



# City of Rialto

## Regular Meeting Utilities Commission

*Chairperson Barbara Zrelak-Rickman*

*Vice-Chairperson June Hayes*

*Commissioner Richard "Kim" Chitwood*

*Commissioner Kevin C. Kobbe*

*Commissioner James M. Shields*

---

**Tuesday, November 16, 2021**

**6:00 PM**

---

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department at (909) 820-2602. Notification 48-hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II].*

*Members of the public are given an opportunity to speak on any listed agenda items. Please notify the Public Works Department if you wish to do so. All agendas are posted in the City Hall Administration Building (150 South Palm Avenue, Rialto, CA 92376) at least 72-hours in advance of the meeting. Copies of the staff reports relating to each item on the agenda are on file in the Public Works Department. Please call (909) 820-2602 to inquire about any items described on the agenda.*

*Based upon the open meeting laws (the Brown Act), additional items may be added to the agenda and acted upon by the Utilities Commission only if it is considered to be a "subsequent need" or "emergency item" and is added by a two-thirds vote. Matters raised under Oral Communications may not be acted upon at that meeting other than as provided above.*

### **CALL TO ORDER**

### **ROLL CALL**

*Chairperson Barbara Zrelak-Rickman, Vice-Chairperson June Hayes, Commissioner Richard "Kim" Chitwood, Commissioner Kevin C. Kobbe, Commissioner James M. Shields*

### **PLEDGE OF ALLEGIANCE**

### **MOMENT OF SILENCE/INVOCATION**

### **APPROVAL OF MINUTES**

1      [UC-21-0851](#)      Regular Meeting of June 15, 2021 (Previously Tabled)

Attachments:      [6-15-21.pdf](#)

2      [UC-21-0852](#)      Regular Meeting of July 20, 2021 (Previously Tabled)

Attachments:      [7-20-21.pdf](#)

- 3      [UC-21-0854](#)      Regular Meeting of August 17, 2021  
*Attachments:*      [8-17-2021.pdf](#)
- 4      [UC-21-0855](#)      Regular Meeting of September 21, 2021  
*Attachments:*      [9-21-2021.pdf](#)
- 5      [UC-21-0856](#)      Regular Meeting of October 19, 2021  
*Attachments:*      [10-19-2021.pdf](#)

## **ORAL COMMUNICATIONS**

### **NEW BUSINESS**

- 1      [UC-21-0832](#)      Monthly Activity Report for City of Rialto Waste Management Services  
**(RECEIVE AND FILE)**  
*Attachments:*      [Rialto Holiday Lights Flyer 2021.pdf](#)  
                                 [Oil Filter Exchange flyer \(December 2021\).pdf](#)
- 2      [UC-21-0828](#)      Receive and File an Update on the City of Rialto/Rialto Utility Authority's Grant Application to the US Bureau of Reclamation's WaterSMART program, Water and Energy Efficiency Grants for Fiscal Year 2022.  
**(RECEIVE AND FILE)**
- 3      [UC-21-0842](#)      Recommend the City Council/Rialto Utility Authority Board Approve a Final Construction Work Authorization in the Amount of \$1,056,875 for the Sycamore Lift Station Project.  
**(ACTION)**
- 4      [UC-21-0821](#)      Recommend the Extraterritorial Agreement for Sewer Services to the Property Located at 10951 Cedar Avenue, Bloomington, Assessor's Parcel Number 0257-101-01-0000 Be Approved by the City Council/Rialto Utility Authority.  
**(ACTION)**  
*Attachments:*      [Attachment 1 - Site Plan.pdf](#)
- 5      [UC-21-0864](#)      Veolia's Maintenance and Operations Monthly Report  
**(RECEIVE AND FILE)**  
*Attachments:*      [VW UCR Reporting September 2021.pdf](#)

## **OLD BUSINESS**

- 1      [UC-21-0853](#)      Previous Discussion Update
- 2      [UC-21-0857](#)      To Do List

## **UTILITIES MANAGER'S UPDATES**

## **COMMISSIONER REPORTS**

## **ADJOURNMENT**



# City of Rialto

## Legislation Text

---

**File #:** UC-21-0851, **Version:** 1, **Agenda #:** 1

---

Regular Meeting of June 15, 2021 (Previously Tabled)





**CITY OF RIALTO  
REGULAR MEETING OF THE UTILITIES COMMISSION  
JUNE 15, 2021 - 6:00 P.M.  
MINUTES**

In compliance with social distancing protocols, the Regular meeting of the Utilities Commission of the City of Rialto was held from remote locations via teleconference within the guidelines of Governor Newsom's Executive Order N-29-20 on Tuesday, June 15, 2021.

o0o

This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

o0o

**CALL TO ORDER**

Vice Chairperson Hayes called the meeting to order at 6:19 P.M.

o0o

**ROLL CALL**

The roll call was taken by Commission Clerk, Michele Aguirre.

**Present:**

Vice-Chairperson June Hayes  
Commissioner Richard "Kim" Chitwood  
Commissioner Kevin C. Kobbe  
Commissioner James M. Shields

**Absent:**

Chairperson Barbara Zrelak-Rickman

**City Staff Present:**

Tom Crowley, Susanne Wilcox, Amy Crow, and Michele Aguirre.

**Also Present:**

Rolf Ohlemutz, Chandrasekar Venkatraman (CV), Robert Lee, David Terry, and Marlon Brosco.

o0o

**PLEDGE OF ALLEGIANCE**

Commissioner Kobbe led the Pledge of Allegiance.

o0o

**INVOCATION**

Commissioner Chitwood led the Invocation.

o0o

**APPROVAL OF MINUTES**

- ◆ Commissioner Chitwood moved to approve the minutes for the Regular Meeting of May 18, 2021 as written.
- ◆ Commissioner Kobbe seconded the motion.
- ◆ Motion carried.
- ◆ Vote: 4 to 0 in favor of approval of the minutes as written.

o0o

**ORAL COMMUNICATIONS**

- ◆ Vice- Chairperson Hayes asked if there were any oral communications from the public not on the agenda.
- ◆ There were none.

## **NEW BUSINESS ITEMS**

### **ITEM 1-** Monthly Activity Report for City of Rialto Waste Management Services **(RECEIVE AND FILE)**

o0o

- ◆ Amy Crow briefly reviewed the monthly Waste Management Report.
- ◆ Crow reviewed the scavenger report, and special collections.
- ◆ Crow informed the Commission that Burrtec is still dealing with cyber security issues and did not have the tonnage report.

#### **Questions & Comments**

- ◆ Commissioner Chitwood asked Crow to confirm the time and place for the Community Clean-Up day.
- ◆ Vice-Chairperson Hayes asked Crow if there is still a shortage of sharps containers.
- ◆ Vice-Chairperson Hayes asked Crow to schedule a tour of Burrtec's facility for the Commissioners and any other interested parties when there is relief from Covid-19.

#### **Action**

- ◆ **The Commission received and accepted the report.**

o0o

### **ITEM 2-** Recommend the City Council/Rialto Utility Authority Board Conduct a Public Hearing to Consider Adopting the 2020 Upper Santa Ana River Integrated Regional Urban Water Management Plan Comprised of the Urban Water Management and the Water Shortage Contingency Plans. **(ACTION)**

- ◆ Crowley presented a PowerPoint presentation to the Commission on the "2020 Upper Santa Ana River Watershed Integrated Regional Urban Water Management Plan"

#### **Questions & Comments**

- ◆ Vice-Chairperson Hayes asked Crowley if the calculated conservation compliance target includes both commercial and residential accounts.
- ◆ Commissioner Chitwood asked Crowley if the table showing "Historic Water Use" was correctly showing that there was no water loss in 2019.
- ◆ Commissioner Kobbe asked Crowley if the Projected Supply and Demand Comparison included the Lytle Creek project.

#### **Action**

- ◆ **Commissioner Chitwood made a motioned to recommend that the City Council/Rialto Utility Authority Board conduct a public hearing to consider adopting the 2020 Upper Santa Ana River Integrated Regional Urban Water Management Plan comprised of the Urban Water Management and the Water Shortage Contingency Plans.**
- ◆ **Commissioner Shields seconded the motion.**
- ◆ **Motion carried.**
- ◆ **Vote: 4 to 0 in favor of approval**

o0o

**ITEM 3-** Veolia's Monthly  
Maintenance and Operations Report  
**(RECEIVE AND FILE)**

- ◆ CV provided an update on the following Capital Improvement projects:
  - S1- Wastewater Treatment Plant Improvements Project.
  - Miro Well #3 Fence Project
- ◆ Lee reviewed the monthly Customer Service Report.
- ◆ Terry provided current updates to the monthly Water Operations.
- ◆ Brosco provided current updates to the Wastewater Operations Report.
- ◆ Sadighi informed the Commission that Brosco has been promoted to the Assistant Manager position.

**Questions & Comments**

- ◆ Vice-Chairperson Hayes asked Lee about a state bill that will help California residents with paying delinquent utility bills.
- ◆ Lee was not fully aware of the bill and Vice-Chairperson Hayes asked Crowley to research and report back.
- ◆ Vice-Chairperson Hayes asked Lee if customers will have to update their information with the new service account number.
- ◆ Commissioner Kobbe asked Terry about the Cascade Pipeline security monitoring measures.
- ◆ Vice-Chairperson Hayes asked Terry if any more retrofitted fire hydrants have been installed throughout the City.

**Action**

- ◆ **The Commission received and accepted the report.**

o0o

**OLD BUSINESS**

o0o

**ITEM 1-** Previous Discussion  
Updates

- ◆ There were none.

o0o

**ITEM 2-** To Do List

- ◆ To Do List was discussed

o0o

**UTILITIES MANAGER UPDATES**

- ◆ There were none.

o0o

**COMMISSIONER'S REPORT**

- ◆ Commissioner Kobbe reminded the Commission of the Meet and Greet for the new City Manager, Marcus Fuller on Tuesday, June 22, 2021 from 4:30 p.m.-6:30 p.m.

o0o

**ADJOURNMENT**

- ◆ **Commissioner Kobbe made a motion to adjourn the meeting.**
- ◆ **Commissioner Shields seconded motion.**
- ◆ **Motion Carried.**
- ◆ **Meeting adjourned at 7:27 P.M.**



# City of Rialto

## Legislation Text

---

**File #:** UC-21-0852, **Version:** 1, **Agenda #:** 2

---

Regular Meeting of July 20, 2021 (Previously Tabled)



**CITY OF RIALTO  
REGULAR MEETING OF THE UTILITIES COMMISSION  
JULY 20, 2021 - 6:00 P.M.  
MINUTES**

In compliance with social distancing protocols, the Regular meeting of the Utilities Commission of the City of Rialto was held from remote locations via teleconference within the guidelines of Governor Newsom's Executive Order N-29-20 on Tuesday, July 20, 2021.

o0o

This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

o0o

**CALL TO ORDER**

Vice Chairperson Hayes called the meeting to order at 6:03 P.M.

o0o

**ROLL CALL**

The roll call was taken by Commission Clerk, Dayan Malfavon.

**Present:**

Vice-Chairperson June Hayes  
Commissioner Richard "Kim" Chitwood  
Commissioner Kevin C. Kobbe  
Commissioner James M. Shields

**Absent:**

Chairperson Barbara Zrelak-Rickman

**City Staff Present:**

Tom Crowley, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

**Also Present:**

Paul Savage, Mike Newton, Rolf Ohlemutz, Chandrasekar Venkatraman (CV), Marlon Brosco, Robert Lee, David Terry, Soheil Sadighi.

o0o

**PLEDGE OF ALLEGIANCE**

Commissioner Kobbe led the Pledge of Allegiance.

o0o

**INVOCATION**

Commissioner Chitwood led the Invocation.

o0o

**APPROVAL OF MINUTES**

- ◆ Commissioner Kobbe moved to approve the minutes for the Regular Meeting of May 18, 2021 as written.
- ◆ Commissioner Shields seconded the motion.
- ◆ Motion carried.
- ◆ Vote: 3 in favor of approval of the minutes as written. Commissioner Chitwood abstained from voting.

o0o

**ORAL COMMUNICATIONS**

- ◆ Vice- Chairperson Hayes asked if there were any oral communications from the public not on the agenda.
- ◆ There were none.

## **NEW BUSINESS ITEMS**

### **ITEM 1-** Monthly Activity Report for City of Rialto Waste Management Services **(RECEIVE AND FILE)**

**o0o**

- ◆ Amy Crow briefly reviewed the monthly Waste Management Report.
- ◆ Crow reviewed scavenger report, and special collection.
- ◆ Crow informed Burrtec is still dealing with a security breach and has not been able to provide a tonnage report.
- ◆ Crow informed the Commission that the Oil Filter Exchange Program will not be happening at the originally scheduled Pep Boys location as the store is reopening under new ownership.
- ◆ Crow suggested moving the event to O'Reilleys on Willow Avenue and Foothill Boulevard.
- ◆ A conversation ensued regarding tires collected that are still on rims.

#### **Questions & Comments**

- ◆ Commissioner Chitwood asked if the next Household Hazardous Waste Collection even will also include shredding.
- ◆ Commissioner Kobbe asked how many tires residents are allowed to dispose of at the Community Clean-Up event.
- ◆ Commissioner Chitwood asked Crow if Advanced Auto Parts replacing all Pep Boys stores.
- ◆ Vice-Chairperson Hayes asked Crow if there may be fraudulent reasons why people would collect tires for others and dispose of them at the Community Clean-Up event.

#### **Action**

- ◆ **The Commission received and accepted the report.**

**o0o**

### **ITEM 2-** Receive and File Report on the Water Infrastructure Finance Innovation Act Program. **(RECEIVE AND FILE)**

- ◆ Crowley reviewed the staff report with the Commission.

#### **Questions & Comments**

- ◆ Commissioner Chitwood asked Crowley where the proposed projects would be constructed.
- ◆ Commissioner Kobbe asked Crowley if the City is still planning on absorbing the County pockets within the City boundaries.
- ◆ Vice-Chairperson Hayes commented she is unable to comment on this item as there is a conflict of interest with San Bernardino Valley Municipal Water District.

