Proposal For The

CITY OF RIALTO

FOR TRAFFIC SIGNAL MAINTENANCE SERVICES (RFP 19-122)

Proposal to the City of Rialto

Presented by: St Francis Electric
1420 Citrus St. Riverside, CA 92507
"Experience, Quality & Reliability…"
Due by: May 13, 2019 @ 3:00 p.m.

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Cover Letter
May 13, 2019

Mr. Robert G. Eisenbeisz, PE
Public Works Director/City Engineer
335 W. Rialto Avenue
Rialto, CA 92376

RE: Traffic Signal Maintenance and Repair Services (RFP 19-122)

Dear Mr. Eisenbeisz,

St. Francis Electric, LLC (herein after referred to as SFE) is pleased to respond to the Request for Proposal for Traffic Signal Maintenance and Repair Services to the City of Rialto. SFE agrees to provide services outlined in the RFP in providing traffic signal routine and extraordinary maintenance. Our service shall significantly reduce the frequency of malfunction/operational complaints, and extend the useful life of the City's (103) traffic signals, (3) RRFB's, (2) flashing beacons, (1) in-roadway lights and (6) speed feedback signs for the City of Rialto. SFE will maintain a 24-hour per day emergency response service (1-844-LIGHT88) to respond to emergency call-outs within (2) hours of notification.

SFE is a California licensed and bonded Class "**A-General Engineering" and "C-10 Electrical**" contractor (CA license #1003811). SFE has a long history (Since 1946) of servicing California's transportation and electrical needs proving to be a beneficial resource when dealing with everyday maintenance and operations. Having a core business of traffic signal installation and maintenance, SFE has established itself as one of the top electrical service providers in California with satellite office locations in Riverside, San Leandro, Napa, Gilroy, and Rancho Cordova. SFE is the current Traffic Signal Maintenance contractor and has similar contracts in Southern California in the Cities of Beaumont, Corona, Grand Terrace, Lancaster, Palm Springs & County of San Bernardino to name a few in this region. In addition, the current project team has maintained the City of Rialto continually for over 9 years.

Our company currently has over 250 employees including a solid team of skilled IMSA certified traffic signal technicians, electricians, CA licensed traffic & civil engineers, project managers & project coordinators. We have also aligned ourselves with reputable subcontractors in this area such as: Sierra Pacific Electrical (new intersection builds/modifications & underground utility), Crosstown Electric (Communications, CCTV & fiber optics) and Smithson Electric (Saw Cutting & Vehicle Loop Detector installation) in order to offer the best services from around the industry. SFE sets high standards in customer service with regards to safety, time & budget. We constantly monitor our staff's and subcontractors' service quality to satisfy our clients and ultimately lead to better & safer living for the citizens.

We thank you for giving SFE the opportunity to present this proposal and look forward to retaining a working partnership with the City of Rialto. Jill Petrie is the Project / Area Manager designated for the City of Rialto (email – jpetrie@sfe-inc.com; phone 951-304-4903). This contract would be managed by the local office located at 1420 Citrus St, Riverside, CA 92507; phone (951) 304-4902. **SFE agrees to the effect that this proposal will remain valid for a period of 120 days from May 13, 2019. SFE also acknowledges receipt of Addendum #1 for this RFP.**

Sincerely,

Guy Smith - Vice President (Authorized individual to contractually bind St. Francis Electric, LLC.)
975 Carden Street, San Leandro, CA 94577
(510) 639-0639 Ext. 211 Office / (510) 639-4653 Fax
guy@sfe-inc.com / www.stfranciselectric.com

Information/Background

St. Francis Electric Availability

SFE understands the importance to maintain a functional traffic signal system for the City's public reception and safety concerns. SFE promises to make available for the City of Rialto on a 365/24/7 basis to perform tasks and services under this contract. SFE as a company has an excellent reputation performing traffic signal maintenance contract work on time and on budget. We are confident that our existing clients are greatly satisfied with our services and will be providing the positive feedback and recommendations.

St. Francis Electric History

The year was 1945, World War II had just ended and Lorenzo Spinardi was discharged from the Army Air Corps. Although he was born and raised on a tomato farm in Merced, California, he decided to settle down and make a go of it in the fast growing San Francisco Bay Area. He started as an electrician in San Jose, but Mr. Spinardi soon desired his independence.

In 1946, Lorenzo founded St. Francis Electric while living in San Leandro, California. The company has remained in business since that time under ownership and direction of the Spinardi Family.

In the early years, SFE offered wiring installation for homes in the numerous new housing tracts that were popping up all over the Bay Area. It quickly gained a reputation for honest, quality work at a fair price. By the late Fifties, in addition to its core business of tract homes, SFE was performing electrical work on commercial buildings and industrial facilities.

Since the core management consisted of veteran airmen from the Second World War, it was inevitable that the company would soon be doing work at the local airports. Gradually this division expanded to outlying areas, including Nevada. In those years, SFE was one of the few electrical companies that specialized in this type of work. In 1972, Lorenzo's oldest son, Thomas, joined the company. Together with their father, they expanded the company's geographical client base and core service offerings. They successfully completed more complex jobs such as installation of underground utilities, traffic signals, and airport projects.

In the mid-1980's, a decision was made to completely drop residential and commercial work, while devoting resources towards infrastructure development. This required a significant investment in equipment and a specialized trained workforce. Several of the employees from this period are still with the company. They represent some of the best skilled craftspeople in the industry.

In the past 20 years, SFE has dedicated its goals to perfecting the art of infrastructure work which includes traffic signal maintenance and emergency response. This quest has involved taking on numerous and a variety of challenging projects. The company's performance on these projects has always been excellent. The level of expertise possessed by the personnel has risen to the highest standard in the industry, and the equipment fleet has grown to be one of the largest owned and operated by any contractor in the Bay Area. Thomas Spinardi retired in 2002, yet still participates in an advisory role on special projects.

In 2003, management was restructured in order to expand the level of previous performance. Robert Spinardi became President, and promoted 3 long time employees to senior staff positions. Under new management team, SFE was able to increase the volume of work while maintaining the same quality, integrity, innovation, and service that defines its culture and personality.

Today, SFE has over 250 employees and service clients throughout California and Nevada.

Section A: Project Understanding

A.1 Intent of Project Scope and Understanding

ST. FRANCIS ELECTRIC shall provide the City of Rialto with timely maintenance and repair of its traffic signal systems. The work will include the following:

- SFE agrees to provide services outlined in this RFP in providing traffic signal, RRFB's, flashing beacon, in-roadway light, and speed feedback sign maintenance, emergency repair, non-emergency routine preventative maintenance, scheduled repairs, new equipment upgrade and installation work, ad hoc electrical work, and other requirements such as insurance coverage.

SFE agrees to provide routine preventative maintenance, prompt scheduled repairs, and emergency response to the City's traffic signals, traffic signal equipment, flashing beacons, RRFB's, In-roadway lights, speed feedback signs, and other related equipment by duly trained and qualified personnel. SFE agrees to provide and maintain emergency service response of the City's traffic signals on a twenty-four (24) hour a day, seven (7) days per week basis, including all holidays. SFE agrees that all of the required equipment shall be properly maintained and functional twenty-four (24) hours a day, seven (7) days a week, including holidays. SFE's 24/7/365 traffic signal telephone service helps make this possible: **1-(844)-LIGHT88.** City personnel are familiar with this procedure and have been utilizing it for the past 3 years.

SFE's maintenance team intends to approach this maintenance contract with a desire to provide the best customer service experience for the City of Rialto and its citizens. SFE has consistently performed to the highest levels of satisfaction on all of our maintenance contracts with other State of California and City entities. SFE understands that, as a maintenance contractor, we represent the City while working on its streets and understand that we may be called upon at any time to assist with its traffic signal systems or project needs.

Many of our team members have worked for municipalities; therefore, we understand the importance of providing responsive and innovative services to our clients. In order to provide a routine, comprehensive preventative maintenance program designed to minimize the frequency of outages and malfunctions; reduce complaints; and extend the useful life of the traffic signal systems and appurtenant equipment, we will and have proactively communicate with the City officials to inform of field issues encountered for all the services described in this RFP during the contract period. SFE will make every effort to satisfy the City of Rialto in responding to the 24/7 unscheduled and emergency work. All Emergency and Accident calls will be responded to within two (2) hours of receiving calls. Over the past 3 years, our average response time to your City has been 30 – 45 minutes.

SFE understands that all vehicle(s) to be used by the technicians shall be equipped with a hydraulic bucket capable of reaching all signals and related equipment that require maintenance or repair. In addition, any vehicle used within the boundaries of the City where lane closures or work within the travel lanes is required shall be equipped with an arrow board, warning beacons/strobe lights, the proper quantity and sized cones for a lane closure, and advance warning signs. SFE agrees to provide traffic control and lane closures that conform to Federal Highway Administration (FHWA) - California Manual on Uniform Traffic Control Devices (CAMUTCD). SFE has a dedicated in-house CA registered Traffic Engineer that handles all traffic control related issues.

SFE agrees to possess, and have readily available in functioning order, all required tools, equipment, apparatus facilities, laptop computers, and materials needed to perform all work necessary to program, maintain, and repair traffic signals, RRFB's, flashing beacons, in-roadway lights, and speed feedback signs in compliance with current City standards and specifications.

SFE understands that all excess material and equipment in our inventory shall be the property and responsibility of SFE until such material or equipment is to be used or installed in the City.

SFE understands that all furnished temporary spare equipment shall be equivalent to the component being replaced in manufacture, make and model. SFE agrees to cooperate with the City in recalibrating traffic signal coordination timing and progression as requested.

SFE understands that we shall not represent the City in matters of policy or procedures, or make any reference to City policy or procedures, and shall refer all questions or inquiries from the public regarding policy and procedures, or terms and conditions of this contract to the City of Rialto.

The current SFE team has been servicing the City of Rialto for 3 years. Jill Petrie, Andy Briones, Lance Alm, Stephen Petrie, and Jose Sanchez have a working history with the City of Rialto for over 10 years and are very familiar with City's work standards and expectations. During this period of time, this team has assisted in producing the Schedule of Maintenance Scope of Work to make sure that the City needs are always met. We have also assisted in the Budgeting, Planning, Estimating, Invoicing, and Administration of the previous contracts.

At SFE, we understand the importance for the City of Rialto to provide quality service to its residents; therefore we are here to do just that. Our focus is to provide the City with the highest quality, most cost effective, trouble free, and innovative maintenance services.

A.2 Identification of Tasks

SFE understands the Scope of Work as it is written in this RFP and detail listed in Section B.1 below. SFE understands it is required to perform 60 day cycle as well as the Annual preventative maintenance inspections of the assigned traffic signal systems. SFE will assign a sufficient number of technicians to the City as necessary to provide comprehensive routine preventative maintenance to all devices listed in the scope of this contract. SFE will assign technicians familiar with the City of Rialto to provide routine preventative maintenance during normal business hours, Monday to Friday 7:30 am to 4:00 pm, and to respond to unscheduled/emergency work ("Extra Work") after regular business hours. The City's primary assigned technician, Lance Alm, is currently familiar with multiple on-going City projects including: Renaissance Marketplace, Joe Sampson Park, Rialto Marketplace, the Rialto Police Department APLR Camera project, and Pepper Ave Street Lighting project.

SFE understands that all preventative maintenance will be billed at an established flat rate as we proposed in this cost proposal, with additional non-routine preventative maintenance services (emergency work/unscheduled repair) paid at hourly labor rates, and vehicle and equipment rates, in accordance with the cost proposal.

SFE agrees to perform the inspections as mentioned in the Routine Preventative Task List on a Sixty (60) day return frequency as detailed in Section B.1 below.

A.3 Staffing Levels and Timeframe

SFE understands it is required to perform 60 day inspections. SFE's plan is to perform half of the assigned intersections preventative maintenance services during the first 30 days and the second half during the last 30 days of the 60 day cycle allowing for our technician to have eyes in the City at all times and to cut down on response times if needed. This also helps with keeping the City's intersections safer for its citizens.

All SFE technicians (both on-call and not on-call) are equipped with GPS on all of the company's bucket trucks 24/7 and the trucks are fully equipped with tools, traffic signal gears, and essential cabinet components, another major advantage for quick response time. SFE's 24/7/365 dispatch center will dispatch the on-call technician within 3 minutes after receiving the initial call out from the City. The technician will respond and arrive on site within 2 hours making the proper repair work, and report the incident via the on-line real time Salesforce™. SFE will notify the City on the incident particulars on the next business day and the repair information can be accessed by the City 24/7. Along with 24/7 tech support, SFE' assigned Project Manager, Jill Petrie, has been and will continue to be available 24/7 through our dispatch center or direct to the City.

A.4 Tracking and Monitoring of Work

It is understood that all preventative maintenance must be accounted for as part of this maintenance agreement.

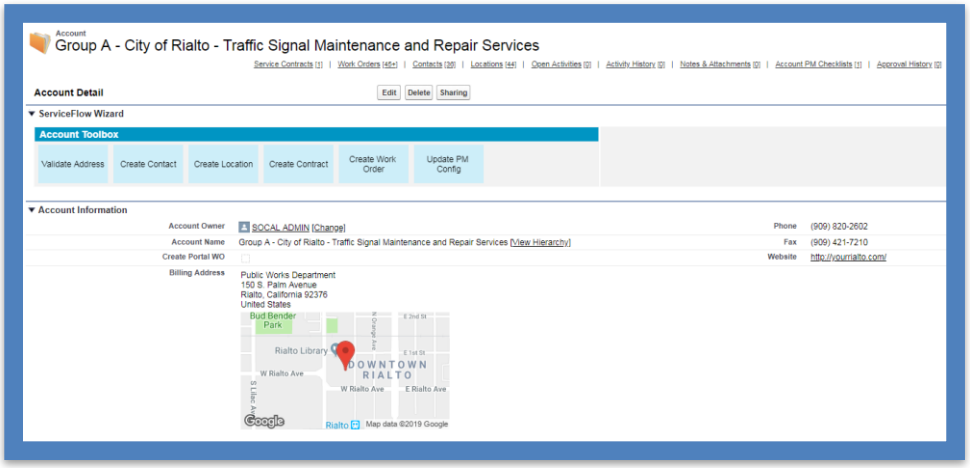
SFE is proud to utilize *Salesforce Project Tracking ™* our computerized electronic maintenance and inventory management system. This internet cloud-based website www.salesforce.com/products/service-cloud/overview represents what we believe to be the forefront of customer account management and maintenance tracking in our industry. The City's *Salesforce Project Tracking ™* account will include a complete list of all of City of Rialto's intersections, equipment inventory, a log of repair and replacement parts, and records of all routine and emergency calls received for the City. Once the technician has received a notification of a service request, he/she will respond and arrive on site within two (2) hours, making the proper repair work, and report the incident via online real time Salesforce™ on their mobile tablets. Reporting for routine maintenance activities is handled the same way.

