

RECREATION & PARKS COMMISSION

February 4, 2020

Chairman Joe Britt called the February 4, 2020 Recreation & Parks Commission meeting to order at 6:31 p.m., in the Rialto City Council Chambers.

I. ROLL CALL

Roll taken by Sheree Lewis.

Members Present: Chairman Joe Britt
Commissioner Jan Morrison
Commissioner Jose Aparicio
Commissioner Noemy Clara
Commissioner James Maldonado

Absent: Commissioner Scott Sparks
Commissioner John Silva

Also Present: Perry Brents, Director of Community Services
Julio Salcedo, Recreation & Community Services Supervisor
Sheree Lewis, Administrative Assistant

Following Roll Call, Commissioner Maldonado led the Pledge of Allegiance.

II. INTRODUCTIONS

At this time, Chair Britt called for introductions, there were none.

Chair Britt directed members to peruse the December 3, 2019 meeting minutes for approval.

III. APPROVAL OF MINUTES

Recreation & Parks Commission Regular Meeting Minutes – December 3, 2019.

On a motion by Commissioner Aparicio and a second by Commissioner Morrison, the minutes of the December 3, 2019 Recreation & Parks Commission Meeting, were approved as mailed.

After approval of the meeting minutes, Chair Britt asked if there were any discussion items from the public.

IV. DISCUSSION ITEMS FROM THE PUBLIC

No discussion items from the public at this time.

V. INFORMATION/STATUS REPORTS

A. Staff Reports

1. Point in Time Count Update

Mrs. Lewis reported the following update for Point in Time Count:

This annual event was led by the County of San Bernardino held on January 23, 2020. There were 25 volunteers, 11 Police Officers and 3 volunteers from within the Police Department. At this time, the County has not provided a final count number for Rialto. The event began at approximately 5:30am, Corporal Rice lead all officers and volunteers with safety instructions and more. There were no incidents.

2. CPRS Award of Excellence – Joe Sampson Park Awards Banquet Friday, March 13, 2020 – Long Beach, CA

Mrs. Lewis continued with reports for CPRS Awards Banquet as follows:

The California Parks and Recreation Society (CPRS) has annual awards opportunities, Scott Rice of Community Works Design Group worked with staff to nominate Joe Sampson Park, and we won. Our award category is Award of Excellence in the Park Planning Category. On Friday, March 13, 2020 the award will be received and there is an opportunity for three City Representatives to accept the award on stage. In addition, there is a separate \$85 fee for those interested in attending the Banquet.

Commissioner Aparicio and Chair Britt stated they would be interested in attending on Friday.

Mrs. Lewis will send the Banquet date and information to the Commission via email.

3. Quarterly Financial Report October- December 2019

Mr. Salcedo provided the Quarterly Financial Report as follows:

This report covers the period October – December 2019, and lists the Division, Programmer responsible and a brief narrative for the period.

Chair Britt asked how revenues can be boosted for the Rents and Concessions Revenue at the Fitness Center.

Mr. Salcedo replied that it is important to remember that majority of the revenue will not come from the Rents and Concessions line item. He continued stating that Mr. Brents sent an email

from a company who assists with rebranding fitness centers, also, we are still looking into repurposing options for the Center. Additionally, Mr. Salcedo mentioned that our Fitness Center has a different population of members because we do not have the equipment or programming to attract the younger crowd and it would be a significant financial investment which is not promising. What we do have is one of the only public indoor pools in this area, and a family friendly atmosphere where anyone within the family can feel comfortable; our excellent customer service is our niche currently.

Chair Britt stated that it is difficult with all of the new modern fitness centers opening up, and it is difficult to keep our base.

Mr. Salcedo stated that the newer gyms are fighting for the same client, but we are focusing on family and the insurance providers who work with our members.

Commissioner Morrison asked if the warmer part of the year increase revenue.

Mr. Salcedo stated that each division has an increase in revenue throughout the year depending on the season.

Commissioner Maldonado asked for clarification to better understand the terms listed on the Quarterly spreadsheet, Mrs. Lewis clarified the Fiscal Year Budget, current period Expenditures and Revenues, and remaining balances.

Commissioner Maldonado would like to see more detailed information such as percentage and units regarding number of rentals.

Mr. Lewis replied that an additional report could be generated to include additional information as requested.

Mr. Brents stated that the during the time the Commission requested a quarterly report, the City Council also requested improvements for the report and this format was the final version.

Commissioner Maldonado would also like to see the operating margins for each program to verify if we're making enough money to support programming.

Mrs. Lewis reminded the Commission that the Department has seasonal highs and lows.

Mr. Salcedo stated that our intention is cost recovery, but our department is subsidized by the general fund and we will most likely not bring in more money than received.

