

CITY OF RIALTO
SOLE SOURCE/STANDARDIZATION VENDOR REQUEST

VENDOR: Social Work Action Group (SWAG)

ADDRESS: 28497 Highway 74 #B113, Lake Elsinore Ca 92532

REQUISITION NUMBER: _____

Check reasons for sole source request:

- 1.
- | | |
|-------------------------------------|--|
| _____ <i>Proprietary:</i> | The item is held under exclusive title, trademark or copyright by a private person or company; or a proprietary distributorship. |
| _____ <i>Standardization:</i> | The City requires the item(s) to standardize parts, design quality, etc. (explain in more detail below). |
| _____ XX <i>Sole Source:</i> | No other items are known to exist which perform the same function. |

2. Describe the product/service:

SWAG specializes in providing street outreach and intensive case management to homeless individuals as well as families at risk of being homeless.

3. Describe how the product or service is unique and one of a kind:

SWAG utilizes a consistent outreach strategy which encompasses a step by step action plan tailored specifically for each individual and provides services as long as needed/wanted by the individual.

4. Is the product or service available from other sources? **No**

There are no other services comparable in the region.

5. Can your requirements be modified so that competitive products or services may be used? Explain:

SWAG's ability to remain with the individual throughout their journey out of homelessness is unmatched by any other group or organization in the Inland Empire. This is a one-of-a-kind program.

6. Submit a detailed memo explaining the steps taken to determine this is a sole source vendor and justify the need.

Requestor Signature: _____ Date: 4/20/2020

Approvals:



Department Head



City Manager



Chief Finance Officer



Purchasing Manager