The information handled by Salesforce™ includes:

- Service Request Management and Scheduling, including time stamping and dispatching.
- Scheduled Maintenance Management and Scheduling.
- Location details of technicians and start work/end work times in the case of Emergency call-outs.
- Intersection Details, inventories of equipment, maps, CAD drawing, timing sheets, etc.
- Report Generation: including invoices, material use, etc.
- Inventory control, including real-time tracking of available and installed equipment.
- Information available to view or download through the Customer Portal, which includes:
- Real-time status of Scheduled Maintenance and Service Request calls.
- Real-time Intersection Inventories.
- Real-time Equipment Inventories.
- Intersection maintenance histories, maps, CAD drawings, digital photographs.
- Account information, such as contacts and billing

Essential key functions of this online database are made available to the Public Works Director and staff, all Traffic Engineers and authorized agent(s) to monitor maintenance, service call history, and review all activities performed by SFE technicians working within the City. The assigned Service Coordinator for the City has and is able to provide customized reports per the City's request to assist with Budgeting, Accident insurance claims, and supporting activity reports for Council and Staff meetings.

Salesforce™ Customer Portal



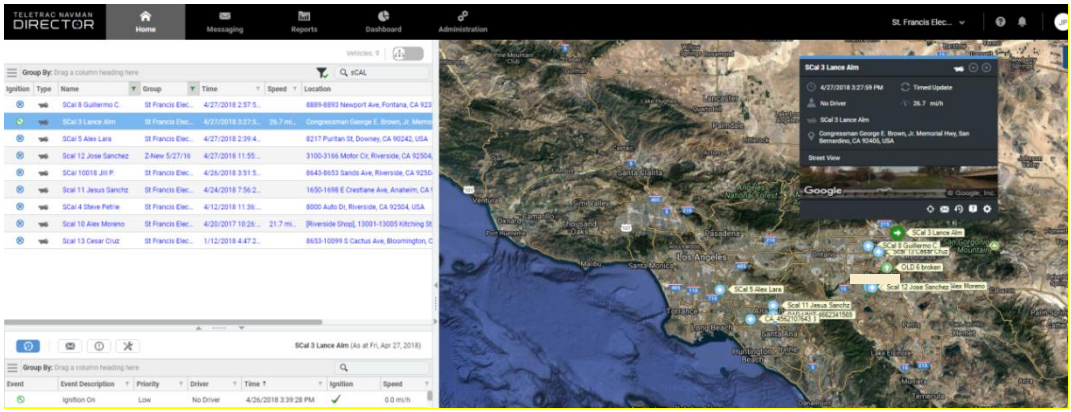
Information that is associated with each service call will be documented as follows:

- Call to Dispatch Center or Office is logged as to time and location of request.
- Dispatch time is noted as well as Technician name that is dispatched
- Arrival time to site of call for service.
- Technician notes of problem(s) discovered, and process to repair.
- Any notes of other circumstances seen by the technician will also be captured.
- Resolution of problems and equipment used or replaced to remedy the location will be noted.
- Technician completion of service call will be noted.

All SFE work done under this maintenance contract will be verified and available to the City of Rialto through this online *Salesforce Project Tracking ™* tool

GPS Navigation System

SFE uses Teletrac Navman DIRECTOR to track our workforce and fleet. Teletrac Navman's DIRECTOR fleet management platform organizes daily workflow management to help managers effectively respond to customer requests. Its instant visibility map feature allows users to view all drivers and vehicles in real-time to pinpoint exact locations to dispatch the best routes. When a customer calls for an ETA or last-minute status update, SFE can accurately answer inquires based on location within seconds.



In order to better service the City of Rialto, SFE will provide an online real-time electronic database service. SFE has GPS on all of the company's bucket trucks, providing instant access to locations of technicians and materials are on the specific truck, which may be needed at a particular location in the City of Rialto. SFE recognizes that speed, efficiency, and comprehensive service are the keys to customer satisfaction in our industry. With this in mind, we are constantly seeking innovative ways to improve our service delivery.

A.5 Follow-up and Recordkeeping of all Work Accomplished

Monthly reports of events, technician work begin and end times and all costs shall be available at all times to the City of Rialto via their dedicated account.

Activity Report

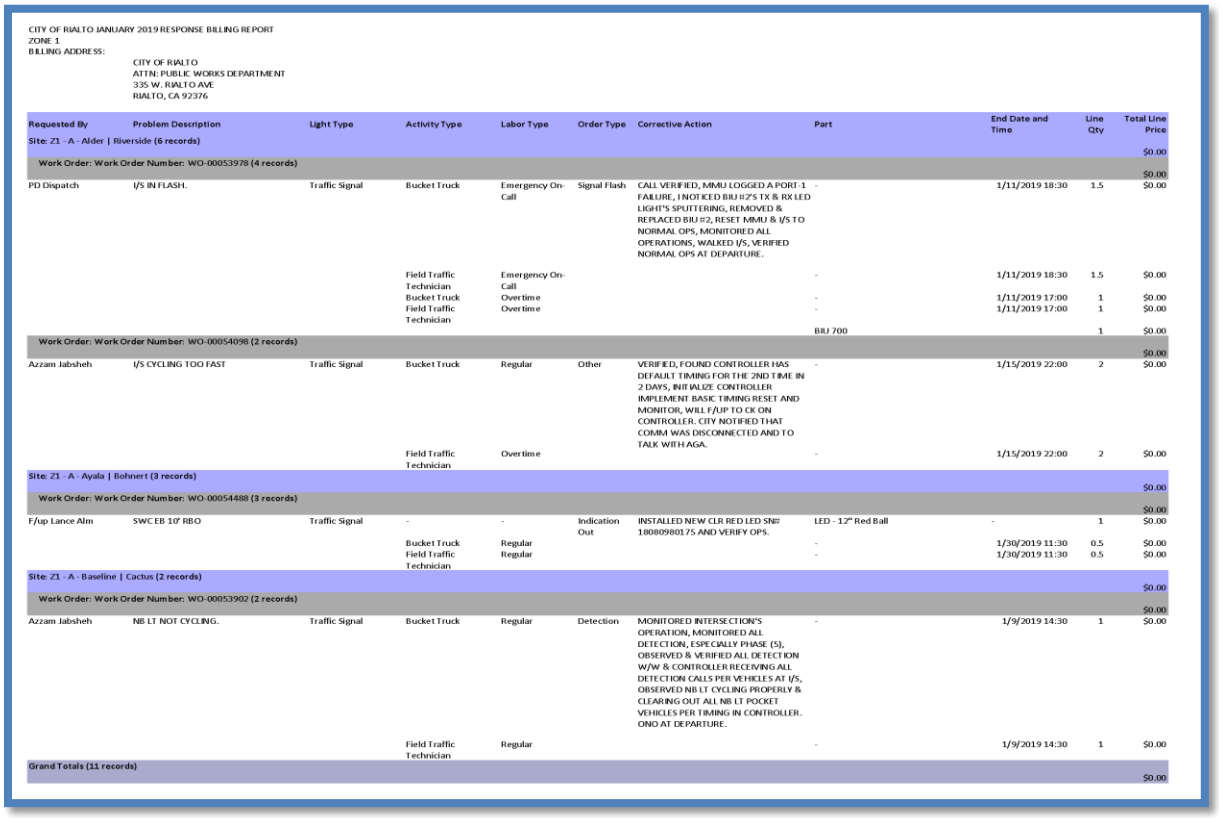
SFE will provide a computerized period activity report to the City by the fifteenth (15th) working day of each month for the previous period's activities. The assigned Service Coordinator for the City, has and is able to provide customized reports per the City's request to assist with specialized invoicing for Accident insurance claims, and has developed separate zone invoicing for shared intersections in the City of Rialto to make it easier to provide those charges to the other municipalities from which those intersections are shared with.

SFE agrees to send (email) the monthly report to the City with the monthly invoice and understands that no payment will be made without submittal of the report. The report shall include the followings:

1. Unscheduled and Emergency Response Work: Time the service calls were received, time arrived at the location, the response time, nature of the problem, the number of hours spent for each repair, materials used, whether the activity is related to an accident, vandalism or malfunction, and a special listing of locations with three or more calls in one month.
2. Scheduled Repairs: A complete record of all work that was performed during the previous month including the date and time, make, model, and serial number of any major components or other equipment that was newly installed at each location/intersection.
3. Preventative Maintenance: Time and date the PM work was performed.
4. Pending Repair List: Provide a monthly report of all pending repair work needed at each location/intersection. The location/intersection name should be listed along with a description of the repair required, problem that created the repair, and level of severity (high priority repair, medium priority repair, low priority repair).

SFE understands and agrees to the maintenance records (data gathered); file transfer, and other requirements listed in the section of RFP.

SAMPLE OF CITY OF RIALTO'S MONTHLY ACTIVITY REPORT



CITY OF RIALTO JANUARY 2019 RESPONSE BILLING REPORT
ZONE 1
BILLING ADDRESS:
CITY OF RIALTO
ATTN: PUBLIC WORKS DEPARTMENT
335 W. RIALTO AVE
RIALTO, CA 92376

Requested By	Problem Description	Light Type	Activity Type	Labor Type	Order Type	Corrective Action	Part	End Date and Time	Line Qty	Total Line Price
Site: Z1 - A - Alder | Riverside (6 records)										$0.00
Work Order: Work Order Number: WO-00053978 (4 records)										$0.00
PD Dispatch	I/S IN FLASH.	Traffic Signal	Bucket Truck	Emergency On-Call	Signal Flash	CALL VERIFIED, MMU LOGGED A PORT-1 FAILURE, I NOTICED BIU #2'S TX & RX LED LIGHT'S SPUTTERING, REMOVED & REPLACED BIU #2, RESET MMU & I/S TO NORMAL OPS, MONITORED ALL OPERATIONS, WALKED I/S, VERIFIED NORMAL OPS AT DEPARTURE.	-	1/11/2019 18:30	1.5	$0.00
			Field Traffic Technician	Emergency On-Call			-	1/11/2019 18:30	1.5	$0.00
			Bucket Truck	Overtime			-	1/11/2019 17:00	1	$0.00
			Field Traffic Technician	Overtime			-	1/11/2019 17:00	1	$0.00
							BIU 700		1	$0.00
Work Order: Work Order Number: WO-00054098 (2 records)										$0.00
Azzam Jabsheh	I/S CYCLING TOO FAST	Traffic Signal	Bucket Truck	Regular	Other	VERIFIED, FOUND CONTROLLER HAS DEFAULT TIMING FOR THE 2ND TIME IN 2 DAYS, INITIALIZE CONTROLLER IMPLEMENT BASIC TIMING RESET AND MONITOR, WILL F/UP TO CK ON CONTROLLER. CITY NOTIFIED THAT COMM WAS DISCONNECTED AND TO TALK WITH AGA.	-	1/15/2019 22:00	2	$0.00
			Field Traffic Technician	Overtime			-	1/15/2019 22:00	2	$0.00
Site: Z1 - A - Ayala | Bohnert (3 records)										$0.00
Work Order: Work Order Number: WO-00054488 (3 records)										$0.00
F/up Lance Alm	SWC EB 10' RBO	Traffic Signal	-	-	Indication Out	INSTALLED NEW CLR RED LED SN# 1808098017S AND VERIFY OPS.	LED - 12" Red Ball	-	1	$0.00
			Bucket Truck	Regular			-	1/30/2019 11:30	0.5	$0.00
			Field Traffic Technician	Regular			-	1/30/2019 11:30	0.5	$0.00
Site: Z1 - A - Baseline | Cactus (2 records)										$0.00
Work Order: Work Order Number: WO-00053902 (2 records)										$0.00
Azzam Jabsheh	NB LT NOT CYCLING.	Traffic Signal	Bucket Truck	Regular	Detection	MONITORED INTERSECTION'S OPERATION, MONITORED ALL DETECTION, ESPECIALLY PHASE (5), OBSERVED & VERIFIED ALL DETECTION W/W & CONTROLLER RECEIVING ALL DETECTION CALLS PER VEHICLES AT I/S, OBSERVED NB LT CYCLING PROPERLY & CLEARING OUT ALL NB LT POCKET VEHICLES PER TIMING IN CONTROLLER. ONO AT DEPARTURE.	-	1/9/2019 14:30	1	$0.00
			Field Traffic Technician	Regular			-	1/9/2019 14:30	1	$0.00
Grand Totals (11 records)										$0.00

Consultation

SFE agrees to designate representatives to be made available periodically to the City for consultation for preparing cost estimates for replacement of obsolete equipment, system modifications and maintenance work for which service fees have not been established in this contract.

A.6 Identified Key & Critical Issues-Equipment and Employees

Some of the "Key" and "Critical Issues" that SFE has encountered in our prior experiences with your City and others are with the high rate of damages to traffic signal equipment such as poles and signal heads due to the large volume of high profile trucks that travel throughout the City, Equipment failures, and Underground wire damage. We have looked back at these items and found ways to help identify, minimize, and reduce cost associated with them. We're training our field to be more efficient in recognizing and finding ways to eliminate the majority of these issues that have caused us and our customer's problems in the past.

We have worked with other Cities, such as Palm Springs, in verifying that truck routes are clearly marked and identified. This has assisted their Police Department in enforcing these regulations throughout the City while also cutting down the amount of damages and costs to traffic signal equipment on streets too small to be occupied by the larger vehicles. This has also helped reduce traffic in higher pedestrian populated areas such as Restaurants, Movie Theaters, and Retail Shopping Centers.

