

For City Council Meeting [January 28, 2020]

TO: Honorable Mayor and City Council

APPROVAL: Rod Foster, City Manager

FROM: Mark P. Kling, Chief of Police

..Title

Request City Council to Approve an Increase to the Annual Purchase Order No. 2020-0131 with Galls, LLC for Fiscal Year 2019/20, in the Amount of \$15,000 for Uniforms and Safety Equipment Through June 2020 for a total Purchase Order Amount of \$30,000.

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BACKGROUND

The Police Department currently uses Galls, LLC for the outfitting of new personnel with uniforms including ballistic vests and other safety equipment.

ANALYSIS/DISCUSSION

The Rialto Police Department issued a Purchase Order (PO) for FY2019/20, in the amount of \$15,000 to Galls, LLC. It is anticipated the department will exceed the initial PO amount due to an increase in usage. The increase is primarily related to the purchase of ballistic vests. Currently, the department has five (5) recruits in the police academy who are in need of necessary police equipment, including uniforms and vests. Additionally, the department has been hiring lateral police officers due to the newly adopted hiring incentive. It is anticipated up to five (5) lateral officers could be hired in the next two months. Therefore, the department is requesting an increase to the original PO in the amount of \$15,000 for purchases throughout the remainder of this fiscal year.

Staff is recommending that City Council approve an increase to PO 2020-0131 for an additional amount of \$15,000 to cover the increased expenses for fiscal year 2019/20.

ENVIRONMENTAL IMPACT

The proposed action does not meet the definition of a project as defined by Section 15378 California Environmental Quality Act (CEQA). A "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and excludes the following:

- 1) Continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making.
- 2) Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

GENERAL PLAN CONSISTENCY

The proposed action is consistent with the following goal of the city's general plan:

Goal 5-8: Provide effective and comprehensive policing services that meet the safety needs of Rialto.

The increase of the Purchase Order for Galls LLC. is consistent with meeting these objectives.

LEGAL REVIEW

The City Attorney has reviewed and supports this staff report.

FINANCIAL IMPACT

Operating Budget Impact

Budget is approved and available in General Fund Account No. 010-500-6150-2021 in current fiscal year 2019/20 for the increase of Galls, LLC's Purchase Order No. 2020-0131 by an additional \$15,000.00.

Per Rialto Municipal Code Section: 2.48.145 a vendor disclosure form is attached.

Capital Improvement Budget Impact

This report does not impact the Capital Improvement Budget.

Licensing

The Rialto Police Department will be purchasing the uniform and equipment from Galls, LLC, located in the City of Riverside, California. A business license is not needed from this vendor because the purchase of goods will be performed outside the City of Rialto.

RECOMMENDATION

Staff recommends that the City Council approve an increase to the annual Purchase Order No. 2020-0131 with Galls, LLC for Fiscal Year 2019/20, in the amount of \$15,000 for uniforms and safety equipment through June 2020 for a total purchase order amount of \$30,000.