

**REGULAR MEETING  
of the  
CITY OF RIALTO  
CITY COUNCIL  
City of Rialto, acting as Successor Agency to the  
Redevelopment Agency**

**MINUTES  
September 24, 2019**

A regular meeting of the City Council of the City of Rialto was held in the City Council Chambers located at 150 South Palm Avenue, Rialto, California 92376, on Tuesday, September 24, 2019.

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This meeting was called by the presiding officer of the Rialto City Council in accordance with the provisions of **Government Code §54956** of the State of California.

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**CALL TO ORDER**

Mayor Deborah Robertson called the meeting to order at 5:02 p.m.

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The roll was called, and the following were present: Mayor Deborah Robertson, Mayor Pro Tem Ed Scott, Council Member Joe Baca Jr., and Council Member Andy Carrizales. Also present were Interim City Administrator Sean Grayson, City Attorney Fred Galante, and City Clerk Barbara McGee. Council Member Rafael Trujillo and City Treasurer Edward Carrillo were absent.

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**SUBSEQUENT NEED ITEM**

Mayor Pro Tem Scott requested that an item be added to Closed Session. Potential litigation involving So. Cal. Edison and the City of Rialto – reference to Randall Ave.

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Motion by Mayor Robertson, second by Council Member Trujillo and carried by a 5-0 vote to add the subsequent need item to Closed Session.

**CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9.  
Number of cases: One case

## **CLOSED SESSION**

2. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9. Number of cases: Two cases. *Added Item.* 3<sup>rd</sup> Case. Pertaining to the parties: Southern California Edison and the City of Rialto.

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Motion by Council Member Baca Jr., second by Mayor Pro Tem Scott and carried by 5-0 vote to go into Closed Session at 5:04 p.m.

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City Council returned from Closed Session at 6:11 p.m.

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## **CALL TO ORDER**

Mayor Deborah Robertson called the meeting to order at 6:16 p.m.

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The roll was called, and the following were present: Mayor Deborah Robertson, Mayor Pro Tem Ed Scott, Council Member Joe Baca Jr., Council Member Rafael Trujillo, and Council Member Andy Carrizales. Also present were Interim City Administrator Sean Grayson, City Clerk Barbara McGee, City Attorney Fred Galante and City Treasurer Edward Carrillo.

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### **Pledge of Allegiance and Invocation**

Council Member Rafael Trujillo led the pledge of allegiance.

Mayor Pro Tem Ed Scott gave the Invocation.

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### **City Attorney's Report on Closed Session**

City Attorney Fred Galante stated that City Council met in Closed Session and discussed the items listed on the Agenda.

- 1 Conference with legal counsel –anticipated litigation, significant exposure to litigation. Council Member Carrizales abstained and was not in the Closed Session room for the discussion. City Council received an update on that anticipated litigation matter, provided direction. Motion by Council Member Trujillo, second by Mayor Pro Tem Scott and carried by a 4-0 vote, Council Member Carrizales abstained, for City Council to direct to pursue its rights to audit the project costs of the Renaissance Project.
2. Conference with legal counsel –anticipated litigation, initiation to litigation. 2 cases and the one added before convening into Closed Session.  
Case 1, City Council held a discussion, provided direction and no further reportable action was taken.  
Case 2, City Council held a discussion, provided direction and no further reportable action was taken.

**City Attorney's Report on  
Closed Session**

Case 3 which was added, Potential litigation against So. Cal. Edison. After receiving an update, motion by Council Member Carrizales, second by Council Member Trujillo and carried by a 4-1 vote, Mayor Robertson voted No, for the City Council to authorize the City Attorney to file a lawsuit against So. Cal. Edison, unless the issues concerning the placement of poles on Randall Ave. are resolved informally.

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Mayor Robertson stated she wanted to make a clarification on City Attorney's report on Closed Session. She believes when they were discussing filing a lawsuit and she said she was not in favor of that, she didn't know they carried that message. She thought the subsequent one to send a letter to them and advise them they would be looking at a lawsuit and she didn't vote against that. She did vote against just sending a lawsuit.

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**PRESENTATIONS AND  
PROCLAMATIONS**

1. Presentation - New Human Resources Directors - Angela McCray - City Administrator Rod Foster
2. Certificate of Recognition - Gil Diaz - Mayor Deborah Robertson
3. Resolution - In Memory of Gary A. Schneider - Mayor Deborah Robertson
4. Presentation - K9 - Police Chief Mark Kling

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**ORAL COMMUNICATIONS**

June Hayes, Rialto resident, presented City Council with the film clip of Brian Parks, Acting Fire Chief talking about the 9/11 event in San Diego.

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**City Council to consider removing or  
continuing any items on the agenda**

Council Member Carrizales stated that he will be abstaining from E.5, E.6 and E.7 due to a conflict of interest with his business at the Renaissance Marketplace.

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**CONSENT CALENDAR**

**A. WAIVE FULL READING OF ORDINANCES**

1. Waive reading in full, all ordinances considered at this meeting.

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**B. APPROVAL OF WARRANT RESOLUTIONS**

- B.1 Warrant Resolution No. 11 (09/12/2019)
- B.2 Warrant Resolution No. 12 (09/19/2019)
- B.3 Warrant Resolution No. 12 (09/19/2019)

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**C. APPROVAL OF MINUTES**

- D.1 Regular City Council Meeting - July 23, 2019
- D.2 Regular City Council Meeting – August 13, 2019

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## **CONSENT CALENDAR**

### **D. SET PUBLIC HEARING**

- D.1 Request City Council to Set a Public Hearing for November 12, 2019 to Conduct a Property Owner Protest Ballot Proceeding; Adopt Resolution No. 7560 Initiating the Proceedings for the Annexation of Properties to the Rialto Landscaping and Lighting District No. 2 and to Levy and Authorize Collection of Assessments Commencing with Fiscal Year 2020/2021; and to Adopt Resolution No. 7561 Declaring the Intention to Annex Properties to the Rialto Landscaping and Lighting District No. 2 and Conduct a Property Owner Protest Ballot Proceeding On The Matter of the New Assessments Related Thereto Commencing with Fiscal Year 2020/2021.
- D.2 Request City Council to Set a Public Hearing for October 8, 2019 to consider (1) Specific Plan Amendment No. 2017-0001, which is a request to change the zoning designation of approximately 4.54 gross acres of land from Support Commercial (S-C) within the Central Area Specific Plan to Multi-Family Residential (MFR) within the Central Area Specific Plan, (2) Tentative Tract Map No. 2018-0007 (TTM 20199), which is a request to allow the subdivision of approximately 4.54 gross acres of land into fifty-six (56) single-family lots and four (4) common lots, and (3) a Mitigated Negative Declaration (Environmental Assessment Review No. 2018-0099) prepared for the project, in accordance with the California Environmental Quality Act (CEQA). The site for this project is located at the southeast corner of Willow Avenue and Bonnie View Drive.

