

SPECIAL MEETING of the TRANSPORTATION COMMISSION

MINUTES December 11, 2019

A special meeting of the Transportation Commission of the City of Rialto was held in the Public Works Department Main Conference Room located at 335 West Rialto Avenue, Rialto, California 92376, on Wednesday, December 11, 2019.

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This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

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CALL TO ORDER

Chairperson Allan Kirst called the meeting to order at 6:02 p.m.

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ROLL CALL

The roll call was taken by Commission Clerk, Michele Aguirre.

Present:

Chairperson Allan Kirst
Vice-Chairperson Joshua Holeman
Commissioner John Plasencia
Commissioner Stacy Augustine

Absent:

Commissioner Johan Rodriguez
Commissioner Kelvin Moore
Mayor Deborah Robertson

Aguirre advised that Commissioners Rodriguez and Moore provided notification that they would not be attending the December Special meeting.

City Staff Present:

Savat Khamphou, Public Works Director/City Engineer
Azzam Jabsheh, Traffic Engineer
Moises Peralta, Assistant Engineer

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APPROVAL OF MINUTES

Regular Meeting of October 2, 2019

- ◆ The minutes from the October 2nd meeting were reviewed by the Commission.
- ◆ Commissioner Holeman made a motion to approve the minutes from the October 2nd meeting as written.
- ◆ Commissioner Plasencia seconded the motion.
- ◆ The motion was carried to approve the minutes of the October 2, 2019 meeting as written.

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ORAL COMMUNICATIONS

None

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POLICE DEPARTMENT LIAISON REPORT

No Report.

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RUSD LIAISON REPORT

No Report.

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NEW BUSINESS

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Focused Traffic Impact Analysis – Warehouse Development on the Northeast Corner of Baseline Road and Palmetto Avenue

Azzam Jabshah reviewed the staff report and recommendations for the item.

Questions & Comments

Jabshah and Collin Ramsey of Dudek answered questions and responded to comments from the Commission regarding:

- ◆ Clarification on if Tamarind Avenue was an existing priority on the Traffic Signal Prioritization list before Palmetto Avenue.
- ◆ Clarification on the current number of lanes on Baseline Road and what it would be improved to.
- ◆ How many lanes Palmetto Avenue currently had.
- ◆ What an acceptable turn radius was.
 - A discussion ensued regarding what was acceptable and what was provided for the project.
- ◆ If the driveway on Palmetto was okay.
- ◆ If the expectation was for all the trucks to head toward Baseline Road.
- ◆ If the City of Fontana commented on the project as the trucks going south to west would be a problem for them.
- ◆ If the light would be off-set at Palmetto Avenue.

Concerns

- ◆ Vice-Chairperson Holeman express concerns with the driveway on Baseline Road as there was no dimensions and if too narrow trucks would have to make a right turn from the second lane.
- ◆ Chairperson Kirst expressed he had the same concerns about entering and exiting on such a small turn radius for the curbs.
 - Ramsey provided a copy of the turn radii for the Commissioners review.
- ◆ Chairperson Kirst advised that there would still be a problem with vehicles entering and exiting simultaneously as there was not enough room.
- ◆ Jabshah advised that he had concerns with the radii at the north east corner of Baseline Road and Palmetto Avenue.

Suggestions, Requests & Recommendations

- ◆ Jabshah suggested, as a condition of approval that the turn radii be widened to 30-35 feet with a resubmittal of additional turn radii.
- ◆ Chairperson Kirst recommended:
 - That 40 foot for the southern radius on Palmetto Avenue was satisfactory but the two (2) radii on Baseline Road need to be increased to at least 35 feet.

- the overall radius at the intersection of Baseline Road and Palmetto Avenue needs to be increased.

Action

- ◆ Commissioner Augustine made a motion to accept staff's recommendations with the following additional conditions:
 - Increase the radius to 40 feet on the south driveway on Palmetto Avenue.
 - Increase both radii on Baseline Road to at least 35 feet.
 - Increase the radius on Baseline Road and Palmetto Avenue and have the developer provide what that increase would be.
 - Notification be made to the City of Fontana regarding the direction of truck travel.
 - The traffic signals at Baseline Road and Palmetto Avenue be placed at the ultimate width vs. changing the phasing.
- ◆ Commissioner Holeman seconded the motion.
- ◆ All voted in favor of accepting staff's recommendations with the following additional conditions:
 - Increase the radius to 40 feet on the south driveway on Palmetto Avenue.
 - Increase both radii on Baseline Road to at least 35 feet.
 - Increase the radius on Baseline Road and Palmetto Avenue and have the developer provide what that increase would be.
 - Notification be made to the City of Fontana regarding the direction of truck travel.
 - The traffic signals at Baseline Road and Palmetto Avenue be placed at the ultimate width vs. changing the phasing.

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Focused Traffic Impact Analysis – Semi Truck Drop Lot on the West Side of Riverside Avenue Approximately 150 feet North of Industrial Drive

Jabsheh reviewed the staff report and recommendations for the item.

Questions & Comments

Jabsheh answered questions and responded to comments from the Commission regarding:

- ◆ What type of trailers were being stored.
- ◆ If BJ Hunt truck company was in that area also.
- ◆ The fact that there was enough space at the location to increase the radii.
- ◆ Confirmation if the median on Riverside Avenue was going to be installed.
- ◆ The moratorium on medians and if the Commission was not able to make a recommendation regarding the median because of the moratorium.
- ◆ What the reason for the moratorium on medians.
- ◆ If the project would be built to the ultimate right-of-way.

