

REGULAR MEETING
of the
CITY OF RIALTO
CITY COUNCIL
City of Rialto, acting as Successor Agency to the
Redevelopment Agency

MINUTES
July 9, 2019

A regular meeting of the City Council of the City of Rialto was held in the City Council Chambers located at 150 South Palm Avenue, Rialto, California 92376, on Tuesday, July 9, 2019.

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This meeting was called by the presiding officer of the Rialto City Council in accordance with the provisions of **Government Code §54956** of the State of California.

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CALL TO ORDER

Mayor Deborah Robertson called the meeting to order at 5:02 p.m.

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The roll was called, and the following were present: Mayor Deborah Robertson, Mayor Pro Tem Ed Scott, Council Member Joe Baca Jr., Council Member Rafael Trujillo and Council Member Andy Carrizales. Also present were Interim City Administrator Sean Grayson, City Attorney Fred Galante, and City Clerk Barbara McGee. City Treasurer Edward Carrillo were absent.

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CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code § 54956.9(d)(1)):
 - (a) Endangered Habitats League, et al. v. City of Rialto, San Bernardino County Superior Court, Case No. CIVDS1806755
 - (b) Christopher Newman v. City of Rialto, San Bernardino Superior Court, Case No. CIVDS1800597
 - (c) Adam Fodrey v. City of Rialto, U.S. District Court, Central District of Calif. 5:18-cv-02434-SJO-SP
2. Palmer et al. v. City of Rialto (San Bernardino Superior Court, Case No. CIVDS1905795)
3. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9.
Number of cases: One case

CLOSED SESSION

Motion by Mayor Pro Tem Scott, second by Council Member Trujillo and carried by 4-0 vote to go into Closed Session at 5:04 p.m.

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City Council returned from Closed Session at 6:17 p.m.

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Mayor Deborah Robertson called the meeting to order at 6:22 p.m.

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CALL TO ORDER

The roll was called, and the following were present: Mayor Deborah Robertson, Mayor Pro Tem Ed Scott, Council Member Joe Baca Jr., Council Member Rafael Trujillo, and Council Member Andy Carrizales. Also present were Interim City Administrator Sean Grayson, City Clerk Barbara McGee, City Attorney Fred Galante and City Treasurer Edward Carrillo.

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Pledge of Allegiance and Invocation

Pastor Harry Bratton – Greater Faith Grace Bible Church gave the Invocation.

Council Member Trujillo led the pledge of allegiance.

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City Attorney's Report on Closed Session

City Attorney Fred Galante stated that City Council met in Closed Session and discussed the items listed on the Agenda.

- 1a. Conference with legal counsel – existing litigation. Endangered Habitats League, et al. v. City of Rialto. City Council received an update on the status of the case. No further reportable action was taken.
- 1b. Conference with legal counsel – existing litigation. Christopher Newman v. City of Rialto. Motion by Mayor Pro Tem Scott, second by Council Member Baca Jr. and carried by a 5-0 vote to agree to a settlement with a release of all claims in exchange for the ERMA paid amount of \$300,000.
- 1c. Conference with legal counsel – existing litigation. Adam Fodrey v. City of Rialto. City Council received an update and no further reportable action was taken.
2. Conference with legal counsel – existing litigation. Palmer et al. v. City of Rialto. This item was not discussed.
3. Conference with legal counsel – one case of anticipated litigation, significant exposure. City Council received a briefing and no reportable action was taken.

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City Attorney's Report on Closed Session

PRESENTATIONS AND PROCLAMATIONS

1. Certificate of Recognition - Guillermina Trejo for leading citizenship classes - Council Member Rafael Trujillo

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ORAL COMMUNICATIONS

Albert Calderon, Rialto resident, expressed his gratitude for the ride along with a police officer and see the services they provide.

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Mayor Robertson thanked and acknowledged Officer Padilla for assisting with moving kinder care kids away from a fire situation.