#### **Action**

- ◆ **The Commission received and accepted the report.**

**o0o**

### **ITEM 3-** Veolia's Monthly Maintenance and Operations Report **(RECEIVE AND FILE)**

- ◆ CV provided an update on the following Capital Improvement projects:
  - S1- Wastewater Treatment Plant Improvements Project.
- ◆ Terry provided current updates to the monthly Water Operations.
  - Chino Well
  - Rialto Well #3

- ◆ Lee reviewed the monthly Customer Service Report.
- ◆ Brosco reviewed the Wastewater Operations Report and provided current updates.
- ◆ Brosco introduced Mike Newton and spoke briefly about Newton's professional background.

#### Questions & Comments

- ◆ Vice-Chairperson Hayes asked Brosco if he will continue presenting the wastewater report.

#### Action

- ◆ **The Commission received and accepted the report.**

o0o

#### OLD BUSINESS

o0o

#### ITEM 1- Previous Discussion Updates

- ◆ There were none.

o0o

#### ITEM 2- To Do List

- ◆ To Do List was discussed.

o0o

#### UTILITIES MANAGER UPDATES

- ◆ Crowley informed the Commission that a Professional Service Agreement with Soto Resources was approved at the last Council Meeting for preparation of grants for the City of Rialto, focusing on Lake Rialto.
- ◆ Crowley informed the Commission that the City of Rialto submitted applications to SCE for the Self Generation Incentive Program and received preliminary approval for \$3.6 million dollars.
- ◆ Crowley presented a public service announcement video from Service Line Warranties of America Insurance in regard to repair service plans for water and waste water lateral lines.

o0o

#### COMMISSIONER'S REPORT

- ◆ Commissioner Kobbe informed Crowley of a leak at the hydro plant water facility on Riverside Avenue.
- ◆ Vice-Chairperson Hayes spoke about the upcoming Orange County Water Summit and asked who is interested in attending.

o0o

#### ADJOURNMENT

- ◆ **Commissioner Shields made a motion to adjourn the meeting.**
- ◆ **Commissioner Chitwood seconded motion.**
- ◆ **Motion Carried.**
- ◆ **Meeting adjourned at 7:07 P.M.**



# City of Rialto

## Legislation Text

---

**File #:** UC-21-0854, **Version:** 1, **Agenda #:** 3

---

Regular Meeting of August 17, 2021





**CITY OF RIALTO  
REGULAR MEETING OF THE UTILITIES COMMISSION  
AUGUST 17, 2021 - 6:00 P.M.  
MINUTES**

In compliance with social distancing protocols, the Regular meeting of the Utilities Commission of the City of Rialto was held from remote locations via teleconference within the guidelines of Governor Newsom's Executive Order N-29-20 on Tuesday, August 17, 2021.

o0o

This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

o0o

**CALL TO ORDER**

Vice Chairperson Hayes called the meeting to order at 6:03 P.M.

o0o

**ROLL CALL**

The roll call was taken by Commission Clerk, Dayan Malfavon.

**Present:**

Vice-Chairperson June Hayes  
Commissioner Richard "Kim" Chitwood  
Commissioner James M. Shields

**Absent:**

Chairperson Barbara Zrelak-Rickman  
Commissioner Kevin C. Kobbe

**City Staff Present:**

Tom Crowley, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

**Also Present:**

Shavonne Turner, Rolf Ohlemutz, Chandrasekar Venkatraman (CV), Marlon Brosco, Robert Lee, and David Terry.

o0o

**PLEDGE OF ALLEGIANCE**

Commissioner Shields led the Pledge of Allegiance.

o0o

**INVOCATION**

Commissioner Chitwood led the Invocation.

o0o

**APPROVAL OF MINUTES**

- The minutes for the regular meeting of the Utilities Commission Meeting of June 15, 2021 were tabled.
- The minutes for the regular meeting of the Utilities Commission Meeting of July 20, 2021 were tabled.

o0o

**ORAL COMMUNICATIONS**

- Vice- Chairperson Hayes asked if there were any oral communications from the public not on the agenda.
- There were none.

## **NEW BUSINESS ITEMS**

**ITEM 1-** Receive and File a Presentation by San Bernardino Valley Municipal Water District, Water Conservation Program Manager, Shavonne Turner, on Water Efficiency Updates.  
**(RECEIVE AND FILE)**

o0o

- Shavonne Turner, San Bernardino Valley Municipal Water District's Water Conservation Program Manager, presented a PowerPoint presentation on Water Efficiency.
- A conversation ensued regarding other options to use the City's effluent.
- Crowley spoke about the Habitat Conservation Plan (HCP).
- Crowley and Vice-Chairperson Hayes spoke to Turner about the City of Rialto's partnership with Rialto Water Services to operate and maintain the City's water and waste water system.

### **Questions & Comments**

- CV asked if there are any programs for expanding or supporting the use of reclaimed water.

### **Action**

- **The Commission received and accepted the report.**

o0o

**ITEM 2-** Monthly Activity Report for City of Rialto Waste Management Services  
**(RECEIVE AND FILE)**

- Amy Crow reviewed the monthly Waste Management Report.
- Crow reviewed scavenger report, and special collection.
- Crow informed Burrtec is still dealing with a security breach and does not have a tonnage report.
- Crow provided an update on the Residential Food Waste Recycling Pilot Program.

### **Questions & Comments**

- Vice-Chairperson Hayes asked Crow if there is a percentage of how much contamination is in the collected material.
- Commissioner Chitwood asked if the next Household Hazardous Waste Collection even will also include shredding.
- Vice-Chairperson Hayes asked Crow what the status is on the shortage of sharps containers.

### **Action**

- **The Commission received and accepted the report.**

o0o

**ITEM 3-** Extension of Agreement with the County for Use of Rialto Basin Water Rights for the Standby Water Lease Agreement.  
**(ACTION)**

- Crowley reviewed the staff report with the Commission.

### **Questions & Comments**

- There were no questions.

### **Action**

- **Commissioner Shields made a motion to recommend that the City Council/Rialto Utility Authority Board of Directors extend the Standby Water Lease Agreement with San Bernardino County.**
- **Commissioner Chitwood seconded the motion.**
- **Motion passed.**
- **Vote: 3 to 0 in favor of the recommendation.**

o0o

**ITEM 4-** Veolia's Monthly Maintenance and Operations Report  
**(RECEIVE AND FILE)**

- Terry provided current updates to the monthly Water Operations.
- Brosco reviewed the Wastewater Operations Report and provided current updates.
- Lee reviewed the monthly Customer Service Report.
- A discussion ensued regarding water meter turn-offs for delinquent accounts.
- CV provided an update on the following Capital Improvement projects:
  - Microgrid Project
  - Sycamore Lift Station
  - S1- Wastewater Treatment Plant Improvements Project.

**Questions & Comments**

- Commissioner Shields asked Terry who is responsible for turning water meters on and off for customers.
- Commissioner Shields asked Terry what the response time is to turn the water valve off.
- Vice-Chairperson Hayes asked Terry what the water loss rate is.
- Commissioner Chitwood commented that the telephone calls statistics seem high and asked Lee what the high statistics are related to.
- Vice-Chairperson Hayes asked Lee an update on bad debt.

**Action**

- **The Commission received and accepted the report.**

o0o

**OLD BUSINESS**

o0o

**ITEM 1-** Previous Discussion Updates

- Susanne Wilcox spoke to the Commission about Senate Bill 222 Water Rate Assistance Program (WRAP).
- Vice-Chairperson Hayes asked the Commission what they want to hear about during her next San Bernardino Municipal Water Department San Bernardino Valley Municipal Water District Update.

o0o

**ITEM 2-** To Do List

- To Do List was discussed.

o0o

**UTILITIES MANAGER UPDATES**

- Crowley informed the Commission that a Professional Service Agreement with Soto Resources was approved at the last Council

Meeting for preparation of grants for the City of Rialto, focusing on Lake Rialto.

- Crowley informed the Commission that the City of Rialto submitted applications to Southern California Edison for the Self Generation Incentive Program and received preliminary approval for \$3.6 million dollars.
- Crowley presented a public service announcement video from Service Line Warranties of America Insurance in regard to repair service plans for water and waste water lateral lines.

**o0o**

#### **COMMISSIONER'S REPORT**

- Commissioner Kobbe informed Crowley of a leak at the hydro plant water facility on Riverside Avenue.

**o0o**

#### **ADJOURNMENT**

- **Commissioner Shields made a motion to adjourn the meeting.**
- **Commissioner Chitwood seconded motion.**
- **Motion Carried.**
- **Meeting adjourned at 7:35 P.M.**



# City of Rialto

## Legislation Text

---

**File #:** UC-21-0855, **Version:** 1, **Agenda #:** 4

---

Regular Meeting of September 21, 2021



**CITY OF RIALTO  
REGULAR MEETING OF THE UTILITIES COMMISSION  
SEPTEMBER 21, 2021 - 6:00 P.M.  
MINUTES**

In compliance with social distancing protocols, the Regular meeting of the Utilities Commission of the City of Rialto was held from remote locations via teleconference within the guidelines of Governor Newsom's Executive Order N-29-20 on Tuesday, September 21, 2021.

o0o

This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

o0o

**CALL TO ORDER**

Vice Chairperson Hayes called the meeting to order at 6:01 P.M.

o0o

**ROLL CALL**

The roll call was taken by Commission Clerk, Dayan Malfavon.

**Present:**

Vice-Chairperson June Hayes  
Commissioner Richard "Kim" Chitwood  
Commissioner Kevin C. Kobbe  
Commissioner James M. Shields

**Absent:**

Chairperson Barbara Zrelak-Rickman

**City Staff Present:**

Tom Crowley, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

**Also Present:**

Rolf Ohlemutz, Soheil Sadighi, Chandrasekar Venkatraman (CV), Marlon Brosco, Robert Lee, David Terry, Michael Newton.

o0o

**PLEDGE OF ALLEGIANCE**

Commissioner Shields led the Pledge of Allegiance.

o0o

**INVOCATION**

Commissioner Chitwood led the Invocation.

o0o

**APPROVAL OF MINUTES**

- ◆ The minutes for the regular meeting of the Utilities Commission Meeting of August 17, 2021 were tabled.

o0o

**ORAL COMMUNICATIONS**

- ◆ Vice- Chairperson Hayes asked if there were any oral communications from the public not on the agenda.
- ◆ There were none.

o0o

## **NEW BUSINESS ITEMS**

**ITEM 1-** Monthly Activity Report for City of Rialto Waste Management Services  
**(RECEIVE AND FILE)**

o0o

- ◆ Amy Crow reviewed the monthly Waste Management Report.
- ◆ Crow reviewed scavenger report, and special collection.
- ◆ Crow informed the Commission that Burrtec is still dealing with a security breach and does not have a tonnage report. Burrtec staff anticipate to have the report possibly next month.

### Questions & Comments

- ◆ There were none.

### Action

- ◆ **The Commission received and accepted the report.**

o0o

**ITEM 2-** Extraterritorial Wastewater Service Agreement with Kareem Oil, LLC, for the property located at 18653 Slover Avenue, Bloomington, Assessor's Parcel Number 0257-013-12-0000.  
**(ACTION)**

- ◆ Crowley reviewed the staff report with the Commission.

### Questions & Comments

- ◆ There were no questions.

### Action

- ◆ **Commissioner Chitwood made a motion to recommend that the City Council adopt a Resolution and Rialto Utility Authority Resolution, approving an Extraterritorial Wastewater Service Agreement with Kareem Oil, LLC, for the property located at 18653 Slover Avenue, Bloomington.**
- ◆ **Commissioner Shields seconded the motion**
- ◆ **Motion passed**
- ◆ **Vote: 4 to 0 in favor of the recommendation.**

o0o

**ITEM 3-** Veolia's Monthly Maintenance and Operations Report  
**(RECEIVE AND FILE)**

- ◆ Robert Lee reviewed the monthly Customer Service Report.
- ◆ Crowley spoke about survey conducted by the State Water Resource Control Board to estimate how much debt is outstanding due to the "Covid Period" for Water accounts.
- ◆ CV provided an update on the following Capital Improvement projects:
  - Microgrid Project
  - Sycamore Lift Station Project
  - S1- Wastewater Treatment Plant Improvements Project.
- ◆ Brosco reviewed the Wastewater Operations Report and provided current updates.
- ◆ Terry provided current updates to the monthly Water Operations.

### Questions & Comments

- ◆ Commissioner Kobbe asked Crowley when he anticipates the City will receive payment for the outstanding debt related to the “Covid Period”.
- ◆ Vice-Chairperson Hayes asked Crowley how the money received will be applied to the outstanding accounts.
- ◆ Commissioner Kobbe asked Lee if Customer Service is fully staffed.

#### Action

- ◆ **The Commission received and accepted the report.**

o0o

#### OLD BUSINESS

o0o

#### ITEM 1- Previous Discussion Updates

- ◆ Susanne Wilcox provided general information to the Commission about Senate Bill 222 Water Rate Assistance Program and reviewed the Association of California Water Agencies position paper.

o0o

#### ITEM 2- To Do List

- ◆ To Do List was discussed.

o0o

#### UTILITIES MANAGER UPDATES

- ◆ There were none.

o0o

#### COMMISSIONER'S REPORT

- ◆ Vice-Chairperson Hayes spoke about the Assembly Bill 361- Open Meetings.

o0o

#### ADJOURNMENT

- ◆ **Commissioner Kobbe made a motion to adjourn the meeting.**
- ◆ **Commissioner Chitwood seconded motion.**
- ◆ **Motion Carried.**
- ◆ **Meeting adjourned at 6:39 P.M.**





# City of Rialto

## Legislation Text

---

**File #:** UC-21-0856, **Version:** 1, **Agenda #:** 5

---

Regular Meeting of October 19, 2021



**CITY OF RIALTO  
REGULAR MEETING OF THE UTILITIES COMMISSION  
OCTOBER 19, 2021 - 6:00 P.M.  
MINUTES**

The Regular meeting of the Utilities Commission of the City of Rialto was held in the Civic Center Council Chambers located at 150 S. Palm Avenue, Rialto, California 92376, on Tuesday, October 19, 2021.

o0o

This meeting was in accordance with the provision of the **Government Code §54956** of the State of California.

o0o

**CALL TO ORDER**

Vice Chairperson Hayes called the meeting to order at 6:13 P.M.

o0o

**ROLL CALL**

The roll call was taken by Commission Clerk, Dayan Malfavon.

