

REGULAR MEETING of the TRANSPORTATION COMMISSION

MINUTES April 7, 2021

The regular meeting of the Transportation Commission of the City of Rialto was held via Zoom Video Conferencing on Wednesday, April 7, 2021.

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This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

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CALL TO ORDER

Chairperson Allan Kirst called the meeting to order at 6:09 p.m.

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ROLL CALL

The roll call was taken by Commission Clerk, Michele Aguirre.

Present: Chairperson Allan Kirst
Vice-Chairperson Holeman
Commissioner Stacy Augustine

Absent: Mayor Deborah Robertson
Commissioner Kelvin Moore
Commissioner Johan Rodriguez

Chairperson Kirst suggested forgoing the Pledge of Allegiance and Moment of Silence at this time and going directly to New Business Items.

City Staff Present: Michael Tahan, Interim Public Works Director
Gabor Pakozdi, Acting City Engineer
Monae Pugh, Consultant Engineer
Daniel Casey, Senior Planner

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APPROVAL OF MINUTES Regular Meeting of March 3, 2021

- ◆ The minutes from the March 3rd meeting were review by the Commission and approved as written.
- ◆ Vice-Chairperson Holeman made a motion to approve the minutes from the March 3rd meeting as written.
- ◆ Commissioner Augustine seconded the motion.
- ◆ The motion was carried to approve the minutes from the March 3, 2021, meeting as written.

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ORAL COMMUNICATIONS

None

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POLICE DEPARTMENT LIAISON REPORT

No report.

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RUSD LIAISON REPORT

No Report.

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NEW BUSINESS

Revised Traffic Impact Analysis – Contractor's Equipment Yard and 1,200 Square Foot Administrative Building on the Westside of Sycamore Avenue between Slover Avenue and Cameron Way

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Michael Tahan briefly discussed the tasks that have transpired regarding this project and introduced Monae Pugh.

Pugh re-reviewed the updated staff report and recommendations.

Tahan added that Daniel Casey and Karen Peterson of Community Development met with the applicant to review the intersections for the project as the northwest corner is in the City of Colton. Advised will be working Victor Ortiz, City Engineer for the City of Colton to address concerns of the Commission.

Questions & Comments

Pugh, Landin, and Hsu answered questions and responded to comments regarding:

- ◆ What the additional paving and striping was.
- ◆ Chair Kirst offered an apology to the applicant regarding the additional requirements that were previously requested. He stated that if the Commission was aware that part of the project was within the City of Colton, the Commission would not have burdened the applicant with the additional requirements.

Action

- ◆ Commissioner Augustine made a motion approve the project with staff's recommendations and the additional paving and center line striping.
- ◆ Vice-Chair Holeman seconded the motion.
- ◆ All voted in favor of approving the project with staff's recommendations and the additional paving and center line striping.

Request

- ◆ Chair Kirst requested that when other projects are presented that may include joint jurisdictions, a clear definition of those areas and who they belong to.
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ENGINEER'S REPORT

Tahan introduced Gabor Pakozdi, Acting City Engineer, who is helping Public Works while the recruitment process is being completed for a City Engineer.

Tahan briefly reviewed the discussion of previous issues that were brought up regarding timings at various intersections and advised that Iteris and St. Francis were asked to attend to address and/or understand those concerns to develop a game plan for the City.

- ◆ Chairperson Kirst commented on the timing and how it works when on coordination vs when they are not on coordination. He

discussed the various issues that have been experienced at various locations throughout the City.

Tahan introduced Tim Byrne from SBCTA, Bernard Li of Iteris, and Jill Petrie, Andy Briones, and Lance Alms of St. Francis Electric.

- ◆ Li provided an overview of the San Bernardino Valley Coordinated Traffic Signal System (SBVCTSS) program and its goal. He advised as part of this program, the following six (6) major corridors in Rialto were included in the program:
 - Valley Boulevard
 - Foothill Boulevard
 - Baseline Road
 - Cedar Avenue/Ayala Drive
 - Riverside Avenue
 - Bloomington Avenue
- ◆ Li provided an explanation of why signals go out of coordination and deferred to Jill Petrie from St. Francis to respond to issues related to equipment.
- ◆ Tahan added that Iteris has a contract with the City for other timing issues when they arise.