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City Council to consider removing or continuing any items on the agenda

Council Member Carrizales stated that he will be abstaining from F.1, F.2, F.3, and F.4 due to a conflict with his business in the Renaissance Marketplace.

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Item F.7

Council Member Trujillo stated that he would like clarification and more information on F.7.

The contractor gathered a lot of information from the community and put out the results from what the community felt on the direction for the Conceptual Plan. Did this go before the Parks Commission or any commission for input?

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Sean Grayson, Acting Public Works Director stated that it previously came to City Council and they had reviewed what the contractor done with the community meetings. He can't speak on whether it went to any of the commissions.

Tonight's action would be approving a combining of community input and what City Council provided into an adoptable plan so they can move forward with the design.

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Council Member Trujillo stated he is concerned commissions didn't have a chance to give input.

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Mayor Pro Tem Scott stated that he has a similar concern but additionally this a Capital Improvement Project that he doesn't believe is fully funded nor did they give approval of a concept. He would like to see this item pulled and bring back for full approval. They need to stop committing to projects they don't have full funding for. Then they dip into General Fund Reserves to pay for it.

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Council Member Baca Jr. stated that he concurs and for the most part he supports the design. There was an option for exercise equipment and to approve the design with games. He feels that component is more for a park. It could be safety issue next to a trail.

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Mayor Robertson stated she has the same concerns. She also sees there is a cost for maintenance and operation.

Item F.7

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Motion by Mayor Pro Tem Scott, second by Council Member Trujillo and carried by a 5-0 vote to remove F.7 from the Consent Calendar.

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CONSENT CALENDAR

A. WAIVE FULL READING OF ORDINANCES

1. Waive reading in full, all ordinances considered at this meeting.

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B. APPROVAL OF WARRANT RESOLUTIONS

B.1 Warrant Resolution No. 50 (06/27/2019)

B.2 Warrant Resolution No. 1 (07/03/2019)

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C. CLAIMS AGAINST THE CITY

C.1 Joshua Walker - vehicle damage

C.2 Ginger Jenson - vehicle damage

C.3 Renato Vargas Araiza - property damage

C.4 Veronica Meyer - vehicle damage

C.5 Elsy Guzman - physical injury

C.6 Brandy Aguilar - vehicle damage

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D. APPROVAL OF MINUTES

D.1 Regular City Council Meeting - March 26, 2019

D.2 Regular City Council Meeting - April 9, 2019

D.3 Regular City Council Meeting - April 23, 2019

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E. SET PUBLIC HEARING

- E.1 Request City Council to Set a Public Hearing for **July 23, 2019** to consider ***Conditional Development Permit No. 2018-0020***, which is a request to allow the development of a vehicle fuel station consisting of a 5,460 square foot canopy and ten (10) fuel dispensers on 2.07 gross acres of land (APNs: 0132-031-03 & -21) located at the southwest corner of Riverside Avenue and Randall Avenue within the Neighborhood Commercial (C-1) zone.

