



City of Rialto

Council Chambers
150 S. Palm Ave.
Rialto, CA 92376

Agenda Recreation and Parks Commission

Tuesday, April 2, 2024

6:30 PM

Rialto City Hall, Council Chambers, 150 S. Palm
Ave. Rialto CA 92376

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Maintenance & Facilities Department at (909) 421-7279. Notification 48-hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].

Members of the public are given an opportunity to speak on any listed agenda items. Please notify the Community Services Department if you wish to do so. All agendas are posted in the City Hall Administration Building (150 South Palm Avenue, Rialto, CA 92376) at least 72-hours in advance of the meeting. Copies of the staff reports relating to each item on the agenda are on file in the Community Services Department. Please call (909) 421-4949 to inquire about any items described on the agenda.

Based upon the open meeting laws (the Brown Act), additional items may be added to the agenda and acted upon by the Transportation Commission only if it is considered to be a "subsequent need" or "emergency item" and is added by a two-thirds vote. Matters raised under Oral Communications may not be acted upon at that meeting other than as provided above.

- a. **CALL TO ORDER**
- b. **ROLL CALL**
- c. **PLEDGE OF ALLEGIANCE**
- d. **APPROVAL OF MINUTES FROM REGULAR MEETING**
- e. **PUBLIC COMMENT**
- f. **STAFF UPDATES**
- g. **DISCUSSION AND/OR ACTION ITEMS**
 - [24-1204](#) Commission Rules of Procedure, and Repealing Conflicting Provisions
 - Attachments:** [Council Meeting 12-12-2023 TAB 2.pdf](#)
[Ordinance Doc. No. 1689.pdf](#)
 - [24-1205](#) 2024 Rialto Spring Eggstravaganza
- h. **COMMISSIONER REPORTS**
- i. **ADJOURNMENT**



City of Rialto

Legislation Text

File #: 24-1204, **Version:** 1, **Agenda #:**

Commission Rules of Procedure, and Repealing Conflicting Provisions



City of Rialto

Legislation Text

File #: 23-997, **Version:** 1, **Agenda #:** TAB2

For City Council Meeting [December 12, 2023]

TO: Honorable Mayor and City Council

APPROVAL: Henry Garcia, Interim City Manager

FROM: Eric S. Vail, City Attorney

Request City Council Introduce for First Reading **Ordinance No. 1689** Amending Chapter 2.16 of the Rialto Municipal Code by Adding a New Section 2.16.090 Providing for City Council Adoption of Commission Rules of Procedure, and Repealing Conflicting Provisions.

(ACTION)

BACKGROUND

The Rialto Municipal Code contains separate provisions relating to the adoption of procedural rules for four commissions established by ordinance within the Rialto Municipal Code. The various provisions are inconsistent and one such provision is incorrectly titled. Furthermore, the conduct of the various commissions is, at times, inconsistent with the standard protocols for the transaction of business observed by the City Council. Therefore, the City Attorney's Office recommends that the City Council adopt an ordinance to provide for City Council adoption of standards of conduct and procedural rules for the transaction of City business by the various commissions, and to allow for the imposition of consistent standards.

ANALYSIS/DISCUSSION

The proposed ordinance will require all City commissions to follow procedural rules for the transaction of business adopted by the City Council for each such commission. Until such time as the City Council adopts rules specifically for each commission, the commissions are required to follow the procedural rules applicable to the City Council. The proposed ordinance also requires each commission to keep a record of its transactions, resolutions, findings and determinations.

ENVIRONMENTAL IMPACT

The proposed actions do not constitute a "project" as defined by the California Environmental Quality Act (CEQA). Pursuant to Section 15378(b), a project does not include organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

GENERAL PLAN CONSISTENCY

This action is consistent with Guiding Principle 3A of the General Plan:

Our City government will lead by example, and will operate in an open, transparent, and responsive manner that meets the needs of the citizens and is a good place to do business.

LEGAL REVIEW

The City Attorney prepared and approved this staff report and ordinance.

FINANCIAL IMPACT

Operating Budget Impact

This action will have no impact on the Fiscal Year 2023-2024 Operating Budget.

RECOMMENDATION

Staff recommends that the City Council Introduce for First Reading and Ordinance entitled:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIALTO, CALIFORNIA, AMENDING CHAPTER 2.16 OF THE RIALTO MUNICIPAL CODE BY ADDING A NEW SECTION 2.16.090 PROVIDING FOR CITY COUNCIL ADOPTION OF COMMISSION RULES OF PROCEDURE, REPEALING SECTION 2.18.050, SECTION 2.22.030, AND SECTION 2.64.060, AND AMENDING SECTION 2.68.060 TO CORRECT THE TITLE THEREOF.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIALTO, CALIFORNIA, AMENDING CHAPTER 2.16 OF THE RIALTO MUNICIPAL CODE BY ADDING A NEW SECTION 2.16.090 PROVIDING FOR CITY COUNCIL ADOPTION OF COMMISSION RULES OF PROCEDURE, REPEALING SECTION 2.18.050, SECTION 2.22.030, AND SECTION 2.64.060, AND AMENDING SECTION 2.68.060 TO CORRECT THE TITLE THEREOF.

