



**CITY OF RIALTO  
REGULAR MEETING MINUTES  
UTILITIES COMMISSION  
January 15, 2018- 6:00 P.M.**

The Regular meeting of the Utilities Commission of the City of Rialto was held in the Civic Center Council Chambers located at 150 S. Palm Avenue, Rialto, California 92376, on Tuesday, January 15, 2018.

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This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

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**CALL TO ORDER**

Chairperson Zrelak-Rickman called the meeting to order at 6:02 P.M.

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**ROLL CALL**

The roll call was taken by the Commission Clerk, Dayan Malfavon.

Present:

Chairperson Barbara Zrelak-Rickman  
Vice-Chairperson June Hayes  
Commissioner Kevin C. Kobbe  
Commissioner James M. Shields

Absent:

Commissioner Richard "Kim" Chitwood  
Student Commissioner Marc Galvan

City staff present:

Tom Crowley, Robert Eisenbeisz, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

Also present:

Rolf Ohlemutz, Richard Perna, Aaron Kraft, Robert Lee, and Soheil Sadighi

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**PLEDGE OF ALLEGIANCE**

Chairperson Zrelak-Rickman led the pledge of allegiance.

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**MOMENT OF SILENCE/  
INVOCATION**

Commissioner Kobbe led the Invocation.

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**APPROVAL OF MINUTES-**  
Regular Meeting of December  
18, 2018

- ◆ Commissioner Kobbe moved to approve the minutes for the Regular Meeting of December 18, 2018 as written.
- ◆ Vice-Chairperson Hayes seconded the motion.
- ◆ Motion carried.
- ◆ VOTE: 4 to 0 in favor of approval of the minutes.

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**ORAL COMMUNICATIONS**

- ◆ Chairperson Zrelak-Rickman asked if there were any oral communications from the audience of items not on the agenda. There was none.

## **NEW BUSINESS ITEMS**

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### **ITEM 1-** Monthly Activity Report for City of Rialto Waste Management Services **(RECEIVE AND FILE)**

- ◆ Amy Crow presented the monthly Waste Management Report.
- ◆ Crow reviewed the tonnage, scavenger report, and special collection.
- ◆ Robert Eisenbeisz provided an update to the Pavement Maintenance projects.
- ◆ Vice-Chairperson Hayes requested a map of the streets that were repaved as a result of the pavement maintenance fee collected.

#### Questions

- ◆ Vice-Chairperson Hayes asked Eisenbeisz about an issue that was brought up during a Council meeting about Willow Avenue.
- ◆ Vice-Chairperson Hayes asked Eisenbeisz why the City pays a consultant to assess the street conditions when the practice is to repave by zone.

#### **Action**

- ◆ **The Commission received and accepted the report.**

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### **ITEM 2-** Recommend City Council/Rialto Utility Authority to Approve a Professional Services Agreement with Kimley Horn for Professional Design Services for the Frisbie Park Frisbie Park Sewer Lift Station Project in the Not to Exceed Amount of \$198,100. **(ACTION)**

- ◆ Crowley reviewed the staff report to the Commission.

#### Questions

- ◆ None.

#### **Action**

- ◆ **Vice-Chairperson Hayes made a motion to Recommend that the City Council/Rialto Utility Authority approve a Professional Services Agreement with Kimley Horn for Professional Design Services for the Frisbie Park Frisbie Park Sewer Lift Station Project in the not to exceed amount of \$198,100.**
- ◆ **Commissioner Shields seconded the motion.**
- ◆ **Motion carried.**
- ◆ **VOTE: 4 to 0 in favor of recommendation.**

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### **ITEM 3-** Receive and File a Program Update on the Service Line Warranty Program. **(RECEIVE AND FILE)**

- ◆ Susanne Wilcox reviewed the staff report to the Commission.

#### Questions

- ◆ Vice-Chairperson Hayes commented that the previous company was not responsive and asked if the current company is responsive.
- ◆ Commissioner Kobbe asked Wilcox to clarify where the property owner's responsibility lies with the utility lines.

#### **Action**

- ◆ **The Commission received and accepted the report.**

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**ITEM 4-** Veolia's Monthly  
Maintenance & Operation  
Report  
**(RECEIVE AND FILE)**

- ◆ Robert Lee reviewed the Customer Service monthly report.
- ◆ Lee reviewed the December and January statistics for the average wait times.
- ◆ Lee informed the Commission that Rialto Water Services has implemented special instructions for federal employee account affected by the Government shutdown.
- ◆ CV provided an update to the Commission regarding the following FIP projects:
  - S1- Wastewater Treatment Plant Improvements project
  - W6- City Well 2 project.
  - S1.1- Digester project
- ◆ Aaron Kraft provided an update to the valve turning project.
- ◆ Kraft informed the Commission two fire hydrants were hit in vehicle accidents.
- ◆ Kraft spoke to the Commission about a pressure valve designed to close when a hydrant is hit to prevent water waste.
- ◆ Richard Perna provided updates on the wastewater report for the month of December.

Questions

- ◆ Chairperson Zrelak-Rickman asked Perna what the data entry error was in the Collection System/ Customer Service Log.
- ◆ Chairperson Zrelak-Rickman asked Perna why the electricity and gas monthly consumption was so high in comparison to the prior month.

**Action**

- ◆ **The Commission received and accepted the report.**

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**OLD BUSINESS**

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**Item 1-** Previous Discussion  
Updates

- ◆ Crowley spoke to the Commission on Governor Newsom's budget will be including a proposed stated wide water tax.
- ◆ Vice-Chairperson Hayes commented that during the SAWPA meeting a presenter spoke about different options for implementing a statewide water tax.

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**Item 2-** To Do List

- ◆ The To Do List was reviewed and discussed.

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**COMMISSIONER'S REPORT**

- ◆ Vice-Chairperson Hayes spoke to the Commission about the recent San Bernardino Valley Municipal Water District elections.

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**ADJOURNMENT**

- ◆ Commissioner Shields made a motion to adjourn the meeting.
- ◆ Commissioner Kobbe seconded motion.
- ◆ Motion Carried.
- ◆ Meeting adjourned at 7:04 P.M.