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### **E. MISCELLANEOUS**

- E.1 Request City Council to Approve a Contract with both the Counseling Team International in the not to exceed amount of \$29,400 and Anthem EAP for a not to exceed amount of \$5,830, for a combined Not to Exceed amount of \$35,230.
- E.2 Request City Council Authorize the Engagement of Teaman, Ramirez & Smith, Inc. for Independent Audit Services for the 2018-19 Audit and Comprehensive Annual Financial Report.
- E.3 Request City Council to Approve an Increase of the Purchase Order with Fernando Vargas, Information Specialist, for Fiscal Year 2019/2020 for Information System Support through June 2020 for a Total Cost of \$40,215.
- E.4 Request City Council to Approve the Sale of a Police Service Dog for the Amount of \$1.00.
- E.5 Request City Council to Receive and File the Statement of Income and Expenses related to the Miro Way, Alder Avenue, and Locust/Laurel/Walnut Escrow Accounts for July 2019.

## **CONSENT CALENDAR**

- E.6 Request City Council to Receive and File the Statement of Income and Expenses related to Airport Escrow Account for July 2019.
- E.7 Request City Council to Receive and File the Statement of Income and Expense for July 2019 related to the Construction Loan Agreement with Ayala@210LLC for On-Site Improvements for the Renaissance Plaza Retail Center on Renaissance Parkway.
- E.8 Request City Council to Adopt Resolution No. 7562 Approving a Construction Fee Credit and Reimbursement Agreement by and between the City of Rialto and Liberty Property Limited Partnership.
- E.9 Request City Council Approve a Maintenance Agreement by and between the City of Rialto and Synergistic Properties (dba Rialto Animal Hospital) for the Maintenance of Landscaping on Ayala Drive.
- E.10 Request City Council to Adopt on Second Reading Ordinance No. 1622, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIALTO, CALIFORNIA, AMENDING SECTION 2.02.010 OF THE RIALTO MUNICIPAL CODE TO AMEND THE START TIME OF CITY COUNCIL MEETINGS TO SIX THIRTY P.M.," reading by title only and waiving further reading thereof.
- E.11 Request The City Council to Adopt on Second Reading Ordinance No. 1623 to Repeal Ordinance No. 1598 and Re-Approve the LCRSP Amendment (SPA 2017-0002) to Eliminate Neighborhood I, Modify the Land Use Configuration of Neighborhoods II And III, and Update the Text, Tables, and Maps.

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## **CONSENT CALENDAR**

Motion by Council Member Baca Jr., second by Council Member Trujillo and carried by a 5-0 vote to approve the Consent Calendar. Council Member Carrizales abstained from items F.8, F.9 and F.10.

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### **TAB 1 – City’s 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER)**

Perry Brents, Community Services Director presented the staff report regarding the City’s 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER).

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Mayor Robertson declared the public hearing open. No one came forward.

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Motion by Council Member Trujillo, second by Council Member Baca Jr. and carried by a 5-0 vote to close the public hearing.

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**TAB 1 – City’s 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER)**

Council Member Baca Jr. Stated this is good that they have consolidated plan and looks like their fair housing services are way above what they need to be. Housing preservation is good, public services are good and the non-profits are doing a great job. One of the things they need to pick up is the infrastructure. They are only at 30% complete. They need to complete before the end of the year because next year will be the next round of money. He doesn’t want HUD questioning them on why they are not completing these projects. Hopefully these capital projects will move a little faster.

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Council Member Trujillo asked if the Home Sweet Home is the mobile home program? They were giving a contract to a firm that was doing public outreach for mobile home repair. Is that part of the homeowners housing rehabilitation program?

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Mr. Brents stated no, that is different. Separate from these programs.

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Council Member Trujillo stated the people who have been assisted through these programs, really reflects the community. He thanked all those for making it happen and for helping those that need help.

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Motion by Council Member Baca Jr., second by Council member Trujillo and carried by a 5-0 vote to approve the City’s 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER).

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**TAB 2 - Tentative Tract Map No. 2019-0001 (TTM 20237) - Request to allow the subdivision of approximately 8.74 net acres of land into sixty (60) single-family lots and twelve (12) common lots**

Daniel Casey, Development Services presented the staff report regarding General Plan Amendment No. 2019-0001 and Tentative Tract Map No. 2019-0001 (TTM 20237) - Request to allow the subdivision of approximately 8.74 net acres of land into sixty (60) single-family lots and twelve (12) common lots.

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Mayor Robertson declared the public hearing open.

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**ORAL COMMUNICATION**

Samuel, Rialto resident, expressed his concerns regarding this new project.

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Samuel Pisales, Rialto resident, expressed his concerns regarding this new project.

Barbara J. Renford, Rialto resident, expressed her concerns regarding this new project.

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**TAB 2 - Tentative Tract Map No. 2019-0001 (TTM 20237) - Request to allow the subdivision of approximately 8.74 net acres of land into sixty (60) single-family lots and twelve (12) common lots**

Michael Ramirez, Representative for Asian Pacific Inc. – Applicant, addressed the two main items of concern. 1) Driveway. After the traffic studies and reviews, they found for public safety purpose to have the driveway located in the middle of the overall property area. 2) Light Pollution. They will have a 6 ft. block wall running entirely along. On Acacia. All the homes will be faced into the development. Other than the street lights that will be required as part of this project, he doesn't know of any other types of lighting that would cause anybody hardship.

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Motion by Mayor Pro Tem Scott, second by Council Member Baca Jr. and carried by a 5-0 vote to close the public hearing.

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Mayor Pro Tem Scott stated in the financial analysis, it shows a deficit of \$16,800. Is that taken up by the CFD or after the CFD.

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Mr. Casey stated that it would be before the CFD.

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Mayor Pro Tem Scott asked how many additional police officers are added onto this project.

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Mr. Casey stated that its estimated that this project would generate 280 new residents. Based on the fees and taxes it would be a quarter of a police officer that this project would fund.

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Mayor Pro Tem Scott asked how they come up with that number. He continues to have an issue with housing projects that don't pay for themselves and don't provide enough police officers to protect the community. They keep approving housing projects that don't add additional police officers. A quarter of a police officer is nothing. It would take 1000 houses under that scenario to provide one police officer. He has a problem with that and additionally he has a problem with a project coming into the city and have a wash with the General Fund. He doesn't understand the purpose of additional development with housing if they are not adding anything but residents and calls for service by police, fire and everybody else that needs to deal with this. Additionally, he has a problem with the density of this project. He is not a fan of private gated community, especially not one that is going to pile out on Acacia Ave. because it's not an easy street to navigate. Why are they insisting on a private gate community versus opening it to the other streets. He can't support any more housing project that doesn't bring anymore law enforcement to the City because they are getting further behind. On this project, he had asked that the information, on how many police officers, come back to him. But no one brought the information back to him.