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CONSENT CALENDAR

F. MISCELLANEOUS

- F.1 Request City Council to Receive and File the Statement of Income and Expense for May 2019 related to the Construction Reimbursement Agreement with Ayala@210LLC for Off-Site Improvements on Renaissance Parkway.
- F.2 Request City Council to Receive and File the Statement of Income and Expense for May 2019 related to the Construction Loan Agreement with Ayala@210LLC for On-Site Improvements for the Renaissance Plaza Retail Center on Renaissance Parkway.
- F.3 Request City Council to Receive and File the Statement of Income and Expenses related to Airport Escrow Account for May 2019.
- F.4 Request City Council to Receive and File the Statement of Income and Expenses related to the Miro Way, Alder Avenue, and Locust/Laurel/Walnut Escrow Accounts for May 2019.
- F.5 Request City Council to Approve Renewal of the Law Enforcement Policy Manual Update Subscription, Daily Training Bulletin Management Services and Update Management Services in the Amount of \$29,662 for Lexipol LLC.
- F.6 Request City Council Approve a Maintenance Agreement by and between the City of Rialto and Power Mill LLC for the Maintenance of Landscaping on Cactus Avenue.
- F.7 ~~Request City Council to Approve the Conceptual Master Plan for the Cactus Avenue Trail Project.~~ **Removed from Agenda.**
- F.8 Request City Council to Adopt Resolution No. 7538 Authorizing the Submission of a Grant Application for \$2,171,200 to the BUILD Transportation Grant through the Office of the Secretary of Transportation, Department of Transportation (DOT) for the SR-210/Alder Avenue Interchange Improvements Project.
- F.9 Request City Council to Provide Authority to the City Administrator to Negotiate and Execute Employment Contracts with At-Will Employees.
- F.10 Request City Council to Authorize Additional Services in accordance with Section 2.3 of the Professional Service Agreements between the City of Rialto and (1) Willdan Engineering and (2) Interwest Consulting and Authorize a Purchase Order not to exceed \$50,000 for each Consultant.

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Motion by Mayor Pro Tem Scott, second by Council Member Trujillo and carried by a 5-0 vote to approve the Consent Calendar with the exception of F.7. Council Member Carrizales abstained from F.1, F.2, F.3, and F4.

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TAB 1 - Ordering the Levy of Assessments for Fiscal Year 2019/2020 for Street Light Maintenance District No. 1, Landscape Maintenance District No. 1, Landscaping and Lighting District No. 2

Amy Crow, Public Works Dept. presented the staff report regarding the LMD and SLD assessment rolls.

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Mayor Robertson declared the public hearing open. No one came forward.

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Motion by Council Member Baca Jr., second by Mayor Pro Tem Scott and carried by a 5-0 vote to close the public hearing.

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Mayor Pro Tem Scott stated with all the drought tolerant stuff put in there would be a reduction.

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Ms. Crow stated that the overall maintenance is the cost. The increase is the CPI for the upcoming Landscape Maintenance contract and tree trimming that will come at a later date. There are some significant changes to the prevailing wage increase. Past years they were not paying it through the prior contract.

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Mayor Pro Tem Scott asked why are they pay now.

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Ms. Crow stated they are not. Its due to come before City Council in the next meeting or two.

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Mayor Pro Tem Scott asked if it has gone out to bid.

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Ms. Crow stated yes, it has. Mr. Brandyberry can speak more to that.

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Mayor Pro Tem Scott asked if the water usage comes out of the City fund or from the various districts. How does it get paid?

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Ms. Crow stated that it comes out of the districts.

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Mayor Pro Tem Scott stated so there should be a savings in water.

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Ms. Crow stated and there has been a reduction at 45%-50%

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**TAB 1 - Ordering the Levy of Assessments
for Fiscal Year 2019/2020 for Street Light
Maintenance District No. 1, Landscape
Maintenance District No. 1, Landscaping
and Lighting District No. 2**

Mayor Pro Tem Scott stated that he would think a reduction like that in water would be a huge reduction in dollars.

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Ms. Crow stated its is put there is also a potential large increase in tree trimming costs.

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Mayor Pro Tem Scott stated that he is bothered they are asking for rate increases when they don't have contracts or know what those contract numbers are.

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Ms. Crow stated they do know what the numbers are, but it will come to City Council for approval.

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Mayor Pro Tem Scott asked how many bidders for tree trimming.

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Tony Brandyberry, Public Works Superintendent, stated that State mandate increased the wages for tree trimmers such as giving an increase to their contract of 45%-50%. Instead of going out to bid they looked at other cities and they will bring back a contract they have piggy-backed onto the City of Riverside. They have very good rates compared to other cities. The prevailing wage is a very big increase to this.

Regarding the water savings, they are saving, per acre of landscaped area that is converted, is approx. \$5200. But it takes more time and personnel to weed the flower beds, pick up trash, trim the bushes.

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Mayor Pro Tem Scott stated he would like to see the numbers.

