



TECHNICAL ADVISORY COMMITTEE

In order to provide context-specific, locally informed input, a Technical Advisory Committee (TAC) comprised of local stakeholders and city staff was formed to provide recommendations on the Bikeshare program.

First Name	Last Name	Title	Dept/Organization
Adriana	Pedroza		Community Services Department
Adrianna	Martinez	Administrative Assistance, Development Service Department	Planning Commission
Allan	Kirst	Chairman	Transportation Commission
Angela	Brantley	Director, RUSD Health Services Department	Rialto Unified School District
Anna	Jaiswal	Development Planning Manager	Omnitrans
Artist	Gilbert		Planning Commission
Barbara A.	McGee	City Clerk	City Clerk Department
Brett	Hamilton	Associate Planner, Community Development	City of Fontana
Cameron	Nelson	Liutenant	Police Department
Cuauhtémoc	Avila	Superintendent	Rialto Unified School District
Cuong	Trinh		Caltrans D9
Cynthia	Ravenstein		Mobile Source Air Pollution Reduction Review Committee (MSCR)
Daniel	Casey	Senior Planner (taking over from Gina)	Planning Division
Demetria	Espinoza		Safe Routes to School National Partnership
Edgar	Montes	President of Board of Education	Rialto Unified School District
Frank	Gonzalez		Planning Commission
Gordon	Leary	Chief Educational Safety & Security	Rialto Unified School District
Jerry	Gutierrez		Planning Commission
Joe	Britt	Chairman	Recreation & Parks Commission
John A.	Peukert	Chairman	Planning Commission
Josh	Lee	Chief of Planning	San Bernardino County Transportation Authority (SBCTA)
Julio C.	Salcedo, MPA	Recreation Supervisor	Community Services Department
Justine	Garcia	Management Analyst II	City of Rancho Cucamonga

Mark	Friis	Safe Routes to School Coordinator	San Bernardino County Public Health
Marvin	Norman	Policy Director (Colton)	Inland Empire Biking Alliance (IEBA)
Michelle	Aguirre	TC Clerk	Transportation Commission
Nicole	Soto		San Bernardino County Transportation Authority (SBCTA)
Perry	Brents	Director of Community Services	Community Services Department
Ricky	Rivers		Caltrans D8
Robb	Steel	Assistant City Administrator/Director of Development Services	Development Services Department
Ron	Russo	Traffic Corporal	Police Department
Rosie	Williams	Executive Secretary	Rialto Unified School District
Sheree	Lewis		Community Services Department
Stephanie	Sanchez	Executive Assistant, Community Development Department	City of San Bernardino
Thanya	Espericueta	Associate Transportation Planner, System Planning	Caltrans D8
Victoria	Jones	Community Outreach Director	Friends of the Pacific Electric Trail

Three TAC meetings, held between March and October 2019, covered a range of information including determining the most appropriate bikeshare system approaches, station area siting, incorporating a bikeshare system within the larger context of Rialto's planned and existing bicycle infrastructure network, funding and maintenance, and coordination on public outreach events to obtain community input.

First TAC

On March 12, 2019 the Active Transportation Plan (ATP) and Bikeshare Feasibility Study (BFS) Quarterly Technical Advisory Committee (TAC) met for the first time. The presentation covered topics such as examples of bikeshares in similar communities, types of bikeshare models, the proposal of third-party maintenance of the program, and bike lane monitoring.

It was discussed and confirmed that outreach through pop up engagement / special events would be the most effective for this project. There are several events in the city that would be ideal for communicating with the public such as the annual bike rodeo, the Walk Like MADD event, the "Kick Off to Summer" event, the weekly farmer's market, as well as various school district events. Funding and workforce opportunities for residents were also discussed. The next steps laid out involved finalizing community engagement materials, following up with TAC members regarding event dates, and finalizing workshop and outreach dates. The community outreach was a shared outreach tool to reach the community about the ATP as well as the BFS.

Second TAC

The second Active Transportation Plan (ATP) and Bikeshare Feasibility Study (BFS) Quarterly Technical Advisory Committee (TAC) meeting took place on June 18, 2019. Positive feedback was received regarding the workshop at the Seamless Summer event, with a note that the upcoming workshop at Rialto City Park would be larger. Coordination regarding the Bike Rodeo on August 17, 2019 was discussed. The ATP team was looking to meet with the Mayor in August or September to discuss corridor projects. The City is pursuing a grant for an expansion of the Cactus Trail. It was noted that the City Council requires plenty of time to review submitted materials.

After reviewing different bikeshare options, the TAC determined the turnkey method made the most sense for the city. There were concerns regarding the longevity of the program beyond three years. Access to parks is to be emphasized, noting that park improvements and a new park is in the works. Design improvements to the PE Trail is also in development. Next steps for the ATP Team was to coordinate upcoming workshops, meet with the Mayor, schedule the next TAC meeting, and develop a table of contents for the report. The BFS Team next steps were to develop a business and implementation plan for the turnkey model, develop the table of contents for the report, and present to the Transportation Committee and Economic Development Committee.