**Present:**

Vice-Chairperson June Hayes  
Commissioner James M. Shields

**Absent:**

Chairperson Barbara Zrelak-Rickman  
Commissioner Richard "Kim" Chitwood  
Commissioner Kevin C. Kobbe

**City Staff Present:**

Tom Crowley, Susanne Wilcox, Amy Crow, and Dayan Malfavon.

o0o

**ADJOURNMENT**

- ◆ Vice-Chairperson Hayes adjourned the regular meeting of the Utilities Commission due to a lack of quorum
- ◆ Meeting adjourned at 6:15 P.M.



# City of Rialto

## Legislation Text

---

**File #:** UC-21-0832, **Version:** 1, **Agenda #:** 1

---

For Utilities Commission Meeting [November 16, 2021]

TO: Honorable Utilities Commission Members

APPROVAL: Thomas J Crowley, P.E., Utilities Manager

FROM: Amy Crow, Administrative Analyst

Monthly Activity Report for City of Rialto Waste Management Services  
**(RECEIVE AND FILE)**

### **BACKGROUND:**

The City of Rialto Municipal Code Chapter 2.24 establishes and defines the Rialto Utilities Commission. The responsibilities assigned to the Commission include acting “as an advisor to the City Council and City Administration regarding solid waste policies, recycling, source reduction, and other related state mandates.” This report provides general information to the Commission on the activities and events for the Public Works Department’s Waste Management Division.

### **ANALYSIS/DISCUSSION:**

Items relating to the City’s Solid Waste Management services and of interest to the Commission are as follows:

- **Hazardous Household Waste -**

During the month of October:

- 350 residents served
- 333 gallons of used motor oil,
- 9 pallets of paint,
- 16 drums of miscellaneous poisons and other toxic liquids,
- 11 barrels of sharps, including needles, lancets, and syringes used by residents for their home healthcare and medical needs.

During the month of November, the Household Hazardous Waste site was open on 5th and 6th and will be open again on November 19th and 20th from 8 am until 12 noon.

- **Burrtec Waste Tonnage Report** - The tonnage report for August 2021 was not available due to Burrtec computer issues.

- **Community Clean-Up Day Tonnages**

October 23, 2021

Activities Included:

Used Tire Collection = 506

Electronic Waste Drop-off = 17,992 lbs.

Personal Document Shredding = 5.81 Tons

Trash, Bulky Items, Green Waste Drop-off = 58.61 Tons

Special Collection (Rialto Animal Control) Truck Load

- **Holiday LED Light Exchange**

- December 1st through December 17th
- Participating is easy, BRING: Up to TWO inefficient, incandescent holiday light strands, in exchange for up to TWO LED holiday light strands. \*Old, inefficient, incandescent holiday light strands must be 50-count or higher, still work, and contain all bulb parts.
- A copy of your monthly SCE bill for the holiday light exchange and SoCalGas bill for the complimentary energy efficient starter kit (electronic bills will be accepted).
- A license or photo identification matching customer name and address on the utility bills.
- \*To participate in the exchange, all three requirements must be met.

- **Used Oil Filter Exchange Event**

O'Reilly Auto Parts

286 W. Foothill Blvd.

December 11, 2021

9 am to 2 pm

**RECOMMENDATION:**

Staff recommends the Utilities Commission receive this report for the month of November, 2021.



# Celebrate the Holidays with Savings in Mind!

## Holiday LED Light Exchange and Complimentary Energy Efficiency Starter Kits

Join the San Bernardino Regional Energy Partnership (SBREP) at a local community event to exchange your old incandescent holiday lights for energy efficient LED holiday lights and receive a COMPLIMENTARY energy efficiency starter kit.

This opportunity is available at NO COST to all Southern California Edison (SCE) and Southern California Gas Company (SoCalGas) residential customers in San Bernardino County.

Limited supplies will be available at each event, first come, first served!



### Participating is easy, BRING:

- 1** Up to TWO inefficient, incandescent holiday light strands, in exchange for up to TWO LED holiday light strands.  
*\*Old, inefficient, incandescent holiday light strands must be 50-count or higher, still work, and contain all bulb parts.*
- 2** A copy of your monthly SCE bill for the holiday light exchange and SoCalGas bill for the complimentary energy efficient starter kit (electronic bills will be accepted).
- 3** A license or photo identification matching customer name and address on the utility bills.

*\*To participate in the exchange, all three requirements must be met.*



### Event Date & Location:

#### **December 1st - 17th**

Schedule your exchange from Monday-Thursday, 8AM-3PM

To schedule a date & time for pick up please call:

**(909) 421-7221**

**City of Rialto**  
Public Works Department

**Location:** 335 W. Rialto Avenue, Rialto, CA 92376



**For more information contact:**

Kelly Lynn,

klynn@gosbcta.com

909.884.8276

@goSBCTA



# CITY OF RIALTO

## Used Oil Filter Exchange & Recycling Event

**Bring up to 2 Used Oil Filters to Recycle  
& Receive 2 New Oil Filters for FREE!**

**Max \$15.00 Each - No Exchange or Refund**



*Open to Rialto residents only.  
Must provide proof of residency (ID or utility bill).*

*Join us on...*

*Date: Saturday, December 11, 2021*

*Time: 9 a.m. to 2 p.m.*

*Location: O'Reilly Auto Parts  
286 W. Foothill Blvd.  
Rialto, CA 92376*



*For more information call (909) 421-7221*



# City of Rialto

## Legislation Text

---

**File #:** UC-21-0828, **Version:** 1, **Agenda #:** 2

---

For Utilities Commission Meeting [November 16, 2021]

TO: Honorable Chairperson and Commission

APPROVAL: Thomas J. Crowley, P.E., Utilities Manager

Receive and File an Update on the City of Rialto/Rialto Utility Authority's Grant Application to the US Bureau of Reclamation's WaterSMART program, Water and Energy Efficiency Grants for Fiscal Year 2022.

**(RECEIVE AND FILE)**

### **BACKGROUND**

The U.S. Department of the Interior's (Department) WaterSMART (Sustain and Manage America's Resources for Tomorrow) Program provides a framework for Federal leadership and assistance to stretch and secure water supplies for future generations in support of the Department's priorities. Through WaterSMART, the Bureau of Reclamation (Reclamation) leverages Federal and non-Federal funding to work cooperatively with States, Tribes, and local entities as they plan for and implement actions to increase water supply sustainability through investments in existing infrastructure and attention to local water conflicts.

As of July, the U.S. Drought Monitor indicates that more than 93% of the land in nine of the Western states is in drought conditions, and nearly 60% of the area is experiencing extreme or exceptional drought. Through WaterSMART, Reclamation provides financial assistance to water managers for projects that seek to conserve and use water more efficiently and accomplish other benefits that contribute to sustainability in the Western United States.

### **ANALYSIS/DISCUSSION**

Projects funded through the WaterSMART Grants: Water and Energy Efficiency Grants program will conserve and use water more efficiently; increase the production of hydropower; mitigate conflict risk in areas at a high risk of future water conflict; and accomplish other benefits that contribute to water supply reliability in the western United States.

The estimated program funding is \$15 million with a maximum grant opportunity of \$2 million for projects that would be completed in three years or \$500,000 for projects that would be completed in two years. There will be a 50% cost share if the City is successful in applying for this grant. The estimated project cost is \$6,761,169. If the City is successful in receiving a \$2 million grant, the City's portion of the project would be \$4,761,169.

The City believes the Advanced Metering Infrastructure (AMI) project would be appropriate for this grant program. AMI is an integrated system of smart meters, communications networks, and data management systems that enables two-way communication between utilities and customers. This

will help households reduce their water and energy consumption, lowering their bills and carbon emissions.

The grant application was presented to the Water Subcommittee on October 27, 2021.

**FINANCIAL IMPACT:**

The requested action does not impact the Operating Budget or the Capital Improvement Budget.

**RECOMMENDATION**

Staff recommends that the Utilities Commission receive and file an update on the City of Rialto/Rialto Utility Authority's grant application to the US Bureau of Reclamation's WaterSMART program, Water and Energy Efficiency Grants for Fiscal Year 2022.





# City of Rialto

## Legislation Text

---

**File #:** UC-21-0842, **Version:** 1, **Agenda #:** 3

---

For Utilities Commission Meeting [November 16, 2021]

TO: Honorable Chairperson and Commission

APPROVAL: Thomas J. Crowley, P.E., Utilities Manager

Recommend the City Council/Rialto Utility Authority Board Approve a Final Construction Work Authorization in the Amount of \$1,056,875 for the Sycamore Lift Station Project.

**(ACTION)**

**BACKGROUND**

The Sycamore Lift Station is located south of the I-210 freeway at Sycamore Street. The lift station was constructed in 2007 and boosts the effluent from the area north of the 210 freeway, down to the Sycamore line, which eventually conveys the effluent to the Rialto Wastewater Treatment Plant. This lift station is at the end of its life and in need of upgrades in order to continue functioning at optimum levels.

**ANALYSIS/DISCUSSION**

In 2019, the City of Rialto (City) /Rialto Utility Authority (RUA) retained the services of West Yost Associates to prepare the drawings and specifications for the work to upgrade the lift station. The drawings and specifications were completed in April of 2021. The Sycamore Lift Station Upgrade project includes removal and replacement of existing submersible pumps, removal and replacement of existing pump discharge piping and valving including replacement of existing pipe supports inside the wet well, minor concrete repairs to above grade portions of the wet well, recoating existing vent cover, install new electrical equipment and demolish old electrical equipment, installation of an emergency power generator, remove and replace chain link fence and man gate, install flow meter and concrete vault, and other appurtenances.

Based upon direction from the City/RUA, on August 12, 2021, the Veolia Capital Program Management team issued the Request for Bids (RFB) documents to nine (9) local contractors who were registered in Veolia's database and had previous experience performing similar work. Those contractors were:

1. Control Air Corporation
2. Cora Construction
3. CP Construction
4. Ferreira Construction
5. Layne and Company
6. Pacific Hydrotech
7. RC Construction
8. TK Construction

## 9. WM Lyles

Two of those contractors, Ferreira Construction and W.M. Lyles Co., participated in the onsite mandatory pre-bid meeting that was conducted on August 20, 2021. Veolia staff contacted some of the firms who didn't participate in the pre-bid meeting and were told that they didn't attend as they were having manpower and staffing issues.

Based on questions from the bidders, Veolia issued Bid Addendum #1 on September 16, 2021, and Bid Addendum #2 on October 13, 2021. Bids were opened on October 21, 2021. The bids submitted are attached and the preliminary bid results are as follows:

- Ferreira Construction submitted a bid in the amount of \$845,500
- W.M. Lyles Co. submitted a bid in the amount of \$1,175,000

Veolia is performing a detailed bid analysis and will submit the results to the City/RUA.

The project was then presented to the Water Subcommittee on October 27, 2021.

### **FINANCIAL IMPACT:**

#### **Operating Budget Impact**

Costs to operate the lift station will be absorbed by the Rialto Utility Authority through the Concession Agreement.

#### **Capital Improvement Budget Impact**

Total FCWA Project Costs have been calculated at \$1,056,875, as shown in Table 1.

	Description	Cost
1	Lump Sum Costs	\$845,500
2	Project Contingency (10% of Construction Costs)	\$84,550
3	Project Management and Construction Management Services by Rialto Water Services/Veolia	\$126,825
	Total FCWA Amount Requested	\$1,056,875

**Table 1**

Staff has confirmed sufficient Development Impact Fees (DIF) revenues in the amount of \$1,056,875 are available for the Sycamore Sewer Lift Station Upgrade Project.

### **RECOMMENDATION**

Staff requests the Utilities Commission recommends the City Council/Rialto Utility Authority Board approve a Final Construction Work Authorization in the amount of \$1,056,875 for the Sycamore Lift Station Project.



# City of Rialto

## Legislation Text

---

**File #:** UC-21-0821, **Version:** 1, **Agenda #:** 4

---

For Utilities Commission Meeting [November 16, 2021]

TO: Honorable Chairperson and Commission

APPROVAL: Thomas J. Crowley, P.E., Utilities Manager

Recommend the Extraterritorial Agreement for Sewer Services to the Property Located at 10951 Cedar Avenue, Bloomington, Assessor's Parcel Number 0257-101-01-0000 Be Approved by the City Council/Rialto Utility Authority.

**(ACTION)**

### **BACKGROUND:**

Chandi Enterprises, LLC, a California Limited Liability Company, is the owner of the property located at 10951 Cedar Avenue in Bloomington. This property is at the southeast corner of Cedar and Santa Ana Avenues in an unincorporated area of San Bernardino County. The Assessor's Parcel Number 0257-101-01-0000.

The City of Rialto owns, operates, and maintains the local public sanitary sewer system, which includes a wastewater collection system and treatment plant that serve most properties within the City limits and some areas of Bloomington. The property is not served by another sewer system and Chandi Enterprises has requested to connect to the Rialto wastewater system.

Under Title 12, Chapter 12.08 of the City of Rialto Municipal Code governing Public Utilities, the City Council established fees for connections to the City utility systems outside the City limits. Extraterritorial sewer fees were established at 1.3 times the rates for City wastewater customers in accordance with Resolution No. 6209 which was adopted by Council on January 8, 2013. Therefore, in accordance with the City Council policies established by Resolutions No. 4746 and 6209, City Council approval of extraterritorial sewer service is required.

### **ANALYSIS/DISCUSSION:**

Chandi Enterprises is developing a proposed gas station for trucks and automobiles, convenience store and two (2) restaurants at this location. A City of Rialto sewer line exists adjacent to the property within Santa Ana Avenue. To connect, Chandi Enterprises will construct a small onsite sewer lift station which will discharge into a gravity fed sewer line to the east to connect within Santa Ana Avenue. The City's sewer lines and treatment system has sufficient capacity to accept the proposed sewer connection for the proposed project. A copy of the Site Plan is included as **Attachment 1**.

In order to connect to the City's sewer system, the developer will be responsible for the design and construction of a sewer line at their expense. This includes, but is not limited to, ensuring the work meets current Building and Plumbing Codes, obtaining all permits and inspections required by the

City and San Bernardino County, and making all repairs to the infrastructure damaged during construction and when accessing sewer lines.

In addition to the new sewer line, the developer will owe the City development impact fees for the sewage treatment and collection systems a rate equal to one point three (1.3) times the current sewage rate or charges. Rialto sewage treatment fees (for treatment of the wastewater at the treatment plant) vary. There are four groups with group I being residential and groups II, III and IV separated by strength of flow. Strength of flow relates to the biological and/or chemical demands of the sewage. It affects how difficult the flow is to treat at the plant.