Why wouldn't they bid this out and then compare those bids with the City of Riverside?

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Mr. Brandyberry stated that they took 3 bids that were locally done within the Inland Empire and they looked identical. Compared those bids to Rialto's specifications and then compared to Riverside.

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Council Member Baca Jr. stated he is concerned as well on the lack of a bid process.

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Council Member Carrizales stated that he agrees that it should go out to bid.

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TAB 1 - Ordering the Levy of Assessments for Fiscal Year 2019/2020 for Street Light Maintenance District No. 1, Landscape Maintenance District No. 1, Landscaping and Lighting District No. 2

Council Member Trujillo asked if there is a cost formula because he sees drastic changes.

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Ms. Crow stated there is a benefit unit formula that she is not an expert on.

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Council Member Trujillo stated he agrees that he was expecting more of a savings. He believes workers should be paid fairly but prevailing wage is important.

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Ms. Crow stated the increase is in the tree trimming and not in the ground landscaping.

The prevailing wage came on in the middle of the contract and they held the company to their original quote for tree trimming and for the last 3 years they have not charged the prevailing wages.

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Mayor Robertson stated that it would have been helpful to know what all went into the assessment. All this time they were assuming there were some savings. She doesn't see the tree trimming in the report.

She doesn't know if this is on a timeline to make adjustments to the County. But she feels its time to take this task and do an audit. Revisit the whole process and understanding why they would think they would see some reductions.

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City Administrator Foster stated that they can continue the public hearing, they are not due to the County until August 12th.

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City Attorney Galante stated that he had questions about the piggy-backing on the draft agenda and he wants to make sure it fits within the purview of the purchasing ordinance. They generally can piggy-back on purchases or any type of service very easily identifiable. They confirmed it is a per tree piggy-backing service. They can clearly track the purchase and the cost. Of course, every service is unique and it's tough to do. He is hearing City Council preference that they bid out these projects.

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Motion by Mayor Pro Tem Scott, second by Council Member Trujillo and carried by a 5-0 vote to re-open the public hearing and to continue the public hearing until the next City Council Meeting.

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TAB 2 – Trimester Training and Emergency Vehicle Operations Course Training

Motion by Mayor Pro Tem Scott, second by Council Member Carrizales and carried by a 5-0 vote to approve a Purchase Order to San Bernardino County Sheriff's Department in the Amount of \$66,120 for Trimester Training and Emergency Vehicle Operations Course Training, in Order to Remain State Compliant for FY2019/2020 and to Approve a Three-Year Agreement Ending June 30, 2022.

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TAB 3 - First Amendment to Professional Service Agreement - Planning Support Services

Robb Steel, Development Services Director presented the staff report regarding First Amendment to Professional Service Agreement with Kimley-Horn and Associates for Planning Support Services.

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Motion by Mayor Pro Tem Scott, second by Council Member Trujillo and carried by a 5-0 vote to authorize First Amendment to Professional Service Agreement with Kimley-Horn and Associates for Planning Support Services, increasing funding by \$33,000 to a maximum amount of \$108,000.

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TAB 4 - CDBG Curb, Gutter, and Sidewalk Improvement Project

Sean Grayson, Public Works Dept. presented the staff report regarding the CDBG Annual Curb, Gutter, and Sidewalk Improvement Project.

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Mayor Pro Tem Scott stated that this is an ongoing problem in the City. What happens when a contractor removes a sidewalk in front of someone's driveway because a tree uprooted it and after its repaired, the driveway is 4-6 inches above the new sidewalk.

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Mr. Grayson stated they would have the burden to do the right work there.

The process would be that it would be evaluated before they put the new sidewalk in.

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Mayor Pro Tem Scott asked why they are using Willdan instead of City staff.

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Mr. Grayson stated at this point they don't have the staff to do that. They have one inspector available.

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Mayor Pro Tem Scott stated Willdan is out there and they are really not managers and they have no authority level. So, they see something that wasn't caught and needs to be repaired. They need to go through a lengthy process to get approval to repair it which doesn't make any sense.