**TAB 2 - Tentative Tract Map No. 2019-0001 (TTM 20237) - Request to allow the subdivision of approximately 8.74 net acres of land into sixty (60) single-family lots and twelve (12) common lots**

Mayor Pro Tem Scott stated but here is the housing project coming tonight for approval. There is a project below it and it's the same situation. If they are going to be building houses and bringing people into the community, they have to be able to provide services. Obviously, they can't based on this formula. Either the formula is wrong, or they just shouldn't build houses in the City.

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Council Member Baca Jr. stated that he concurs with Mayor Pro Tem Scott especially regarding the quarter police officer. They really couldn't get a quarter if it ends up being revenue neutral. So, it's really not a quarter because they are subsidizing, it's a break even. As the City continues to grow, they have other parts of the City which require quite a bit of services, police and fire. This will add additional services. In regards to the density, they are relatively small lots in an area that will be gated. Looking at the design, if it's gated on Acacia and they have this many residents living in there and during rush hour they could be backed up and that is a traffic hazard which is a concern. The revenue neutral is important to him for any of their housing projects. Additional officers is important, and the density is important moving forward. Do they have adequate space. How much would each of these houses go for? What is going to be the market rate for these homes?

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Mr. Casey stated that the fiscal analysis estimated an average home price of \$420,000.

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Council Member Baca Jr. stated that is high for that size lot in his opinion.

He stated to the residents who came to speak, that their comments are very important and it's important that they don't fall on deaf ears. There is always this feeling from the public that City Council is just going to do what they are going to do. They listened to their comments and saw the concerns.

He will not be supporting this project tonight.

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Council Member Trujillo stated he agrees with the comments especially when it comes to public safety and the traffic issue. He only sees one exit to the community, if there was an emergency would that be the only exit available?

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Mr. Casey stated that there are two exits from the site. The main entryway in the center of the project frontage and there is an emergency exit at the southerly frontage.

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**TAB 2 - Tentative Tract Map No. 2019-0001 (TTM 20237) - Request to allow the subdivision of approximately 8.74 net acres of land into sixty (60) single-family lots and twelve (12) common lots**

Council Member Trujillo stated they talked about 6 ft. walls is the land going to be flat.

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Mr. Casey stated the grading of the site will naturally step down with the grade of Acacia Ave.

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Council Member Trujillo stated he has seen communities with 6 ft walls and the grading isn't flat and some areas are lower.

He has experienced an HOA and bringing in video cameras and he knows the Mayor had mentioned previously about having the HOAs include in the agreement video surveillance. New development in older areas are magnets for crime.

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Mr. Casey stated that it can be included as a condition of approval in one of tonight's resolutions. Additionally, from there the applicant will need to file precise plan of design application which will go before the Development Review Committee. He knows one of the standard conditions from the police dept. is to require surveillance cameras. But they can add it in tonight's resolutions too.

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Council Member Carrizales concurred with what was said. He thanked the residents that came to speak and they hear them loud and clear. He cannot approve another housing project that doesn't keep the rest of the City safe and secure with services. He will be voting against this.

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Mayor Robertson stated she head a suggestion of one of the homes can be removed so that it would allow for a northern opening to Encino. Was this because the house was vacant?

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Mr. Casey stated it was a suggestion posed by one of the residents. It would require the application to purchase one of those single-family residence to the North.

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Mayor Robertson stated the process would be up to the Developer and she doesn't know if that was explored or not. Having travelled up and down Acacia Ave., she is concerned with the density on this one. They have had some in-fill projects where they had adequate roadway, such as the one on Cactus Ave. – Adams Grove. The roadway is wider and can accommodate the traffic. She doesn't see any widening or street improvements being suggested or could be made. He would be concerned by the level of backup, because Mr. Hobbs project is on Randall. There is no indication they are going to widen it because its residential right up to the curb.

**TAB 2 - Tentative Tract Map No. 2019-0001 (TTM 20237) - Request to allow the subdivision of approximately 8.74 net acres of land into sixty (60) single-family lots and twelve (12) common lots**

Mayor Robertson stated when they move themselves to an R1 overlay all the way down to a 12. They are reaching deep and far to accommodate the Developer's needs but it's not bringing anything that is benefiting the community or the General Fund assuming they would sell at that price. At this point, she can't see in its present form that she would want to go forward with this. She thinks they will need to scale back and do a better job of blending into established communities. When they have an opportunity where there is an in-fill and an opportunity to put it at the perimeters of the community is where they can look.

She stated to the residents who came to speak, to please don't ever think that if they come to make the effort to speak that it falls on deaf ears. They all want to see Rialto progress and move forward, along with meeting their needs and concerns. Public safety is police, fire and public works are important to all of them.

They are at a point that this is not able to move forward.

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Mayor Pro Tem Scott stated in reference to the light, the resident was referring to the cars leaving the project and turning right or left will shine the lights in her window. They have an obligation to existing residents in the City to make sure their quality of life is not impacted or changed because of a development. That is one of the first things they should have looked at. Is the entrance going to impact any residents? He would have to believe it could be moved to one location or the other to make it work. They have to start considering the existing residents of the community. He is all for new development and new residents, but they have to be compatible and pay for themselves. They have to stop thinking they can operate this city with the small amount of police officers they have. They build fire stations, but they don't add police officers. he is not going to continue to go to EDC and ask questions and not have staff respond to him. They will deal with it in this meeting in an open public session.

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City Attorney Galante stated there can be a motion to direct staff to bring back a resolution of denial that incorporates all of the testimony and concerns that were raised and it would just go on the Consent Calendar.

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Motion by Council Member Baca Jr., second by Mayor Pro Tem Scott and carried by a 5-0 vote to approve a Resolution of Denial of the Project, that will include the testimony and concerns raised by members of the audience and City Council and to deny the requested application.

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**TAB 3 - Accept the Fiscal Year 2017-18 Audit Results and Receive and File the Fiscal Year 2017-18 Comprehensive Annual Financial Report**

Jessica Brown, Finance Director presented the staff report regarding accepting the Fiscal Year 2017-18 Audit Results and Receive and File the Fiscal Year 2017-18 Comprehensive Annual Financial Report.

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Joshua Calhoun, CPA with Teaman, Ramirez and Smith, presented the findings of the audit.

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Council Member Trujillo stated they have come a long way and thanked Finance for their hard work. He was looking for Federal compliance for awards. It mentioned some corrections were taking place. He wanted to know more about the effects of that in terms of their procurement policy. If they have been putting themselves at risk this whole time with the Federal awards.