In regards to the equipment failures we have found that a lot of the costly repeated callouts to the field have been **D**ue to **A**ged **T**raffic **E**quipment (**DATE**), and not due to a lack of maintenance.

Component failures increases greatly as the equipment ages and nears or exceeds its life expectancy. When our technicians receive callouts they check log history for any prior similar problems and if they find that it has had more than two calls with the same problem presenting itself they are now checking to

verify the age of the equipment they're servicing as a possible fail point. We have found items such as controllers and power supplies to be the main equipment failures and mostly due to age, heat, and coldness causing components to wear out. This type of equipment when new is treated with gels and compounds to protect the equipment from the temperature extremes of heat and cold. These compounds dissipate and wear out after many years in these conditions and over time will cause overheating, repeated fails, malfunctions and ultimately stop working altogether. When a technician finds equipment that has failed due to (**DATE**) we recommend immediately to the Agency to replace it as soon as possible to avoid all of the extra cost it may bring in requiring service call outs.

Wire damage is another key contributor to a lot of the field problems we've found, and can be very costly.

We have recognized that the report of this type of problem runs high during the first rains of winter and the first dry spell of summer. These weather conditions will cause increased insect infestations. In search of food and moisture the insects will enter into the conduits and eat at the coating of the conductors causing exposure, grounding or burning. To help minimize this type of damage and failure our technicians tape, coat, and seal any existing exposed wires they may find.

SFE will proactively reseal all system conduits with fresh duct seal to help eliminate intrusions and exposure and apply a treatment of insecticide to the pull boxes just prior to these conditions. These items have helped greatly to reduce emergency call outs and costs.

SFE is constantly reviewing the field issues that we see as soon as they are evident. We are constantly evolving these practices to insure consistently operable equipment.

Employee Quality Control

Safety is the top priority within SFE. In order to operate as a larger general electrical contractor, SFE has developed a culture to always pay extra attention with regard to safety. With our designated safety officer and safety team constantly going from job to job, SFE promises to plan and conduct the work in a manner that will safeguard all persons from injury in accordance with CAL OSHA regulations and shall take precautions required by all other applicable governmental regulations.

In order to ensure good quality from SFE staff, we believe in proper foresight and preparation. We train our technicians to IMSA, OSHA, State specific requirements, Caltrans specs, and Vendor Specific standards. We supply the "right tools" for the job, from hand tools to heavy equipment. Once the proper tools and training are supplied, we can then progressively inspect and ensure proper production and quality levels are met.

We regularly and randomly inspect our technician's quality and thoroughness. We strive to "see things" from our customer's perspective. When performing maintenance on Traffic Signals and Street Lights, we believe that the efforts we put into the quality of our service prolongs the life and efficiency of the components, and The City of Rialto's confidence in our work.

SFE's Senior Management is fully committed to addressing the safety of today and beyond. We have established aggressive goals and have adopted a zero tolerance regarding safety compliance. Our focus on a Safer tomorrow is paramount, to our future. The success of reaching our goals rests on the shoulders of each and every employee at SFE. With their knowledge, by their preparations, and through their practices, we can achieve these goals. We have identified a number of actions and our efforts are doubled with regard to safety awareness. Since 2012, SFE has not received an OSHA citation. In addition, the renewed efforts are already being shown in Our Experience Modification Rate.

A.7 Training Programs

SFE has several training programs we use for our employees to insure the highest quality, with the most up to date knowledge and training. We also review the latest maintenance procedures and suggestions from the industry, the industry periodicals and NECA, IMSA seminars, so that SFE can maintain our service capability to the latest industry guidelines.

We work with our Local Unions who have an Apprenticeship and Training programs for Technical Application/Training, First Aid and also OSHA Safety. Many of our staff are trainers in these programs and have the opportunity to instruct and mentor the electricians in the industry.

In-House SFE has many employee's that have been in this industry for 40+ years, these Journeymen / Foremen / Mentors /Area Leads help to train, develop and grow our team with real life exposure and situations both in the field and at our in-shop training lab.

We work with all of our field staff and project managers to help them to acquire and maintain IMSA certified training and the State Certified National Electrical Certification.

We feel the attainment of these types of certifications is a means for individuals to indicate to the general public, coworkers, agencies, and others that an impartial, nationally-recognized organization has determined that they are qualified to perform specific technical tasks by virtue of their technical knowledge and experiences. Certification also bestows a sense of achievement upon the certified individual since it reflects professional advancement in a chosen field. We encourage all of our Technicians to be certified in Work Zone Safety, TS Level I, II and III and Roadway Lighting Levels I, & II. We employ several employees who have gone beyond these certifications.

IMSA currently offers certification in the following fields:

- Electronics in Traffic Signals
- Fiber Optics for ITS
- Flagging and Basic Traffic Control
- Microprocessors in Traffic Signals
- Roadway Lighting
- Signs and Markings
- Traffic Signals
- Traffic Signal Inspector
- Work Zone Traffic Control Safety

SFE Technicians and Project managers also receive specialized training from METRO. The Los Angeles County Metropolitan Transportation Authority (METRO) has developed a comprehensive program in the areas of signal operation and maintenance to upgrade the skills of local traffic engineers and signal maintenance personnel. The programs include: include Bi-Trans 200 /233, NEMA controllers and video detection, Type 170 hardware and troubleshooting and introductions to 2070 traffic control systems. We have been trained and certified in several of these classes and also continue to take refresher courses to stay up to date on all industry changes. We encourage our staff to attend these classes and make available time to attend these trainings as needed.

A.8 Drug Screening Policy

SFE and our Local Unions Drug Screening Policies work Hand and Hand to reinforce how serious we take this issue.

Drug & Alcohol Abuse- St. Francis's policy

SFE is very concerned about the use of alcohol, illegal drugs, or controlled substances as it affects the workplace. Use of these substances, whether on or off the job can detract from an employee's work performance, efficiency, safety, and health, and therefore seriously impair the employee's value to SFE.

In addition, the use or possession of these substances on the job constitutes a potential danger to the welfare and safety of other employees and exposes SFE to the risks of property loss or damage, or injury to other persons. Furthermore, the use of prescription drugs and/or over-the-counter drugs also may affect an employee's job performance and may seriously impair the employee's value to SFE.

The following rules and standards of conduct apply to all employees either on SFE's property or during the workday on job site (including meals and rest periods). Behavior that violates SFE's policy includes:

Possession or use of alcohol, an illegal or controlled substance, or being under the influence of alcohol, an illegal or controlled substance while on the job;

- Driving an SFE vehicle while under the influence of alcohol; and
- Distribution, sale, or purchase of alcohol, an illegal or controlled substance while on the job.

Violation of these rules and standards of conduct will not be tolerated. SFE may also bring the matter to the attention of appropriate law enforcement authorities.

In order to enforce this policy, SFE reserves the right to conduct searches of SFE property or employees and/or their personal property, and to implement other measures necessary to deter and detect abuse of this policy. An employee's conviction on a charge of illegal sale or possession of any controlled substance while off SFE property will not be tolerated because such conduct, even though off duty, reflects adversely on SFE . In addition, SFE must keep people who sell or possess controlled substances off SFE premises in order to keep the controlled substances themselves off the premises.

Any employee who is using prescription or over-the-counter drugs that may impair the employee's ability to safely perform the job, or affect the safety or well-being of others, must notify a supervisor of such use immediately before starting or resuming work. SFE will encourage and reasonably accommodate employees with alcohol or drug dependencies to seek treatment and/or rehabilitation. Employees desiring such assistance should request a treatment or rehabilitation leave. SFE is not obligated, however, to continue to employ any person whose performance of essential job duties is impaired because of drug or alcohol use, nor is SFE obligated to re-employ any person who has participated in treatment and/or rehabilitation if that person's job performance remains impaired as a result of dependency.

Additionally, employees who are given the opportunity to seek treatment and/or rehabilitation, but fail to successfully overcome their dependency or problem, will not automatically be given a second opportunity to seek treatment and/or rehabilitation. This policy on treatment and rehabilitation is not intended to affect SFE's treatment of employees who violate the regulations described previously. Rather, rehabilitation is an option for an employee who acknowledges a chemical dependency and voluntarily seeks treatment to end that dependency.

In conjunction with St. Francis's Policy is the Union's Agreement Policy with its members who are our field staff;

Union's Agreement Policy on Substance Abuse:

Section 3.12 **Substance Abuse Policy**

The Company and the Union recognize the importance of maintaining a safe, productive and efficient work environment, and the dangers the use or abuse of alcohol, drugs and/or controlled substances can create in the electrical contracting industry. They can impair the ability of employees to perform job responsibilities and can also increase the potential for work-related accidents and other failures that may pose serious safety and health risks to employees, co-workers, customers and the general public. Therefore, bargaining unit employees shall be subject to the Company's Drug and Alcohol Free Workplace Policy to the fullest extent allowed by law.

To help ensure a substance-free workplace, all job applicants, subject to applicable laws and customer contract requirements, will be required to pass a drug screen before beginning work. A positive test result, a diluted test result or a refusal to test will result in the revocation of any job offer that has been extended to the job applicant and ineligibility for future employment with St. Francis Electric, for a period of not less than six (6) months.

Employees covered by this Agreement are subject to drug and alcohol testing under the following circumstances, where permitted by law: reasonable suspicion, post-accident, return-to-duty, fitness for duty, post-rehabilitation, and random. A diluted test result or a refusal to test will be treated the same as a positive test result and will subject the employee to disciplinary action up to and including termination of employment.

An employee's decision voluntarily to seek substance abuse assistance prior to being identified as having violated the Company's Drug and Alcohol Free Workplace Policy will not be used as the basis for disciplinary action. On the other hand, seeking treatment will not lessen or prevent the imposition of disciplinary action where an individual has violated this policy and where the Company learns of the violation from sources other than voluntary disclosure.

Section B: Scope of Work

B.1 Detailed Scope of Work

SFE's understanding is to provide a thorough maintenance program for all of the City's Traffic Signals Systems in order to do this, we know it is imperative to not only understand the scope of work requested but to also allow our field technicians the time required to perform these tasks. To provide the best service possible, we have hired an experienced staff and have listened to what they feel is providing Platinum services. Having heard what has caused constraints in the past from both Field Technicians and Management it all comes back to time spent, if they had just a bit more time. At SFE we found if we focus on the services provided and not so much the time spent, our customers become partners who trust us and are undeniably satisfied with the services they are paying for, and our technicians and management are able to provide a service that give them pride and enjoyment in what they do.

General Requirements

SFE will provide the City of Rialto with timely maintenance and repair of its traffic signal systems. The work will include the following:

1. Routine preventative maintenance and repair of the City's traffic control systems.
2. General and emergency repair of the City's traffic control systems.

General and Emergency Repair of the City's Traffic Control Systems

SFE understands general repair includes diagnostics and repairs necessary to provide safe and efficient operation of the traffic control systems **which includes signalized intersections, rectangular rapid flashing beacons, flashing beacons, in-roadway lights and speed feedback signs.** For a list of the City's Traffic control system intersections, see Attachment "F". Work shall include provisions for all required materials, tools, equipment, labor and incidentals. General repairs are those repairs made during normal City business hours and typically include repair work identified during preventive maintenance inspections and thorough reports of damaged or malfunctioning equipment. **Normal business hours shall be Monday through Friday 7:30AM to 4PM.**

Emergency repairs are those repairs typically made outside of normal City business hours (nonbusiness hours are considered as during nighttime and on weekends). **Contractor shall respond within two (2) hours to requests for emergency repairs on a 24-hour, seven (7) days per week basis.** Work shall include provisions for all required materials, tools, equipment, labor and incidentals. Emergency repairs are typically limited to those repairs needed to restore safe conditions for drivers and pedestrians. Work required to restore full function and efficiency should be scheduled to be conducted during normal work hours as part of general maintenance and repair.

SFE understands it will provide general and emergency repair of the City's traffic control systems. Work shall include as needed repair and/ or replacement of all components of the traffic control system, including but not limited to, signal standards and foundations, mast arms, conduit and conductors, pull boxes, splice insulation, bonding and grounding, electrical service equipment and enclosures, pedestrian standards, controller cabinet pedestals, conductors and cable, controllers and cabinets, traffic signal faces and fittings, pedestrian signal sections, signal mounting assemblies, detectors, pedestrian push button assemblies, lamps, LED's, battery backup, radio and hardware, and interconnects.

Routine Preventive Maintenance (Traffic Control Systems)
Routine preventive maintenance includes that work described in the Routine Preventive Maintenance subsection contained herein.

SFE agrees to provide routine preventive maintenance of the City's traffic control systems on a Sixty (60) day cycle (return frequency). SFE understands this contract will include 103 signalized intersections, 3 rectangular rapid flashing beacons, 2 flashing beacons, 1 in-roadway light and 6 speed feedback signs (additions may occur on an unscheduled basis). The work will include provisions for all required materials, tools, equipment, labor and incidentals. In addition to task items described below, routine preventive maintenance shall include that work common to the industry, and work specified by the equipment manufacturer's maintenance manuals. Routine preventive maintenance will be paid on fixed-fee, per intersection, per Sixty (60) day cycle basis. See Attachment "G."