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TAB 4 - CDBG Curb, Gutter, and Sidewalk Improvement Project

Sean Grayson, Acting Public Works Director stated in this case it would be the Project Manager, Jeff Schafer, who would be able to make that judgement.

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Council Member Baca Jr. stated he likes to see the lowest bidder was a local bidder. Looking at the map, the areas identified were they a resident driven or did staff go out and identify?

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Jeff Schafer, Project Manager stated some of the locations are based on reports from residents and some were staff identified. All the locations go on a master list and for the CDBG projects they confirm its in the proper area and this how they create the project.

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Council Member Baca Jr. stated that he knows there are raised sidewalks all over the City. How long is the resident list and how close are they to getting caught up?

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Mr. Schafer stated that they have a long resident request list which goes back 2 years with over 200 locations. They have a non-CDBG project he is putting together and will be brought forward in the next couple of months.

He hasn't totally evaluated the list, but he knows the funding is not enough.

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Council Member Baca Jr. stated that he would like to know how far behind they are and how much money it will take to get caught up on the resident requests.

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Council Member Trujillo stated that he had resident questions about this topic. Besides receiving requests are they going around and checking for obvious sidewalk damage?

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Mr. Schafer stated staff does report sidewalk damage and it goes on the list. If there is an immediate tripping hazard, Street Maintenance Will put in asphalt to alleviate the hazard. Then it goes on the list for permanent repair. They do the repairs in the order they are received and put on the list.

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Council Member Trujillo asked if they communicate with whoever puts in the trees to not put in certain trees that may lift the sidewalk.

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TAB 4 - CDBG Curb, Gutter, and Sidewalk Improvement Project

Sean Grayson, Acting Public Works Director stated that they have a specified species list that they would utilize and that is part of the evaluation. They do have a problem with city tree roots pushing up sidewalks. They can include it in their future evaluations.

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Mayor Robertson stated that they say will do field review, but will there be documentation of the current condition?

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Mr. Schafer stated along with the map there is a location list that shows the dimension of the sidewalk and length of curb and gutter.

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Mayor Robertson stated she understands that but has anyone taken a picture of the actual sidewalk.

When they are doing a field inspection, they should do that. The record should be a picture of the existing condition and along with the design and in the end making sure it all looks the same.

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Motion by Mayor Pro Tem Scott, second by Council Member Trujillo and carried by a 5-0 vote to (1) Award a Construction Contract to C-Works Engineering, Inc. in the amount of \$153,722 for the CDBG Curb, Gutter, and Sidewalk Improvement Project, City Project No. CB1805 and (2) Authorize a Purchase Order with Willdan Engineering in the Amount of \$38,000 for Construction Management and Inspection Services for the Project.

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TAB 5 – Extension of Service and Undergrounding of Electrical Aerial Lines for - Fire Station 205

Sean Grayson, Acting Public Works Director presented the staff report regarding Utility Undergrounding and connection of utility services for Fire Station 205.

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Motion by Mayor Pro Tem Scott, second b Council Member Carrizales and carried by a 5-0 vote to (1) Authorize the Issuance of a Purchase Order to Southern California Edison in the amount of \$96,289.10 for the Extension of Service and Undergrounding of Electrical Aerial Lines and; (2) Delegate authority to the City Administrator in the Not to Exceed amount of \$155,000 for Change Orders with Pacific Hydrotech Corporation for Utility Undergrounding and connection of utility services for Fire Station 205.

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TAB 6 – Fourth Amendment to PSA for Design of a Dog Park at Frisbie Park

Sean Grayson, Acting Public Works Director presented the staff report regarding the Fourth Amendment to PSA for the Design of a Dog Park at Frisbie Park.

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TAB 6 – Fourth Amendment to PSA for Design of a Dog Park at Frisbie Park

Council Member Carrizales stated that a student designed the dog park at Andreson Park why are they paying \$50,000 now to design a park.