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Ms. Brown stated with respect to the procurement policy, in April she brought forth to City Council to amend the procurement policy that would get them back into compliance for any Federal awarded dollars.

What happened previously, was that it was presented to City Council with an internal policy in place in order to prevent what was indicated from happening. It was memorialized when she finalized the procurement policy and brought it forth to City Council. That is the correction that Mr. Calhoun was referring to.

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Mayor Pro Tem Scott stated he wonders what the previous auditors were doing. While he appreciates having a Budget Committee, they don't have an Audit Committee. In the past, the auditors will meet with the Budget Committee on a regular basis but at the end met with each Council Member and gone through the audit, specifically these items that were brought up tonight. He would like to see that in the future, because he would like to be comfortable when he votes on this item and that he understands everything in here.

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Mayor Robertson stated she thought that was the plan to meet with them separately.

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Mayor Pro Tem Scott stated he doesn't think that happened and perhaps it didn't happen because they were in a rush to get this done. On the next one he would like to meet, because he may have additional questions.

He appreciates the audit, it looks a lot better than before. It addresses some issues that he doesn't think have ever been addressed. Yet, they all know they have policy issues that are old and way behind.

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**TAB 3 - Accept the Fiscal Year 2017-18  
Audit Results and Receive and File the  
Fiscal Year 2017-18 Comprehensive  
Annual Financial Report**

Council Member Baca Jr. stated it was past practice that the auditors meet with the Council Members to be able to ask any questions before coming to a public setting. For example, when they look at non-compliance for procurement puts up red flags for him. But if it's an internal fix and they have a clear understanding then its not a big panic. They need that opportunity to ask those questions.

He knows they had a high turnover in Finance, and hopes the next audit will look better. They have to continue to keep improving.

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Mayor Robertson stated with this one they took the time to look at and pulled to acknowledge things that were not in place. They have a remedy or plan of action on how to address it. With regard to the comment about meeting with council members, in the past the other council members were briefed individually. She assumed it was scheduled.

The comment keeps coming up about what were the auditors doing, because they have found all these things that have been festering for a long time, such as the administrative manual that has not been updated since 1995 and the HR manual that has not been updated. How do they audit them if they don't look at the policies in place. She had also raised that there should be a way to go back and a recourse because they would only accept what they thought was credible auditors recognized for the audit process they go through. Professional courtesy, one auditor is not going to speak terribly about the others.

Under material weaknesses, were they things they found or examples to look at? She took it as the things they looked at as the year end closing.

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Ms. Brown stated this fell under the umbrella of having the appropriate year end schedules and accounting for things throughout the year. When Joshua came in with his team, they were looking to see what the compensated absences are and how to account for those adequately in the financial statements. The schedules were not put together or available. So, they had to generate them to meet the level of confidence to generate the financial statements.

Compensated absences accounts for the liability they have on the books associated with various leave balances that employees have. So, they have to account for that liability. The schedule will generate and let them know the total liability for all employees.

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Mayor Robertson stated in some organizations they have a policy that says you can't have a certain amount on the books.

With the audit, at least she feels comfortable they are on track and Ms. Brown is at the helm. She thanked the Finance Director and her staff.

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**TAB 3 - Accept the Fiscal Year 2017-18 Audit Results and Receive and File the Fiscal Year 2017-18 Comprehensive Annual Financial Report**

City Treasurer Carrillo stated from his recollection prior auditors, maybe three firms ago, would spend some time with him to review the investment policy and discuss certain trades. He has not had an auditing firm sit with him in more than 10 years. As the City Treasurer and the Chief Investment Officer who is responsible for over \$300 million that City Council would be interested in making sure that he is doing things right.

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Mayor Robertson stated she is glad he brought that up because she looked at the investment policy 2 weeks ago to see how they are investing. But they have gone that many years without saying anything?

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City Treasurer Carrillo stated that he has mentioned it before.

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Mayor Robertson stated maybe not here at the dais. She is very much concerned with the investment and the responsibility. Also, she has asked for an oral report out to the community and not just submitting the document monthly. She appreciates his comment and hopes that next audit they have a discussion with the City Treasurer.

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Motion by Council Member Trujillo, second by Council Member Baca Jr. and carried by a 5-0 vote to Accept the Fiscal Year 2017-18 Audit Results and Receive and File the Fiscal Year 2017-18 Comprehensive Annual Financial Report and Related Documents.

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Rod Foster, City Administrator stated the auditor with addresses the City Council individually. The three council members can have the opportunity to meet and address any questions. Audits are submitted to peer review, that was something that happened with a change in the law. Bad things happened in some cities in LA. When audits are done, they select audits from there to peer. He doesn't know how those are selected but that was part of bringing back the level of nobility.

Going forward they have a great plan.

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**TAB 4 - Contract Change Orders with Pacific Hydrotech Corporation - Fire Station 205 Phase 1 Improvements Project**

Sean Grayson, Acting Public Works Director presented the staff report regarding Contract Change Orders with Pacific Hydrotech Corporation – Fire Station 205 Phase 1 Improvements Project

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Mayor Pro Tem Scott stated when looking at the change orders, one is for traffic related boxes and seven light pole foundation changes.

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**TAB 4 - Contract Change Orders with Pacific Hydrotech Corporation - Fire Station 205 Phase 1 Improvements Project**

Mr. Grayson stated these are changes requested by the project manager and/or construction manager and not by the contractor, so this was to conform to the design.

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Mayor Pro Tem Scott asked why weren't they in the original design?

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Mr. Grayson stated they are in the original design and these are changes to the original design. He doesn't have a specific answer as to why.

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Mayor Pro Tem Scott stated he needs to know that. They are asking him to vote on something. He sees light pole foundation changes that should have been on the original plans. This continues to be part of the problem with Public Works projects where they have plans that are not accurate and complete. Yet, they keep paying engineering companies tremendous amounts of money. They spent a lot of time on this project. These plans should be correct. The guy who designed this is supposed to be well qualified.

So, nobody can tell them why there are foundation changes on light poles? Is it because of wind loads?

He understands they need this approval, but he is not approving it without answers.

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Council Member Trujillo stated he agrees with Mayor Pro Tem Scott and they all want the project to move along. The problem is not being able to justify many of these. For him, he would rather have this tabled until they get those answers at the next Council Meeting if that's possible.

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Mr. Grayson stated they will work to make sure that it doesn't slow the project down. The next item won't be slowed down for the award of the permanent station. The majority of these items will not move forward until the next City Council Meeting if they are able to bring the answers to their questions. They will work with the Contractor to get this resolved in a timely manner.

Hector Gonzalez is the Project Manager, who is not here this evening because he is sick.

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City Administrator Foster stated that he will add that when items like this come back as far as change orders, they need to architect team, engineering team, and construction manager to be able to bring those forward. When they have change orders, they need to be able to answer those questions.