Staff has prepared an Extraterritorial Wastewater Service Agreement to facilitate approval of the proposed service connection. The agreement describes the duties and responsibilities of the City of Rialto and the property owner.

This item was initially presented to the Water Subcommittee on October 27, 2021. The item was then presented at the November 16, 2021, Utilities Commission meeting where it was recommended for City Council/Rialto Utility Authority Board approval.

#### **FINANCIAL IMPACT:**

In order to connect to the City's Wastewater system, the developer will be required to make a one-time Development Impact Fee payment at the Extraterritorial Rate of 1.3 times the standard rate. The required connection fees are determined by the planned use of the facility and are estimated at \$57,595.87 for both Wastewater Collection and Treatment fees. The calculations are shown in Table 1 below.

**Table 1**

Sewer Treatment		Unit Measure	Unit	Rate	Extraterritorial Rate	Total
	Gas Station/Convenience Store (Building A)	TSF	2,600.00	\$990.22	1.3	\$3,346.94
	Drive Thru Restaurant #1 (Building B)	Per Seat	50.00	\$308.70	1.3	\$20,065.50
	Drive Thru Restaurant #2 (Building C)	Per Seat	50.00	\$308.70	1.3	\$20,065.50
Sewer Collection						
	Parcel	LLF	1,206.66	\$9.00	1.3	\$14,117.92
Total						\$57,595.87

#### **Operating Budget Impact**

Rialto Water Services will bill the property owner at the subject property at 1.3 times the standard applicable sewer rate and the Utility Authority will absorb the operating costs to serve the property, within the Concession Agreement.

#### **Capital Improvement Budget Impact**

The requested action is expected to increase the Sewer Treatment Fund by \$43,477.94 and the Sewer Collection Fund by \$14,117.92 to be used on Development Impact Fee eligible projects.

#### **RECOMMENDATION**

Staff requests the Utilities Commission recommend the Extraterritorial Agreement for sewer services to the property located at 10951 Cedar Avenue, Bloomington, Assessor's Parcel Number 0257-101-01-0000 be approved by the City Council/Rialto Utility Authority.



**LEGEND:**

---	CENTERLINE
---	RIGHT-OF-WAY LINE
---	PROPERTY LINE
---	PROP. SIDEWALK
---	PROP. CURB AND GUTTER
---	PROP. SEWER
---	PROP. WATER
---	PROP. FIRE-WATER
---	EXIST. CURB AND GUTTER
---	EXIST. EDGE OF PAVEMENT
---	EXIST. SWALE FLOWLINE
---	EXIST. FENCE
---	EXIST. VEGETATION LINE
---	EXIST. SEWER
---	EXIST. WATER
---	EXIST. FIRE-WATER
---	EXIST. UNDERGROUND ELECTRIC
---	EXIST. OVERHEAD ELECTRIC
---	EXIST. GAS
---	INDEX CONTOUR
---	INTEGER CONTOUR
---	SPOT ELEVATION
---	UTILITY POLE
---	LIGHT POLE
---	METER UTILITY
---	POST/BOLLARD
---	SIGNS/FLAGS
---	VALVE
---	FIRE HYDRANT
---	LANDSCAPE AREAS
---	PATH OF TRAVEL
---	PARKING LOT LIGHTS 20 FOOT TALL W/CONCRETE BASE

**ABBREVIATIONS:**

EP	EDGE OF PAVEMENT
TP	TOP OF PAVEMENT
TC	TOP OF CURB
FS	FINISHED SURFACE
BW	BACK OF WALKWAY
PVMT.	PAVEMENT
FL	FLOWLINE
HP	HIGH POINT
FH	FIRE HYDRANT
PVC	POLY-VINYL CHLORIDE
CO	CLEAN-OUT
FF	FINISHED FLOOR
PE	PAD ELEVATION
AC	ASPHALTIC CONCRETE
AG	AGGREGATE BASE
C&G	CURB AND GUTTER
BCR	BEGIN CURB RETURN
ECR	END CURB RETURN
C/L	CENTER LINE
PROP.	PROPOSED
R/W	RIGHT OF WAY
S/W	SIDEWALK
PL	PROPERTY LINE
PP	POWER POLE
EX.	EXISTING
( )	EXISTING

**UTILITIES:**

<b>CABLE TV AND INTERNET</b> SPECTRUM 10768 FOOTHILL BL., 170 855-558-6793	<b>WASTE DISPOSAL</b> BURETIC WASTE AND RECYCLING SVCS. 1850 AGUA MANSA RD. RIVERSIDE, CA 92509 951-786-0639
<b>ELECTRICITY</b> SOUTHERN CALIFORNIA EDISON 7381 REDWOOD AVE. FONTANA, CA 92336 909-357-6103	<b>DOMESTIC WATER</b> WEST VALLEY WATER DISTRICT 855 W. BASELINE ROAD RIALTO, CA 92376 909-875-1804
<b>NATURAL GAS</b> SOUTHERN CALIFORNIA GAS 9781 SIERRA AVE. FONTANA, CA 92235 800-427-2200	<b>SANITARY SEWER</b> RIALTO WATER SERVICES 437 N. RIVERSIDE AVE. RIALTO, CA 92376 909-820-2525

Underground Service Alert



DIAL:  
811

TWO WORKING DAYS BEFORE YOU DIG

NO.	REVISION	APPROVED	DATE	BENCH MARK	CITY OF COLTON B.M. NO. 502	ELEV. ORTHO HT. (1070.912) NGVD29

**CEDAR AVENUE**  
NO SCALE

**SANTA ANA AVENUE**  
NO SCALE

**Black Gold Engineering**  
ENGINEERING • LAND SURVEY • DESIGN  
42270 SPECTRUM STREET, INDIO, CALIFORNIA, 92203

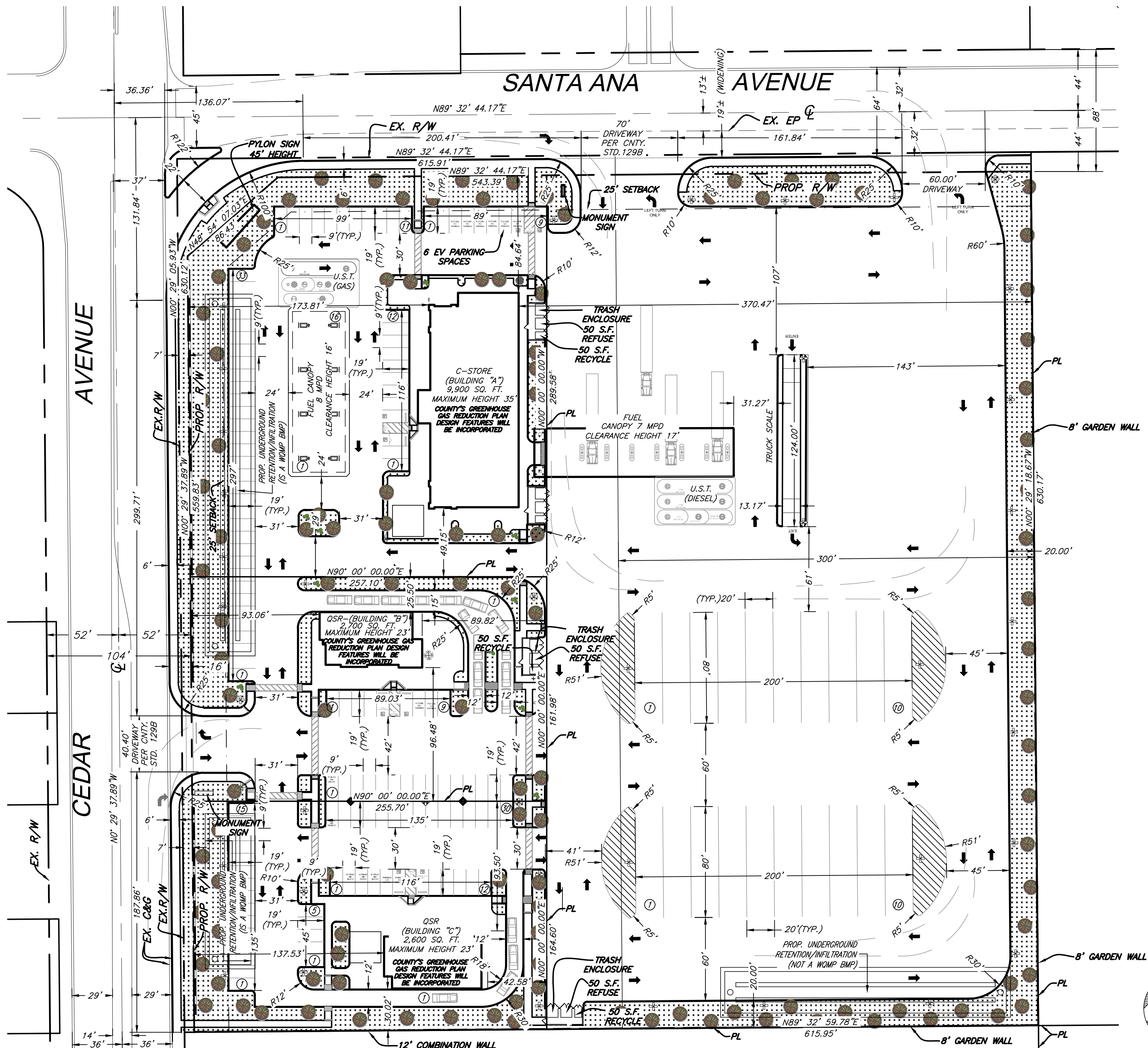
DESIGN BY:	CITY CHECK	RIGHT-OF-WAY	INITIAL	DATE	PREPARED BY:	APPROVED BY:
DRAWN BY:		TRAFFIC ENG'G			MARK CHAPPELL, PE	
REVIEWED BY:	DATE	FIELD ENG'G			C-68972	8-03-2021

COUNTY OF SAN BERNARDINO, CALIFORNIA  
**BLOOMINGTON SQUARE**

FILE NO.	SHEET
DWG. NO.	1
CADD FILE NAME	TENTATIVE MAP.DWG
TENTATIVE MAP.DWG	OF 1 SHEETS

**CONDITIONAL USE PERMIT-PLOT PLAN**  
IN THE UNINCORPORATED COMMUNITY OF BLOOMINGTON, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA

BEING A SUBDIVISION OF THE WEST 1/2 OF LOT 380, ACCORDING TO MAP SHOWING SUBDIVISION OF LANDS BELONGING TO THE SEMI-TROPIC LAND AND WATER COMPANY, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER PLAT RECORDED IN BOOK 11, PAGE 12 OF MAPS, RECORDS OF SAID COUNTY.



**PARCEL:**

LAND USE: COMMERCIAL  
LOT SIZE: 8.9 ACRES

**LOT COVERAGE:**

LOT = 388,157 SQ. FT. (8.9 ACRES)  
15,200 / 388,157 = 0.039 = 3.9%

**PROPOSED BUILDINGS:**

BUILDING A: 9,900 SQ. FT. CONVENIENCE STORE W/ 8 MPD FUEL STATION & 7 DIESEL BAYS  
BUILDING B: 2,700 SQ. FT. FAST FOOD RESTAURANT W/ DRIVE THRU  
BUILDING C: 2,600 SQ. FT. FAST FOOD RESTAURANT W/ DRIVE THRU  
TOTAL BUILDING AREA: 15,200 SQ. FT.

**PARKING ANALYSIS:**

BUILDING TYPE	RATIO	AREA	SPACE REQ'D
GENERAL RETAIL	1 / 250 SQ. FT.	9,900 SQ. FT.	40
RESTAURANT	1 / 100 SQ. FT.	2,700 SQ. FT.	27
RESTAURANT	1 / 100 SQ. FT.	2,600 SQ. FT.	26
GAS STATION	1 PER PUMP ISLAND	8 PUMP ISLANDS	8
TRUCK STATION	1 PER PUMP ISLAND	7 PUMP ISLANDS	7

TOTAL PARKING REQUIRED = 108  
TOTAL PARKING PROVIDED = 149

TOTAL ADA PARKING REQUIRED = 4  
TOTAL ADA PARKING PROVIDED = 6

TOTAL TRUCK PARKING PROVIDED = 20

**LANDSCAPE COVERAGE:**

LANDSCAPE = 63,827 SQ. FT. (1.5 ACRES)  
63,825 / 388,158 = 0.164 = 16.4%

**REGULATED NATIVE TREES OR PLANTS**

IN COMPLIANCE WITH COUNTY CODE TITLE 8, DIVISION 8, THE SITE HAS BEEN SURVEYED FOR THE PRESENCE OF REGULATED NATIVE PLANTS AND TREES. AS OF THE TIME OF THIS SUBMITTAL, NO REGULATED NATIVE TREES OR PLANTS ARE FOUND WITHIN 100 FEET OF ANY AREA THAT WILL BE DISTURBED BY A PROPOSED ROADWAY, BUILDING SITE, OR OTHER LAND DISTURBING ACTIVITY ASSOCIATED WITH THIS PROJECT.

**BASIS OF BEARINGS**

CCS 83, ZONE 5 CALIFORNIA COORDINATE SYSTEM OF 1983

**COUNTY PLANNING**

CONDITIONALLY APPROVED  
DIRECTOR APPROVAL

SITE PLAN / TENTATIVE MAP  
[NOT FOR PERMIT RELEASE]

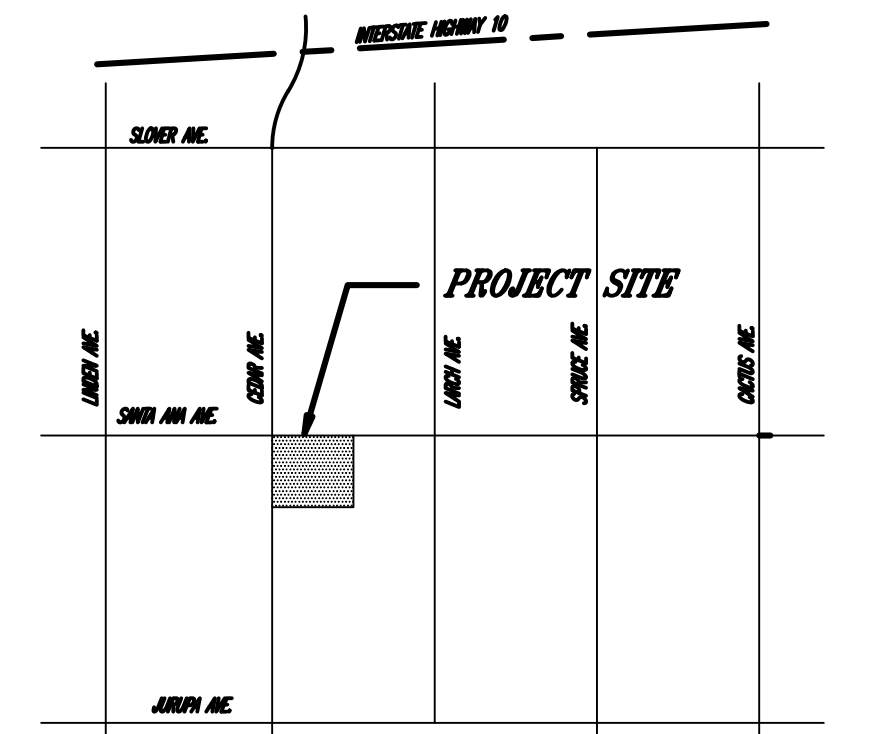
Grading, Building, Occupancy Permits and Map  
Recordation all subject to completion of conditions.