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Mr. Grayson stated they are taking the conceptual design and removing the two multi-use sport courts and instead use that corner as a dog park. They need to apply it to the entire park plan, electrical, lighting, down to where rocks are going to be. Its connecting everything in the park.

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Motion by Council Member Baca Jr., second by Council Member Trujillo and carried by a 5-0 vote Approve a Fourth Amendment to the Professional Services Agreement with Community Works Design Group, Inc., Covering the Design of a Dog Park at Frisbie Park in the Amount of \$47,845 for a Total Cumulative Contract Amount of \$1,491,313.00, City Project Nos. 150303 & 150304.

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TAB 7 - Install Two Prefabricated Buildings for the Expansion of Frisbie Park

Sean Grayson, Acting Public Works Director presented the staff report regarding Install Two Prefabricated Buildings for the Expansion of Frisbie Park.

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Mayor Pro Tem Scott asked why didn't they buy these two restrooms when they bought all the other restrooms.

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Mr. Grayson stated previously they have done this as a sole-source which is a problem because you can't use sole-source for CDBG. This is the first time they went out to bid and they got another bidder, so they are getting a better price.

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Council Member Trujillo stated he is glad they are moving forward with renovating the restrooms and the park. They are improving the resident's amenities.

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Mayor Robertson asked how they are dealing with undergrounding? Is this somewhere else in the construction? Removing the septic.

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Mr. Grayson stated that the entire park project was spec'd for either or. They know the sewer lift station is going in and this will come before City Council in August. When finalized they will give direction to RC Graves to omit the septic component and only do the sewer. Part of that will be to remove and backfill the septic tank and condemn the leach lines.

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TAB 7 - Install Two Prefabricated Buildings for the Expansion of Frisbie Park

Council Member Baca Jr. stated that Bill Batt will be happy, and he is glad they are able to upgrade the restrooms to be ADA compliant. There was a report from the Grand Jury that the County of San Bernardino has been neglecting their parks for many years. He is glad Rialto is taking the lead in fixing their parks and doing what they can to make improvements.

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Motion by Council Member Baca Jr., second by Council Member Carrizales and carried by a 5-0 vote to Authorize Issuance of a Purchase Order to Public Restroom Company, Inc. in the Amount of \$1,104,945, to Purchase and Install Two (2) Prefabricated Buildings for the Expansion of Frisbie Park, City Project No. 150304.

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TAB 8 – PSA for maintenance and repair services of City-owned streetlights

Sean Grayson, Acting Public Works Director presented the staff report regarding PSA for maintenance and repair services of City-owned streetlights.

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Mayor Pro Tem Scott asked over what period of time?

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Mr. Grayson stated between December and January they stopped doing the repairs.

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Mayor Pro Tem Scott stated if there is a long lead time on poles why aren't they back stocking so they have extra poles

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Mr. Grayson stated it's their first on this because they didn't own the street lights. So, this is the intention and they missed the mark on how many they need in the yard.

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City Attorney Galante stated in the Agreement with Siemens it states they will keep 5 poles on hand.

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Mayor Pro Tem Scott stated this is the problem, he doesn't think this is enough. If it takes 3-6 months to order poles and get them in stock.

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Steven Teal, Siemens stated in regard to stock and the new Edison turnovers and conversion projects going on, there were 55,000 in Riverside County alone and they have a large amount in Orange County. They are stocking 20-40 poles in their Anaheim yard. They are in the process of acquiring yard space in Riverside where they are planning on stocking 20-45 poles depending on next year's volume.

TAB 8 – PSA for maintenance and repair services of City-owned streetlights

Steven Teal, Siemens stated Rialto needs 15-20 poles and this is common with other cities. They will adjust stock levels as necessary.

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Motion by Council Member Baca Jr., second by Council Member Carrizales and carried by a 5-0 vote to Award a Professional Services Agreement to Siemens Mobility, Inc. for one (1) year with the option of two (2) additional one (1) year extensions, for maintenance and repair services of City-owned streetlights with the initial year services in the amount of \$254,176.50.