Questions/Comments/Concerns

Tahan, Li, Petrie and Briones answered questions and responded to comments and concerns regarding:

- ◆ Who was responsible for ensuring preventative maintenance is completed.
 - Petrie provided an explanation of the tasks they perform for the traffic signals. She discussed the types of systems that exist and the issues that they have found at various locations. She advised that St. Francis is working on a survey to help resolve some of these issues.
- ◆ How often the signals and signal timings were reviewed.
- ◆ Coordination times.
- ◆ When free local timings are.
 - Discussion ensued regarding timings throughout the day and how they work. Petrie advised that 60-75% of intersections are running on timing sheets that are 10 to 15 years old.
- ◆ Why were there lead lags on all approaches as it causes confusions.
 - Li provided an explanation on how that works.
 - A discussion ensued regarding lead lags and coordination.
- ◆ Comment on posted speed limits around the City and the issue that the coordination timing setups do not coincide with the speed limits.
 - Li provided an explanation on how Iteris designs coordination and what they are based on.
- ◆ If Iteris takes speed surveys during specific times to determine what the prevailing speeds are.

- ◆ Comment on the video detection systems and the issue of vehicles having to wait prior to the next phase to have a vehicle detected so a call could be placed into the system.
- ◆ If the survey that was being completed would address all the older systems that need to be updated with a recommendation to change them.
 - Petrie provided an explanation of what needs to be done to fix those issue.

Requests/Suggestions/Recommendations

- ◆ Vice-Chair Holeman requests compiling a list of signals that are not functioning correctly to get them addressed.
- ◆ Chairperson Kirst requested that current timing charts are kept in the controllers and should be a top priority.
- ◆ Tahan advised that he would work with St. Francis to address all the outdated information and see what is needed to update the timings.
- ◆ Vice-Chair Holeman suggested provided a list of locations that were discussed previously that were considered high priority.
- ◆ Chairperson Kirst suggested that the Commissioners send a list of locations to Michele Aguirre so that she could compile a list.
 - A discussion ensued regarding the list of locations which were:
 - Riverside and Walnut Avenues
 - Riverside Avenue and Ayala Drive
 - Riverside and Linden Avenues
 - Riverside and Randall Avenues
 - Valley Boulevard
 - Walnut Avenue
 - Easton Street
 - Ayala Drive and Renaissance Parkway
 - Riverside and Alder Avenues
 - Cactus and Rialto Avenues
 - Alder and Riverside Avenues
 - Linden Avenue and Casmalia Street
- ◆ Commissioner Augustine requested to see the completed survey that provides a total amount so that it could be provided to Council to show what is needed to bring the City up to par.
- ◆ Chairperson Kirst agreed with Commissioner Augustine's request.
- ◆ Petrie advised that when they get the list of the location they will review and resolve or send a report of issues if they are unable to repair.
- ◆ Aguirre asked the Commission to provide her all the locations and she would compile and send to St. Francis.

Tahan provided an update on the following projects:

- ◆ Easton Sidewalk
- ◆ Overlay Project
- ◆ Alder Avenue/SR210
- ◆ Pepper Avenue and Winchester Drive Traffic Signal

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FUTURE AGENDA ITEMS

- ◆ Tahan informed the Commission that the City is working on a Traffic Study and a Truck Route Study and would be conducting a joint meeting with the Planning Commission for some time at the end of April.
- ◆ Chairperson Kirst advised that he would be available either before April 23rd or after May 4th as he would be on vacation.

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COMMISSIONER REPORTS

- ◆ Commissioner Augustine – No Report
- ◆ Vice-Chairperson Holeman – No Report
- ◆ Chairperson Kirst – No Report

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ADJOURNMENT

- ◆ Vice-Chair Holeman made a motion to adjourn.
- ◆ Commissioner Augustine seconded the motion.
- ◆ The motion was carried, and the meeting adjourned at 7:06 p.m.