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**TAB 4 - Contract Change Orders with Pacific Hydrotech Corporation - Fire Station 205 Phase 1 Improvements Project**

Mayor Robertson stated she appreciates that but looking at not one change order but six change orders. They are thing you would think the design team would have already captured. Things like manhole covers and a block wall. These are things that should been in the design. Was this a design build?

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Mr. Grayson stated no, it was a design bid build.

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Mayor Robertson stated so they would have to inspect.

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Motion by Council Member Trujillo, second by Mayor Pro Tem Scott and carried by a 5-0 vote to table TAB 4.

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**TAB 5 - Construction of Fire Station 205 - Phase 2, City Project No. 190211**

Sean Grayson, Acting Public Works Director presented the staff report regarding Award a Construction Contract for the Construction of Fire Station 205 - Phase 2, City Project No. 190211.

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Mayor Pro Tem Scott stated he sees Wallace & Assoc. for construction management, and they were in the previous project. When they bring change orders to City Council, the Construction Manager should be here to explain the change orders. If they are not construction managers then they need to get rid of them. On this project are they really going to construction manage or drive by once or twice a month.

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Mr. Grayson stated that they are really going to construction manage and they will hold them to that.

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Mayor Pro Tem Scott stated he continues to see projects in the City where Wallace, Willdan and Berg are construction managers, but they don't drive by the project. Example, Randall Ave. They need to get a hold of this and fix it. They are awarding Wallace money and they are required to be here tonight. If they can't be here then they need to move on.

0o0

Mayor Robertson stated she appreciates the outcome of the bid which is RC Construction - Robert Clapper Construction Services, Inc. She learned something new today. She appreciates the picked a contractor in the City. She looks forward to seeing how this moves. They asked for 5% contingency, so they will see how that goes.

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**TAB 5 - Construction of Fire Station 205 - Phase 2, City Project No. 190211**

Motion by Council Member Baca Jr., second by Council Member Trujillo and carried by a 5-0 vote to 1) Award a Construction Contract in the amount of \$3,147,000 to Robert Clapper Construction Services, Inc, for the Construction of Fire Station 205 - Phase 2, City Project No. 190211; 2) Approve the third Amendment to the Professional Services Agreement with STK Architects in the Amount of \$12,000 for Construction Support Services; 3) Increase Purchase Order with Wallace & Associates in the Amount of \$268,684, 4) Delegate authority to the City Administrator in the Not to Exceed amount of \$160,000 for contingency on the project.

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**TAB 6 – Contract Services Agreement for Tree Trimming and Removal Services**

Sean Grayson, Acting Public Works Director presented the staff report regarding Contract Services Agreement for Tree Trimming and Removal Services.

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Council Member Baca Jr. asked if this is going to be enough money to address their tree issue or do they need to budget more.

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Mr. Grayson stated the trees are on a six-year cycle for tree trimming. What they are seeing here is they are going to be doing much more trimming and maintenance of the trees which has an increased cost. But this will drastically reduce their emergency callouts. The amount is the total for trimming and maintenance and for emergency callouts.

0o0

Council Member Baca Jr. stated that he did get some complaints in regard to their palm trees not being trimmed. Especially with public safety, he hopes they can address the issues with trees as they get into the Fall season and high winds. Do they need to look at a 2 or 3 year cycle?

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Mr. Grayson stated it's something they will bring back with that evaluation.

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Council Member Trujillo stated that he noticed the funds are broken up in different landscaping districts. Will this be reflective in the fees set aside for those landscaping districts.

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Mr. Grayson stated yes, they already approved the budget for this fiscal year for LMD 1, LMD 2 and SLD. The budget in there included this anticipated amount.

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**TAB 6 – Contract Services Agreement for Tree Trimming and Removal Services**

Council Member Trujillo stated that h knows they were trying to find solutions for these landscaping districts. He doesn't know how many more cycles they are going to go through with contracting out. If there is cost savings to do it in-house, then he would like to see that study.

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Mayor Robertson stated with the conservation of water and the age of trees, she is starting to see branches just breaking and splitting in the middle of the day. No longer are the day where they have heavy rains and wind. This is a cause for concern especially along their main corridor, the eucalyptus trees on Riverside Ave. She is concerned with how they go about monitoring and the health of them. She wonders why they are on a six-year cycle, when there has been some climate change and other things happening. Should they and could they look at a shorter cycle to really monitor things.

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Mr. Grayson stated a six-year cycle is better than where they were before.

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Mayor Pro Tem Scott asked if they have a new inventory of trees.

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Mr. Grayson stated yes, it needs to be updated to include Renaissance and other areas.

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Mayor Pro Tem Scott asked if it includes the age of the trees.

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Mr. Grayson stated yes.

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Tony Brandyberry, Public Works Dept. stated the tree inventory includes the approximate age of the trees, the health of the tree. As West Coast Arborist goes through and grid prunes a track. They are certified to take a look at the tree. Or course they can't predict the future, but they are good telling if a certain species of a tree is susceptible to branches breaking off. Which definitely happens during this time of year and spring. When they have the temperature change it does happen. He is trying to move from a reactive to a proactive approach. This past year they are on a six-year trimming cycle. Because of the economic downturn they go to a seven-year trim cycle. The goal would be a three-year trim cycle. But the budget needs to be there with it. They are taking baby steps to getting there. Last year they trimmed about 4500 trees. Next year they are planning on trimming 6000 trees. If the Santa Ana winds are kind to them, then he will increase that tree trimming to more. They are going to do the public spaces, the parks, City Hall, etc. and they want to move that to a three-year cycle now to be proactive.

**TAB 6 – Contract Services Agreement for Tree Trimming and Removal Services**

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Council Member Baca Jr. stated that he would just prioritize main thoroughfares over parks because people are driving.

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Mr. Brandyberry stated the downtown area is one of those main thoroughfares so it's already on a 2-3 year cycle.

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Motion by Council Member Baca Jr., second by Council Member Carrizales and carried by a 5-0 vote to Approve a Contract Services Agreement with West Coast Arborists, Inc., for Tree Trimming and Removal Services for Fiscal Year 2019/2020 in the Amount of \$640,000.

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**TAB 7 - Accept the Annual Street Overlay Project**

Sean Grayson, Acting Public Works Director presented the staff report regarding Acceptance the Annual Street Overlay Project.

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Mayor Robertson asked if they addressed the tree that was protruding out into the roadway.

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Mayor Pro Tem Scott stated no.

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Mayor Robertson asked if they got a cost estimate to handle that matter, while they had a contractor out there.

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Mr. Grayson stated prior to his time there, they did have discussions on the cost of the removal of that tree, as well as the land acquisition and it did not move anywhere.

