly Activity Report for City of Rialto Waste Management Services  
(RECEIVE AND FILE)

- ◆ Amy Crow presented the monthly Waste Management Report.
- ◆ Crow reviewed the tonnage, scavenger report, and special collection.
- ◆ Crow informed the Commission there was no monthly Burrtec meeting for the month of December.

Questions

- ◆ None.

**Action**

- ◆ **The Commission received and accepted the report.**

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**ITEM 2-** Recommend City Council/Rialto Utility Authority Approve a Final Construction Work Authorization in the Amount of \$319,800 to Rialto Water Services for the Water Facility Improvement Project W13 - Willow Booster Station Valve Replacement.  
(ACTION)

- ◆ Crowley reviewed the staff report to the Commission.
- ◆ Commissioner Kobbe commented that the staff report claimed that the Utilities Commission had already recommended approval prior to the December regular meeting.

Questions

- ◆ None.

**Action**

- ◆ **Vice-Chairperson Hayes made a motion to Recommend that the City Council/Rialto Utility Authority approve a Final Construction Work Authorization in the amount of \$319,800 to Rialto Water Services for the Water Facility Improvement Project W13 - Willow Booster Station Valve Replacement.**
- ◆ **Commissioner Kobbe seconded the motion.**
- ◆ **Motion carried.**
- ◆ **VOTE: 5 to 0 in favor of recommendation.**

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**ITEM 3-** Recommend the City Council and Rialto Utility Authority Board Approve an Extraterritorial Wastewater Service Agreement with Social Science Services, Inc., for the Property Known as Cedar House and Located at 18612 Santa Ana Avenue, Bloomington, San

- ◆ Susanne Wilcox reviewed the staff report.

Questions

- ◆ Commissioner Chitwood asked if the City of Rialto treatment center would be able to handle the extra discharge from the Cedar House.

Bernardino County, Assessor's  
Parcel Number 0257-031-16-0000.  
**(ACTION)**

- ◆ Vice-Chairperson Hayes asked if the property owner would be hiring their own plumber to connect to the sewer line.
- ◆ Vice-Chairperson Hayes asked who will be inspecting the work.

#### **Action**

- ◆ **Commissioner Chitwood made a motion to recommend that the City Council and Rialto Utility Authority Board approve an Extraterritorial Wastewater Service Agreement with Social Science Services, Inc., for the property known as Cedar House and located at 18612 Santa Ana Avenue, Bloomington, San Bernardino County, Assessor's Parcel Number 0257-031-16-0000.**
- ◆ **Commissioner Shields seconded the motion.**
- ◆ **Motion carried.**
- ◆ **VOTE: 5 to 0 in favor of recommendation.**

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**ITEM 4-** Recommend the City Council and Rialto Utility Authority Board Approve an Extraterritorial Wastewater Service Agreement with Social Science Services, Inc., for the Property Known as Maple House and Located at 10888 Maple Avenue, Bloomington, San Bernardino County, Assessor's Parcel Number 0256-203-23-0000.  
**(ACTION)**

- ◆ Susanne Wilcox reviewed the staff report.

#### **Questions**

- ◆ Commissioner Chitwood asked if the Maple House if the same type of facility as the Cedar House.

#### **Action**

- ◆ **Commissioner Chitwood made a motion to recommend that the City Council and Rialto Utility Authority Board approve an Extraterritorial Wastewater Service Agreement with Social Science Services, Inc., for the property known as Maple House and located at 10888 Maple Avenue, Bloomington, San Bernardino County, Assessor's Parcel Number 0256-203-23-0000.**
- ◆ **Commissioner Shields seconded the motion.**
- ◆ **Motion carried.**
- ◆ **VOTE: 5 to 0 in favor of recommendation.**

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**ITEM 5-** Veolia's Monthly Maintenance & Operation Report  
**(RECEIVE AND FILE)**

- ◆ Robert Lee reviewed the Customer Service monthly report.
- ◆ Lee reviewed current statistics for the service level, number of callers, and wait times.
- ◆ CV reviewed a PowerPoint presentation with pictures of the progress of the S1- Wastewater Treatment Plant Improvements project
- ◆ CV provided an update to the Commission regarding the following FIP projects:
  - W6- City Well 2 project.
  - Year 5 of the Water Meter Replacement Project
  - Dystor Project
- ◆ David Terry reviewed the Water monthly report.
- ◆ Terry provided an update on the flushing of dead ends.
- ◆ Terry spoke to the Commission about how the W6 project will help the water side.

- ◆ Crowley provided an update on the construction of the booster pump for the Cracker Barrel.
- ◆ Crowley provided an update on the school lead testing.
- ◆ Richard Perna reviewed the Wastewater monthly report.

#### Questions

- ◆ Commissioner Chitwood asked Lee why there is a decrease in wait times.
- ◆ Vice-Chairperson Hayes asked Lee what the customer service schedule would be for the holidays.
- ◆ Vice-Chairperson Hayes asked Terry if Department of Water Resources (DWR) came out in November to do the Sanitary Survey.
- ◆ Vice-Chairperson Hayes asked Terry if there is PFOA or PFOS present in the water.

#### Action

- ◆ **The Commission received and accepted the report.**

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#### **OLD BUSINESS**

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##### **Item 1-** Previous Discussion Updates

- ◆ There were no updates.

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##### **Item 2-** To Do List

- ◆ The To Do List was reviewed and discussed.
- ◆ Vice-Chairperson Hayes provided handouts to the commission about the "Making Water Conservation a California Way of Life" Legislation.
- ◆ Crowley informed the commission he will be bringing an item to the Commission to take Frisbie Park off septic and building a lift station.

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#### **COMMISSIONER'S REPORT**

- ◆ There were none

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#### **ADJOURNMENT**

- ◆ Commissioner Shields made a motion to adjourn the meeting.
- ◆ Commissioner Chitwood seconded motion.
- ◆ Motion Carried.
- ◆ Meeting adjourned at 7:04 P.M.