



**CITY OF RIALTO
REGULAR MEETING MINUTES
UTILITIES COMMISSION
NOVEMBER 17, 2020 - 6:00 P.M.**

In compliance with social distancing protocols, the Regular meeting of the Utilities Commission of the City of Rialto was held from remote locations via teleconference within the guidelines of Governor Newsom's Executive Order N-29-20 on Tuesday, November 17, 2020.

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This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

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CALL TO ORDER

Vice Chairperson Hayes called the meeting to order at 6:05 P.M.

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ROLL CALL

The roll call was taken by Commission Clerk, Dayan Malfavon.

Present:

Vice-Chairperson June Hayes
Commissioner Richard "Kim" Chitwood
Commissioner James M. Shields
Commissioner Kevin C. Kobbe

Absent:

Chairperson Barbara Zrelak-Rickman

City Staff Present:

Tom Crowley, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

Also Present:

Stephen Dopudja, Rolf Ohlemutz, Soheil Sadighi, Chandrasekar Venkatraman (CV), Richard Perna, Nancy Jackson, and David Terry.

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PLEDGE OF ALLEGIANCE

Commissioner Kobbe led the pledge of allegiance.

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**MOMENT OF SILENCE/
INVOCATION**

Stephen Dopudja led the Invocation.

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APPROVAL OF MINUTES

- ◆ Commissioner Shields moved to approve the minutes for the Regular Meeting of September 15, 2020 as written.
- ◆ Commissioner Kobbe seconded the motion.
- ◆ Motion carried.
- ◆ Vote: 4 to 0 in favor of approval of the minutes as written.

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ORAL COMMUNICATIONS

- ◆ There was none

NEW BUSINESS ITEMS

ITEM 1- Monthly Activity Report for City of Rialto Waste Management Services
(RECEIVE AND FILE)

- ◆ Amy Crow reviewed the monthly Waste Management Report.
- ◆ Crow reviewed the tonnage, scavenger report, and special collection.
- ◆ Crow informed the Commission that the January Community Clean-Up event is still moving forward as scheduled provided there are no further restrictions due to the Covid-19 pandemic.

Questions & Comments

- ◆ There were none.

Action

- ◆ **The Commission received and accepted the report.**

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ITEM 2- Receive and File an Update on the Lake Rialto Habitat Management and Community Open Space Project in the Amount of \$221,390.
(RECEIVE AND FILE)

- ◆ Tom Crowley provided a brief background on the Lake Rialto Habitat project.
- ◆ Stephen Dopudja reviewed a PowerPoint presentation regarding the Lake Rialto Habitat project.

Questions & Comments

- ◆ Commissioner Chitwood asked Dopudja how clean the lake is expected to be.
- ◆ Commissioner Kobbe asked Dopudja if 905 feet will be enough to establish a habitat area.
- ◆ Vice-Chairperson Hayes asked Dopudja if he is working with SBWMD on this project.
- ◆ Vice-Chairperson Hayes asked Dopudja if the water in the hydraulic side of the lake in will be reintegrated to the river.
- ◆ Vice-Chairperson Hayes asked Dopudja if there will be sufficient effluent going into the channel to meet environment standards.
- ◆ Vice-Chairperson Hayes asked Dopudja if the effluent will be going through the wetlands.
- ◆ CV commented that with the S1 project, a slope was constructed in the southwest area of the project site and asked Dopudja if that was considered in the design of the Lake Rialto project.

Action

- ◆ **The Commission received and accepted the report.**

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ITEM 3- Receive and File the 2020-2023 Labor Reset of Concession Agreement for Water in the Amount of \$3,106,852 and Wastewater in the Amount of \$3,393,334 and the Associated Collective Bargaining

- ◆ Tom Crowley reviewed the staff report.

Questions & Comments

- ◆ There were none.

Agreement Amounts of \$55,822 for Water and \$61,921 for Wastewater.
(RECEIVE AND FILE)

ITEM 4- Request the Utilities Commission Recommend the City Council /Rialto Utility Authority Approve a Final Construction Work Authorization in the Amount of \$98,241 to Rialto Water Services for the Water Facility Improvement Project W15 - Fencing at Miro Well #3 and Rialto Well #3 Project.
(ACTION)

Action

- ◆ **The Commission received and accepted the report.**

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- ◆ Tom Crowley reviewed the staff report.

Questions & Comments

- ◆ Commissioner Chitwood why this wasn't included in the original cost of the Renaissance Project.
- ◆ Commissioner Kobbe asked if this type of project would normally be advertised out for bidding and awarded by the City.
- ◆ Vice-Chairperson asked Crowley what account the funds would have come from if not the water fund.

Action

- ◆ **Commissioner Chitwood motioned to recommend that the City Council /Rialto Utility Authority approve a Final Construction Work Authorization in the amount of \$98,241 to Rialto Water Services for the Water Facility Improvement Project W15 - Fencing at Miro Well #3 and Rialto Well #3 Project.**
- ◆ **Commissioner Kobbe seconded the motion.**
- ◆ **Motion carried.**
- ◆ **Vote: 4 to 0 in favor of approval**

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ITEM 5- Veolia's Monthly Maintenance and Operations Report
(RECEIVE AND FILE)

- ◆ David Terry provided current updates to the monthly Water Operations.
- ◆ Nancy Jackson reviewed the monthly Customer Service Report.
- ◆ Report Richard Perna reviewed the Wastewater Operations Report and provided current updates.
- ◆ CV provided an update to the S1- Wastewater Treatment Plant Improvements project.
- ◆ Crowley presented a video commemorating the completion of the S1 project.

Questions & Comments

- ◆ Commissioner Chitwood commented that the rotations per minute (RPM) is high for a fan and asked what it cools.
- ◆ Regarding the back-up caused to the sewer lateral by the sewer clean-out, Vice-Chairperson Hayes asked Perna what his theory was about what caused the issue.

Action

- ◆ **The Commission received and accepted the report.**

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OLD BUSINESS

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ITEM 1- Previous Discussion Updates

- ◆ Crowley indicated the only item listed was covered under Jackson's Customer Service report.

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ITEM 2- To Do List

- ◆ To Do List was discussed.
- ◆ Vice-Chairperson Hayes spoke about the organic waste recycling program for residential accounts.

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UTILITIES MANAGER UPDATES

- ◆ Crowley spoke to the Commission about the Service Line Warranty Program mailer.
- ◆ A conversation ensued regarding the promotional mailer being mailed out over the Thanksgiving weekend.

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COMMISSIONER'S REPORT

- ◆ There were no reports.

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ADJOURNMENT

- ◆ Commissioner Chitwood made a motion to adjourn the meeting.
- ◆ Commissioner Shields seconded motion.
- ◆ Motion Carried.
- ◆ Meeting adjourned at 7:25 P.M.