



**CITY OF RIALTO**  
**REGULAR MEETING OF THE UTILITIES COMMISSION**  
**JUNE 15, 2021 - 6:00 P.M.**  
**MINUTES**

In compliance with social distancing protocols, the Regular meeting of the Utilities Commission of the City of Rialto was held from remote locations via teleconference within the guidelines of Governor Newsom's Executive Order N-29-20 on Tuesday, June 15, 2021.

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This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

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**CALL TO ORDER**

Vice Chairperson Hayes called the meeting to order at 6:19 P.M.

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**ROLL CALL**

The roll call was taken by Commission Clerk, Michele Aguirre.

**Present:**

Vice-Chairperson June Hayes  
Commissioner Richard "Kim" Chitwood  
Commissioner Kevin C. Kobbe  
Commissioner James M. Shields

**Absent:**

Chairperson Barbara Zrelak-Rickman

**City Staff Present:**

Tom Crowley, Susanne Wilcox, Amy Crow, and Michele Aguirre.

**Also Present:**

Rolf Ohlemutz, Chandrasekar Venkatraman (CV), Robert Lee, David Terry, and Marlon Brosco.

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**PLEDGE OF ALLEGIANCE**

Commissioner Kobbe led the Pledge of Allegiance.

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**INVOCATION**

Commissioner Chitwood led the Invocation.

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**APPROVAL OF MINUTES**

- ◆ Commissioner Chitwood moved to approve the minutes for the Regular Meeting of May 18, 2021 as written.
- ◆ Commissioner Kobbe seconded the motion.
- ◆ Motion carried.
- ◆ Vote: 4 to 0 in favor of approval of the minutes as written.

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**ORAL COMMUNICATIONS**

- ◆ Vice- Chairperson Hayes asked if there were any oral communications from the public not on the agenda.
- ◆ There were none.

## NEW BUSINESS ITEMS

**ITEM 1-** Monthly Activity Report for City of Rialto Waste Management Services  
**(RECEIVE AND FILE)**

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- ◆ Amy Crow briefly reviewed the monthly Waste Management Report.
- ◆ Crow reviewed the scavenger report, and special collections.
- ◆ Crow informed the Commission that Burrtec is still dealing with cyber security issues and did not have the tonnage report.

### Questions & Comments

- ◆ Commissioner Chitwood asked Crow to confirm the time and place for the Community Clean-Up day.
- ◆ Vice-Chairperson Hayes asked Crow if there is still a shortage of sharps containers.
- ◆ Vice-Chairperson Hayes asked Crow to schedule a tour of Burrtec's facility for the Commissioners and any other interested parties when there is relief from Covid-19.

### Action

- ◆ **The Commission received and accepted the report.**

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**ITEM 2-** Recommend the City Council/Rialto Utility Authority Board Conduct a Public Hearing to Consider Adopting the 2020 Upper Santa Ana River Integrated Regional Urban Water Management Plan Comprised of the Urban Water Management and the Water Shortage Contingency Plans.  
**(ACTION)**

- ◆ Crowley presented a PowerPoint presentation to the Commission on the "2020 Upper Santa Ana River Watershed Integrated Regional Urban Water Management Plan"

### Questions & Comments

- ◆ Vice-Chairperson Hayes asked Crowley if the calculated conservation compliance target includes both commercial and residential accounts.
- ◆ Commissioner Chitwood asked Crowley if the table showing "Historic Water Use" was correctly showing that there was no water loss in 2019.
- ◆ Commissioner Kobbe asked Crowley if the Projected Supply and Demand Comparison included the Lytle Creek project.

### Action

- ◆ **Commissioner Chitwood made a motion to recommend that the City Council/Rialto Utility Authority Board conduct a public hearing to consider adopting the 2020 Upper Santa Ana River Integrated Regional Urban Water Management Plan comprised of the Urban Water Management and the Water Shortage Contingency Plans.**
- ◆ **Commissioner Shields seconded the motion.**
- ◆ **Motion carried.**
- ◆ **Vote: 4 to 0 in favor of approval**

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**ITEM 3-** Veolia's Monthly Maintenance and Operations Report  
**(RECEIVE AND FILE)**

- ◆ CV provided an update on the following Capital Improvement projects:
  - S1- Wastewater Treatment Plant Improvements Project.
  - Miro Well #3 Fence Project
- ◆ Lee reviewed the monthly Customer Service Report.
- ◆ Terry provided current updates to the monthly Water Operations.
- ◆ Brosco provided current updates to the Wastewater Operations Report.
- ◆ Sadighi informed the Commission that Brosco has been promoted to the Assistant Manager position.

**Questions & Comments**

- ◆ Vice-Chairperson Hayes asked Lee about a state bill that will help California residents with paying delinquent utility bills.
- ◆ Lee was not fully aware of the bill and Vice-Chairperson Hayes asked Crowley to research and report back.
- ◆ Vice-Chairperson Hayes asked Lee if customers will have to update their information with the new service account number.
- ◆ Commissioner Kobbe asked Terry about the Cascade Pipeline security monitoring measures.
- ◆ Vice-Chairperson Hayes asked Terry if any more retrofitted fire hydrants have been installed throughout the City.

**Action**

- ◆ **The Commission received and accepted the report.**

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**OLD BUSINESS**

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**ITEM 1-** Previous Discussion Updates

- ◆ There were none.

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**ITEM 2-** To Do List

- ◆ To Do List was discussed

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**UTILITIES MANAGER UPDATES**

- ◆ There were none.

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**COMMISSIONER'S REPORT**

- ◆ Commissioner Kobbe reminded the Commission of the Meet and Greet for the new City Manager, Marcus Fuller on Tuesday, June 22, 2021 from 4:30 p.m.-6:30 p.m.

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**ADJOURNMENT**

- ◆ **Commissioner Kobbe made a motion to adjourn the meeting.**
- ◆ **Commissioner Shields seconded motion.**
- ◆ **Motion Carried.**
- ◆ **Meeting adjourned at 7:27 P.M.**