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TAB 9 - Purchase and Implementation of Microsoft Office 365 Enterprise License City-Wide

Jessica Brown, Finance Director presented the staff report regarding Purchase and Implementation of Microsoft Office 365 Enterprise License City-Wide.

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Mayor Pro Tem Scott stated when he sees the dollar amount, he wants to make sure they are not just putting another band-aid. He wants to make sure they are doing some type of evaluation to fix what is wrong in the IT division. He wants an assurance they are going to fix this.

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Mayor Robertson stated they know everyone's frustration. They need to do a deeper dive and make sure everything is compatible. she wanted to know if they act on it when is the implementation.

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Ms. Brown once they get the PO started, they can start the migration as early as tomorrow. She will be working with Dell to oversee this process. She has spoken to so many individuals who have glowing reviews of Office 365. They should not have any issues with it.

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Mayor Robertson stated she wanted to know how much they spent on their IT processes over a 10-year period.

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Mayor Pro Tem Scott stated that they need to include the phones. He has a city issued phone and he doesn't use it because it's a First-Generation iPhone. They have to upgrade stuff periodically.

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Mayor Robertson stated she also mentioned the telephone system was before 1995. Also, the security system that in one building a person needs to stay onsite until the system can be reactivated at p.m. So, it's clearly beyond IT.

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TAB 9 - Purchase and Implementation of Microsoft Office 365 Enterprise License City-Wide

City Administrator Fosters stated this a priority. Regarding assessments it will be ongoing either yearly or bi-yearly.

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Motion by Council Member Baca Jr., second by Council Member Carrizales and carried by a 5-0 vote 1) Approve the Purchase and Implementation of Microsoft Office 365 Enterprise License City-Wide Through the Cooperative Agreement with Dell (0365 CSP) and 2) Authorize the Issuance of a Purchase Order to Dell in the Not to Exceed \$100,000 for Fiscal Year 2019-2020.

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TAB 10 - Conduct an Assessment of the City's Human Resources Division

City Administrator Foster presented the staff report regarding Conducting an Assessment of the City's Human Resources Division.

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Mayor Pro Tem Scott asked what her interaction will be with City Council.

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City Administrator Foster stated it can be however the City Council sees fit. Their ability to speak with her as to anything they would like to see performed.

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Mayor Pro Tem Scott stated he would like to see her in the next Closed Session and hear from them all at one time about their concerns.

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Mayor Robertson stated that she agrees and supports this because for so long they have asked for things to be updated or changed and they were not done. Its important they look at how they go about doing things. She agrees that it would beneficial if she hears their concerns. Also, to get an update on the progress.

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City Administrator Foster stated that the policy and procedure development is part of the work.

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Rhonda Garcia, Consultant stated that she delighted to join the team and get this process started and taking a deep look to give them a picture of what they have and what they need.

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TAB 10 - Conduct an Assessment of the City's Human Resources Division

Motion by Council Member Baca Jr., second by Mayor Pro Tem Scott and carried by a 5-0 vote to Approve the Professional Services Agreement with HR Dynamics & Performance Management, Inc. to Conduct an Assessment of the City's Human Resources Division and to Provide Human Resources Advisement, Mentoring and Project Implementation Services; and Issue a Purchase Order in an Amount Not-to-Exceed \$105,250.

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REPORTS

Mayor and City Council gave their reports.

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ADJOURNMENT

Motion by Council Member Baca Jr., second by Council Member Carrizales and carried by a 5-0 vote to adjourn the City Council Meeting at 10:41 p.m. in memory of:

VIRGINIA ROBBINS

Rialto Resident and Woman's Club Member

STAN HOFFMAN

City Consultant

ROSS PEROT

Lewis Hillwood Rialto

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MAYOR DEBORAH ROBERTSON

ATTEST:

CITY CLERK BARBARA A. McGEE