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Jeff Schafer, Public Works stated that the tree is on private property and it would require land acquisition. They didn't look into it during the project, but they can look into it going forward.

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Mayor Robertson stated so during the spec'ing of the project, they didn't try contacting the owner if they are interested.

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Mr. Schafer stated the project was a street rehabilitation project and not a widening project. That would have been involved. The project just addressed rehabbing the existing pavement.

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**TAB 7 - Accept the Annual Street Overlay Project**

Mayor Robertson stated so they didn't do any curb or sidewalk improvements.

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Mayor Pro Tem Scott asked stated he had the same question because it came up in City Council, and they had asked that it be looked into. So obviously nobody looked into it.

He is not asking the Matich Corp. to look into it, but can they put it on their list to get City Council a price to remove that tree, acquire the necessary property. They have been told that the property owner is more than willing to do that to take that hazard out of the street.

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City Administrator Foster stated that he will be looking at the tree tomorrow.

0o0

Mayor Robertson stated yes and did they assess it for Safe Routes to School because they have a sidewalk ending and they have a person stepping into the street to get to the other side of the sidewalk.

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Mayor Pro Tem Scott stated that its not really a street widening project, it's a hazard project.

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Motion by Mayor Pro Tem Scott, second by Council Member Trujillo and carried by a 5-0 vote to (1) Accept the Annual Street Overlay Project, City Project No. 180804; (2) Authorize an Additional \$36,775.21 for Construction Contract Change Orders; (3) Authorize Filing of the Notice of Completion; and (4) Authorize Release of Retention to Matich Corporation.

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**TAB 8 - Third Amendment to the Construction Contract Agreement - On-Call Permanent Trench Paving Services**

Sean Grayson, Acting Public Works Director presented the staff report regarding the Third Amendment to the Construction Contract Agreement - On-Call Permanent Trench Paving Services.

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Mayor Pro Tem Scott stated he is curious to know the response time from the time RWS makes a cut, put a temporary patch until the time they go out and make the permanent patch. What is that timeframe.

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Mr. Grayson stated they don't call them on specific individual patches, they have to put together a certain square footage.

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Tony Brandyberry, Public Works Dept. stated the contract calls for the minimum of 7500 sq. ft. but h has called them and they have responded at 5000 sq. ft.

**TAB 8 - Third Amendment to the Construction Contract Agreement - On-Call Permanent Trench Paving Services**

Tony Brandyberry, Public Works Dept. stated they wanted to have enough work to keep the employees working because of mobilization costs. They have been forthcoming in times they needed them. Usually within one they have responded when they call them out. Depending on how many cuts there are in that 7500 sq. ft. will depend on how long it takes them. On average its anywhere from 10 days to 4 weeks.

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Mayor Pro Tem Scott stated the reason he is asking the question is because of the situation on Riverside Ave. where a repair was made, a temporary patch was put in. the patch failed and eventually a bigger sink hole came about. Ultimately, they fixed it but it took 3 months to do that. That shouldn't happen on Riverside Ave. Either this isn't bid correctly or maybe they have the wrong formula for fixing this, if they are waiting for the square footage before they send them out there. During the rainy season that is a bad deal.

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Mr. Brandyberry stated that one definitely had some issues and they corrected the issues not only internally but with the contractor.

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Mayor Pro Tem Scott stated having said that what have they done to correct that issue today. Would it take 3 months to get out there and fix it.

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Mr. Brandyberry stated absolutely not. They would be able to respond within one week for a patch like that.

During the budget process, City Council approved some equipment for the street dept. so they would have their own grinders. So, they will have that equipment internally. Not only will they have the contractor option, but they would be able to pull that in-house.

That is with the path truck and the bobcat grinder.

0o0

Motion by Council Member Baca Jr., second by Council Member Trujillo and carried by a 5-0 vote to Approve a Third Amendment to the Construction Contract Agreement with Hardy & Harper, Inc., for On-Call Permanent Trench Paving Services for Fiscal Year 2019/2020 in the amount of \$180,000.

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**TAB 9 - Construction of the Traffic Signal at Pepper Avenue and Winchester Drive/Terrace Road**

Sean Grayson, Acting Public Works Director presented the staff report regarding the Construction of the Traffic Signal at Pepper Avenue and Winchester Drive/Terrace Road.

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**TAB 9 - Construction of the Traffic Signal at Pepper Avenue and Winchester Drive/Terrace Road**

Motion by Mayor Pro Tem Scott, second by Council Member Carrizales and carried by a 5-0 vote to Award a Construction Contract to KDC Inc., dba Dynalectric in the Amount of \$285,150 for Construction of the Traffic Signal at Pepper Avenue and Winchester Drive/Terrace Road.

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**TAB 10 - Conceptual Master Plan for the Cactus Avenue Trail Project**

Sean Grayson, Acting Public Works Director presented the staff report regarding the Conceptual Master Plan for the Cactus Avenue Trail Project.

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Mayor Pro Tem Scott stated in regard to the placement of the trail, he has a concern frequently driving down that street with the trail being so close to the street, with vehicles travelling southbound, becomes a hazard without having any kind of fence. Either the trail needs to be moved in or they should commit to putting a fence. Have they discussed this with the Police Dept. to get their opinion.

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Mr. Grayson stated that he knows they were involved at some point.

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Mayor Pro Tem Scott stated that he knows the Police Chief has a similar concern, just by the fact that its near the street and they will have families going up and down becomes a safety hazard. So again its either moving the trail back or adding a fence.

Secondly, he is not in favor of using General Funds for this project. He wants to make sure if they approve this tonight, they are committed to using funds that are dedicated to it. He sees some of it is Active Transportation and whatever else they need to get is grant funds and with the understanding that if they approve this, doesn't mean six months from now they are suddenly going to take money out of the General Fund to finish it. He is ok with it as long as they use existing funds they have. They talked about changing the asphalt to a concrete trail.

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Police Chief Kling stated that he agrees with either moving the trail in or putting in a fence.

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Council Member Baca Jr. stated that he was looking at the design and he supports the bike trail going on the inside and the pedestrian going on the outside which he thinks is better. He suggested make the planters closest to the street, maybe a little bit wider so it moves inward. There is not much space between the trail and the planter. If they look at the trail now how its set up, its further in. that would be the one thing that he would change, make the outside planter a little wider and the one inside more narrow. But keeping it the way it is with the pedestrians on the inside.

**TAB 10 - Conceptual Master Plan for the Cactus Avenue Trail Project**

Council Member Baca Jr. stated again with the games on the trail it could be a distraction with people travelling up and down on the trail. It would be better at a park.

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Council Member Carrizales agreed with the points that Council Member Baca Jr. brought up. Did they figure out where they were going to have the parking.