THE CITY COUNCIL OF THE CITY OF RIALTO DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2.16 of the Rialto Municipal Code shall be amended by adding a new section 2.16.090 thereto to read as follows:

“2.16.090 – Adoption of Rules.

Each commission shall adhere to procedural rules for the transaction of business adopted by the City Council by resolution. In the event the City Council has not adopted procedural rules for a commission, then such commission shall adhere to the adopted procedural rules for the transaction of business applicable to the City Council. Each commission shall keep a record of its transactions, resolutions, findings and determinations.”

SECTION 2. Section 2.18.050 of Chapter 2.18 of the Rialto Municipal Code is hereby repealed.

SECTION 3. Section 2.22.030 of Chapter 2.22 of the Rialto Municipal Code is hereby repealed.

SECTION 4. Section 2.64.060 of Chapter 2.64 of the Rialto Municipal Code is hereby repealed.

SECTION 5. The title of Section 2.68.060 of Chapter 2.68 of the Rialto Municipal Code is hereby amended to read as follows: **“2.68.060 - Officers.”**

SECTION 6. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance.

1 The City Council hereby declares that it would have passed this ordinance and each and every
2 section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without
3 regard to whether any portion of the ordinance would be subsequently declared invalid or
4 unconstitutional.

5 **SECTION 7.** The Mayor shall sign this Ordinance and the City Clerk shall certify to the
6 passage of this Ordinance and a summary of this Ordinance shall be published as required by law
7 and shall take effect as provided by law.

8 **PASSED, APPROVED AND ADOPTED** this ___ day of January, 2024.

9
10 _____
11 DEBORAH ROBERTSON, Mayor

12 **ATTEST:**

13
14 _____
15 BARBARA MCGEE, City Clerk

16
17 **APPROVED AS TO FORM:**

18
19 _____
20 ERIC VAIL, City Attorney
21 Burke, Williams & Sorensen, LLP
22
23
24
25
26
27
28

1 STATE OF CALIFORNIA)
2 COUNTY OF SAN BERNARDINO) ss
3 CITY OF RIALTO)

4 I, BARBARA MCGEE, City Clerk of the City of Rialto, do hereby certify that the foregoing
5 Ordinance No. _____ was duly passed and adopted at a regular meeting of the City Council of
6 the City of Rialto held on the _____ day of _____, 2024.

7 Upon motion of Councilmember _____, seconded by Councilmember
8 _____, the foregoing Ordinance No. _____ was duly passed and adopted.

9 Vote on the motion:

10 AYES:
11 NOES:
12 ABSENT:

13 IN WITNESS WHEREOF, I have hereunto set my hand and the Official Seal of the City of
14 Rialto this _____ day of _____, 2024.

15 _____
16 BARBARA MCGEE, CITY CLERK
17
18
19
20
21
22
23
24
25
26
27
28

ORDINANCE NO. 1689

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIALTO, CALIFORNIA, AMENDING CHAPTER 2.16 OF THE RIALTO MUNICIPAL CODE BY ADDING A NEW SECTION 2.16.090 PROVIDING FOR CITY COUNCIL ADOPTION OF COMMISSION RULES OF PROCEDURE, REPEALING SECTION 2.18.050, SECTION 2.22.030, AND SECTION 2.64.060, AND AMENDING SECTION 2.68.060 TO CORRECT THE TITLE THEREOF.

THE CITY COUNCIL OF THE CITY OF RIALTO DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2.16 of the Rialto Municipal Code shall be amended by adding a new section 2.16.090 thereto to read as follows:

“2.16.090 – Adoption of Rules.

Each commission shall adhere to procedural rules for the transaction of business adopted by the City Council by resolution. In the event the City Council has not adopted procedural rules for a commission, then such commission shall adhere to the adopted procedural rules for the transaction of business applicable to the City Council. Each commission shall keep a record of its transactions, resolutions, findings and determinations.”

SECTION 2. Section 2.18.050 of Chapter 2.18 of the Rialto Municipal Code is hereby repealed.

SECTION 3. Section 2.22.030 of Chapter 2.22 of the Rialto Municipal Code is hereby repealed.

SECTION 4. Section 2.64.060 of Chapter 2.64 of the Rialto Municipal Code is hereby repealed.

SECTION 5. The title of Section 2.68.060 of Chapter 2.68 of the Rialto Municipal Code is hereby amended to read as follows: **“2.68.060 - Officers.”**

SECTION 6. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance.

1 The City Council hereby declares that it would have passed this ordinance and each and every
2 section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without
3 regard to whether any portion of the ordinance would be subsequently declared invalid or
4 unconstitutional.

5 **SECTION 7.** The Mayor shall sign this Ordinance and the City Clerk shall certify to the
6 passage of this Ordinance and a summary of this Ordinance shall be published as required by law
7 and shall take effect as provided by law.