Third TAC

The third Active Transportation Plan (ATP) and Bikeshare Feasibility Study (BFS) Quarterly Technical Advisory Committee (TAC) meeting took place on October 3, 2019. Events between meetings numbers 2 and 3 were the Pump It Up BBQ, National Night Out, and the Bike Rodeo. The BFS team did not present any new information but was available for questions.

The minutes to the TAC meetings are included in the following attachments.



Subject: Active Transportation Plan (ATP) and Bikeshare Feasibility Study (BFS) Quarterly Technical Advisory Committee (TAC) #1

Date: March 12, 2019

Time: 10 AM – 11 AM

Location: City of Rialto Public Works Building

Presentation Questions

- 1) Bikeshare success in communities/cities that are similar to Rialto's socio-economic conditions.
 - Alta will be conducting a similarity analysis as part of SOW
- 2) What does the model look like with cashless bike share and what are the other models?
 - Alta will investigate the various models and develop side-by-side comparisons for assist the City in determining the most suitable model
- 3) City Council has expressed as SOW that this will not be a city-maintained bike share system
 - Master plan will propose recommendations for third-party maintenance of program
- 4) Is anyone monitoring (ped bike counts) on new bike lanes?
 - Counts have been conducted as part of the Safe Routes to School Program and will continue with the ATP and Bike Share Feasibility Study

Community Engagement

- A. Annual bike rodeo that City Clerk works on
 - a. Tentative mid-August date
 - i. Bike giveaways
 - ii. One of the biggest events (with National Night Out)
- B. October
 - a. Parent summit, large event with School District
- C. School district is out between June and August
- D. Expecting 2,800 runners or walkers at Walk like MADD event
- E. TAC confirmed that special events are the best outreach approach rather than traditional workshops
 - a. Go to the people
- F. "Kick Off to Summer" event Rialto City Park and Joe Sampson Park
 - a. Good opportunity for technical workshop
 - b. TAC member will follow up with date
- G. Possibility to conduct a pop-up at Renaissance
 - a. Good spot for pop-up because of all the businesses and activities in that locations

- H. Add Under Armour to list of employee stakeholders
- I. Farmer's Market every Wednesday near Metrolink station
 - a. The vendor at the Metrolink station
- J. Jessie Garcia, Rancho Cucamonga
 - a. Regional perspectives
 - b. Incorporate regional connections
- K. Outreach partners
 - a. Assemblyman Reyes
 - i. Big advocate for SRTS
- L. Climate adaptation process plan
 - a. Consultant will be selected soon to kick off this project and determine how and when to incorporate them into the project
- M. Set metric mile stones
 - a. Performance measures for this plan
- N. First in San Bernardino County to have a bike share program
- O. BFS should make a major emphasis with regional connectivity with Fontana and Rancho Cucamonga
- P. Claremont is exploring possibility of bringing bike share scooter share into the city
 - a. Understanding county to county connections
- Q. Clear understanding of funding earlier in the planning process, not at the end. Address longevity with BFS, specifically with funding and resources
 - a. For both bike share and AT improvements
 - b. Maintenance
- R. Workforce opportunities for residents
 - a. Such as recharging dockless vehicles

Next Steps

ATP Team

- Finalize materials for community engagement (surveys, online map, flyers, website materials)
- Follow up with TAC members that provided events to determine dates
- Finalize dates for workshops and outreach



Rialto ATP/BFS TAC #1 Sign-In Sheet

Tuesday, March 12, 2019

Attendance	Name	Organization	Email	Phone
	Perry Brents	City of Rialto, Community Services Department	pbrents@rialtoca.gov	
	Sheree Lewis	City of Rialto, Community Services Department	slewis@rialtoca.gov	
	Adriana Pedroza	City of Rialto, Community Services Department	apedroza@rialtoca.gov	
	Anna Jaiswal	Omnitrans	Anna.Jaiswal@omnitrans.org	
	Cameron Nelson	Police Department	cnelson@rialtopd.com	
	Ron Russo	Police Department	RRusso@rialtopd.com	
	Dr. Cuauhtémoc Avila	Rialto Unified School District	cavila@rialto.k12.ca.us	
	Allan Kirst	Transportation Commission	akirst@pacbell.net	
	Joe Britt	Recreation & Parks Commission	Mr.joebritt@gmail.com	
	Ricky Rivers	Caltrans District 8	Ricky.Rivers@dot.ca.gov	
	Marvin Norman	Inland Empire Biking Alliance (IEBA)	policy@iebike.org	
	Mark Friis	SB County Public Health	Mark.Friis@dph.sbcounty.gov	
	Demetria Espinoza	SRTS National Partnership	demi@saferoutespartnership.org	
	Brett Hamilton	City of Fontana	BHamilton@fontana.org	
	Justine Garcia	City of Rancho Cucamonga	justine.garcia@cityofrc.us	
	John Peukert	City or Rialto Planning Commission	Japeukert@aol.com	