Action Date: 9/9/2021  
Effective Date: 9/21/2021  
Expiration Date: 9/21/2024

Anthony DeLuca/Senior Planner

OFFICIAL USE ONLY

ADeLuca signature



VICINITY MAP  
N.T.S.

**SITE ADDRESS:**

10951 CEDAR AVENUE  
BLOOMINGTON, CALIFORNIA 92316

**EXISTING ZONING:**

RS-1-AA SINGLE RESIDENTIAL / ADDITIONAL AGRICULTURAL

**EXISTING LAND USE:**

VACANT LOT

**PROPOSED LAND USE:**

COMMERCIAL/RETAIL

**LEGAL DESCRIPTION**

THE WEST 1/2 OF LOT 380, ACCORDING TO MAP SHOWING SUBDIVISION OF LANDS BELONGING TO THE SEMI-TROPIC LAND AND WATER COMPANY, IN THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS PER PLAT RECORDED IN BOOK 11, PAGE 12 OF MAPS, RECORDS OF SAID COUNTY.  
EXCEPTING THEREFROM:  
THE WEST 45 FEET AS DEEDED TO THE COUNTY OF SAN BERNARDINO, BY DOCUMENT RECORDED MARCH 22, 1957 IN BOOK 4186, PAGE 231 OF OFFICIAL RECORDS.  
GROSS AND NET ACREAGE (8.9 ACRES)

**ASSESSOR'S PARCEL NO.:**

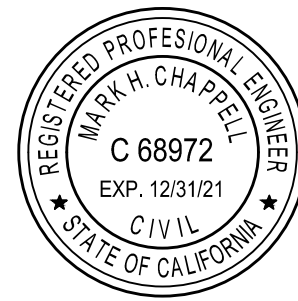
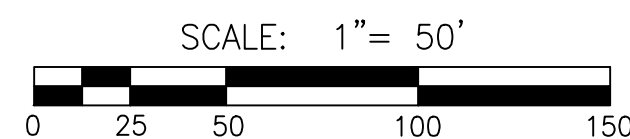
0257-101-01

**APPLICANT**

BLACK GOLD BUILDERS GROUP, INC.  
42270 SPECTRUM STREET INDIO,  
CALIFORNIA 92203  
(760) 396-9260

**PROPERTY OWNER(S)**

CHANDI ENTERPRISES LLC  
42270 SPECTRUM STREET  
INDIO, CALIFORNIA 92203  
(760) 396-9260







# City of Rialto

## Legislation Text

---

**File #:** UC-21-0864, **Version:** 1, **Agenda #:** 5

---

### Veolia's Maintenance and Operations Monthly Report **(RECEIVE AND FILE)**

# Utility Commission Report

## November 2021

Reporting period September

2020







**RIALTO WASTEWATER**  
**MONTHLY OPERATIONS REPORT**

**Reporting Period**

**September, 2021**

**Prepared for: - Rialto Water Services**



**Prepared for - Veolia Water West Operating Services**



# RIALTO WASTEWATER OPERATIONS AND MAINTENANCE REPORT

## Contents

<b>EXECUTIVE SUMMARY</b>	1
<b>1. Collection System/Customer Service Log</b>	1
a. Collections group activities this month	1
b. Monthly Collection Service Map	1
c. Customer Service Call Outs -- See Item 9	1
<b>2. Wastewater Treatment Plant -- Monthly Overview</b>	1
<b>3. Treatment Facility Performance/Laboratory Activities</b>	2
a. See attached Monthly Performance Summary	2
b. Summary of Notices and Laboratory Tests/Reports filed with government agencies	2
c. Effluent Specification Exceedance Discussion	2
d. Valve exercising	2
<b>4. Monthly Safety Program Overview</b>	2
<b>5. Biosolids, Chemicals, and Utilities</b>	2
a. Monthly Biosolids Production	3
b. Monthly Chemical Consumption	3
c. Monthly Utilities Consumption	3
<b>1. Odor Complaints Received / Actions Taken</b>	3
<b>2. Major Equipment and/or Machinery Outages</b>	3
<b>3. Outside Agency Activities During the Month</b>	3
a. Government agency or property insurance inspections	3
b. Government agency environmental, health, or safety tests/monitoring	3
c. Government agency notices of violation received	3
d. Government agency monitoring	4
e. Other matters of concern	4
<b>4. Complaint Log</b>	4

## Tables

- \* Monthly Collection System Service Map
- \* Treatment Facility -- Monthly Performance Summary

# RIALTO WASTEWATER MONTHLY OPERATIONS REPORT

## EXECUTIVE SUMMARY

Highlights of this month's Wastewater O&M report include the following:

- \* The treatment plant performed well with all permit parameters compliant during the month. Effluent quality was met or, in a number of cases, was significantly better than permit limits.
- \* There was 1 residential call out and 1 sanitary sewer overflow for this reporting period.

## 1. Collection System/Customer Service Log

a. Collections group activities this month:

Category	Current Month	Prior Month	2021 Year to Date
Sanitary sewer cleaned conventional method, feet, which includes "Hot spot" cleaning	8,375.82	8,899.82	132,248.33
Sanitary sewer assessed using SLRAT method, feet	0	0	3,924
CCTV Inspection, miles (26 is annual goal)	2.23	3.68	21.07
Manhole Inspections	0	0	0
USA Dig Alert Markings, count	46	69	339
Residential call outs	1	0	8
Sanitary sewer overflows	1	0	1

b. September - Collection System Service Map

c. Customer Service Call Outs – See Item 9

## 2. Wastewater Treatment Plant – Monthly Overview

Significant events during the month were:

- \* "Wet end" the treatment plant performance was compliant during the month.
- \* On 9/9/21 there was 1 residential call out for this reporting period due to blocked storm water
- \* Lennar was laying electrical conduit for Rancho Verde residential project when they broke 8" sewer line. Contractor used their vactor to capture spill of approximately 300 gals and disposed of it in Sycamore lift station. Our vactor was onsite to assist if needed. Contractor made repair within 4 hours.

## 3. Treatment Facility Performance/Laboratory Activities

a. See attached Monthly Performance Summary

b. Summary of Notices and Laboratory Tests/Reports filed with government agencies Monthly submittals of State/Federal discharge report was completed in a timely fashion.

c. Effluent Specification Exceedance Discussion

See Section 2 above.

d. Valve exercising

Valves Exercised	Current Month	Prior Month	2021 Year to Date
Actual/Scheduled	0	4	55
Unscheduled	0	0	0

\* Valves turned that are not required PM

#### 4. Monthly Safety Program Overview

Category	Monthly Statistics
Safety Training Topics	Respiratory Protection / Asbestos Training
Lost Time Incidents, count *	0
Recordable Incidents, count	0
Near Miss Incidents, count	5
Vehicle Incidents, count	0

\* A lost time incident has not occurred in the past 239 days.

#### 5. Biosolids, Chemicals, and Utilities

a. Monthly Biosolids Production

Biosolids	Current Month Statistics	Prior Month Statistics	Year to Date Statistics
Quantity Produced, wet tons	1,020.25	994.37	10,505.61

Data is based on biosolids transported off site. Current month data is still under review.

b. Monthly Chemical Consumption

Chemical	Current Month	Prior Month
Sodium Hypochlorite, gallons	30,904	33,111
Sodium Bisulfite, gallons	10,055	11,290
Ferrous Chloride, gallons	3,477	3,772
Polymer, Gravity Belt Thickener, gallons	440	332
Ploymer, Belt Filter Press, gallons	708	710
Alum, gallons	71	66

c. Monthly Utilities Consumption

Utility	Current Month	Prior Month
Electricity WWTP, KWH	483,756	480,592
Electricity Lilac KWH	470	472
Electricity Sycamore LS, KWH	62	316
Electricity Ayala LS, KWH	6,008	5,565
Electricity Cactus LS, KWH	1,082	1,492
Electricity Ramrod LS, KWH	464	383
Electricity Frisbie Park LS, KWH	672	601
Electricity Agua Mansa LS, KWH	3,726	3,246
Natural Gas WWTP, Therms	2,439	2,621

**6. Odor Complaints Received/Actions Taken**

No odor complaints were received this month.

**7. Major Equipment and/or Machinery Outages**

Sludge Holding tank

**8. Outside Agency Activities during the Month**

a. Government agency or property insurance inspections

None during the month

b. Government agency environmental, health, or safety tests/monitoring

Permit testing was completed for this month

c. Government agency notices of violation received

No notices were received.

d. Government agency monitoring

e. Other matters of concern

## 9. Complaint Log

Date	Address	Comments	Personnel	Manhole	To Manhole
9/9/21	151 W. Baseline Rd Rialto, CA	We received a call from Joe Saldavar from Rialto Water. He reported excessive water running down the gutter. Paul Herman from Rialto Collections responded to the call, and found water coming from a blocked storm drain in the alleyway behind the Superior Market. Paul notified Public Works.	Paul Herman	N/A	N/A



# 1 1st Table Summary MOR

September 2021

Date	Rialto		Rialto		Influent		Influent		Rialto		Rialto WRF\Influent		Rialto WRF\Effluent		Rialto WRF\Effluent	
	Influent daily flow	MGD	Influent Flow	MGD	Influent BOD	mg/l	Influent BOD	mg/l	Influent BOD Load	lbs/day	Influent TSS	mg/L	Influent TSS Load	lbs/day	Effluent TSS	mg/L
9/1/2021	6.690	6.820														
9/2/2021	5.820	7.590														
9/3/2021	6.690	7.290	290	290	290	290	2.5	152.00	99.1							
9/4/2021	6.640	6.700														
9/5/2021	6.680	6.550														
9/6/2021	6.800	6.780														
9/7/2021	7.560	7.420	230	230	230	230	2.5	154.71	98.9	250	15,763	2.00	124	99.2		
9/8/2021	7.880	7.780														
9/9/2021	5.610	6.970														
9/10/2021	6.960	7.660	240	240	240	240	2.5	159.71	99.0							
9/11/2021	6.900	6.570														
9/12/2021	7.180	7.800														
9/13/2021	6.600	6.970	280	280	280	280	2.5	145.32	99.1	230	12,660	2.00	116	99.1		
9/14/2021	7.090	7.080														
9/15/2021	6.590	7.590														
9/16/2021	6.820	6.620														
9/17/2021	6.790	7.650	250	250	250	250	2.5	159.50	99.0							
9/18/2021	6.740	6.740														
9/19/2021	6.800	7.110														
9/20/2021	6.870	6.890	270	270	270	270	2.5	143.66	99.1	260	14,897	2.00	115	99.2		
9/21/2021	7.390	7.700														
9/22/2021	7.190	7.600														
9/23/2021	5.960	7.100														
9/24/2021	6.740	7.140	280	280	280	280	2.5	148.87	99.1							
9/25/2021	6.640	6.320														
9/26/2021	6.750	7.530														
9/27/2021	7.100	7.450	300	300	300	300	2.5	155.33	99.2	190	11,251	2.00	124	98.9		
9/28/2021	7.540	7.250														
9/29/2021	6.180	7.150														
9/30/2021	6.660	7.240														
Minimum	5.610	6.320	230	230	230	230	2.5	143.66	98.9	190	11,251	2.00	115	98.9		
Maximum	7.880	7.800	300	300	300	300	2.5	159.71	99.2	260	15,763	2.00	124	99.2		
Total	203.860	215.060	2,140	2,140	2,140	2,140	20.0	1,219.10	792.5	930	54,570	8.00	479	396.5		
Average	6.795	7.169	268	268	268	268	2.5	152.39	99.1	233	13,643	2.00	120	99.1		



# 1 - Table 2 MOR

September 2021

Date	Rialto Influent Conductivity (uS/cm)	Rialto WRF Effluent Eff Conductivity Daily Ave (uS/cm)	Influent COD mg/l	Final Effluent COD mg/l	Rialto WRF Eff Influent TDS mg/l	Filter Effluent TDS mg/l	Rialto WRF Effluent EFF FINAL TDS mg/L	Rialto Influent Inorganic Nitrogen mg/L	Rialto Effluent Inorganic Nitrogen mg/l as N
9/1/2021	1,276	881							
9/2/2021	1,161	878							
9/3/2021	1,381	869							
9/4/2021	1,457	882							
9/5/2021	1,281	885							
9/6/2021	1,410	891							
9/7/2021	1,579	891							
9/8/2021	1,583	872							
9/9/2021	1,488	871	700	18.0	490	440	500	36.00	8.50
9/10/2021	1,569	884							
9/11/2021	1,245	860							
9/12/2021	1,295	864							
9/13/2021	1,528	859							
9/14/2021	1,512	862							
9/15/2021	1,518	865							
9/16/2021	1,163	862							
9/17/2021	912	853							
9/18/2021	1,271	877							
9/19/2021	1,041	888							
9/20/2021	1,420	886							
9/21/2021	1,424	862							
9/22/2021	1,521	843							
9/23/2021	1,431	846							
9/24/2021	1,622	863							
9/25/2021	1,528	878							
9/26/2021	893	874							
9/27/2021	1,497	858							
9/28/2021	1,424	858							
9/29/2021	1,406	867							
9/30/2021	1,220	863							
Minimum	893	843	700	18.0	490	440	500	36.00	8.50
Maximum	1,622	891	700	18.0	490	440	500	36.00	8.50
Average	1,369	869	700	18.0	490	440	500	36.00	8.50

