



**CITY OF RIALTO  
REGULAR MEETING OF THE UTILITIES COMMISSION  
SEPTEMBER 21, 2021 - 6:00 P.M.  
MINUTES**

In compliance with social distancing protocols, the Regular meeting of the Utilities Commission of the City of Rialto was held from remote locations via teleconference within the guidelines of Governor Newsom's Executive Order N-29-20 on Tuesday, September 21, 2021.

o0o

This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

o0o

**CALL TO ORDER**

Vice Chairperson Hayes called the meeting to order at 6:01 P.M.

o0o

**ROLL CALL**

The roll call was taken by Commission Clerk, Dayan Malfavon.

**Present:**

Vice-Chairperson June Hayes  
Commissioner Richard "Kim" Chitwood  
Commissioner Kevin C. Kobbe  
Commissioner James M. Shields

**Absent:**

Chairperson Barbara Zrelak-Rickman

**City Staff Present:**

Tom Crowley, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

**Also Present:**

Rolf Ohlemutz, Soheil Sadighi, Chandrasekar Venkatraman (CV), Marlon Brosco, Robert Lee, David Terry, Michael Newton.

o0o

**PLEDGE OF ALLEGIANCE**

Commissioner Shields led the Pledge of Allegiance.

o0o

**INVOCATION**

Commissioner Chitwood led the Invocation.

o0o

**APPROVAL OF MINUTES**

- ◆ The minutes for the regular meeting of the Utilities Commission Meeting of August 17, 2021 were tabled.

o0o

**ORAL COMMUNICATIONS**

- ◆ Vice- Chairperson Hayes asked if there were any oral communications from the public not on the agenda.
- ◆ There were none.

o0o

## **NEW BUSINESS ITEMS**

### **ITEM 1-** Monthly Activity Report for City of Rialto Waste Management Services

**(RECEIVE AND FILE)**

- ◆ Amy Crow reviewed the monthly Waste Management Report.
- ◆ Crow reviewed scavenger report, and special collection.
- ◆ Crow informed the Commission that Burrtec is still dealing with a security breach and does not have a tonnage report. Burrtec staff anticipate to have the report possibly next month.

o0o

#### **Questions & Comments**

- ◆ There were none.

#### **Action**

- ◆ **The Commission received and accepted the report.**

o0o

### **ITEM 2-** Extraterritorial Wastewater Service Agreement with Kareem Oil, LLC, for the property located at 18653 Slover Avenue, Bloomington, Assessor's Parcel Number 0257-013-12-0000.

**(ACTION)**

- ◆ Crowley reviewed the staff report with the Commission.

#### **Questions & Comments**

- ◆ There were no questions.

#### **Action**

- ◆ **Commissioner Chitwood made a motion to recommend that the City Council adopt a Resolution and Rialto Utility Authority Resolution, approving an Extraterritorial Wastewater Service Agreement with Kareem Oil, LLC, for the property located at 18653 Slover Avenue, Bloomington.**
- ◆ **Commissioner Shields seconded the motion**
- ◆ **Motion passed**
- ◆ **Vote: 4 to 0 in favor of the recommendation.**

o0o

### **ITEM 3-** Veolia's Monthly Maintenance and Operations Report

**(RECEIVE AND FILE)**

- ◆ Robert Lee reviewed the monthly Customer Service Report.
- ◆ Crowley spoke about survey conducted by the State Water Resource Control Board to estimate how much debt is outstanding due to the "Covid Period" for Water accounts.
- ◆ CV provided an update on the following Capital Improvement projects:
  - Microgrid Project
  - Sycamore Lift Station Project
  - S1- Wastewater Treatment Plant Improvements Project.
- ◆ Brosco reviewed the Wastewater Operations Report and provided current updates.
- ◆ Terry provided current updates to the monthly Water Operations.

#### **Questions & Comments**

- ◆ Commissioner Kobbe asked Crowley when he anticipates the City will receive payment for the outstanding debt related to the “Covid Period”.
- ◆ Vice-Chairperson Hayes asked Crowley how the money received will be applied to the outstanding accounts.
- ◆ Commissioner Kobbe asked Lee if Customer Service is fully staffed.

#### Action

- ◆ **The Commission received and accepted the report.**

o0o

#### OLD BUSINESS

o0o

#### ITEM 1- Previous Discussion Updates

- ◆ Susanne Wilcox provided general information to the Commission about Senate Bill 222 Water Rate Assistance Program and reviewed the Association of California Water Agencies position paper.

o0o

#### ITEM 2- To Do List

- ◆ To Do List was discussed.

o0o

#### UTILITIES MANAGER UPDATES

- ◆ There were none.

o0o

#### COMMISSIONER'S REPORT

- ◆ Vice-Chairperson Hayes spoke about the Assembly Bill 361- Open Meetings.

o0o

#### ADJOURNMENT

- ◆ **Commissioner Kobbe made a motion to adjourn the meeting.**
- ◆ **Commissioner Chitwood seconded motion.**
- ◆ **Motion Carried.**
- ◆ **Meeting adjourned at 6:39 P.M.**