Concerns

- ◆ Commissioner Augustine advised that there was a safety concern with the increased traffic on Riverside Avenue and the trucks cutting across.

- ◆ Chairperson Kirst agreed with Commissioner Augustine's concern. He stated that this was a major safety issue in allowing any traffic to cross straight through and would need to be a right in/right out.
- ◆ Commissioner Augustine expressed the safety concern of not having a median on Riverside Avenue to prevent the trucks from crossing straight through.
 - A discussion ensued regarding possible mitigations to prevent trucks from crossing Riverside Avenue.
- ◆ Chairperson Kirst advised that he would have liked to see the report on traffic accidents in that area.
- ◆ Chairperson Kirst expressed concern with requiring the developer to build out to the ultimate right-of-way due to the size of the property and the adjoining properties.

Suggestions, Requests & Recommendations

- ◆ Jabshah recommended that the turning templates be provided for review as part of the conditions of approval.
- ◆ Vice-Chairperson Holeman:
 - Recommended that the radii be increase to 40 feet to eliminate any issues.
 - Requested to have the development built to the ultimate right-of-way.
 - Moises Peralta provided an explanation on how that would be requested and advised that, that option would need to be reviewed.
- ◆ Chairperson Kirst requested:
 - To see the accident reports for the area.
 - To see updated traffic counts for the area.

Action

- ◆ Due to the various issues and concerns brought forth for the project, the Commission unanimously voted against approving the project as presented.
- ◆ The Commission advised that the project needed to be re-studies and resubmitted.

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Focused Traffic Impact Analysis – Warehouse Development on the South Side of Casmalia Street between Linden Avenue and Maple Avenue

Jabshah reviewed the revised staff report and recommendations for the item.

Questions & Comments

Jabshah and Vicky Valenzuela of Thatcher Engineering answered questions and responded to comments from the Commission regarding:

- ◆ What the turning radii would be for each driveway.
- ◆ If the project would provide landscaping.
- ◆ The difference in the staff report Recommendations for the fair share contribution.
- ◆ The truck route plan.
- ◆ If this project was reviewed prior.

Action

- ◆ Commissioner Augustine made a motion to accept staff's recommendations for the project.
- ◆ Commissioner Plasencia seconded the motion.
- ◆ All voted in favor of accepting staff's recommendations for the project.

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Discussion, Decision and Selection of a Date for a Transportation Commission Special Meeting in January 2020.

- ◆ Aguirre advised that this request was brought before the Commission as there was a TIA that needed to be reviewed and discussed for action in January 2020 but because the regular Commission meeting fell on January 1, 2020, which was a holiday, a new date was necessary.
- ◆ The Commission discussed their availability for potential dates in January 2020 to have a Special Meeting.
- ◆ The Commission requested to have other potential dates reviewed to possibly change the regular meeting date as the current date was a conflict for some of the Commissioners.
- ◆ Aguirre advised that she would research other dates that the Chambers would be available and provide to the Commissioners at the February 5th meeting.
- ◆ The Commission unanimously agreed to have the meeting on Wednesday, January 8, 2020 at 6:00 p.m. in the Public Works Main Conference Room.

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ENGINEER'S REPORT

Jabsheh provided an update and answered questions on the following items:

- ◆ Randall Avenue Widening
- ◆ Alder Avenue Widening
- ◆ Valley Boulevard Widening
- ◆ Linden Avenue Widening
- ◆ Cedar Avenue Sidewalk
- ◆ Current Active Planning Grants
- ◆ Current Active Transportation Grant
- ◆ Systemic Safety Analysis Report Program (SSARP)
- ◆ Pepper Avenue/Winchester Drive Traffic Signal
- ◆ Etiwanda Corridor Improvements
- ◆ Casa Grande Traffic Calming
- ◆ Citywide Traffic Timing Project (T1-T4)

Questions, Comments & Requests

- ◆ Vice-Chairperson Holeman:
 - Asked if Linden Avenue would be slurried once the project was complete.
 - Commented on the traffic issue on Linden Avenue between Renaissance Parkway and Baseline Road at the Amazon facility.
- ◆ Chairperson Kirst asked if Amazon was paying overtime to the Police Department for their assistance and if PD was present at 6:00 a.m.

- A discussion ensued regarding the Amazon issue.

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FUTURE AGENDA ITEMS

- ◆ No new additions or deletions.

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COMMISSIONER REPORTS

- ◆ Commissioner Augustine – No Report
- ◆ Commissioner Plasencia – Reported that the railroad tracks on southbound Riverside Avenue near Cuca's Restaurant were hard on vehicles crossing them.
- ◆ Commissioner Holeman
 - Reported that the traffic signal at Ayala Drive and Riverside Avenue is still on automatic mode.
 - Jabsheh advised that an updated video system was going to be installed.
 - Asked about the traffic signals at Randall and Riverside Avenues.
- ◆ Chairperson Kirst – No Report

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ADJOURNMENT

- ◆ Vice-Chairperson Holeman made a motion to adjourn.
- ◆ Commissioner Plasencia seconded the motion.
- ◆ The motion was carried, and the meeting adjourned at 7:17 p.m.