SFE agrees to perform the inspection as mentioned in the Routine Preventative Task List on a Sixty (60) day return frequency following work:

Routine Preventative Maintenance (Traffic Control Systems)

- Cabinet Exterior: Remove unauthorized signs, stickers, and posters that can be easily removed. Items that cannot be readily removed and graffiti will be reported to the City. Check cabinets for signs of deterioration and damage to exterior coatings. Repair damaged coatings using wire brush, primer, and matching paint.
- Controller Cabinet Mounting: Check the snugness of the nuts on the cabinet anchor bolts, tighten, if necessary, being sure not to distort the cabinet door opening by over tightening.
- Controller Cabinet Foundation Seal: Check the seal between the bottom of the cabinet and the foundation for deterioration. If standing water or evidence of water is present inside the bottom of the controller cabinet, reseal as necessary, and ensure there is a weep hole at the lowest point to allow moisture in the cabinet to seep out.
- Standards/Poles and Mast Arms: Inspect standards/poles and mast arms for damage and proper alignment. Report damage to the City. Equipment found to be out of alignment shall be properly aligned. Inspect anchorage and hand hole cover plates. Tighten loose fasteners. Replace missing nuts, screws, and washers.
- Door Gaskets: Check all door gaskets on the controller cabinet, service cabinet, and any other enclosures for evidence of moisture or deterioration. Replace any gaskets showing signs of leaking or deterioration.
- Cabinet Vents: Check the vents in both the cabinet door and above the door, or at the top of the cabinet to ensure that they are free of any foreign material.
- Air Filter: Take appropriate action to clean air filters. Replace damaged air filters.
- Cabinet Fan: Verify that the cabinet fans operate properly with a minimum of noise.
- Thermostat: Verify that the cabinet fan thermostat is set at 95 degrees Fahrenheit.
- Interior Light: Verify the proper operation of the cabinet's interior light.
- Door Panel Harnesses: Check the harnesses leading from the main panel and auxiliary panels on the cabinet door to ensure they are not being pinched and do not bind against the cabinet door. Adjust, if necessary.
- Hinges and Locks: Check for free movement of all doors, latching assemblies, and locks on the controller cabinet, service cabinet and any other enclosures. Use a minimum of oil or spray lubricant and remove any excess.
- Vacuum Cabinet: Blow or brush off shelves, terminal blocks and components and thoroughly vacuum the interior of the cabinet, including the police panel.
- Police manual control: inspect for proper operation.
- Insect or Rodent Infestation: Check for signs of ants, wasps, other insects, or rodents within the cabinet. Take appropriate steps to eliminate infestation. Report cases of serious infestation to the City.

- Cabinet Grounding: Using appropriate equipment, check annually the resistance between AC and Ground in the controller cabinet.
- Service Connections: Verify that the neutral, ground, and power connections are secure in the controller and service cabinets.
- Plug-In Components: Check that each plug-in component (rack mount detectors, relays, load switches, etc.) fits tightly and securely in its socket.
- Terminal Connections: Check that terminal connections are adequately secured. Retighten as needed.
- Ground Fault Receptacle: Verify proper operation of "Test" and "Reset" buttons on Ground Fault Circuit Interrupter (GFCI) type receptacles.
- Intersection Records: Ensure that all intersection "As-Built" plans, cabinet wiring diagrams, equipment operations manuals, controller data timing sheets, log book, and Intersection Maintenance Log Sheet(s) are correct and located inside the cabinet. Contact the City to obtain any missing items.
- Controller Operation: Manually place vehicle and pedestrian calls on each phase through the cabinet test switches or the controller key pad to verify controller servicing of each active phase. Check controller logs for any faults that have occurred and take note for the file. Verify that signal timing is current with timing sheet in cabinet. Confirm controller time and dates are correct. Adjust all controller clocks within 48 hours of time changes related to Daylight Saving Time.
- Conflict Monitor / Malfunction Management Unit (CMU/MMU): Verify that the time clock and date are correct in all Controller Monitor Units and Malfunction Management Units (CMU/MMU) at all signal cabinets. CMU/MMU shall be tested annually with the use of an automated testing device. Test results shall be printed and a copy maintained in the signal cabinet. A second copy of test results shall be provided to the City within thirty (30) days of testing. The printed test report shall include, at a minimum, the following information: type of monitor tested and test date; agency identification including manufacturer, model, and serial number; related test information including operator, test site, and intersection location; and monitor verification with a description of the type of tests performed and conditions found (i.e., failure or non-failure). Testing (type of tests conducted) shall be noted in the routine maintenance log.
- Detector Operation (inductive loops): Verify that detector loop cables are correctly identified, connected to the correct vehicle detector field interface terminals, and that the correct detector indicates a call. Verify that a call is placed on the correct detector input, and that the input places a call on the correct controller phase. Check detector loops for sealant deterioration, exposed wire, and damage.
- Detector Operation (video/ radar detection): Verify camera/ radar operation by monitoring the vehicle call on the video/ radar controller unit. Also, verify the calls going to the detector call page in the controller. Clean video detection camera lenses. Verify that detection zones are properly positioned/setup for intended movement(s). Verify that detection system software has been properly updated.
- Equipment Displays and Indicators: Verify that LED and LCD displays and indicators on all cabinet equipment (controller, CMU, load switches, flasher, etc.) are working properly.
- Pre-Emption Devices: Test pre-emption devices for proper operation.
- System Telemetry: Check operation of telemetry on controller display and phone modem/Cell/Code Division Multiple Access (CDMA), if equipped, located in the cabinet. Report any malfunction immediately.
- Battery Back-Up System: Check display for Alternating Current (AC) input, Uninterruptible Power Supply (UPS) Output, and Inverter indications. All indications should be on when utility power is supplied to the cabinet. Check battery level and load level displays. Make note if either is out of range. Check battery connections to ensure they are clean and secure. Check amperage. Keep record of events recorded and total battery run time between maintenance checks to help

indicate problem intersections. Notify the City when the battery backup system (BBS) is no longer functioning.

- Safety Lighting (Night Check): Conduct nighttime check of safety lights, metro signs and illuminated street name signs at signalized intersections where such devices exist. Submit to the City for approval a report listing necessary repairs with cost estimates.
- Signal Heads: Verify that all vehicle and pedestrian signal heads properly display all indications and that signals are not damaged. Verify alignment of all heads to the intended direction and correct alignment if needed. Verify all back plates, visors, and doors are visibly secure; adjust if needed. Clean signal lenses, when necessary. Report damaged or missing equipment to City. Report shall include cut sheets for proposed equipment replacements, equipment/material cost estimate, and labor cost estimate.
- Pedestrian Equipment: Check all pedestrian push buttons, hand hole covers and signals by hand to ensure that they are securely mounted and operating properly.
- Internally Illuminated Street Name Signs (IISNS): Check that Internally Illuminated Street Name Signs (IISNS) are adequately secured. Secure loose connections to frames, clamps, and brackets. Report damaged or missing sign panels.
- Signal-Mounted Signs and Devices: Check that signal-mounted signs and devices are adequately secured and aligned. Secure loose connections to frames, clamps, and brackets. Adjust alignment as needed. Report damaged or missing signs and devices.
- Pull Boxes: Check that pull box covers are adequately secured. Secure covers as needed. Replace damaged or missing covers.
- Communications system: check for proper operation. Report shall include cut sheets for proposed equipment replacements, equipment/material cost estimate, and labor cost estimate.
- Inventory List: Maintain an inventory list of the equipment in the controller cabinet at each location listed in attachment "F". The inventory list shall include the model, manufacturer, serial number, and quantity of each piece of equipment and installation date. **The inventory list shall be continually updated and electronic and hard copies of both, in matrix format, shall be furnished to the City every six months or upon request.**
- Graffiti Removal on Equipment: Any graffiti observed on signal poles, cabinets and other traffic control equipment will be reported to the City for removal.
- Annual Conflict Monitor Testing: Replace conflict monitor units and malfunction monitor units (CMU's, MMU's) with a spare unit and submit the monitors for testing and certification. Ten (10) monitors shall be replaced and the originals submitted for testing and certification on a rotating basis every 12 month contracting period. Printed certifications meeting industry standards shall be provided to the City for each monitor unit.
- Speed Feedback Signs/Flashing Beacons/RRFBs: Verify proper function of all components including but not limited to detection equipment, speed displays, LEDs, solar charging system, battery and Wireless WIFI. Verify radar operation by monitoring the vehicle call on the controller unit. Verify that detection zones are properly positioned/setup for intended movement(s). Verify that detection system software has been properly updated.
- Preventive Maintenance Checklist Form: Maintain a copy of the Preventive Maintenance Checklist Form approved by the City at each intersection. The checklist shall be completely filled out during each routine maintenance inspection and during any time repairs are made to the controller or any related equipment in the controller cabinet or the signal and traffic control equipment at the intersection (detector loops, pedestrian heads, signal heads, lenses, lamps, and signal poles, etc.).
- Preventive Maintenance Checklist--electronic: Maintain a computerized MS Excel file of the Preventive Maintenance Checklist for each intersection. The electronic checklist shall be completely filled out during each routine maintenance inspection and during any time repairs are made to the controller or any related equipment in the controller cabinet or the signal and traffic control equipment at the intersection (detector loops, pedestrian heads, signal heads, lenses, lamps, and signal poles, etc.). The completed MS Excel matrix shall be electronically

submitted once every Sixty (60) days, to the City, per intersection, for each intersection.

Emergency Repair Authorizations

Emergency repairs are those repairs typically made outside of normal City business hours (night time and weekends). Such repairs shall be authorized by the City's Director of Public Works, or designee, and may be approved via simple phone call (with email summary by contractor immediately after repair is accomplished). Work shall include provisions for all required materials, tools, equipment, labor and incidentals. Emergency repairs are typically limited to those repairs needed to restore safe conditions for drivers and pedestrians. Work required to restore full function and efficiency should be scheduled to be conducted during normal work hours as part of general maintenance and repair.

Technical Requirements for Contractor Maintenance Personnel

To further meet City standards for optimal signal operations, the City requires the contractor to provide a skilled technician to complete a checklist of tasks at each intersection on a 60-day rotating schedule. The technician should meet or exceed the following qualifications.

A. Level two certification by International Municipal Signal Association (IMSA).
B. Certified by Econolite on TS2 Type 1 – 2 cabinets.
C. Ability to interpret blueprints and wiring schematics at aid in cabinet fault diagnostics.
D. Familiar with new and existing TS2 standards.
E. Proficient in programming and operations of ASC/2S-2100, ASC-8000, Naztec 900 Series, 170 & 2070 controllers & related equipment.
F. Proficient in the programming of CMU and MMU.
G. Familiar with hardwire and wireless communications technology including troubleshooting, installation and adjustment of external and internal modems.
H. Familiar with operation and diagnostics of Autoscope Machine Vision Vehicle Detection System
I. Detailed knowledge of operation of the Clary Battery Back-up System to include installation, programming and testing procedures. Ability to perform cabinet modifications and up-grades when necessary.
J. Maintain a current Electrical Contractor (C-10) as issued by the California Department of Consumer Affairs, Contractors State License Board.
K. Expertise in TS1, TS2, Type 170, Nema Controllers and 2070 Controllers.
L. Familiarity with various different Solar and Hard wired Speed feedback systems for both installations and troubleshooting.
M. Experienced in Traffic Management Center installation & in wireless communication 900.2.4 4.9
N. Experienced in traffic signal communication networks – Ethernet over copper (Actelis)

Traffic Signal Repair and Recordkeeping

The qualified firm shall be able to provide the City of Rialto with certified signal equipment to be used on an on call basis until City equipment can be furnished. The firm must have the resources and abilities to install various signal poles and controller cabinets. The firm shall be well versed with the services required at all levels of signal repair. The scope of services may include but not be limited to the following:

A. Provide Econolite TS2 certified equipment for on call basis use. Equipment may include but not be limited to the following: Signal Controllers, 24VDC Power Supply, MMU's/CMU's, Flash Transfer Relays, Load Switches, Detectors, Autoscope Video Processors, Autoscope Solo Pro Units, BIU's, etc.
B. Perform installation(s) of knockdown replacement signal equipment including signal poles ranging from type 1A to type 29A. Also install controller cabinets, and coordinate with Edison for any necessary services.
C. Perform overhead maintenance on safety lighting, traffic signals, street name and regulatory signs, video detection cameras and Opticom systems.
D. Provide support for underground maintenance including conduit repair or replacement, wire

inspection and installation; interconnect installation and marking of wire and conduit.

E. Coordinate with assigned Public Works staff on the technical issues requiring immediate attention.

F. Prepare and keep records and necessary maintenance documentation derived from routine maintenance inspection and testing.

G. Maintain accurate and up-to-date documentation in the form of daily reports and/or pictures.

H. Prepare punch list items and follow through with City Traffic Engineer or assigned Public Works staff to ensure successful completion.

I. Contractor will be required to provide timely billing which will include detail documentation of work performed with all invoices. An activity report shall be provided to the city in MS Office format by the end of each month for the previous period. Payment may be delayed if the report has not been approved by the city. The report shall include:

1. Preventive Maintenance: Description of work performed, time and date of work, accounting of personnel, equipment & materials involved.
2. Emergency or unscheduled work: Time contractor received the service call, response time, time contractor's forces arrived at the location, cause/nature of the problem, detailed description of work performed, accounting of personnel, equipment & materials involved.
3. Schedule work: Complete record as detailed above of all work that was performed during the previous period including the make, model and serial number of any major components/equipment installed or removed.

Section C: Staff Qualifications

C.1 Project Manager and Key Staff Members

Jill Petrie - is the assigned Project Manager and principal contact for the City of Rialto. She has worked with your City directly for over 10 years; she has assisted current & former City staff members with equipment specifications, project preparations, City wide inventories, and MUTCD standardization and upgrades. Her responsibilities include: Staffing assignment, quality of service, communications with the City, Proposal writing/Estimating, Liaison between manufactures and contractors doing various projects with the City. She is fully available to the City of Rialto for project assessment, repairs, upgrades, and extraordinary work, City project planning, assisting City with Fiscal budgeting/Planning and contract execution. She has 18+ years of experience in the Traffic Signal, Street Lighting and infrastructure industry working with numerous Government agencies and contractors. Jill has excellent relationships with manufacturers, contractors, municipalities, Regional Transportation Associations, and State Department of Transportations. Extensive experience in both technical and construction related aspects of the traffic signal and street lighting maintenance industry. Experienced in project scheduling, coordinating field work with Cities, contractors and site Supervisors, technical support calls and intersection turn-ons/inspections. Familiar with Caltrans Specifications and MUTCD requirements. Experience with estimating & take-offs of traffic signal and street lighting equipment. Extensive best price purchasing and material negotiation with vendors. Assisting agencies with LED/MUTCD retrofit projects, infrastructure solutions and Public Safety Concerns. A vast exposure to all types of traffic signal gear, components and equipment to assist all agency needs including Poles, Service Meters, Signal Cabinets, Street Lighting and Traffic signal standards.