Mr. Brents stated we want to stay cost neutral and it is our hope that a repurposing initiative will improve the revenue at the Fitness Center.

Mr. Salcedo added that we appreciate the work of the Commission, and we will provide any formats necessary to simplify their responsibilities that give our department support.

Mr. Brents stated that our Department will host a goals and objectives workshop to provide a programmatic and financial overview for each Division, the dates and times will be established at a later date.

The Commissioners agreed to the workshop idea.

B. Project Updates

1. Frisbie Park Expansion Project

Mr. Brents provided a brief update including photos of the construction site, and addressed sidewalk improvements, ADA grade restrictions, and property line limitations.

Chair Britt asked if the City is liable for skate boarders being hurt.

Mr. Brents stated we can put up signs stated no skating beyond this point.

2. CIP Projects

CIP Project updates were provided in writing by the Public Works Division, Mr. Brents shared updates for the following projects:

Frisbie Park Expansion

The Park is closed for the duration of construction. The award of the building procurement and the approval of the dog park concepts were approved by City Council on July 9, 2019. On September 10, 2019, Construction Contract was awarded for the construction of the Frisbie Park Sewer Lift Station. The Frisbie Park Sewer Lift Station project is an expansion of the existing sewer collection system and allows for the connection of Frisbie Park and the proposed future private development on Eucalyptus to the sewer system.

Rialto Community Center Building 200 and GYM restrooms

The Rialto Community Center project involves the rehabilitation of Building 200, Community Center Basketball Court Resurface Project and the Bud Bender Park Ballfield Fence, which were combined into one bid package. The scope of work building 200 includes renovation, ceiling replacement, flooring replacement, lighting replacement, windows replacement, install movable partitions and install water bottle filling station, and gymnasium restroom remodel to be ADA compliant, the Basketball Court resurfacing includes installation of bleachers and shade structure, Bud Bender Park includes ball field fencing. The project was advertised on November 12, 2019. Bid opening was December 02, 2019. On December 10, 2019, City Council conditionally awarded the construction contract to RS Construction & Development, Inc. based on HUD/CDBG funding approval. The City Attorney concurs with project meeting HUD requirements. The notice of award was issued on January 13, 2020 and pre-construction meeting is currently being scheduled.

Six City Parks ADA Transaction & Facilities Plan

On October 8, 2019, the City Council approved the ADA Transition plan and authorized IDS Consulting firm to proceed with final designs for the six city parks including Rialto Park, Birdsall

Park, Jerry Eaves Park, Andreson Park, Flores Park and Fergusson Park. Based on available funding for the project, the construction work will follow the recommended priority: Birdsall Park full recommended improvements, Andreson Park minimum requirements, Flores Park minimum requirements. Phasing of the remaining work for future years as funding becomes available are Rialto Park, Jerry Eaves Park and Fergusson Park. Complete design of the ADA improvements at the first three parks is anticipated by the end of the third quarter 2020.

Cactus Trail

Project is currently at 95% design completion. Current work includes circulation of the design plans for County of San Bernardino Flood Control for permitting, and plan checking review by city. Environmental approval process is underway. The project is projected to be in construction by second quarter 2021.

Fergusson Park Playground Replacement & All Parks Playground

The initial scope of the project was to replace the playground equipment due to unsafe conditions; however, the scope of the project has changed based on public survey and City Council input to upgrade the playgrounds for more ADA friendly use. The change in scope is being evaluated to provide a more realistic cost estimate for additional budget request that is pending for FY20/21.

Cactus Trail Parking Lot

Project is currently in site selection. Three options were evaluated including locations on south west corner of Baseline and Cactus, south west corner of Foothill and Cactus, and east Cactus at the Pacific Electric unused Rail line. Discussion is ongoing with the County of San Bernardino Flood Control for the development of the south west corner of Baseline and Cactus.

Prior to the Action Items, Chair Britt requested Ms. Teddy Calderone to introduce herself to the Commission:

Ms. Calderone introduced herself as a Judge for the Miss Rialto Teen Pageant. She stated that she enjoyed watching the young contestants grow and improve and that Miss Woods did an excellent job for her first Pageant.

Commissioner Morrison also complemented the contestants new title holders, and overall event.

VI. ACTION ITEMS

A. Contract Application: Youth Modeling/Dance Workshop – Anita Edwards

Anita Edwards 11171 Oakwood Drive Loma Linda, CA

She is retired from the City of Los Angeles in the Recreation and Parks Department and worked as a Director of Childcare for 24 years. She wants to host an 8-week youth modeling training and present a fashion show at the end. Originally, she was going to incorporate dance, but her partner is not able to participate at this time. First week will be hands on training, week two-seven will be instruction and week eight will be the fashion show. The fashion show will incorporate clothes from their own closet. The \$75 will include instruction for the eight weeks, and a nutritional snack. She attended an event in San Bernardino and solicited an interest list and received 55 interests on

that day.

