

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIALTO,  
CALIFORNIA REPEALING RESOLUTION NO. 7594 ADOPTING BY  
REFERENCE SECTION 18730 OF TITLE 2 OF THE CALIFORNIA CODE  
OF REGULATIONS AND ANY AMENDMENTS TO IT ADOPTED BY  
THE FAIR POLITICAL PRACTICE COMMISSION AND DESIGNATING  
POSITIONS AND DISCLOSURE CATEGORY FOR FAIR POLITICAL  
PRACTICES COMMISSION FORM 700 FILERS**

**WHEREAS**, The Political Reform Act (Gov. Code §§ 81000, et seq.) (“Act”) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code Regs. § 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the City; and

**WHEREAS**, individuals holding designated positions shall file their statements of economic interests with the City, which will make the statements available for public inspection and reproduction. (Gov. Code § 81008.) All statements will be retained by the City; and

**WHEREAS**, the City Council, as the Code Reviewing Body under the Act adopts, affirms and incorporates by reference the Conflict of Interest Code set forth in 2 California Code of Regulations Section 18730, including any amendment to it duly adopted by the FPPC (“Code”), on behalf of the City; and

**WHEREAS**, the City Council previously adopted a Code which established disclosure categories and included a list of designated positions required to file a Statement of Economic Interest through Resolution No. 7594; and

1           **WHEREAS**, changed circumstances, including the establishment and deletion of certain  
2 departments, positions, as well as changes in job titles and responsibilities necessitate changes in setting  
3 forth the list of designated positions.

4           **NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Rialto,  
5 California, that the City Council has determined that the Conflict of Interest Code is approved as listed  
6 in Exhibit A and all resolutions previous to or in conflict with this resolution are hereby rescinded.

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**PASSED APPROVED AND ADOPTED** this 12<sup>th</sup> day of January 2021.

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DEBORAH ROBERTSON, Mayor

**ATTEST:**

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BARBARA A. McGEE, City Clerk

**APPROVED AS TO FORM:**

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ERIC S. VAIL, Interim City Attorney



1 EXHIBIT A

2 Appendix A

3 DESIGNATED POSITIONS

4 *The persons in the following positions are deemed to be “designated employees” within the*  
5 *meaning of Government Code Section 82019 of the Conflict of Interest Code. These persons*  
6 *shall file appropriate disclosure statements pursuant to Form 700:*

<u>ADMINISTRATION</u>	<u>DISCLOSURE CATEGORIES</u>
City Manager	1
Deputy City Manager	2
City Manager’s Executive Assistant	2
City Manager’s Assistant	2
Mayor	1
Council Member	1
Utilities Manager	2
Community Compliance Manager	2
Senior Community Compliance Officer	2
Community Compliance Officer	2
CDBG Consultant	2
<u>BOARDS AND COMMISSIONS</u>	
Cable Advisory Commissioners	1
Historical Preservation Commissioners	1
Human Relations Commissioners	1
Mobile Home Rent Review Commissioners	1
Neighborhood & Housing Preservation & Beautification Commissioners	1
Parks and Recreation Commissioners	1
Planning Commissioners	1

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Transportation Commissioners	1
Utilities Commissioners	1
<u>CITY ATTORNEY’S OFFICE</u>	
City Attorney	1
Assistant City Attorney	1
Deputy City Attorney	1
<u>CITY CLERK’S OFFICE</u>	
City Clerk/Management Services Director	1
Public Relations Officer	2
Deputy City Clerk	2
<u>CONSULTANTS</u>	
Other Consultants (*see below)	
<u>HUMAN RESOURCES DEPARTMENT</u>	
Director of Human Resources & Risk Management	1,2
Human Resources / Risk Manager	2
Senior Human Resources Analyst	2
Human Resources/Risk Management Analyst	2
<u>COMMUNITY DEVELOPMENT DEPARTMENT</u>	
Director of Community Development	1,2
Community Development Manager	2
Administrative Analyst	2
Plans Examiner	2
Senior Planner	2
Associate Planner	2
Senior Plans Examiner	2
Senior Building Inspector	2
Building Inspector	2
Building and Safety Manager	2