8
9
10 **PASSED, APPROVED, AND ADOPTED** this 9th day of January, 2024.

11
12 

13 DEBORAH ROBERTSON, Mayor

14 **ATTEST:**

15
16 

17 BARBARA A. MCGEE, City Clerk

18
19 **APPROVED AS TO FORM:**

20
21 

22 ERIC S. VAIL, City Attorney

1 **STATE OF CALIFORNIA**)
2 **COUNTY OF SAN BERNARDINO**) ss
3 **CITY OF RIALTO**)

4 I, Barbara A. McGee, City Clerk of the City of Rialto, do hereby certify that the foregoing
5 Ordinance No. 1689 was duly passed and adopted at a regular meeting of the City Council of the
6 City of Rialto held on the 9th day of January, 2024. Upon motion of Council Member Scott, seconded
7 by Council Member Trujillo, the foregoing Ordinance No. 1689 was duly passed and adopted.

8 Vote on the motion:

9 AYES: Mayor Robertson, Mayor Pro Tem Carrizales, Council Members Scott, Baca, and Trujillo

10 NOES: None

11 ABSENT: None

12 **IN WITNESS WHEREOF**, I have hereunto set my hand and the Official Seal of the City
13 of Rialto this 11th day of January, 2024.

14 *Barbara A. McGee*

15

BARBARA A. McGEE, City Clerk



City of Rialto

Legislation Text

File #: 24-1205, **Version:** 1, **Agenda #:**

2024 Rialto Spring Eggstravaganza

ORDINANCE NO. 1689

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIALTO, CALIFORNIA, AMENDING CHAPTER 2.16 OF THE RIALTO MUNICIPAL CODE BY ADDING A NEW SECTION 2.16.090 PROVIDING FOR CITY COUNCIL ADOPTION OF COMMISSION RULES OF PROCEDURE, REPEALING SECTION 2.18.050, SECTION 2.22.030, AND SECTION 2.64.060, AND AMENDING SECTION 2.68.060 TO CORRECT THE TITLE THEREOF.

THE CITY COUNCIL OF THE CITY OF RIALTO DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2.16 of the Rialto Municipal Code shall be amended by adding a new section 2.16.090 thereto to read as follows:

“2.16.090 – Adoption of Rules.

Each commission shall adhere to procedural rules for the transaction of business adopted by the City Council by resolution. In the event the City Council has not adopted procedural rules for a commission, then such commission shall adhere to the adopted procedural rules for the transaction of business applicable to the City Council. Each commission shall keep a record of its transactions, resolutions, findings and determinations.”

SECTION 2. Section 2.18.050 of Chapter 2.18 of the Rialto Municipal Code is hereby repealed.

SECTION 3. Section 2.22.030 of Chapter 2.22 of the Rialto Municipal Code is hereby repealed.

SECTION 4. Section 2.64.060 of Chapter 2.64 of the Rialto Municipal Code is hereby repealed.

SECTION 5. The title of Section 2.68.060 of Chapter 2.68 of the Rialto Municipal Code is hereby amended to read as follows: **“2.68.060 - Officers.”**

SECTION 6. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance.

1 The City Council hereby declares that it would have passed this ordinance and each and every
2 section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without
3 regard to whether any portion of the ordinance would be subsequently declared invalid or
4 unconstitutional.

5 **SECTION 7.** The Mayor shall sign this Ordinance and the City Clerk shall certify to the
6 passage of this Ordinance and a summary of this Ordinance shall be published as required by law
7 and shall take effect as provided by law.

8
9
10 **PASSED, APPROVED, AND ADOPTED** this 9th day of January, 2024.

11
12 

13 DEBORAH ROBERTSON, Mayor

14 **ATTEST:**

15
16 

17 BARBARA A. MCGEE, City Clerk

18
19 **APPROVED AS TO FORM:**

20
21 

22 ERIC S. VAIL, City Attorney

1 **STATE OF CALIFORNIA**)
2 **COUNTY OF SAN BERNARDINO**) ss
3 **CITY OF RIALTO**)

4 I, Barbara A. McGee, City Clerk of the City of Rialto, do hereby certify that the foregoing
5 Ordinance No. 1689 was duly passed and adopted at a regular meeting of the City Council of the
6 City of Rialto held on the 9th day of January, 2024. Upon motion of Council Member Scott, seconded
7 by Council Member Trujillo, the foregoing Ordinance No. 1689 was duly passed and adopted.

8 Vote on the motion:

9 AYES: Mayor Robertson, Mayor Pro Tem Carrizales, Council Members Scott, Baca, and Trujillo

10 NOES: None

11 ABSENT: None

12 **IN WITNESS WHEREOF**, I have hereunto set my hand and the Official Seal of the City
13 of Rialto this 11th day of January, 2024.

14 *Barbara A. McGee*

15 _____
16 BARBARA A. McGEE, City Clerk
17
18
19
20
21
22
23
24
25
26
27
28