Key Staff Members

Jill Petrie - SoCal Area Manager/Project Manager (**Primary Personnel**)	**Jesus Sanchez** - Foreman/Lab Tech/Traffic Signal Technician IMSA Level III
Andy Briones - Project Administrative Support (**Primary Personnel**)	**Lance Alm** - Traffic Signal Technician IMSA Level III (**Assigned Tech 1**)
Guy Smith - Maintenance Division Manager/VP/CEO (**Management Contact**)	**Salvador Aguirre** - Traffic Signal Technician IMSA Level II (**Assigned Tech 1**)
Allen Chen - Consultant Transportation Engineer (Support)	**Jose Sanchez** - Traffic Signal Technician IMSA Level II (Additional as needed Technician)
Vance A Gonzales - Consultant Project Manager and Signal Technician (Support)	**Stephen Petrie** - Traffic Signal & Streetlight Technician (Additional as needed Technician)

C.2 Number of Projects the Project Manager has Completed

Over the past 18 years Jill has been Supervisor or direct Project Manager on well over 250 infrastructure projects with cities and private contractors including out-of-state cities with the same or similar scope of work outlined in this RFP. Listed in the table below are many of the Agencies she has been responsible for over the past 18 years, At her previous employer she held the title of the Southern California/Arizona Area Manager where she had acted directly as the project manager our as the supervisor for the assigned project manager.

COUNTY	CITY	COUNTY	CITY	COUNTY	CITY	COUNTY	CITY	COUNTY	CITY
SB	29 Palms	RV	Calimesa	LA	Lancaster	OC	Malibu	VC	Port Hueneme
SB	Apple Valley	RV	Cathedral City	LA	Claremont	OC	Yorba Linda	VC	Simi Valley
SB	Banning	RV	Indio	LA	Cal Poly	OC	Orange	VC	Moorpark
SB	Beaumont	RV	Norco	LA	Huntington Park	OC	Seal Beach	VC	Santa Paula
SB	Chino	RV	Palm Springs	LA	Baldwin Park	OC	Dana Point	VC	Camarillo
SB	Chino Hills	RV	Perris	LA	So El Monte	OC	Newport Beach	VC	Shafter
SB	Colton	RV	Wildomar	LA	El Monte	OC	Mission Viejo	SD	Poway
SB	County of San Bernardin	SB	San Bernardino Waste	LA	West Hollywood	OC	Laguna Woods	SD	Carlsbad
SB	Grand Terrace	RV	Palm Desert	LA	Rolling Hills	OC	Irvine	SD	San Marcos
SB	Hesperia	RV	Corona	LA	Maywood	OC	Costa Mesa	SD	Santee
SB	Highland	RV	Rancho Mirage	LA	La Puente	OC	Fullerton	SD	Solana Beach
SB	Loma Linda	RV	Temecula	LA	Calabasas	OC	Hermosa Beach	SD	La Mesa
SB	Ontario	RV	La Quinta	LA	Bell	OC	Cypress	SD	Lemon Grove
SB	Rancho Cucamonga	RV	Indian Wells	LA	Montebello	OC	Stanton	SD	El Cajon
SB	Redlands	RV	Desert Hot Springs	LA	Diamond Bar	OC	Villa Park	SD	Vista
SB	San Bernardino City	SB	Yucca Valley	LA	Arcadia	OC	Fountain Valley		

Currently with SFE she is responsible for many of these same City contracts, as her outstanding customer service has played a large role in the expanding SFE into Southern California.

COUNTY	CITY	COUNTY	CITY	COUNTY	CITY	COUNTY	CITY
SB	Grand Terrace	RV	Beaumont	LA	Huntington Park	OC	Yorba Linda
SB	Loma Linda	RV	Corona	LA	Lancaster		
SB	Ontario	RV	Indian Wells	LA	Rosemead		
SB	Rialto	RV	Palm Desert	LA	So El Monte		
SB	San Bernardino County	RV	Palm Springs				
SB	San Bernardino Waste	RV	Rancho Mirage				
		RV	Temecula				

C.3 Number of Years as Project Manager

Jill Petrie has been employed with SFE for over 3.5 years. Her direct supervisor is SFE's owner, Guy Smith. Prior to SFE she was employed by Siemens Industry for 5 years, Her direct supervisor at that time was Chris Reyes and before that she was employed by Republic ITS who had been acquired by Siemens

Industry in Oct 2010 for over 11 years doing this exact scope of work, Her direct supervisor consisted of owners Wade White, Jim Wagner, and Dennis Walther. She played a key role in the exponential growth to all of these businesses.

C.4 Project Manager's Commitment to the City of Rialto

If SFE is selected as the consultant for your City, Jill Petrie is fully available to the City of Rialto as she has been over the last 10 years to manage the contract, for repairs, upgrades, extraordinary work, city project planning, meetings, assisting City with Fiscal budgeting and contract execution. She is able to do this by having sufficiently skilled staff in place to assist with taking care of the day-to-day tasks allowing for her to devote her time directly with the City. This staffing structure has been very successful for her over the last 18 years, she is very hands on in the day to day activities of all of her staff and the happenings of the Agencies she is responsible for, this helps to continue our company's growth and her current and future time commitments to the City of Rialto and others.

Section D: Firm Qualifications

D.1 Specific and Relevant Experience

Project # 1	
Type of Project: Traffic Signal Routine & Response Maintenance Services	
Contract Amount: $275,000/yr	Contracted: 2016 – 2019
Owner: City of Rialto	Name: Azzam Jabsheh Phone: (909) 820-2602

Project # 2	
Type of Project: Traffic Signal System Maintenance Services Staff Augmentation	
Contract Amount: $250,000/yr	Contracted: 2019 – On-Going
Owner: City of Corona	Name: Gabe Hernandez Phone: (951) 279-3709

Project # 3	
Type of Project: Traffic Signal & Traffic Management Maintenance & Response Services	
Contract Amount: $380,000/yr	Contracted: 2016 – On-Going
Owner: City of Palm Springs	Name: Marcus Fuller Phone: (760) 323-8202

Project # 4	
Type of Project: Traffic Signal Routine & Response Maintenance Services	
Contract Amount: $65,950/yr	Contracted: 2018 – On-Going
Owner: City of Loma Linda	Name: Dave Lofton Phone: (909) 478-4269

Project # 5	
Type of Project: Traffic Signal Routine & Response Maintenance Services	
Contract Amount: $106,950/yr	Contracted: 2017 – 2019
Owner: City of Rosemead	Name: John Scott Phone: (626) 569-2260

D.2 SFE Information

St. Francis Electric is a Limited Liability Corporation chartered under the State of California, Founded in 1946 and incorporated in 1986. Headquarters is located at 975 Carden St, San Leandro, CA 94577 with many satellite offices located throughout California including Riverside. Our contractor's license number is 1003811 for A, C-10 classifications and expires 5/31/21. Our DIR# is 1000022208. Our City of Rialto Business License number is BL18-0593. Also see History on Page 2 of this proposal. SFE's website is http://www.stfranciselectric.com . Also see "Business Concerns Information" on Page 39

The principals of the company are listed below:

Name	Title	Address
Robert Spinardi	President	975 Carden St, San Leandro, CA 94577
Guy Smith	Vice President, Secretary & Manager	975 Carden St, San Leandro, CA 94577
Andrew Amador	Vice President	975 Carden St, San Leandro, CA 94577
Karla Brauer	Treasurer	975 Carden St, San Leandro, CA 94577

Headquarters

St. Francis Electric, LLC
975 Carden Street
San Leandro, CA 94577
Office: (510) 639-0639
Fax: (510) 639-4653
24/7/365 Traffic Signal Telephone Service 1-(844)-LIGHT88

Riverside/San Bernardino Region

Jill Petrie
Southern California Area Manager
1420 Citrus Street
Riverside, CA 92507
Office: (951)-304-4903
Cell: (951) 203-4586
Fax: (951) 274-0061
Email: jpetrie@sfe-inc.com

Andy Briones
Service Coordinator
1420 Citrus Street
Riverside, CA 92507
Office: (951) 304-4902
Cell: (951) 202-8652
Fax: (951) 274-0061
Email: abriones@sfe-inc.com

24/7/365 Traffic Signal Telephone Service 1-(844)-LIGHT88

D.3 SFE's Offices and Facilities

SFE's Maintenance Division Management Team has extensive experience for more than 50 years in serving the governmental needs as well as in charge of municipalities' maintenance programs as government employees. Jill Petrie will be the Project Manager and Guy Smith will be the Management contact that is authorized to sign an agreement for St. Francis Electric.

SFE's solid team of over 250+ employees strongly consists of IMSA certified traffic signal technicians, State Licensed Electricians, Master Electricians, CA licensed engineers, trained project managers, and project coordinators.

Our Southern California Staff has worked with this City and many other Cities throughout California. SFE, while considering the opening of our Southern California office, had wanted to do this with the best possible customer service and experienced staff in mind. Through many many recommendations we found our now Southern California Area Manager Jill Petrie. Several of her then customers and staff have also chosen to follow her to SFE due to her continued hard work, customer service, dedication, and knowledge of these specific types of traffic signal maintenance and response contracts.

Throughout the years she and her staff have provided Maintenance & Response services for 100+ Cities throughout California to include Riverside, San Bernardino, Los Angeles, Orange, San Diego and Ventura Counties. She and her team take pride in not having lost a single contract due to any service related issues which speaks volumes for their service commitment. She has helped in the development of these Cities' specified traffic signal equipment, complete equipment inventories, street rename sign change out projects, LED retrofits, rehab modifications and ADA & infrastructure upgrade projects. She has assisted many Cities to develop their maintenance scope of work when it was needed in order to help with the longevity of equipment and safety of their citizens. Our Staff has been well embedded and invested in this area, its customers and this exact scope of work for decades. This office staff has focused on ways to relieve our ***Customer's pain points***: Clear communications with City staff both internal and external in the field, meeting with Citizens on City's request to address their concerns, monitoring their existing maintenance/response budgets, helping with planning accordingly each fiscal year to assure that our Cities assets are not only serviced and protected but getting the attention they need including State Standard (MUTCD) upgrades. It is without doubt we feel this team ***is*** and has always been the right team for the City of Rialto; we'll take pride in servicing and working alongside with the City and its staff. We believe customer service is in fact return service, and our service is peace of mind knowing this team is there for the City of Rialto.

SFE Company Size and Staff

Currently, SFE has over 250+ employees. The estimated proposed staff to provide services for this contract would be 25+ employees. The local staff support consists of 15+ employees and continues to grow rapidly. Corporate staff has also dedicated its staff (approximately 10+ employees) to support the Southern California operations which would include services provided for the City of Rialto.

SFE is an active union company and is supported by the local unions in all areas which provides upon request certified IBEW journeyman electricians, traffic signal technicians, laborers, and apprentices for these classifications. SFE supports these unions and their apprenticeship programs in order to develop knowledge and growth which in turn provides jobs for our local communities in the traffic signal maintenance industry.

Assigned Technicians/Key Team Members/Primary Personnel

Jill Petrie - SoCal Area Manager/Project Manager (**Primary Personnel**)	**Jesus Sanchez** - Foreman/Lab Tech/Traffic Signal Technician IMSA Level III (**Assigned Tech 1**)
Andy Briones - Project Administrative Support (**Primary Personnel**)	**Salvador Aguirre** - Traffic Signal Technician IMSA Level II (**Assigned Tech 2**)
Guy Smith - Maintenance Division Manager/VP/CEO (**Management Contact**)	**Lance Alm** - Traffic Signal Technician IMSA Level III (Additional as needed Technician)
Allen Chen - Consultant Transportation Engineer (Support)	**Jose Sanchez** - Traffic Signal Technician IMSA Level II (Additional as needed Technician)
Vance A Gonzales - Consultant Project Manager and Signal Technician (Support)	**Stephen Petrie** - Traffic Signal & Streetlight Technician (Additional as needed Technician)

Summarized Resumes – (Information on additional SFE Staff available upon request)

Jill Petrie	**SoCal Area Manager/Project Manager (Principally Responsible)**

Jill is the assigned Project Manager and principal contact for the City of Rialto. Her responsibilities include: quality of service, communications with the City, working with City inspectors, vendor communications and Proposal/Estimating. She is fully available to the City of Rialto for repairs, upgrades, warranty exchanges, extraordinary work, city project planning, assisting City with Fiscal budgeting and contract execution. She has over 18.5 years of experience in the Traffic Signal, ITS, and Street Light industry working with numerous Government agencies and contractors. Jill has excellent relationships with manufacturers, contractors, municipalities, Regional Transportation Associations, and State Department of Transportations. Extensive experience in both technical and construction related aspects of the traffic signal and streetlight maintenance industry. Experienced in scheduling, coordinating field work, support calls and intersection turn-ons. Familiar with Caltrans Specifications and MUTCD requirements. Experience with estimating & take-offs of Traffic Signal Equipment. Extensive Best price purchasing and material negotiation with vendors. Assisting Agencies with LED retrofit projects, Infrastructure solutions and Public Safety Concerns. A vast exposure to all types of traffic signal gear, components and equipment to assist all agency needs including Signal Cabinets, Traffic signal standards, Controllers, Service Meters, Battery Backup systems, Emergency Vehicle Pre-Emption and Video Detection systems.