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Mr. Grayson stated they did not. There are sites that will be contemplated, the Foothill intersection adjacent to the TELACU near the lighted sign. Another location would be near the water tanks at Baseline and Cactus and last would be somewhere between the PE trail and Rialto Ave. which is railroad right-of-way. That is not part of specifically this and that decision hasn't been made. They did evaluate at City Council request for possible parallel or angled parking along cactus. It's possible but was recommended against by both the Police Dept. and Traffic Engineering because of the speed of that roadway.

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Council Member Carrizales stated so they are going to build a trail again with no parking? Where are people going to park? How are they going to fund that?

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Mr. Grayson stated the parking project wouldn't be part of the trail and it wouldn't be part of the active transportation grant that is funding a major part of the trail. It would come from other funds.

The SB1 dollars of \$1.2 million that is funding this hasn't expired but they are under obligation to award and begin construction next year, so they need the design to keep on their timeline to not lose the grant opportunity.

They would bring another project back to City Council for parking.

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Council Member Carrizales stated he is just concerned that they are doing thing in order and would like to see parking. Because people will parallel park and it will be a hazard to the community.

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Mayor Robertson stated they can parallel park there now.

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Mr. Grayson stated no, they are not allowed to parallel park there now which is why they park up on the dirt.

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**TAB 10 - Conceptual Master Plan for the Cactus Avenue Trail Project**

Council Member Carrizales stated that he questioned if they can get parallel parking and can they slow down the traffic, there is no reason for people to drive over 50 MPH down there. Once they create this zone for the community, they need to come up with a solution to slow the traffic down. He also thought the parallel parking will be a buffer to the people using the trail. What is the actual concern of people parking there?

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Mr. Grayson stated that it because of the speed of the traffic on the street. The cars actually parking and coming onto Cactus Ave. with the 50 MPH speed limit is a hazard.

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Council Member Carrizales stated that it's their responsibility to slow down the traffic because now they are putting pedestrians there. He can't see them not doing something.

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Council Member Trujillo stated that he agrees, because they added Sampson Park and they are bringing more people out to Cactus Ave. he thinks a traffic analysis needs to be made to be able to account for the added features. Cactus is like their expressway and people use it to get from one end of the City to other quickly. He looks at the design features and agrees that Cactus is a little dangerous than the channel. He agrees with alternative 2 with moving the fence to the street side. Maybe have a Joint Use Agreement with West Valley Water District because they have a parking lot near the entrance at the northside. It's something to explore.

0o0

Mr. Grayson stated that if this is City Council to have a fence line along the roadway, a larger planter area and moving the trail closer to the channel. The removal of gamification and they would like to see a resolution regarding parking and traffic calming along Cactus Ave.

0o0

Rialto resident, he doesn't understand he thought it was a green area where people walk and not a park area. He even objects to having bicycles. There isn't enough room there for children activities. It should be an extension of the Pacific Electric Trail and they should plant trees along the river.

0o0

Mayor Robertson stated this is a trail and not meant to be a park. It's a trail now with nothing along there and people do walk and bike there. She agrees they don't need the recreational or educational piece. She thought she head Mr. Grayson say to move on the concept and then drill down the design. She appreciates everyone giving their designing from the dais.

**TAB 10 - Conceptual Master Plan for the  
Cactus Avenue Trail Project**

Mayor Robertson stated that she knows some developers wanted to donate some planters. In DC things are done nicely with planters that serve as a barrier that prevents anyone from running into the government building. More importantly, aesthetically they are more pleasing. Have they had a conversation on how they can be used along with the liability. Because with a fence it looks like a barrier and car can still hit the fence. Some are going alternative 1 and Alternative 2. She thought they had a conversation where they didn't want the person who was resting to be sitting in the outbounds. She is confused on what they are doing and are they modifying Alt 1 or Alt 2. Either way she does feel that a barrier between the road and where people are sitting. If they used something as a real barrier that will prevent people from going in there. Is that going to be a liability issue for them to have some kind of buffer and prevent people from just walking in the trail area. This is part of active transportation, biking, walking and running. Yes, people may be able to casually sit along the trail. For vehicles and parking, they have the Pacific Electric Trail, where we are at the end and there is no designated parking right now and they built it. She is sure they have to work those things out.

Coming from a transportation background, when they have a major corridor that has a designation of being an arterial they can't just all of sudden making it a calming place without going through a traffic analysis that determines the speed average. They all want the same outcome and a good project. She didn't envision it where all of sudden there were kids playing other than active walking and biking.

0o0

Mayor Pro Tem Scott stated that he agrees with everything said. If they look at option 2, there are trees. Although they are not going to be lush trees because they are living in a world of drought tolerant planning.

You can do all the traffic studies you want on Cactus Ave., they are not going to slow the traffic down for a number of reasons. The Police Chief doesn't have the manpower needed to control that traffic.

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Council Member Carrizales asked if they can put speed bumps.

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Mayor Pro Tem Scott stated no, not on an arterial street. That would be huge liability. The reality is they need to make the trail safe enough for people. The fence may not stop a car but it will stop a 5 yr. old from running out into the street. They have to have parking. The Pacific Electric Trail is a great trail but there is no parking. They are moving the MADD 5k because there is not enough parking so they need to move it to a park. It as shame they can't use the trail for those types of events. They need to address the parking issue if they are going to add another trail. They may need to go back to the drawing board and figure out another plan.

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**TAB 10 - Conceptual Master Plan for the Cactus Avenue Trail Project**

Mayor Robertson stated they may need to start working with a parallel plan for the parking.

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Mr. Grayson stated the plan is to get full funding by the time they release bids. And if that is the case then they build everything. If there was not desire to use open space DIF which is the other funding source for the project then yes. It would look like they would do the hardscaping of the trail and then come back when they get additional funds to do the trees and fencing.

0o0

Mayor Pro Tem Scott stated that they are leading him to exactly what his worry is about on this project. The plan is to get full funding by the time they are under construction and then when they get to the point, they don't have full funding and they are dipping into reserves. They can't do that anymore. They have unfunded liability and other issues they have to start dealing with. The Renaissance is built out and those dollars are done.

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Mr. Grayson stated that this would be back for award for bid so if they didn't like the funding there would be future opportunities.

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Mayor Pro Tem Scott stated maybe they need a committee again to make a plan to be able to spend the dollars they have and not lose grant funds and a phased project.

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Council Member Baca Jr. stated that the grant requires them to go a certain length because they had talked about doing a small piece at a time.

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Mr. Grayson stated is a 1.5 mile section and that it involved active transportation which parking is not.

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Mayor Pro Tem Scott stated they already have open space development impact funds, can't those be used for parking?

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Mr. Grayson stated that will need to get an opinion from the City Attorney on the actual use of parking they can use for the trail.

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City Attorney Galante stated that the DIF Ordinance is very broad and essentially says anything that supports open space uses. For example, if the parking would be to allow people to utilize the open space. It would be appropriate. It would have to be tied to patrons using the open space.