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<b>Business License Inspector</b>	<b>2</b>
<b>Chief Building Official</b>	<b>1,2</b>
<b><u>FINANCE DEPARTMENT</u></b>	
<b>Director of Finance</b>	<b>1,2</b>
<b>Finance Manager</b>	<b>2</b>
<b>Principal Budget &amp; Financial Analyst</b>	<b>2</b>
<b>Accounting Supervisor</b>	<b>2</b>
<b>Purchasing Manager</b>	<b>2</b>
<b>Information Technology Systems Manager</b>	<b>2</b>
<b>Information Technology Analyst</b>	<b>2</b>
<b>Grants Coordinator</b>	<b>2</b>
<b>Accountant</b>	<b>2</b>
<b>Senior Accountant</b>	<b>2</b>
<b>Senior Administrative Analyst</b>	<b>2</b>
<b>Senior Accounting Assistant</b>	<b>2</b>
<b>Administrative Analyst</b>	<b>2</b>
<b><u>FIRE DEPARTMENT</u></b>	
<b>Fire Chief</b>	<b>1, 2</b>
<b>Fire Division Chief</b>	<b>2</b>
<b>Fire Battalion Chief</b>	<b>2</b>
<b>Fire Captain</b>	<b>2</b>
<b>Fire Marshal</b>	<b>2</b>
<b>Assistant Fire Marshal</b>	<b>2</b>
<b>Fire Inspector</b>	<b>2</b>
<b>Emergency Medical Services Quality Improvement Coordinator</b>	<b>2</b>
<b>Emergency Medical Services Coordinator</b>	<b>2</b>
<b><u>POLICE DEPARTMENT</u></b>	
<b>Police Chief</b>	<b>1,2</b>

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Police Captain	2
Police Lieutenant	2
Police Sergeant	2
Police Records Supervisor	2
Emergency Dispatch Supervisor	2
Animal Control Supervisor	2
Animal Control Licensing Inspector	2
Crime Analyst Supervisor	2
Senior Accounting Assistant (PD)	2
Information System Analyst	2
<b><u>PUBLIC WORKS DEPARTMENT</u></b>	
Director of Public Works	1,2
City Engineer	2
Public Works Superintendent	2
Public Works Supervisor	2
Senior Civil Engineer	2
Civil Engineer	2
Associate Civil Engineer	2
Assistant Civil Engineer	2
Senior Civil Engineer	2
Senior Construction Inspector	2
Construction Inspector	2
Administrative Analyst	2
Principal Budget & Finance Analyst	2
<b><u>RECREATION &amp; COMMUNITY SERVICES DEPARTMENT</u></b>	
Director of Recreation and Community Services	1,2
Recreation and Community Services Supervisor	2
Recreation and Community Services Manager	2



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<b><u>TREASURER'S OFFICE</u></b>	
<b>City Treasurer</b>	<b>1</b>
<b>Assistant Treasurer</b>	<b>2</b>
<b>Sr. Accounting Assistant</b>	<b>2</b>

**\*OTHER CONSULTANTS**

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

1 **Appendix B**

2 **DISCLOSURE CATEGORIES**

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4 *An Investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income participated in by the designated officer or employee by virtue of the officer's or employee's position.*

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6 **DESIGNATED POSITIONS IN CATEGORY "1" MUST REPORT:**

- 7 1. *All investments and income; any business entity in which the person is a director, officer, partner,*  
8 *trustee, employee, or reportable only if located within or subject to the jurisdiction of the City and/or*  
9 *any of its subdivisions, or if the business entity is doing business (or planning to do business) in*  
10 *the jurisdiction, or has done business within the jurisdiction at any time during the two years prior*  
11 *to the filing of the statement.*
- 12 2. *Interests in real property located in the jurisdiction, including property located within a two-mile*  
13 *radius of any property owned or used by the city.*

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15 **DESIGNATED POSITIONS IN CATEGORY "2" MUST REPORT:**

- 16 1. *Investments in any business entity which, within the last two years, has contracted, or in the*  
17 *foreseeable future may contract with the City of Rialto, to provide services, supplies, materials,*  
18 *machinery or equipment to the City.*
- 19 2. *Income from any source which, within the last two years, has contracted, or in the foreseeable*  
20 *future may contract with the City of Rialto to provide services, supplies, materials, machinery or*  
21 *equipment to the City.*
- 22 3. *His/her status as a director, officer, partner, trustee, employee, or holder of a position of*  
23 *management in any business entity which, within the last two years, has contracted, or in the*  
24 *foreseeable future may contract with the City of Rialto to provide services, supplies, materials,*  
25 *machinery or equipment to the City.*