Work Experience

- SoCal Area Manager / Project Manager – St. Francis Electric, LLC – 2015 to Present
- Service Account Manager - Siemens Industry, Inc. - 2010 to 2015
- Project Manager – Republic ITS - 2001 to 2010

Jesus Sanchez	**Foreman/Electrician/Lab Tech (Available if needed) – Bucket Truck**

Jesus's responsibilities include: Overseeing projects and technicians, as well as all Laboratory Testing. He is fully available to the City of Rialto. He is a Master Electrician and has over 50 years of experience in the Traffic Signal Maintenance. He has worked in Cities that are similar in Scope of Work and size as the City of Rialto. He is knowledgeable in all aspects of traffic signal maintenance and troubleshooting. Previously owned and managed a manufacturer of traffic signal components for 20 years. Originally designed and manufactured VMS signs. Has built all his own tools for troubleshooting controller cabinets and loop detectors. Proficient with TS1, TS2, and 332 Controller Cabinets. Proficient with Type 170 and NEMA Controllers, i.e. Eagle, Siemens, Traconex, 170 & 2070. Experienced with various Video Detection installations and maintenance. Proficient with troubleshooting loop detection. Familiar with CCTV, Radar Speed Signs, and Crosswalks. Knowledgeable in maintenance and troubleshooting of Battery Backup Systems to include Alpha, Dimensions, Myers, and Tesco. **IMSA Level I, II, and III Field Certified. State Certified General Electrician NEC (#129961)**.

Work Experience

- Senior Traffic Signal Technician – St. Francis Electric LLC. – 2017 to Present
- Senior Traffic Signal Technician – Econolite – 2002 to 2017
- Traffic Signal Technician – PEEK / SMI – 2000 to 2001
- Mechanical Maintenance – SCE San Onofre – 1999 to 2000
- Manufacturing / Quality Control Supervisor – IDC / US Traffic – 1993 to 1999
- Owner / President - Manufacturing Contractor – 1982 to 1999
- Production Supervisor – Traconex – 1980 to 1990
- Cabinet Wiring, Electronic Tech, Cabinet Test, Field Tech – Econolite – 1973 to 1980

Salvador Aguirre	**Traffic Signal Technician/Electrician (Principally Responsible) – Bucket Truck**

Salvador is assigned as a primary technician 2 for the City of Rialto and is assigned to the Riverside County Area. His responsibilities include completing the preventative maintenance tasks as well as troubleshooting and repair. He has over 6 years of experience in traffic signal and street lighting maintenance service for major cities. He has worked in Cities that are similar in Scope of Work and size as the City of Rialto. He has been a primary responder for many emergency calls such as traffic signal pole and cabinet knock downs and is very knowledgeable in trouble-shooting controllers and ITS equipment. 5+ years of NEMA & Non NEMA (332) controller cabinet programming/troubleshooting and repair. Knowledgeable with Eagle EPAC, BI-Tran Systems software. Experienced with traffic signal cabinet installation, maintenance & trouble shooting (NEMA TS-1 TS-2, P, M, and 332). Knowledgeable in Battery Backup Systems to include Alpha, Dimensions, Myers, and Tesco. Experienced with communications troubleshooting and Video Detection software and maintenance, specifically Iteris, Autoscope. He has also successfully completed his certification from LRN Transportation for design, diagnostic and maintenance Level I & II, and signal timing. Aside from his electrical experience, Salvador is experienced in installing both street light and traffic signal foundations, conduit, pull boxes and concrete work. **IMSA Work Zone Safety. Traffic signal technician/electrician with IMSA Traffic Signal Technician Level II Certifications.**

- Traffic Signal Technician – St. Francis Electric – 2015 to Present
- Traffic Signal Technician – Bear Electrical Solutions – 2014 to 2015
- Electrician – Peter Irving Electric – 2013 - 2014

Lance Alm	**Traffic Signal Technician/Electrician (Principally Responsible) – Bucket Truck**

Lance is assigned as a primary technician 1 for the City of Rialto and is assigned to the Riverside County Area. He has over 11 years of experience in the Traffic Signal Maintenance. Skilled in all aspects of traffic signal and streetlight maintenance and troubleshooting. Proficient with TS1, TS2, Type 170 and NEMA Controllers. Video Detection installation and maintenance, specifically: Iteris, Autoscope. Experienced with installation and wiring of battery backup system and traffic signal controller cabinets. Experienced with communications troubleshooting. ATSI (Athens Technical Specialist, Inc.) CMU/MMU Testing Equipment Certified. Familiarity with Various different Solar and Hard wired Speed Feedback Systems for both installation and troubleshooting. Intersection inspection and Service Meter installation inspection turn-on support. **IMSA Level I, II, and III Field Certified. IMSA Work Zone Safety Certified. State Certified General Electrician NEC (#138598). Certified for Underground Service Alert (USA) mark outs**.

Work Experience

- Traffic Signal Technician – St. Francis Electric, LLC. - 2016 to Present
- Traffic Signal Technician – Siemens Industry, Inc. – 2010 to 2016
- Traffic Signal Technician – Republic ITS – 2008 to 2010

Andy Briones	**Project Administrative Support (Primary Personnel)**

Andy is responsible for assisting with proposal estimates, monthly billing tasks, assisting City with

Fiscal accounting and contract administrative/coordination tasks. He has over 12 years of experience in managing traffic signal maintenance, repair and construction contracts. Possesses strong written and oral skills when dealing with customers and professionals. Microsoft Office™, SAP®, Salesforce™ Proficient. Efficient in Government and City's Invoicing, and Billing. Provides forecasts and maintained project schedules & equipment. Technician, Fleet and Dispatch Support. Agency's liaison in scheduling and coordinating with Contractors and Vendors. Is also familiar with TMC networks and equipment. **IMSA Transportation Center System Specialist Level I**

Work Experience

- Service Coordinator – St. Francis Electric, LLC. – 2015 to Present
- Service Coordinator – Siemens Industry, Inc – 2010 to 2015
- Service Coordinator – Republic ITS – 2007 to 2010

Alejandro Lara	**Traffic Signal Technician/Electrician (Available if needed) – Bucket Truck**

Alejandro's responsibilities include completing the preventative maintenance tasks as well as troubleshooting and repair. He has over 7 years of experience in traffic signal maintenance service. He has worked in Cities that are similar in Scope of Work and size as the City of Rialto. Skilled in aspects of traffic signal, streetlight maintenance and troubleshooting. Working with CA DOT and Municipal Utilities. Experienced with traffic signal controller programming NEMA and 170. Experienced with traffic signal cabinet installation, maintenance & troubleshooting (NEMA TS-1, TS-2, P, M, and 332). Experienced in troubleshooting safety lights and internally illuminated street name signs. Experienced in troubleshooting vehicle loop detection. **IMSA Traffic Signal Technician Level I, II, & III Field Certified. International Municipal Signal Association (IMSA) Work Zone Safety Certified. Metro Certified in Rail Safety.**

Work Experience

- Traffic Signal Technician – St. Francis Electric, LLC. – 2016 to Present
- Traffic Signal Technician – Computer Service Company – 2014 to 2016
- Construction Wireman – CSI – 2013 to 2014

Stephen Petrie	**TS & ST/L Technician/Electrician (Available if needed) – Bucket Truck**

Stephen is assigned to the Riverside County Area and has over 11 years of experience in the street lighting / traffic signal maintenance and on-call emergency response. Skilled in aspects of traffic signal, streetlight maintenance and troubleshooting. Working with CA DOT and Municipal Utilities. Experienced with TS1, TS2, Type 170 and NEMA Controllers. Experienced with installation and wiring of battery backup system and traffic signal controller cabinets. Knowledgeable of various different solar and hardwired Speed Feedback Systems for both installation and troubleshooting. **International Municipal Signal Association (IMSA) Work Zone Safety Certified. IMSA Level I Roadway/Street lighting Field Certified. ATSI (Athens Technical Specialist, Inc.) CMU/MMU Testing Equipment Certified. Certified for Underground Service Alert (USA) mark outs**.

Work Experience

- Traffic Signal/Street Lighting Technician – St. Francis Electric, LLC. – 2016 to Present
- Traffic Signal/Street Lighting Technician – Siemens Industry, Inc. – 2010 to 2016
- Traffic Signal/Street Lighting Technician – Republic ITS – 2008 to 2010

Jose Sanchez	**TS Technician/Electrician (Available if needed) – Bucket Truck**

Jose has over 11 years of experience in the Traffic Signal Maintenance. Skilled in all aspects of traffic signal and streetlight maintenance, troubleshooting and construction. Proficient with TS1, TS2, Type 170 and NEMA Controllers. Video Detection installation and maintenance, specifically: Iteris & Autoscope. Experienced with installation and wiring of battery backup system and traffic signal controller cabinets. Familiarity with Various different Solar and Hard wired Speed Feedback Systems for both installation and troubleshooting. Intersection inspection and Service Meter installation inspection turn-on support. **IMSA Level I and II Field Certified. IMSA Work Zone Safety**

Certified. ATSI (Athens Technical Specialist, Inc.) CMU/MMU Testing Equipment Certified. Certified for Underground Service Alert (USA) mark outs.

Work Experience

- Traffic Signal Technician – St. Francis Electric, LLC. – 2017 to Present
- Traffic Signal Technician – Siemens Industry, Inc - 2010 to 2014
- Traffic Signal Technician / Electrical Construction – Republic ITS – 2006 to 2010;
- Groundsman / Laborer – Highlight Electric – 2003 to 2004

Guy Smith	**Maintenance Division Manager/VP/CEO (Management Contact)**

Guy is responsible for the maintenance operations for all offices he also oversees all field and front office. **Guy is available to the City of Rialto to ensure contract satisfaction.** He has over 20 years of experience in the Traffic Signal and Street Light business in maintenance, repairs, and modification for public agencies from the Bay Area through Central Valley. Guy has a reputation for providing excellent customer service and top notch technical knowledge when it comes to traffic signal and ITS.

- Chief Executive Officer, Vice President and Secretary of Company
- Authorized representative to sign agreements for SFE;
- Supervisor responsible for managing 250+ employees;
- Responsible for the management of all Maintenance and Construction projects and accounts.
- 10+ Years of multiple Video Detection installations, specifically: Iteris, Autoscope, Trafficon & Aldis;
- Knowledgeable with CCTV installation, maintenance and troubleshooting;

Presidio Parkway
San Francisco, CA

TraPac Backlands
Port of Oakland, CA

Shaw Avenue TS
Clovis, CA

SFE's Primary, Headquarters, and Satellite Offices

St. Francis Electric's Southern California's office is the **designated** local office/yard for this project located at 1420 Citrus St, Riverside, CA 92507 in the County of Riverside. We currently provide these exact services to your neighboring cities, allowing for our technicians to always be in the neighborhood just minutes away - this allows for eyes on in the field of day-to-day operations of the intersections and emergency support when needed. SFE's office has secured outdoor storage space sufficient for all the contract equipment, parts, components, and inventory. In addition to the outdoor storage, we also have ample warehouse indoor secured storage space necessary for these types of contracts. SFE's Southern California shop is not only set up for our typical maintenance & response work but has the necessary room for growth to support the addition of many new customers, contracts and projects. **SFE has a Southern California traffic signal lab located in Riverside County** used for the testing and repairs of new/used equipment and the on-going training of field technicians in a controlled environment. SFE also has a testing lab facility located at our Headquarters office for these same types of services in that area.

St. Francis Electric, LLC. (Primary Office)
1420 Citrus St
Riverside, CA 92507

St. Francis Electric, LLC. (Headquarters)
975 Carden St
San Leandro, CA 94577

Other SFE Office Locations Include:

1850 West Imola Ave Napa, CA 94559	230 Mayock Rd Gilroy, CA 95020	4545 Harlan Dr Sacramento, CA 95826	1919 Commonwealth Ave Fullerton, CA 92833

Northern California Locations

Southern California Locations

SFE's Southern California office currently has contracts for Traffic Signal Maintenance Services with such Cities as: City of Beaumont, Corona, Grand Terrace, Indian Wells, Huntington Park, Lancaster, Loma Linda, Palm Desert, Palm Springs, Rancho Mirage, Rialto, Rosemead, County of San Bernardino, County of San Bernardino Waste, South El Monte, Temecula, and Yorba Linda as well as several projects with other cities throughout Southern California.

We graciously hope for the opportunity to work hand and hand with your City.

D.4 SFE's Capability

SFE has extensive experience in the maintenance work that is being requested. SFE has been in the Electrical business for over 70 years, we also own and operate approximately 100 service vehicles of various types and sizes throughout California. We maintain management of all of our costs and expenses. Having been in the Electrical business for this length of time, we have crafted special relationships with our vendor's suppliers and our financial backing. We have worked on projects that have been worth over 20 million dollars and have successfully secured the financing and the manpower to produce the finest work and craftsmanship in this business. We intend to bring our years of experience to this maintenance proposal.

Equipment and Resources

The following is a list of equipment owned by SFE, which is available for use on the proposed work as required:

Quantity	Name, Type & Capacity	Condition
20	Bucket Truck, Diesel Gas	Running Great
4	Crane	Running Great
17	Dump Truck (Ford, GMC, and Ram)	Running Great
3	Bore Machine, American/Vermeer/Ditch Witch	Running Great
2	Bore Truck	Running Great
16	Arrow Board, Bemis Allmand, Eclipse, Wanco, SolarTech, and Arrow Master	Excellent
3	Concrete Saw, Meco and Core Cut	Running Great
23	Flatbed Truck, Ford, GMC, and Chevy	Running Great
4	Generator, Multiequipt	Excellent
3	Saw Truck, Ford	Running Great
6	Trencher, Ditch Witch and Vermeer	Running Great
7	Light Tower	Running Great
2	Conflict Monitor Tester (ATSI/PCMT 8000, CMU/MMU Tester)	Excellent Brand New
1	170/2070 Controller Tester	Excellent Brand New
1	NEMA TS 1 Controller Tester	Excellent Brand New
2	Cabinet Test Display	Excellent Brand New
1	2070N Controller Tester	Excellent Brand New
1	ATSI MMT-900 Conflict Monitor Tester	Excellent Brand New

D.5 SFE's Background

SFE has been in the electrical business for 73 years. We have provided a track record of success in the contracting and in the maintenance divisions, over these 70 years. We have the senior management team to allow for continued growth and have the path of growth to succeed. We have seen tremendous changes in our industry, and have grown our business along the lines of longevity and stability. We have matured as a company from the early days of SFE into a leader in our industry. We pride ourselves on a close working relationship with our clients and we have continued to create new and lasting relationships with all of them. SFE has extensive experience in the maintenance work that is being requested. SFE owns and operates approximately 100+ service vehicles of various types and sizes throughout California.