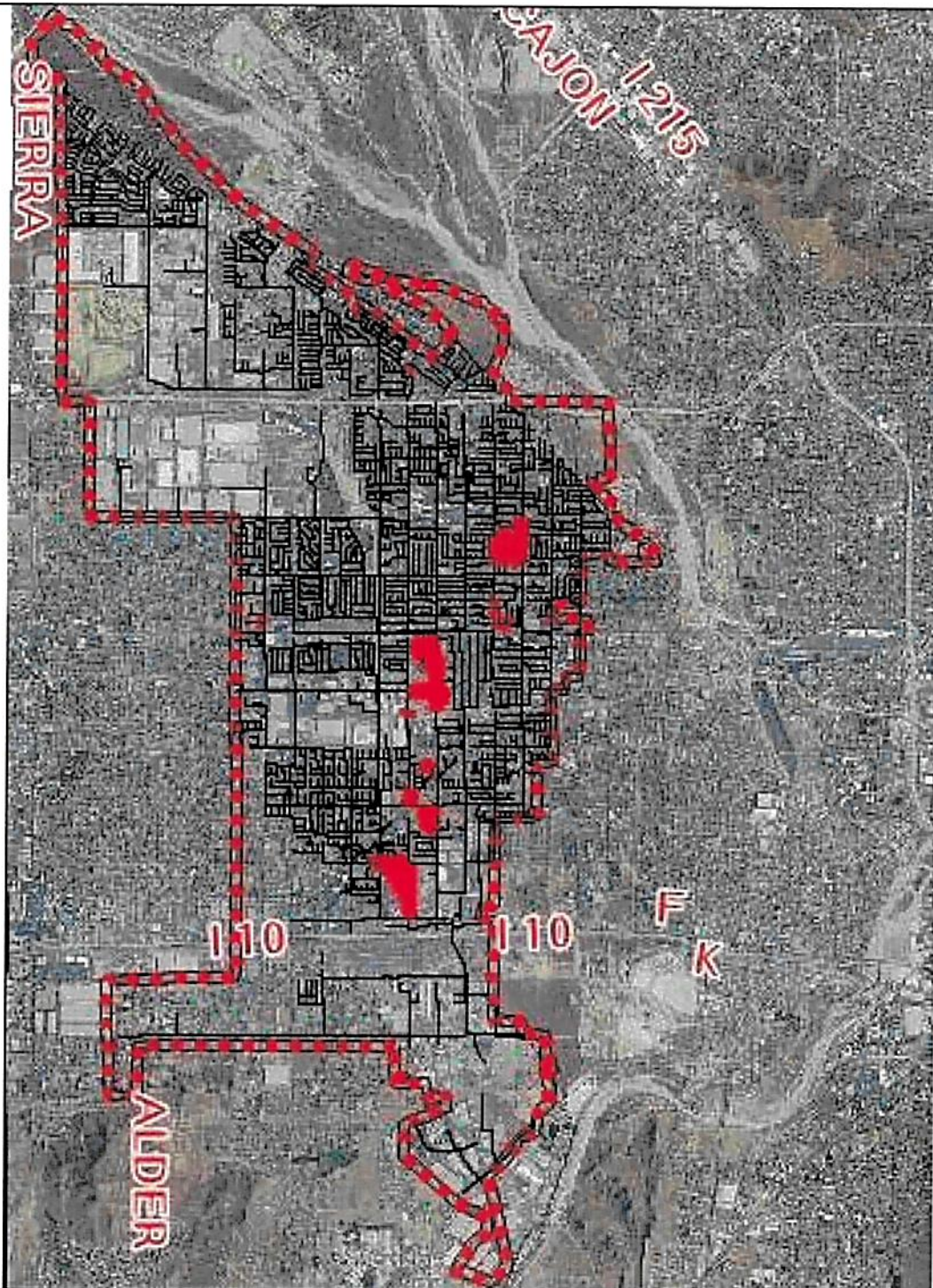


## September 2021

46



# Monthly Collection System Service Map



--Pipe Cleaning - Sept 2021--



# **RIALTO WATER**

## **MONTHLY OPERATIONS REPORT**

**Reporting Period:**

**September 2021**

**Prepared for: Rialto Water Services**

**Prepared by: Veolia Water West Operating Services**

# **RIALTO WATER**

## **OPERATIONS AND MAINTENANCE REPORT**

### **Contents**

<b>I. EXECUTIVE SUMMARY</b>	<b>3</b>
A. Water Production Totals	4
B. Static Water Levels	6
<b>II. REGULATORY</b>	<b>7</b>
A. Regulatory Submittals	7
B. Sample Site Location Results	8
C. Violations	10
D. Source Water Total Dissolved Solids (TDS)	10
<b>III. HEALTH AND SAFETY</b>	<b>10</b>
A. Monthly Safety Program Overview	10
<b>IV. CHEMICAL USE</b>	<b>10</b>
<b>V. ELECTRICAL USE</b>	<b>11</b>
<b>VI. WATER QUALITY COMPLAINTS</b>	<b>11</b>
<b>VII. OPERATIONS UPDATE</b>	<b>11</b>
A. Operational Wells	12
B. Valve Activity	12
C. Hydrant Flushing	12
D. Sanitary Survey	13
<b>VIII. ASSET MANAGEMENT</b>	<b>13</b>
A. Main Breaks, Service Leaks, Adverse Water Quality and Health/Safety Issues	13
B. Major Equipment and/or Machinery Outages	13
<b>IX. RAINFALL TOTALS</b>	<b>14</b>

# **RIALTO WATER**

## **MONTHLY OPERATIONS REPORT**

### **I. EXECUTIVE SUMMARY**

Highlights of this month's Water O&M report include the following:

- The water distribution network achieved compliance with all permit requirements.
- No sample anomalies that require secondary sampling.
- No significant issues with water availability. The purchasing of water remained consistent and daily equalization tanks levels remained at anticipated volume for customer availability.
- The Preventative Maintenance Program, as well as Valve Exercising, continues to identify areas of focus for our Routine Repair and Replacement.

## A. Water Production Totals

Total water delivered into the Rialto system this month was 843.54 acre-feet. 746.98 acre-feet was delivered into the system from the groundwater wells (City 4A production is included in the well total). 77.23 acre-feet was delivered via the BLF transmission system (City 4A production has been deducted). 19.33 acre-feet came from the OPRTP.

SEPTEMBER 2021 DAILY PRODUCTION TOTALS IN ACRE FEET										
						Delivered Via BLF				
							Purchased			
DATE	Chino 2	City 2	Rialto 3	Rialto 5	Miro 3	City 4A	BOOSTER 6-9	Cactus <sup>1</sup>	OPRTP <sup>2</sup>	TOTAL <sup>3</sup>
9/1/21	6.73	0.00	7.67	0.00	2.01	10.44	3.97	3.44	0.00	23.82
9/2/21	5.85	5.65	8.47	0.00	0.00	7.27	7.05	7.83	0.00	34.85
9/3/21	3.81	5.16	6.77	0.00	0.66	8.01	2.64	9.74	0.00	28.78
9/4/21	5.26	6.09	7.19	0.00	0.00	8.49	6.57	3.03	0.00	28.14
9/5/21	5.28	4.43	6.86	0.00	0.00	9.99	4.52	8.04	0.00	29.13
9/6/21	5.33	0.00	8.49	0.00	0.00	6.79	10.10	4.38	0.00	28.30
9/7/21	6.70	2.66	7.00	0.01	0.00	10.40	7.90	3.83	0.00	28.10
9/8/21	4.32	6.79	7.83	0.00	0.00	6.40	7.19	4.11	0.00	30.24
9/9/21	5.81	5.12	7.46	0.00	0.00	8.80	7.71	3.33	0.00	29.43
9/10/21	5.35	6.67	6.43	0.00	0.00	8.62	2.32	8.33	0.00	29.10
9/11/21	5.00	6.72	8.61	0.00	0.00	8.38	6.75	4.35	0.00	31.43
9/12/21	5.12	6.83	6.89	0.00	0.00	10.31	6.43	3.83	0.00	29.10
9/13/21	5.42	5.56	7.55	0.00	0.00	6.69	9.02	4.52	0.00	32.07
9/14/21	5.46	5.63	6.36	0.00	0.00	8.55	0.28	8.63	0.00	26.36
9/15/21	5.51	5.38	7.39	0.00	0.00	8.33	7.09	5.38	0.21	30.96
9/16/21	5.23	6.43	7.62	0.00	0.00	8.34	6.36	3.47	1.14	30.25
9/17/21	5.46	1.64	7.76	0.00	0.00	8.62	8.06	3.76	1.36	28.04
9/18/21	5.42	0.00	7.64	0.00	0.00	8.50	7.32	3.17	1.29	24.84
9/19/21	5.07	0.00	6.47	0.00	0.00	8.69	7.90	5.94	1.17	26.55
9/20/21	5.37	4.90	7.39	0.00	0.00	8.38	5.07	3.83	1.27	27.83
9/21/21	5.53	5.97	8.31	0.00	0.00	7.71	7.78	4.22	1.19	33.00
9/22/21	6.08	1.43	7.05	0.00	0.00	8.59	6.50	3.56	1.34	25.96
9/23/21	4.41	0.00	6.66	0.00	0.00	9.11	7.25	3.58	1.14	23.04
9/24/21	5.65	4.75	8.72	0.00	0.00	7.76	10.15	3.99	1.39	34.65
9/25/21	5.58	4.94	6.43	0.00	0.00	8.71	7.32	3.31	1.32	28.90
9/26/21	5.42	5.38	7.05	0.00	0.00	8.43	6.08	2.73	1.26	27.92
9/27/21	5.83	0.00	8.63	0.00	0.00	9.29	8.31	3.24	1.44	27.45
9/28/21	4.64	0.00	6.01	0.00	0.00	7.17	8.33	3.26	1.09	23.33
9/29/21	5.78	0.00	8.03	0.00	0.00	9.11	7.70	3.42	1.38	26.31
9/30/21	4.93	0.00	6.69	0.00	0.00	7.51	0.00	2.70	1.34	15.66
TOTAL	161.35	108.13	221.43	0.01	2.67	253.39	193.67	136.95	19.33	843.54
MIN	3.81	0.00	6.01	0.00	0.00	6.40	0.00	2.70	0.00	15.66
MAX	6.73	6.83	8.72	0.01	2.01	10.44	10.15	9.74	1.44	34.85
AVE	5.38	3.60	7.38	0.00	0.09	8.45	6.46	4.57	0.64	28.12

<sup>1</sup> Measured at point of connection at Cactus Reservoir site including production from City 4A. Amount may vary compared to billing.

<sup>2</sup> Measured at point of connection at Cedar Reservoir site. Amount may vary as compared to billing.

<sup>3</sup> City 4A is not included in total. It has been accounted for in the Purchased total.

**SEPTEMBER 2021 DAILY BOOSTER TOTALS IN ACRE FEET**

<b>DATE</b>	<b>Booster 1</b>	<b>Booster 2</b>	<b>Booster 3</b>	<b>Booster 4</b>	<b>Booster 5</b>	<b>Booster 6-9</b>	<b>Booster 10</b>	<b>Booster 11</b>
9/1/21	0.00	0.00	0.00	3.52	0.00	3.97	0.00	0.00
9/2/21	0.00	0.00	7.58	7.10	5.24	7.05	0.00	0.00
9/3/21	0.00	0.00	7.58	2.40	5.93	2.64	0.00	0.00
9/4/21	0.00	0.00	8.17	4.23	0.00	6.57	0.00	0.00
9/5/21	0.00	0.00	6.22	1.57	4.49	4.52	0.00	0.00
9/6/21	0.00	0.00	5.79	5.64	0.00	10.10	0.00	0.00
9/7/21	0.00	0.00	6.60	1.51	0.00	7.90	0.00	0.00
9/8/21	0.00	0.00	6.84	5.81	0.00	7.19	0.00	0.00
9/9/21	0.00	0.00	6.69	1.93	0.00	7.71	0.00	0.00
9/10/21	0.00	0.00	7.12	6.28	4.08	2.32	0.00	0.00
9/11/21	0.00	0.00	4.98	0.00	0.56	6.75	9.52	0.00
9/12/21	0.00	0.00	7.96	1.51	0.00	6.43	3.24	0.00
9/13/21	0.00	0.00	5.77	5.24	0.00	9.02	0.00	0.00
9/14/21	0.00	0.00	2.21	0.79	4.84	0.28	7.41	0.00
9/15/21	0.00	0.00	5.07	2.56	1.34	7.09	3.86	0.00
9/16/21	0.00	0.00	7.33	5.08	0.00	6.36	0.00	0.00
9/17/21	0.00	0.00	7.74	2.85	0.00	8.06	0.00	0.00
9/18/21	0.00	0.00	6.62	0.00	0.00	7.32	0.00	0.00
9/19/21	0.00	0.00	4.68	0.00	3.13	7.90	0.00	0.00
9/20/21	0.00	0.00	5.42	0.93	0.00	5.07	5.85	0.00
9/21/21	0.00	0.00	6.15	3.07	0.00	7.78	3.50	0.00
9/22/21	0.00	0.00	6.84	0.99	0.00	6.50	0.00	0.00
9/23/21	0.00	0.00	1.98	4.88	0.00	7.25	0.00	0.00
9/24/21	0.00	0.00	6.88	1.72	0.00	10.15	7.61	0.00
9/25/21	0.00	0.00	5.77	3.28	0.00	7.32	0.30	0.00
9/26/21	0.00	0.00	6.22	0.51	0.00	6.08	5.35	0.00
9/27/21	0.00	0.00	7.62	0.00	0.00	8.31	0.00	0.00
9/28/21	0.00	0.00	5.81	2.04	0.00	8.33	0.00	0.00
9/29/21	0.00	0.00	7.54	0.00	0.00	7.70	1.04	0.00
9/30/21	0.00	0.00	4.38	4.78	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>179.56</b>	<b>80.22</b>	<b>29.61</b>	<b>193.67</b>	<b>47.68</b>	<b>0.00</b>
<b>MIN</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>MAX</b>	<b>0.00</b>	<b>0.00</b>	<b>8.17</b>	<b>7.10</b>	<b>5.93</b>	<b>10.15</b>	<b>9.52</b>	<b>0.00</b>
<b>AVE</b>	<b>0.00</b>	<b>0.00</b>	<b>5.99</b>	<b>2.67</b>	<b>0.99</b>	<b>6.46</b>	<b>1.59</b>	<b>0.00</b>



## B. Static Water Levels

All City of Rialto wells are sounded each month, both active and inactive well sites. Depth-to-water is measured from the well head to the static water surface. Increases in depth-to-water represent a decrease in static water level.

