# **ATTACHMENT 8- San Mateo Amnesty Program Process**

## DETAILS



## No commitment

Explore the program prior to formal application. No risk of any penalty or code enforcement.



## Low cost plus financial support

Take advantage of low cost initial inspections and minimal fees-plus the possibility of rehabilitation loans for some qualified applicants.



## Achievable standards and

detailed guidance for compliance Comply with easily achievable rehabilitation standards and the assistance of County and 4LEAF staff throughout the process.



### No risk of penalties and future code enforcement

Obtain a certification record to ensure your second unit will not be subject to future code enforcement.

### **BENEFITS**



## Improve property values

Formalize your second unit to make your property more desirable to potential buyers.



## Reduce risks

Have peace of mind that you will not have to deal with unexpected fines or future code enforcement.



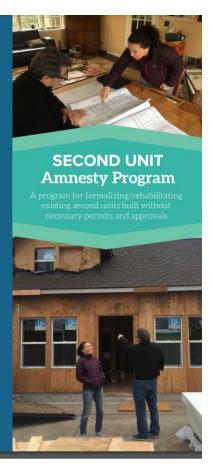
Healthy and safe living conditions Get greater assurance that your second unit is habitable and does not present risks to occupants.

**COUNTY OF SAN MATEO** 

IN PARTNERSHIP WITH

4LEAF, INC.





## SECOND UNIT AMNESTY PROGRAM

health and safety standards without the risk of fines and code enforcement action—and with significant fee

## SECOND UNIT ELIGIBILITY

- Built prior to January 2017
- · Currently or previously occupied by a resident (Must show proof)
- · Located on a residentially zoned parcel (i.e. zoning districts R-1, R-2, R-3, NMU, or PC)
- · Located outside of the County's Coastal Zone

## WHAT DOES THE PROCESS LOOK LIKE?

PHASE 1: PRE-APPLICATION (NO COMMITMENT) An applicant can withdraw at any point during the pre-application phase without any penalty or risk of code enforcement action. No START information gathered during the pre-application phase will be used for future code enforcement actions.







and Safety Inspection (not a code

inspection)

### PHASE 2. FORMAL APPLICATION AND REHABILITATION

Upon formal application to the program, the applicant must commit to completing all required improvements.

Review Scope of Work and Estimated Cost and Feasibility

Application to the Program

Final Inspection

## BONUS: REHABILITATION LOANS PROGRAM

Some applicants may be eligible for low interest loans available from the San Mateo County Department of Housing.

CERTIFIED RECORD!