We maintain management of all of our costs and expenses. Having been in the Electrical business for this 70 years length of time, we have crafted special relationships with our suppliers and our financial backing. We have worked on projects that have been worth over 20 million dollars and have successfully secured the financing and the manpower to produce the finest work and craftsmanship in this business. We intend to bring our years of experience to this maintenance proposal.

SFE has extensive experience in the maintenance work that is being requested. SFE to help ensure safety, our maintenance crews use hydraulic "bucket" trucks with aerial lifts which are Occupational Safety and Health Administration (OSHA) approved, inspected and certified as required by law. Our bucket trucks are typically equipped with the most common traffic signal gear, poles, and street light replacement parts to service most emergency responses such as knock downs. In addition, SFE's vehicles are equipped with a permanently mounted arrow board/stick, warning beacon/strobe lights, traffic cones & construction warning signs.

Our "bucket truck" hydraulic lift is capable of reaching a height of at least forty (40) feet from the roadway surfaces. Additionally, SFE houses a minimum of 2 crane truck at our yard which is within 10 miles of the City of Rialto. Our technicians are equipped with necessary laptops for the programming/testing of traffic signal controllers, CMU/MMU, Camera monitoring (CCTV, Video, etc.), and various equipment. In addition, all SFE employees will be equipped with a smartphone/mobile tablet with 4G LTE access capable of email, text, photo, and internet. SFE is committed to maintain an inventory of all signal equipment used by the City of Rialto. This commitment will ensure the City avoiding long wait time on some equipment such as traffic signal poles. Our primary technician assigned to the City of Rialto resides within short distance from the City in order to respond to emergency services efficiently.

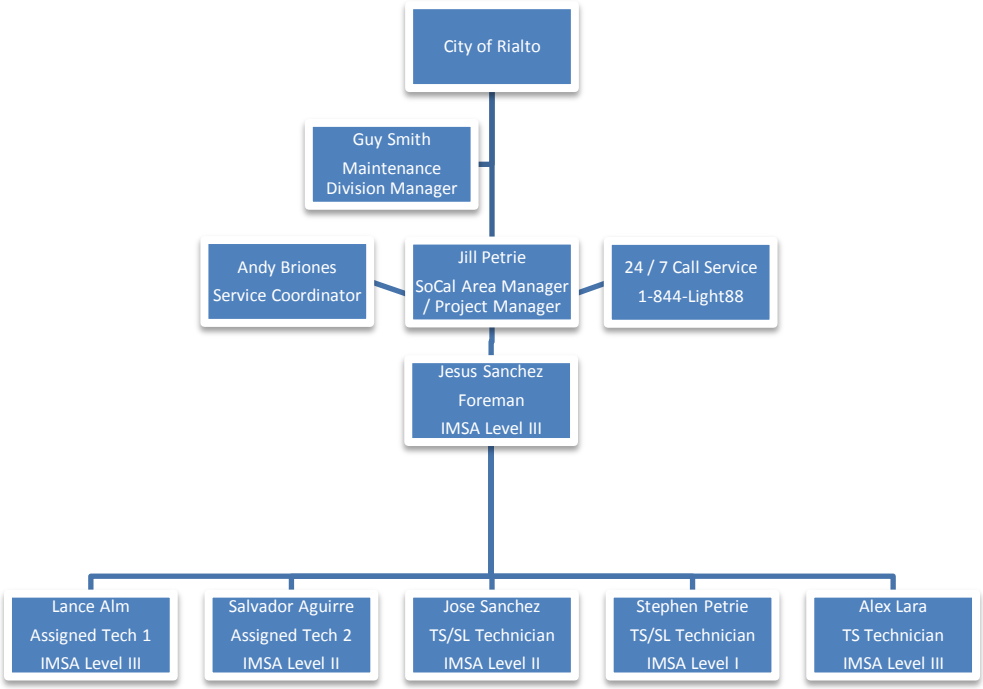
SFE offers Transportation Engineering and Civil Engineering support for the City of Rialto as an optional service. SFE's in-house California Professional Civil and Traffic Engineer have extensive experiences to address all traffic signal related problems for the City of Rialto. Including, but not limited to, ITS equipment programming, traffic signal coordination, signal timing validation, traffic control plan, traffic signal design modifications, foundation design, pedestrian ramp design, and many other traffic signal disciplines.

We maintain these types of services to create the applications needed to keep SFE in the leading edge of services that are provided as part of our core business. We take great pride in our value added services and how we can be relied on for a complete package of services in the Transportation areas.

D.6 Management Structure

Organizational Chart

SFE understands any request to replace consultant's key staff member will be submitted in writing to the City for review.



D.7 Subcontractors

SFE will/may subcontract work within below. If it is found that additional information would be submitted to City

the City using the subcontractors listed subcontractors are required, their at that time.

Company	Address	Phone Number	License	DIR Registration	Functions
Smithson Electric, Inc.	1938 E. Katella Ave Orange, CA 92867	(714) 997-9556	614518 C-10	1000001610	Detector Loops
Crosstown Electrical & Data, Inc.	5454 Diaz St Irwindale, CA 91706	(626) 813-6693	756309 C-10	1000000155	Communications
Sierra Pacific Electrical, Inc.	2542 Avalon St Riverside, CA 92509	(951) 784-1410	264048 A, B, C-10	1000004626	Underground Construction
Iteris, Inc	1700 Carnegie Ave Santa Ana, CA	(949) 270-9400	82483	1000014053	Engineering Services

D.8 Statement of Qualifications

SFE's Maintenance Division Management Team has extensive experience for more than 50 years in serving the governmental needs as well as in charge of municipalities' maintenance programs as government employees. Jill Petrie will be the Project Manager and Guy Smith will be the Management contact that is authorized to sign an agreement for St. Francis Electric.

SFE's solid team of over 250+ employees strongly consists of IMSA certified traffic signal technicians, State Licensed Electricians, Master Electricians, CA licensed engineers, trained project managers, and project coordinators.

Our Southern California Staff has worked with many Cities throughout California. SFE, while considering the opening of our Southern California office, had wanted to do this with the best possible customer service and experienced staff in mind. Through many many recommendations we found our now Southern California Area Manager Jill Petrie. Several of her then customers and staff have also chosen to follow her to SFE due to her continued hard work, customer service, dedication, and knowledge of these specific types of traffic signal maintenance and response contracts.

Throughout the years she and her staff have provided Maintenance & Response services for 100+ Cities throughout California to include Riverside, San Bernardino, Los Angeles, Orange, San Diego and Ventura Counties. She and her team take pride in not having lost a single contract due to any service related issues which speaks volumes for their service commitment. She has helped in the development of these Cities' specified traffic signal equipment, complete equipment inventories, street rename sign change out projects, LED retrofits, rehab modifications and ADA & infrastructure upgrade projects. She has assisted many Cities to develop their maintenance scope of work when it was needed in order to help with the longevity of equipment and safety of their citizens. Our Staff has been well embedded and invested in this area, its customers and this exact scope of work for decades. This office staff has focused on ways to relieve our ***Customer's pain points***: Clear communications with City staff both internal and external in the field, meeting with Citizens on City's request to address their concerns, monitoring their existing maintenance/response budgets, helping with planning accordingly each fiscal year to assure that our Cities assets are not only serviced and protected but getting the attention they need including State Standard (MUTCD) upgrades.

It is without doubt we feel this ***is*** the right team for the City of Rialto; we take pride in servicing and working alongside with the City and its staff. We believe customer service is in fact return service, and our service is peace of mind. Working with your City for over the past 10 years, we've provided maintenance services, emergency response services, as well as assisting with many City projects including: Renaissance Marketplace, Joe Sampson Park, Rialto Marketplace, the Rialto Police Department APLR Camera project, and Pepper Ave Street Lighting project. We support and assist Wildan with any traffic related projects they are working on throughout the City. We also support multiple contractors that are working in your City to help them move forward. In addition to the APLR project, we also assist the Police Department on any direct requests. We have also provided support to the Street Light Division during the Edison transition of the City's street lights.

Our maintenance division stands out over many due to our experience and providing exceptional customer service year after year. Working with municipalities is our primary focus. All SFE Employees have the same goal to focus an "be the best in this industry", not to be in every industry. We understand to last the test of time you must be the very best at what you do and prove it every day. Our owners have from day one always had their feet on the ground, in the field working side by side, standing with us strong, and leading by example.

- SFE has been in the traffic signal industry for over 70 years and has built an outstanding reputation all over California for its work and services provided.
- We have over 250+ employees throughout our offices and in the field, IMSA certified, NEC certified, VMS qualified, USA trained, Traffic Engineers on staff and Construction specialists dedicated to this industry alone. Our motto "**Experience, Quality & Reliability…**" is something we all stand by.
- We strive to understand our customer's pain points, their needs and goals. We understand there can be many obstacles our customers may have to navigate and we are there to help them in any way possible. Our project managers/field staff make it a point to answer calls and emails responsively, we meet with our customers on a routine basis whether it be onsite or at their facility to have clear concise communications at all times. With this type of effort we can sustain from common issues that arise when there is a lack of communication.
- We offer our customers an emailing option socalmadmin@sfe-inc.com during our normal business hours so that our Cities' will receive a rapid response from our in-house office staff. We inform our customers that a tech has been dispatched and also when a service request has been completed in the field by our technicians so that they are not left wondering if a problem has been addressed.
- We have a live person dispatch service when calling our 24/7 Direct Line Teleservice every time you call in, and the service call is immediately dispatched to our on-call technicians. Our techs will follow up with a return phone call notifying the reporting party confirmation of receipt and our estimated time of arrival. All of our technicians have smartphones / tablets and / or laptops and can be reached at any time while performing services within the City.
- We have built outstanding relationships with our suppliers over the past few decades giving us the advantage of outstanding pricing, expedited shipping and also making it so we have access to thousands of components that may not be the standard everyday part, and a tremendous amount of resources that we can rely on.
- SFE continuously works with all of our customers on getting their warranty items repaired or replaced throughout the city even when they were not the original installer. We make every effort to handle and relieve our customers of this burden, while keeping the customer informed and up to date on the status.
- We have In house testing/training Lab in both our Southern California and Northern California facilities.

D.9 Former Municipal Clients

St. Francis Electric has established a reputation of quality service with our Southern California team. The field and office staff has provided maintenance/response services to public agencies for over two decades and continue to build strong relationships with new clients. We understand the value of our clients as well as their demands all while keeping the citizens' safety in mind.

Agency	Contact Name	Phone	Services Performed	Year / Duration
City of Beaumont	Martin Gutierrez	(951) 769-8520	Traffic Signal Maintenance & Response Services	2016/2-yr+1
City of Corona	Gabe Hernandez	(951) 279-3709	Traffic Signal Maintenance & Response Services	2019/2-yr
City of Grand Terrace	Alan French	(909) 824-6621	Traffic Signal Maintenance & Response Services	2017/3-yr+1+1
City of Loma Linda	Dave Lofton	(909) 478-4269	Traffic Signal Maintenance & Response Services	2018/1-yr+1+1+1
City of Palm Desert	Robert Becerra	(760) 346-0611	On-Call Traffic Signal Response Services	2017/2-yr
City of Palm Springs	Marcus Fuller	(760) 323-8202	Traffic Signal and Traffic Management Maintenance & Response Services	2016/3-yr+1+1
City of Rialto	Azzam Jabsheh	(909) 820-2525	Traffic Signal Maintenance & Response Services	2016/1-yr+1+1
City of Rosemead	Jimmy Limon	(626) 644-1287	Traffic Signal Maintenance & Response Services	2017/2-yr+2
County of San Bernardino	Jeremy Johnson	(909) 387-8192	Traffic Signal Maintenance & Response Services	2017/2-yr
City of South El Monte	Rene Salas	(626) 579-6540	Traffic Signal Maintenance & Response Services	2018/2-yr+3
City of Temecula	Jeff Beardshear	(951) 760-9409	On-Call Traffic Signal Response Services	2016/4-yr+1
City of Yorba Linda	Armando Jaime	(714) 961-7170	Traffic Signal Maintenance & Response Services	2016/3-yr+2+2

Client Testimonials

"SFE always goes above and beyond whenever we need anything… " **– Jeff Beardshear, City of Temecula**

"Customer satisfaction appears to be a high priority with SFE and their crew members have been diligent regarding communication with our City staff." **– Pat Piatt, City of Rosemead**

"I also want to thank your team for your rapid response to this incident. That was impressive and much appreciated." **– Staci Schafer, City of Palm Springs**

SECTION E: PROJECT SCHEDULE

E.1 Repair Response Time

SFE will make every effort to satisfy the City of Rialto in responding to the 24/7 emergency calls. SFE will respond immediately to emergency calls, including main pole knockdowns within two (2) hour under normal circumstances.

All regular response calls within the hours of 7:30 a.m. to 4:00 p.m. Monday thru Friday will be responded to within (2) hours following notification from the City *although over the past 3 years, our average response time to your City has been 30 – 45 minutes.* Our Riverside office and warehouse is located within 10 miles from the City of Rialto. We house our Cranes and other essential equipment here in order to be quick to respond to our Client's needs.

SFE's vehicles will carry all necessary traffic control devices, such as traffic cones, flashing arrow boards, traffic warning signs, etc., which shall be used when directing traffic during emergency and/or when deemed necessary by the signal technician or the City's representative.

If no Sheriff Deputy or police officer is present and temporary stop signs have been set up when SFE arrives at the site, SFE will set up more traffic warning and control devices, if deemed necessary, and proceed to repair the signal. After the signal is back in operation, SFE shall remove all of the temporary traffic control devices and return those devices owned by the City to the City Corporation Maintenance Yard.

If a Sheriff Deputy or police officer is still at the site when SFE arrives, SFE will quickly examine the signal, evaluate the situation and discuss it with the Sheriff Deputy of police officer.

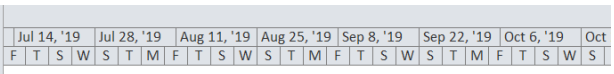
If the repair will only take a few minutes, the Sheriff Deputy or Police Officer may stay to continue to direct traffic while SFE repairs the signal. If the repair will take longer than the Deputy/Officer can wait, SFE shall immediately set up temporary warning and control devices and all other necessary warning devices to relieve the Deputy/Officer.