Commissioner Britt asked if the fee of \$75 will be reasonable for her efforts.

Ms. Edwards stated that she is retired, and this is her gift and she is ready to give back.

Commissioner Morrison stated that she is impressed with the interest list but were any persons from Rialto.

Ms. Edwards stated that she does intend to set-up an information booth at the Spring Extravaganza.

Commissioner Aparicio see's the extended background in Child Development but asked if she could expand on her modeling background.

Ms. Edwards began her experience with youth modeling by hosting fashion shows as a graduation component for elementary school children.

Commissioner Aparicio stated that he agrees with Commissioner Morison's suggestion to incorporate the Teen Center.

On a motion by Commissioner Morrison and seconded by Commissioner Maldonado, the Commission approved the Youth Modeling Workshop.

B. Contract Application: Nelson Tennis Academy – Joshua Nelson

Joshua Nelson 3555 Maple Leaf Dr. Riverside, CA

Mr. Nelson began stating that he followed the instruction of the Commission and reached out to the interest list provided by Recreation Programmer, Che Wilson. He was able to connect with a few parents who were interested. He is proposing two small beginner group classes that will meet twice weekly with a minimum of 4 students per class and a maximum of 12, the total cost is \$90 for both the beginners and intermediate.

On a motion by Commissioner Morrison and seconded by Chair Britt, the Commission approved Nelson Tennis Academy.

C. AdHoc Committee: Formation of Youth Committee

Mr. Brents began the discussion stating that Recreation Programmer, Jennifer Ramos, is actively recruiting Youth for the Youth Center and it is time to expand our reach. Now that we have received our passenger vans, we want to get our youth more engaged with our programming and other youth opportunities. He continued stating that we can still have a youth Commissioner, but the Youth Committee will assist with reaching the middle school and high school groups. Mr. Brents continued stating that Teddy Calderone is the Mayor's Student Intern and she also has ideas for Civil engagement.

Chair Britt asked what the responsibilities will be for those who join the AdHoc Committee.

Mr. Brents stated that the Committee would work with the Youth participants and provide ideas

that will be recommended to the Commission for implementation.

Ms. Lewis added that the next step will be to elect 2-3 members from the Commission, add 1 Staff Member and existing Youth Participants to begin brainstorming.

Chair Britt opened the opportunity for the Commissioners to Volunteer for the AdHoc Committee, the following Commissioners volunteered; Morrison, Clara and Aparicio.

On a motion by Commissioner Maldonado and seconded by Commissioner Clara, the Commission approved the formation of an AdHoc Committee to form a Youth Committee.

VII. COMMISSIONERS' REPORTS

COMMISSIONER JAMES MALDONADO – Commissioner Maldonado reported as follows: He is currently pursuing a Management Leadership MBA Student opportunity.

COMMISSIONER JOSE APARICIO – Commissioner Aparicio reported as follows: He thanked the staff and wants to be involved with the forward-thinking processes. Additionally, he mentioned visiting the Department Facilities including the Fitness center and the CIP Projects. Last, he would like to have staff organize an informal mixer.

COMMISSIONER NOEMY CLARA – Commissioner Clara reported as follows: She is waiting for the Rialto Historical Society meeting update and expressed that her new schedule is busy, but she is available on Fridays.

COMMISSIONER JAN MORRISON – Commissioner Morrison reported as follows: She wished everyone a Happy New Year and reflected on her experience at the Holiday Parade and she is glad it was not canceled. She attended the Rialto Black History Committee Breakfast and attended on MLK Day. Additionally, she wants to keep the thought in mind to capture Rialto's history by using audio and video to interview those with historical information. Last, she would like to attend CPRS, but the dates are conflicting; she will do her best to make the banquet.

CHAIR JOE BRITT – Chair Joe Britt reported as follows: He enjoyed the Holiday Parade although it was raining. He continued stating that he is happy to see fellow Commissioners

COMMISSIONER SCOTT SPARKS – Absent.

COMMISSIONER JOHN SILVA – Absent.

SHEREE LEWIS – Mr. Lewis reported as follows: She shared CDBG public meeting information regarding anticipated funding and announced a HUD survey for stakeholders and residents.

JULIO SALCEDO – Mr. Salcedo reported as follows: He wished everyone a Happy New Year and is excited about the new projects, facility

improvements and new programming.

PERRY BRENTS – Mr. Brents reported as follows:

He announced that Mr. Salcedo's office space has been relocated at the Grace Vargas Senior Center.

VIII. ADJOURNMENT

There being no further business to come before the Commission, Chair Britt adjourned the meeting at 8:58 p.m.