Subject: Active Transportation Plan (ATP) and Bikeshare Feasibility Study (BFS) Quarterly Technical Advisory Committee (TAC) #2

Date: June 18, 2019

Time: 10 AM – 11 AM

Location: City of Rialto Public Works Building

Community Engagement

- A. Good feedback received at the Seamless Summer event pop-up workshop
 - a. Upcoming workshop at the Rialto City Park will be bigger and more attended than Samson Park event
 - b. Workshop will be staffed with four (4) employees, bilingual staff will be present
- B. Bike Rodeo coordination, August 17th, 9:00 – 12:00 pm
 - a. Bike donations requested; how do we handle this request?
 - i. Alta will coordinate with City on purchasing four (4) bikes
 - ii. KTUA will provide bike helmets
 - b. Event is well-attended and will provide good opportunity for project feedback

City Coordination

- A. ATP team will meet with the Mayor to discuss corridor projects
 - a. Schedule meeting between August/September
- B. City is pursuing an urban greening grant for Cactus Trail expansion
- C. City Council requires plenty of notice to receive and review materials
 - a. Must coordinate dates with Azzam and Katie to ensure materials are submitted in a timely manner to City Council
 - i. Print and hand-deliver materials to City Council

TAC Input

- A. TAC members reviewed bikeshare options and determined turnkey option made the most sense
- B. Concerns raised included the longevity of the program beyond 3 years

General Project Information

- A. Pedestrian project development will be emphasized on access to parks
 - a. Ferguson Park may receive additional improvements
 - b. One new park being planned in the City near Renaissance Marketplace
 - i. City will confirm details
- B. PE Trail and other Top Projects
 - a. Concept design with callouts will be created by project team
 - b. Explore crossing options at Cactus Avenue for PE Trail extension
 - i. Azzam believes traffic signal may need be needed
 - c. Similar aesthetics/features to the existing PE Trail
 - i. Discuss trail features with the Mayor

Next Steps

ATP Team

- Conduct upcoming workshops
 - Seamless Summer BBQ, July 10, 2019
- Coordinate meeting with Mayor to discuss projects
- Schedule TAC #3 Meeting
- Develop Table of Contents for report

BFS Team

- Develop a preliminary business and implementation plan based on a turn key model
- Develop Table of Contents for report
- Present to the Transportation Committee and Economic Development Committee in August

Rialto ATP/BFS TAC #2 Sign-In Sheet

Tuesday, June 18, 2019

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Subject: Active Transportation Plan (ATP) and Bikeshare Feasibility Study (BFS) Quarterly Technical Advisory Committee (TAC) #3

Date: October 3, 2019

Time: 10 AM – 11 AM

Location: City of Rialto Public Works Building

Community Engagement - Summary of Final Outreach Events

- A. Pump It Up BBQ, July 10
- B. National Night Out, August 6
- C. Bike Rodeo, August 17

General Project Information

- A. Preliminary Bike/Ped ATP Projects
 - a. Cactus trail concept was presented week prior
 - i. Questions about connectivity were brought up several times
 - ii. Concerns about high speeds around Cactus Trail- traffic calming
 - iii. Omnitrans can send team recent efforts for bus stop improvement evaluation.
- B. Introduction to Climate Adaptation Plan (CAP)
 - a. Project recently kicked off
 - b. Private businesses that produce high amounts of pollution
 - i. Will this plan look into these businesses?
 - Team uses CalEnviroScreen, which pollution is already accounted for
 - c. Heavy trucking industry is a major issue
 - d. Is this plan coordinated with the County? Is there a regional approach to this?
 - i. County is developing a toolkit to help solve issues
 - Team is part of that team, lots of internal communication
 - e. Is there a separate meeting just for the CAP?
 - i. CAP will use these TAC meetings for stakeholder feedback
 - f. How is this related to the State's Environmental Justice SB 1000 plan?
 - i. It is being coordinated
 - ii. Environmental justice requirement for General Plans
 - g. Center for Community Action
 - i. Environmental justice group that is heavily involved locally
 - ii. Should be involved with this project
 - h. Are there patterns with the exposure of hazards?

- i. Some overlap, but there are differing challenges

Next Steps

ATP Team

- Review potential crossing improvements
- Provide TAC members draft ATP by end of October/early November (with enough time for Council to review)
- Schedule TAC #4 meeting

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Thursday, October 03, 2019

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