E.2 Time Frame of Previous Projects

Agency	Quantities	Type of Contract	Year / Duration
City of Beaumont	16 I/S's	Traffic Signal Maintenance & Response Services	2016/2-yr+1
City of Corona	160 I/S's	Traffic Signal Maintenance & Response Services	2019/2-yr
City of Grand Terrace	7 I/S's	Traffic Signal Maintenance & Response Services	2017/3-yr+1+1
City of Loma Linda	26 I/S's, 1 F/B, 3 Ped Xings, & 1 Radar Sign	Traffic Signal Maintenance & Response Services	2018/1-yr+1+1+1
City of Palm Springs	81 I/S's, 4 F/B's, 3 Ped Xings & 2 RRFB's	Traffic Signal and Traffic Management Maintenance & Response Services	2016/3-yr+1+1
City of Rialto	88 I/S's & 1 F/B	Traffic Signal Maintenance & Response Services	2016/1-yr+1+1
City of Rosemead	43 I/S's, 15 Ped Xings & 14 Radar Signs	Traffic Signal Maintenance & Response Services	2017/2-yr+2
County of San Bernardino	90 I/S's	Traffic Signal Maintenance & Response Services	2017/2-yr
City of South El Monte	18 I/S's & 2 F/B's	Traffic Signal Maintenance & Response Services	2018/2-yr+3
City of Yorba Linda	60 I/S's, 3 F/B's & 3 Ped Xings	Traffic Signal Maintenance & Response Services	2016/3-yr+2+2

E.3 Project Schedule

	Task Name	Duration	Start	Finish
1	RFP Due	1 day	Mon 5/13/19	Mon 5/13/19
2	Kick off Meeting-Project expectations-	5 days	Mon 7/15/19	Fri 7/19/19
3	NOP-Issuance	10 days	Mon 7/29/19	Fri 8/9/19
4	On-Set of Fiscal 2019-2020 Preventative Maintenance 60 Day Cycle Group A	23 days	Thu 8/1/19	Sat 8/31/19
5	Night Survey inspection	5 days	Mon 8/12/19	Fri 8/16/19
6	Send Survey results to City	2 days	Tue 8/20/19	Wed 8/21/19
7	Start repairs on Survey Findings	5 days	Mon 8/26/19	Fri 8/30/19
8	Fiscal 2019-2020 Preventative Maintenance 60 Day Cycle Group B	22 days	Sun 9/1/19	Mon 9/30/19
9	Send Report of work details, when completed & invoicing	2 days	Thu 9/12/19	Fri 9/13/19
10	2019-2020 Annual CMU Testing	45 days	Sun 11/1/20	Thu 12/31/20



Appendix

Proof of Insurance

SFE carries General Liability and Automotive Liability insurance that meets or exceeds the minimum requirements of this RFP. SFE carries Worker's Compensation Insurance per State Law. SFE will meet all additional required Insurance provision said in this RFP. Feel free to contact our insurance broker, Nicki Graham, at (925) 822-9051 for any questions regarding our insurance.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CA LIC 0B29370 1-925-798-3334 Edgewood Partners Insurance Center (EPIC) [Concord - Branch ID 15469] P.O. Box 5668 Concord, CA 94524	CONTACT NAME: Nicki Graham PHONE (A/C, No, Ext): (925) 822 9051 FAX (A/C, No): (925) 609 5514 E-MAIL ADDRESS: nicki.graham@epicbrokers.com
INSURED St. Francis Electric, LLC St. Francis Electric, Inc. PO Box 2057 San Leandro, CA 94577	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: NATIONAL UNION FIRE INS CO OF PITTS — 19445 INSURER B: ALLIED WORLD ASSUR CO US INC — 19489 INSURER C: ALLIED WORLD NATL ASSUR CO — 10690 INSURER D: TRAVELERS PROP CAS CO OF AMER — 25674 INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 55813463 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:	X	X	GL5342018	04/01/19	04/01/20	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 500,000 $ 25,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY	X	X	CA4773676	04/01/19	04/01/20	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
B	UMBRELLA LIAB [X] OCCUR X EXCESS LIAB [ ] CLAIMS-MADE DED RETENTION $			0310-2673	04/01/19	04/01/20	EACH OCCURRENCE AGGREGATE $	$ 25,000,000 $ 25,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBEREXCLUDED? Y/N [Y] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	WC022298334	04/01/19	04/01/20	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Pollution			03092664	04/01/19	04/01/20	Aggregate Limit	5,000,000
D	Contractor's Equipment			QT-660-3H568879-TIL-19	04/01/19	04/01/20	Scheduled Limit	3,208,660
C	Professional Liability			03092664	04/01/19	04/01/20	Each Claim	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Coverage

CERTIFICATE HOLDER	CANCELLATION
Proof of Insurance St. Francis Electric, LLC Contracts 975 Carden Street San Leandro, CA 94577 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD

JWhitworth
55813463

Appendix (continued)

Litigation History

SFE has no claims filed by SFE or against SFE that were related to the provision of services for more than 4 years.

Acceptance of Conditions

SFE has no exceptions or deviations to contractual or technical requirements; therefore, it accepts all conditions of this RFP and the Agreement for Traffic Signal Maintenance Services per Attachment "E".

In Closing

SFE would like to thank the City of Rialto for giving us this opportunity to submit this RFP and for their consideration to use our local Staff as part of a crew that represents its City. If chosen our staff will make every effort to insure your City is our next best reference on future RFP's to other cities'. We don't strive to be the biggest but we do strive to be the BEST!

Our Office/Warehouse/Lab Testing Facility is Local

Contractor A and C10 Licenses

Department of Industrial Relation (SB 854) registration Number: 1000022208

Legal Name	*Registration Number*	*County*	*City*	*Registration Date*	*Expiration Date*
ST FRANCIS ELECTRIC LLC	1000022208	ALAMEDA	SAN LEANDRO	5/12/17	6/30/19

ATTACHMENT "A"

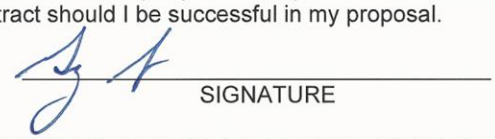
NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED INSIDE ENVELOPE #1, "WORK PROPOSAL"

TRAFFIC SIGNAL MAINTENANCE AND REPAIR SERVICES

SIGNATURE AUTHORIZATION

PROPOSER: St. Francis Electric, LLC.

A. I hereby certify that I have the authority to submit this Proposal to the City of Rialto for the above listed individual or company. I certify that I have the authority to bind myself/this company in a contract should I be successful in my proposal.



SIGNATURE

B. The following information relates to the legal contractor listed above, whether an individual or a company. Place check marks as appropriate:

1. If successful, the contract language should refer to me/my company as:

____ An individual;
____ A partnership, Partners' names: _____
_____
_____

____ A company;
[✔] A corporation

2. My tax identification number is: 47-2615956

ADDENDA ACKNOWLEDGMENT:

Acknowledgment of Receipt of any Addenda issued by the City for this RFP is required by including the acknowledgment with your proposal. Failure to acknowledge the Addenda issued may result in your proposal being deemed non-responsive.

In the space provided below, please acknowledge receipt of each Addenda:

Addendum(s) # 1 is/are hereby acknowledged.

Addendum(s) # _____ is/are hereby acknowledged.

Addendum(s) # _____ is/are hereby acknowledged.

ATTACHMENT "B"

NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED INSIDE ENVELOPE #1, "WORK PROPOSAL"

TRAFFIC SIGNAL MAINTENANCE AND REPAIR SERVICES
REQUESTS FOR PROPOSALS (RFP # 19-122)

Business Concerns Information

The Proposer shall furnish the following information. Additional sheets may be attached, if necessary.

(1) Name: Guy Smith

(2) Address: 1420 Citrus Street, Riverside, CA 92507

(3) Phone No.: 951-304-4902 Fax No.: 951-274-0061

(4) E-Mail: socalmadmin@sfe-inc.com

(5) Type of Firm: (Check all that apply)

_____ Individual _____ Partnership _____ Corporation

_____ Minority Business Enterprise (MBE) _____ Women Business Enterprise (WBE)

_____ Small Disadvantaged Business (SDB) _____ Veteran Owned Business

_____ Disabled Veteran Owned Business ☑ Other (Limited Liability Corporation)

(6) Business License: ☑ Yes _____ No License Number: BL18-0593

(7) Tax Identification Number: 47-2615956

(8) Number of years as a firm practicing the requested services: Over 5 years

(9) Three (3) projects of this type recently completed:

Type of project: Traffic Signal and Traffic Management Center (TMC) Maintenance Services
Contract Amount: $380,000/yr Date Completed: 2016 - On-Going
Owner: City of Palm Springs Phone: (760) 323-8202

Type of project: Traffic Signal Maintenance Services
Contract Amount: $951,927.00 & $2,581,315.50 Date Completed: 2017 - 2019 & 2019 - 2024
Owner: County of San Bernardino Phone: (909) 387-8186

Type of project: Traffic Signal System Maintenance Services - Staff Augmentation
Contract Amount: $250,000/yr Date Completed: 2019 - On-Going
Owner: City of Corona Phone: (951) 279-3709

(10) Person who reviewed the RFP for your firm:

Name: Jill Petrie Date of Review: 4/3/19

ATTACHMENT "C"

NOTE: THIS FORM MUST BE COMPLETED AND INCLUDED INSIDE ENVELOPE #1, "WORK PROPOSAL"

REQUESTS FOR PROPOSALS (RFP # 19-122)
TRAFFIC SIGNAL MAINTENANCE AND REPAIR SERVICES

DEBARMENT AND SUSPENSION CERTIFICATION

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29

The Consultant, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, and manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past 3 years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

Exceptions will not necessarily result in denial of award, but will be considered in determining Proposer responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Notes: Providing false information may result in criminal prosecution or administrative sanctions.

Consultant Name: St. Francis Electric, LLC.

5/10/19
(Date)


(Signature)

Guy Smith - Vice President
(Name & Title)

ATTACHMENT "D"

CITY OF RIALTO

DISCLOSURES REQUIRED BY PERSONS OR ENTITIES CONTRACTING WITH THE CITY OF RIALTO

Pursuant to Rialto Municipal Code section 2.48.145, all persons or business entities supplying any goods or services to the City of Rialto shall disclose whether such person or entity is related to any officer or employee of the City by blood or marriage within the third degree which would subject such officer or employee to the prohibition of California Government Sections 87100 et. seq., Fair Political Practices Commission Regulation Section 18702, or Government Code Section 1090.

By submitting this proposal, or supplying any goods or services to the City, the undersigned hereby attests under penalty of perjury, personally or on behalf of the entity submitting this proposal or supplying any goods or services to the City, as well the entity's officers, representatives and the undersigned, that it/they have no relationship, as described above, or financial interests, as such term is defined in California Government Section 87100 et. seq., Fair Political Practices Commission Regulation Section 18702, or Government Code Section 1090, with any City of Rialto elected or appointed official or employee, except as specifically disclosed immediately below:

Vendor/Contractor/Consultant: St. Francis Electric, LLC.

City of Rialto Official/ Employee Name(s)	The nature of the relationship with the person listed is:
Not Applicable	Not Applicable
Not Applicable	Not Applicable
Not Applicable	Not Applicable

By: 

Name: Guy Smith

Title: Vice President

524762.1

City of Rialto
California

Addendum Number 1
Request for Proposals# 19-122
Traffic Signal Maintenance and Repair Services

To all prospective bidders under specifications for Traffic Signal Maintenance and Repair Services, which are to be received by the City of Rialto, California, **until 3:00 P.M. on Monday, May 13, 2019.**

The intent of this Addendum No. 1 is to answer questions relative to the request for proposals.

I. An acknowledgment of receipt of this Addendum No. 1 shall be entered on Attachment A of the Request for Proposals.

Question 1: *On page 11, Item 7, it says that, "Firms are requested to format their proposals so that responses correspond directly to, and are identified with, the specific evaluation criteria stated in Section 6..." but it also says below on page 11 , At a minimum, firms mus provide the information identified below. All such information shall be presented in a format that directly corresponds to the numbering scheme identified here." Since these are 2 different formats, can the City please clarify if the format to follow is from Section 6 beginning on page 9 or under Section 7 beginning on page 12.*

Answer 1: **The first paragraph of Item 7 is a general guideline for proposal formatting and the latter paragraph starting on page 11 and ending on page 14 specifies the minimum format for proposals.**

Question 2: *On page 3, last sentence of beginning paragraph it states, " Routine preventative maintenance will be paid on fixed-fee, per intersection, per sixty (60) day cycle basis. See Attachment "G." But on Attachment G it says to provide a "monthly" base fee. So can the City please revise to indicate a sixty (60) days cycle fee on Attachment G (Cost Proposal) Form?*

Answer 2: **Replace "Attachment G" with the attached "Attachment G – Addendum 1".**

335 W. Rialto Avenue, Rialto, California 92376

Question 3: On page 6, Could the City please clarify what they are asking for weekly regarding Graffiti Removal on Equipment?

Answer 3: **On page 6 of the RFP, the paragraph beginning with: "Graffiti Removal on Equipment: Provide…" shall be deleted and replaced with the following text: "Graffiti Removal on Equipment: Any graffiti observed on signal poles, cabinets and other traffic control equipment shall be reported to the City for removal".**

DEADLINE: All proposals must be received in the Engineering Division, Public Works, 335 West Rialto Avenue, Rialto, California, 92376, **by 3:00 P.M., May 13, 2019.** The receiving time in the Engineering Division will be the governing time for acceptability of Proposals. Telegraphic and telephonic Proposals will not be accepted. Reference the RFP document for additional dates and deadlines. Late proposals will not be accepted and shall be returned unopened.

Date: May 7, 2019

BY ORDER OF THE CITY OF RIALTO

By _____

Robert G. Eisenbeisz, P.E.,
Public Works Director/City Engineer
Civil Engineer C 54931

335 W. Rialto Avenue, Rialto, California 92376