Depth to Water													
Wells Depth to Pump	Historical Maximum Depth to Water	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept.
Chino # 1 (580 ft) <b>In-active well</b>	<b>427'</b>	422'	423'	423'	422'	423'	423'	426'	426'	426'	426'	414'	414'
Chino # 2 (550 ft)	<b>366'</b>	364'	349'	350'	347'	346'	345'	346'	347'	349'	350'	348'	348'
City # 1 (260 ft) <b>Dry</b>	<b>392'</b>	243'	242'	243'	243'	230'	245'	245'	243'	247'	246'	247'	247'
City # 2 (480 ft)	<b>402'</b>	261'	256'	254'	253'	249'	249'	247'	245'	309'	272'	256'	249'
City # 3 (525 ft) <b>Out of Service</b>	<b>475'</b>	448'	448'	448'	448'	448'	448'	459'	459'	466'	465'	466'	468'
City # 4A (420 ft)	<b>406'</b>	384'	371'	378'	374'	365'	366'	374'	380'	380'	376'	383'	387'
City # 5 (385 ft) <b>In-active well</b>	<b>355'</b>	331'	331'	331'	331'	340'	331'	330'	330'	342'	344'	345'	344'
Rialto # 1 (650 ft) <b>In-active well</b>	<b>588'</b>	576'	571'	574'	571'	569'	571'	576'	576'	572'	571'	583'	576'
Rialto # 2 (550 ft) <b>In-active well</b>	<b>492'</b>	485'	485'	485'	489'	489'	489'	492'	492'	491'	491'	491'	490'
Rialto # 3 (509 ft)	<b>474'</b>	465'	464'	465'	465'	464'	466'	464'	467'	467'	474'	472'	472'
Rialto # 4 (450 ft) <b>In-active well</b>	<b>413'</b>	404'	404'	404'	404'	404'	405'	408'	404'	406'	406'	407'	407'
Rialto # 5 (560 ft)	<b>378'</b>	374'	373'	370'	373'	374'	373'	372'	373'	376'	376'	376'	378'
Rialto Well # 7 <b>In-active well</b>	<b>356'</b>	354'	353'	354'	354'	354'	353'	353'	354'	355'	355'	356'	355'
Miro # 3 (563 ft)	<b>487'</b>	486'	483'	483'	480'	480'	481'	463'	463'	470'	484'	485'	482'

## II. REGULATORY

All State of California and public health agency regulatory requirements were met.

### A. Regulatory Submittals

- Monthly Summary of Distribution System Coliform Monitoring
- NPDES Discharge Letter
- Conservation DRINC Report
- Stage 2 DBP Quarterly TTHM and HAA5 Report
- Quarterly Report for Disinfectant Residuals Compliance

Sample Test Result Standards			
Type of Sampling	Units of Measure	Detectible Limit for Reporting	Maximum Contaminant Level
Total Coliform	A	--	--
E. Coli	A	--	--
Nitrate as N	mg/L	0.20	10
Perchlorate (ClO <sub>4</sub> )	µg/L	2.0	6.0
Total Dissolved Solids	mg/L	--	500
Trihalomethanes	µg/L	0.50	80
Haloacetic Acid	µg/L	2.0	60
Perfluorooctanoic (PFOA)	ng/L	1.7	5.1
Perfluorooctanesulfonic (PFOS)	ng/L	1.7	6.5
P= Present A= Absent mg/L = parts per million µg/L = parts per billion ng/L = parts per trillion			

Sample Date 09/02/2021	Sample Site Location Results								
Type of Sampling	Chino 2	City 2	City 4A	Rialto 3	Rialto 5	Miro 3	BLF Cactus	BLF 6-9	OPRTP
Total Coliform	A	A	A	A	A	A	A	A	A
E. Coli	A	A	A	A	A	A	A	A	A
Nitrate as N	3.7								
Perchlorate (CLO <sub>4</sub> )	2.1*			12*	<2.0	15*			
Total Dissolved Solids	220	200	300	220	220	220	320	330	220
Perfluorooctanoic (PFOA)					4.1				
Perfluorooctanesulfonic (PFOS)					<1.7				

\*Sample is from the well head so it is before disinfection & treatment. Treatment is performed before it goes into the distribution system. Water going into the distribution system is <2.0 (non-detect).

Sample Date 09/10/2021	Sample Site Location Results			
Type of Sampling	749 E Holly	978 N Driftwood	1228 W Merrill	101 E Valley
<b>Trihalomethanes</b>				
Bromodichloromethane	<0.50	<0.50	<0.50	0.69
Bromoform	<0.50	0.50	<0.50	<0.50
Chloroform (Trichloromethane)	<0.50	<0.50	<0.50	0.66
Dibromochloromethane	<0.50	0.60	<0.50	0.79
Total Trihalomethanes (TTHM)	<0.50	1.1	<0.50	2.1
<b>Haloacetic Acid</b>				
Monochloroacetic Acid	<2.0	<2.0	<2.0	<2.0
Dichloroacetic Acid	<1.0	<1.0	<1.0	<1.0
Trichloroacetic Acid	<1.0	<1.0	<1.0	<1.0
Monobromoacetic Acid	<1.0	<1.0	<1.0	<1.0
Dibromoacetic Acid	<1.0	<1.0	<1.0	<1.0
Total Haloacetic Acids (HAA5)	<2.0	<2.0	<2.0	<2.0

## B. Sample Site Location Results

Rialto Distribution Sample Results						
September 2021						
Sample Location	Free Cl Res (Field)	Total Coliform	E. Coli	Apparent Color	Odor Threshold	Turbidity
<b>CYCLE 1 - 09/08/21</b>	<b>mg/l</b>	<b>P/A</b>	<b>P/A</b>	<b>Color Units</b>	<b>TON</b>	<b>NTU</b>
335 W. Rialto	0.92	A	A			
1228 W. Merrill	0.91	A	A			
256 N. Fillmore	0.96	A	A			
987 W. Grove	0.97	A	A			
978 N. Driftwood	0.91	A	A			
1451 N. Linden	0.90	A	A			
469 W. Jackson	0.94	A	A			
935 E. Mariposa	0.99	A	A			
1000 N. Joyce	0.98	A	A			
766 N. Chestnut	1.01	A	A			
149 W. Victoria	0.97	A	A			
313 E. McKinley	0.99	A	A			
609 E. South	0.95	A	A			
273 E. Alru	0.99	A	A			
1161 S. Lilac	1.00	A	A			
101 E. Valley	0.96	A	A			
<b>CYCLE 2 - 09/13/21</b>	<b>mg/l</b>	<b>P/A</b>	<b>P/A</b>	<b>Color Units</b>	<b>TON</b>	<b>NTU</b>
210 N. Park	1.01	A	A			
101 S. Larch	0.98	A	A			
320 N. Wisteria	0.96	A	A			
861 W. Grove	0.92	A	A			
1168 N. Glenwood	0.99	A	A			
1320 N. Fitzgerald	0.95	A	A			
860 N. Willow	0.89	A	A			
209 E. Cornell	0.91	A	A			
643 E. Margarita	0.95	A	A			
1170 N. Terrace Rd.	0.98	A	A			
681 E. Erwin	0.88	A	A			
402 E. Merrill	0.91	A	A			
261 W. Wilson	0.96	A	A			
532 S. Iris	0.92	A	A			
281 W. Hawthorne	0.99	A	A			
379 W. Valley	1.02	A	A			

Rialto Distribution Sample Results						
September 2021						
Sample Location	Free Cl Res (Field)	Total Coliform	E. Coli	Apparent Color	Odor Threshold	Turbidity
<b>CYCLE 3 - 09/20/21</b>	<b>mg/l</b>	<b>P/A</b>	<b>P/A</b>	<b>Color Units</b>	<b>TON</b>	<b>NTU</b>
236 N. Willow	1.20	A	A	<3.0	<1.0	<0.10
775 E. Foothill	1.30	A	A	<3.0	<1.0	<0.10
878 N. Primrose	1.20	A	A	<3.0	<1.0	<0.10
369 E. Van Koevering	1.30	A	A	<3.0	<1.0	<0.10
274 W. Valencia	0.80	A	A	<3.0	<1.0	<0.10
1566 N. Fillmore	1.00	A	A	<3.0	<1.0	<0.10
932 N. Idyllwild	1.00	A	A	<3.0	<1.0	<0.10
644 N. Smoketree	1.00	A	A	<3.0	<1.0	<0.10
605 W. Rosewood	1.00	A	A	<3.0	<1.0	<0.10
1189 W. Second	1.00	A	A	<3.0	<1.0	<0.10
775 W. Rialto	1.00	A	A	<3.0	<1.0	<0.10
211 E. Wilson	1.10	A	A	<3.0	<1.0	0.17
595 E. Huff	1.10	A	A	<3.0	<1.0	<0.10
1005 S. Riverside	1.10	A	A	<3.0	<1.0	<0.10
794 S. Verde	0.90	A	A	<3.0	<1.0	<0.10
1055 W. Bloomington	0.90	A	A	<3.0	<1.0	<0.10
<b>CYCLE 4 - 09/29/21</b>	<b>mg/l</b>	<b>P/A</b>	<b>P/A</b>	<b>Color Units</b>	<b>TON</b>	<b>NTU</b>
375 S. Cactus	1.40	A	A			
101 S. Linden	1.10	A	A			
234 N. Larch	1.20	A	A			
575 N. Driftwood	1.10	A	A			
1355 W. Shamrock	1.20	A	A			
992 N. Yucca	1.00	A	A			
481 W. Cornell	1.20	A	A			
158. E. Shamrock	1.25	A	A			
749 E. Holly	1.10	A	A			
545 E. Victoria	1.10	A	A			
200 N. Sycamore	1.20	A	A			
407 E. Allen	1.20	A	A			
399 E. Montrose	1.40	A	A			
856 S. Orange	1.40	A	A			
911 S. Cactus	1.20	A	A			
220 W. Valley	1.10	A	A			
P/A + Present or Absent						

### C. Violations

No violations were received during this reporting period.

### D. Source Water Total Dissolved Solids (TDS)

Veolia has a goal of maintaining an acceptable blended TDS level between all its sources. This goal is achieved by shifting production to or from the lowest TDS wells or purchased low TDS water while adhering to the overall water supply strategy and meeting system demands. The TDS was 251 mg/L for the month of September as compared to 242 mg/L in August. The TDS levels are below the secondary maximum contaminant level requirements.

## III. HEALTH AND SAFETY

### A. Monthly Safety Program Overview

Category	Monthly Statistic
Safety Training Topics	Respiratory Protection Asbestos Awareness
Lost Time Incidents, count*	0
Recordable Incidents, count	0
Near Miss Incidents, count	8
Vehicle Incidents, count	0

\*A lost time incident has not occurred in the past 2909 days

## IV. CHEMICAL USE

Sodium hypochlorite is the only chemical added to the water system. A total of 2139 gallons of sodium hypochlorite was used in September as compared to 2915 gallons used in August.

## **V. ELECTRICAL USE**

Southern California Edison (SCE) has not provided all data for September 2021. Therefore, we are unable to report the electrical use for this month. We will provide the data as it is received, thus will include yearly usage received to date.

SCE		kWh
Year	Month	Billed Usage
2020	September	595,500
2020	October	437,491
2020	November	356,532
2020	December	318,451
2021	January	301,988
2021	February	336,907
2021	March	405,185
2021	April	509,848
2021	May	605,215
2021	June	557,384
2021	July	568,826
2021	August	669,924

## **VI. WATER QUALITY COMPLAINTS**

No complaints were received during this reporting period.

## **VII. OPERATIONS UPDATE**

The overall operational strategy is to meet the daily water demand. The City of Rialto water system has six operational wells, one of which is owned by the County of San Bernardino and operated by Veolia; Oliver P. Roemer Treatment Plant (OPRTP), which is jointly owned by the City (25%) and West Valley Water District (WVWD); purchased water through the Baseline Feeder (BLF) system from San Bernardino Valley Municipal Water District (SBVMWD); and, if required to meet demand, additional water can be supplied by the City of San Bernardino (CSB) through the BLF for emergency supply only with no guarantee of actual delivery. Water produced from City Well 4A discharges into the BLF and its production is included in deliveries from that shared transmission line when City Well 4A is in service.

The overall pumping strategy is based on adjudicated rights, well availability, remediation requirements, and quality of source, cost to operate, and varying weather conditions. TDS effluent concentrations for the City of Rialto WWTP are taken into consideration when operating the facilities and water sources.

#### **A. Operational Wells**

Miro Well 3 was out of service due to electrical issues with the motor drive.

#### **B. Valve Activity**

On the basis of information collected in 2019, Veolia now has a baseline assessment of all valves and has initiated a new cycle of valve exercising. Zero valves were exercised for the month of September.

#### **C. Hydrant Flushing**

Veolia reviewed the original hydrant flushing list that identified 83 hydrants that were to be flushed annually; the review was completed in 2018. Veolia has completed all of the required flushing for 2020. In September, zero hydrant flushing was performed. Veolia is pending confirmation from DDW regarding the reduction of hydrants that require this exercise. If confirmed, there will be approximately 63 hydrants that will be required to be flushed.

<b>Hydrant/Dead End Flushing Progress</b>	
	<b>2021</b>
January	0
February	0
March	39
April	19
May	0
June	1
July	0
August	0
September	0
<b>Total</b>	<b>59</b>
<b>Progress % (94)</b>	



#### **D. Sanitary Survey**

Sanitary surveys are completed every three (3) to five (5) years; the last survey was completed by the Department of Drinking Water (DDW) in 2015. In anticipation of the next survey (pending on DDW to schedule), Veolia has reviewed all the regulatory conditions required and is prepared for the next sanitary survey.

### **VIII. ASSET MANAGEMENT**

The following work orders were completed for the month of September:

- Preventive Maintenance –189
- Corrective Maintenance –54
- Predictive Maintenance –0

28 - PM's are scheduled for October 2021.