0o0

**TAB 10 - Conceptual Master Plan for the Cactus Avenue Trail Project**

Mayor Robertson stated that Mayor Pro Tem Scott asked if they can use active transportation dollars. They need to look at the SB1, there is a recognition that the trail needs to have strategic points to get on and off the trail.

0o0

Council Member Trujillo stated not all of cactus is blocked off, he wants to make sure there are cutouts from Elm Park to cut across and Cactus Grove. If there is anywhere else down the trail where there are a lot of people and housing that don't have a natural cutout to the trail when they are talking about barriers.

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Council Member Baca Jr. stated people already walk and run on the trail already. Tonight, they are only approving the conceptual master plan. He is in full support of this and clearly they need to find the money. He is in support of moving the concept forward.

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Motion by Council Member Carrizales, second by Council member Trujillo and carried by a 5-0 vote to Approve the Conceptual Master Plan for the Cactus Avenue Trail Project.

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**TAB 11 - Approving Special Events for Calendar Year 2019/2020**

Perry Brents, Community Services Director presented the staff report regarding Approving Special Events for Calendar Year 2019/2020.

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City Administrator Foster stated that they will be making this as part of their normal budget adoption. Therefore, the costs are associated for the upcoming budget year and the events will be approved in advance going forward. Next year you can have this conversation when they adopt the budget.

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Mayor Pro Tem Scott asked how the Las Colinas Toy Drive and Fill The Boot only cost \$50.

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Mr. Brents stated that cost estimate was given 2 years ago for the use of gas. There are no personnel costs and no equipment used during that time.

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Mr. Grayson stated the way it was calculated, was that if the crews that attended the events, were on duty and immediately available to respond to calls then there was cost associated with personnel.

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**TAB 11 - Approving Special Events for  
Calendar Year 2019/2020**

Mayor Pro Tem Scott asked with the toys collected where do they go?

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Mr. Grayson stated other places in the City.

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Mayor Pro Tem Scott asked how come they don't collect toys at other places in the City?

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Mr. Grayson stated all the other Fire stations collect toys through the toy drive through Channel 7 and they distribute them in the City before Christmas.

Las Colinas Toy Drive is coordinate by the residents and they would be happy to collect in other neighborhoods.

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Mayor Pro Tem Scott asked about RunWhatchaBrung which cost \$18,000. Do they get any reimbursement from Rotary?

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Mr. Brents stated none that he is aware of. they get fees for what they pay for vendors.

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Mayor Pro Tem Scott stated he thought they contributed to police services.

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Mr. Brents stated, not in recent times.

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Mayor Pro Tem Scott asked where do the proceeds go from that event.

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Mr. Brents stated that he has not gotten that back from them.

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Mayor Pro Tem Scott asked how is that a community event?

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Mr. Brents stated that is a question for City Council to answer. Its been determined by City Council in the past. These are events that are presented to City Council as special events citywide and City Council determines if they are public events.

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**TAB 11 - Approving Special Events for  
Calendar Year 2019/2020**

City Attorney Galante stated that this is described as a community building activity, its up to this City Council to make that determination if it provides a public benefit.

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Council Member Carrizales stated that he knows they started charging at some events, is that factored in?

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Mr. Brents stated that they give the staff cost and the one time event cost.

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Council Member Trujillo stated shouldn't there be a column for revenue.

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Mr. Brents stated yes, there should be a column for revenue which they started last year. The challenge for them this year was he could not get those figures straight from the person who have those revenue accounts. They have estimates, not actuals. He stated Finance didn't have actuals for some of the events. They need a better tracking system.

0o0

Jessica Brown, Finance Director stated for clarification Finance has never been asked to track them. There has not been any tracking mechanism to pull actuals. So, it's not that they don't have actuals but there was no way to track it in the system. Community Services has not set up a system to track expenditures and revenues as they come in.

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Mayor Pro Tem Scott asked where does the money go.

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Ms. Brown stated that it goes into the respective funds where it was budgeted. For instance, if they have revenue coming in for Community Services, they are not identifying it by project or by event.

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Mayor Robertson stated in regard to Women's Event, they have gone over and over the way the columns are not capturing costs associated with it. She knows the State of the Women is revenue neutral for the cost because they have sponsors. Sponsors make the check out to the City of Rialto and goes into an account and eventually pays the costs associated with the event. They budgeted \$31,000 is never exhausted because the money they raise cover the event costs.

She is concerned about RunWhatchaBrung costs and sees the personnel working the event. There use to be some kind of contribution back towards some effort in the department and that is not happening.

**TAB 11 - Approving Special Events for  
Calendar Year 2019/2020**

Mayor Robertson stated she is concerned because they continue to make an allocation of funds even with the Taste of Rialto for the Chamber, that doesn't bring anything back to the City in terms of revenue generation.

There should been a column for revenue that has been generated. She doesn't agree with the way it was presented.

0o0

Mayor Pro Tem Scott stated that he would like to see what is in the category of budget costs.

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Mr. Brents stated that he doesn't get line item detail for costs its basic for personnel and one time costs.

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Mayor Pro Tem Scott asked if they can find out from the departments what the one time costs are.

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Mr. Brents stated they can try because he doesn't know if they have all of these now.

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City Administrator Foster stated this is why its going to be part of the budget process going forward. The second part of this would be that Perry will bring back a policy that deals with Special Events.

He hears their concerns and recommended pulling this back.

0o0

Council Member Baca Jr. stated looking at the bigger picture what constitutes a city event. He doesn't see the 9/11 event. Is that not part of the city? The still need to budget for these events even if its revenue neutral. He assumes most of the cost is staff.

They use to get monthly reports from recreation services on fees. Give them a bigger picture to get an idea of money coming in.

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City Treasurer Carrillo stated that he knows with most of the events, Rialto Network is involved and there is never any indication in any of the events.

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Council Member Trujillo stated that he doesn't he events that happen at the senior center, such as dances.

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Mr. Brents stated those are part of the daily activities for the seniors.

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TAB 11 - Approving Special Events for Calendar Year 2019/2020 TAB 11 was tabled.

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**REPORTS**

Mayor and City Council gave their reports.

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Council Member Baca Jr. left the meeting at 9:51 p.m.

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**ADJOURNMENT**

Motion by Council Member Carrizales, second by Council Member Trujillo and carried by a 4-0 vote to adjourn the City Council Meeting at 10:11 p.m. in memory of:

Ann Conalilio – Rialto resident

Ronald Hermansen – Rialto resident

Alonzo Otayo – Rialto resident

Patricia Martinez – Rialto resident

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MAYOR DEBORAH ROBERTSON

**ATTEST:**

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CITY CLERK BARBARA A. McGEE