#### **A. Main Breaks, Service Leaks, Adverse Water Quality and Health/Safety Issues**

Corrective Work Order labor hours were dedicated to one pipe line and seven hydrant repairs.

#### **B. Major Equipment and/or Machinery Outages**

Miro Well 3 was out of service due to electrical issues with the motor drive.

## IX. RAINFALL TOTALS

[illegible]

## Highland - Los Angeles Basin - Station 251

Month Year	Total ETo (in)	Total Precip (in)	Avg Sol Rad (Ly/day)	Avg Vap Pres (mBars)	Avg Max Air Temp (°F)	Avg Min Air Temp (°F)	Avg Air Temp (°F)	Avg Max Rel Hum (%)	Avg Min Rel Hum (%)	Avg Rel Hum (%)	Avg Dew Point (°F)	Avg Wind Speed (mph)	Avg Soil Temp (°F)
Jan 2021	2.58	2.66	259	6.2	68.8 K	41.1 K	53.7 K	70	26	47 K	31.7 K	3.4	51.0
Feb 2021	3.21	0.37	349	6.7 K	69.4	42.0	55.1	71	26	46 K	32.7 K	3.7	53.0
Mar 2021	4.21	1.65	413	7.3 K	68.6	42.1 K	54.9 K	78	29	52 K	35.6 K	4.0 K	55.0
Apr 2021	5.39	0.04	482	9.4 K	77.4	50.1	62.9	77	29	50 K	42.1 K	4.4 K	62.8
May 2021	6.50	0.04 K	567	12.2 K	79.8	54.6 K	65.9	85	34	57 K	49.6 K	4.8 K	67.1
Jun 2021	7.59 K	0.02 K	654	14.2 K	92.2 K	60.3 K	75.1 K	76 K	26 K	48 K	53.4 K	4.3	72.3
Jul 2021	8.30 K	1.12	624	15.4	97.1	66.5 K	80.8	72	23	43	55.9	4.4	75.8
Aug 2021	7.46 K	1.39 K	576 K	14.5 K	94.4 K	64.9	79.0 K	71 K	25 K	44	54.2	4.2 K	74.8 K
Sep 2021	5.92 K	0.99	498	13.8	91.1	61.8	75.5	74	26	47	52.5	3.6	73.3
Tots/Avgs	51.16	8.3	491	11.1	82.1	53.7	67.0	75	27	48	45.3	4.1	65.0

**RIALTO**  
**CUSTOMER SERVICE & REVENUE**  
**MONTHLY OPERATING REPORT**

**Reporting Period:**

**September 2021**

**Prepared for: Rialto Water Services**

**Prepared by: Veolia Water West Operating Services**



## Table of Contents

<b>I. CUSTOMER SERVICE SUMMARY .....</b>	<b>3</b>
<b>II. CALL CENTER PERFORMANCE .....</b>	<b>3</b>
<b>III. AUTOMATED SERVICES .....</b>	<b>3</b>
<b>IV. CONSUMPTION &amp; BILLING.....</b>	<b>4</b>
<b>A. Consumption .....</b>	<b>4</b>
<b>B. Billing.....</b>	<b>5</b>
<b>V. REVENUE &amp; AGING .....</b>	<b>5</b>
<b>A. Revenue .....</b>	<b>5</b>
<b>B. Aging .....</b>	<b>6</b>
<b>C. Bad Debt.....</b>	<b>6</b>
<b>VI. SERVICE ORDERS .....</b>	<b>7</b>
<b>VII. OTHER ACTIVITIES .....</b>	<b>7</b>
<b>VIII. REVENUE REPORT.....</b>	<b>7</b>
<b>A. Revenue Summary .....</b>	<b>7</b>
<b>B. Non Rate Revenue - Extraterritorial Customers .....</b>	<b>7</b>
<b>C. Non-Rate Revenue – Other .....</b>	<b>8</b>
<b>D. Development Impact Fees.....</b>	<b>8</b>
<b>E. Rialto Basin Water Rights and Leasing .....</b>	<b>8</b>
<b>F. Cash Collections by Payment Method – Rialto Water Services .....</b>	<b>9</b>
<b>G. Payment Collection Method – Fiscal Year to Date .....</b>	<b>10</b>
<b>H. Cash Collections on Behalf of the City of Rialto-Prior Year Comparison.....</b>	<b>10</b>
<b>I. Non-Rate Revenue + Utility Revenue Collections Prior Year Comparison .....</b>	<b>10</b>
<b>J. Non-Rate Revenue + Utility Revenue Collected Fiscal Year-to-Date .....</b>	<b>11</b>
<b>K. Increase in Cash Collections and Fund Distribution—Prior Year Comparison .....</b>	<b>11</b>
<b>L. Non-Incode Customer Accounts Receivable Aging .....</b>	<b>12</b>

## I. CUSTOMER SERVICE SUMMARY

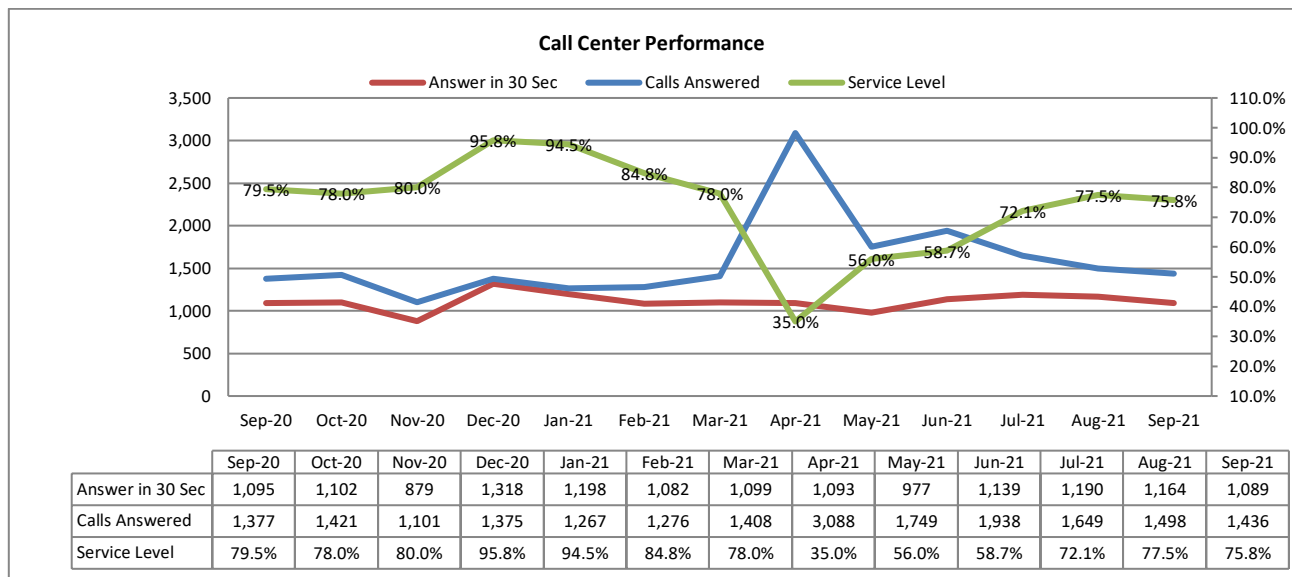
During this reporting month, a total of 1,436 calls were answered. Out of this total number of calls, 1,088 or 75.8% of the calls were answered within the first 30 seconds.

Water consumption decreased by 19.7% when compared against previous month and decreased by 15.6% when compared against the prior year.

Sewer revenue was very similar to the prior year.

## II. CALL CENTER PERFORMANCE

During this reporting month, a total of 1,436 calls were answered. Out of this total number of calls, 1,088 or 75.8% of the calls were answered within the first 30 seconds.



## III. AUTOMATED SERVICES

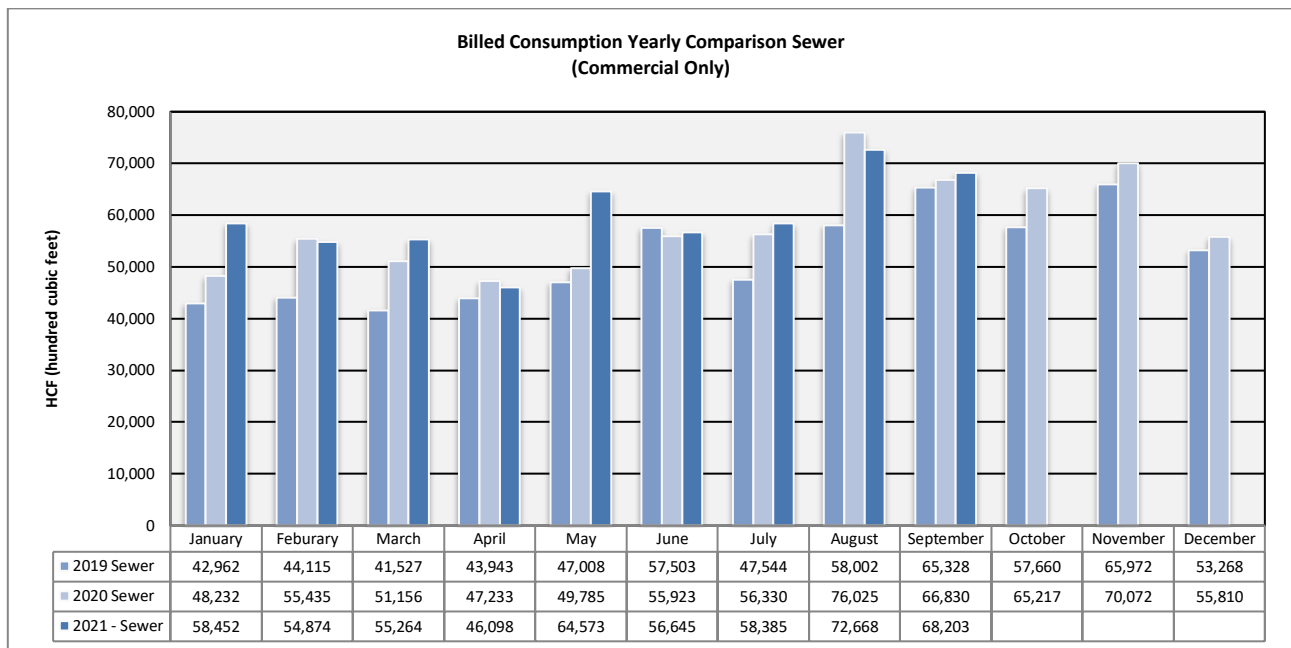
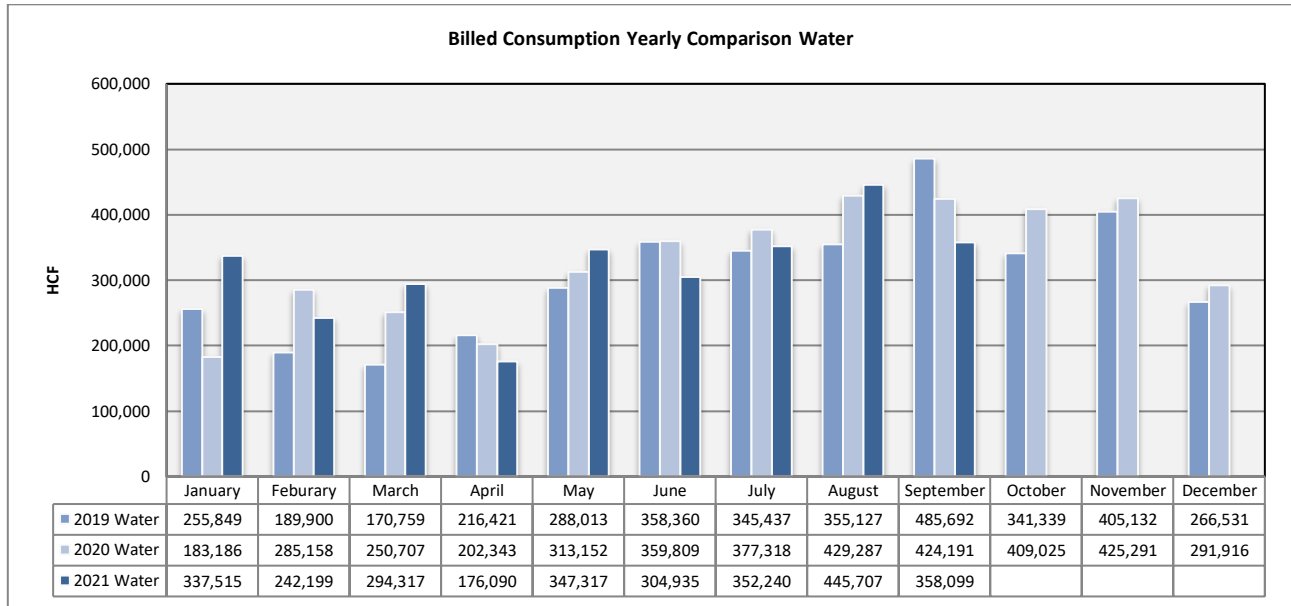
About 9,435 or 43.4% of the rate payers have created log-ins to access their accounts online. Of these customers, with online access, 47% have chosen the e-bill option. This e-bill participation is increase of 9% when compared against September 2020.

	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
Number of Bills	21,217	21,212	21,273	21,222	21,302	21,355	26,395	21,497	21,486	21,532	21,583	21,628	21,702
Number of Bill Adjustments (during billing)	30	23	27	41	30	37	64	27	16	14	15	14	13
Automated Over the Phone Payments	2,978	3,003	2,531	3,133	3,003	2,823	3,259	1,909	2,035	2,609	2,695	2,469	2,608
Online Payment	7,185	7,365	6,061	7,325	6,496	6,881	8,329	6,642	6,289	8,153	7,492	7,051	7,373
E-bill Participants	4,037	4,049	4,061	4,089	4,127	4,230	4,272	4,298	4,316	4,361	4,411	4,441	4,479
Auto Pay Participants (New Portal)	2,610	2,620	2,646	2,666	2,715	2,740	2,774	2,816	2,871	2,918	2,962	3,005	3,037
PayNearMe	394	397	354	714	610	664	578	567	377	410	359	317	337

## IV. CONSUMPTION & BILLING

### A. Consumption

Water consumption decreased by 19.7% when compared against previous month and decreased by 15.6% when compared against the prior year. No new trend is being observed, other than normal fluctuations from one month to next.



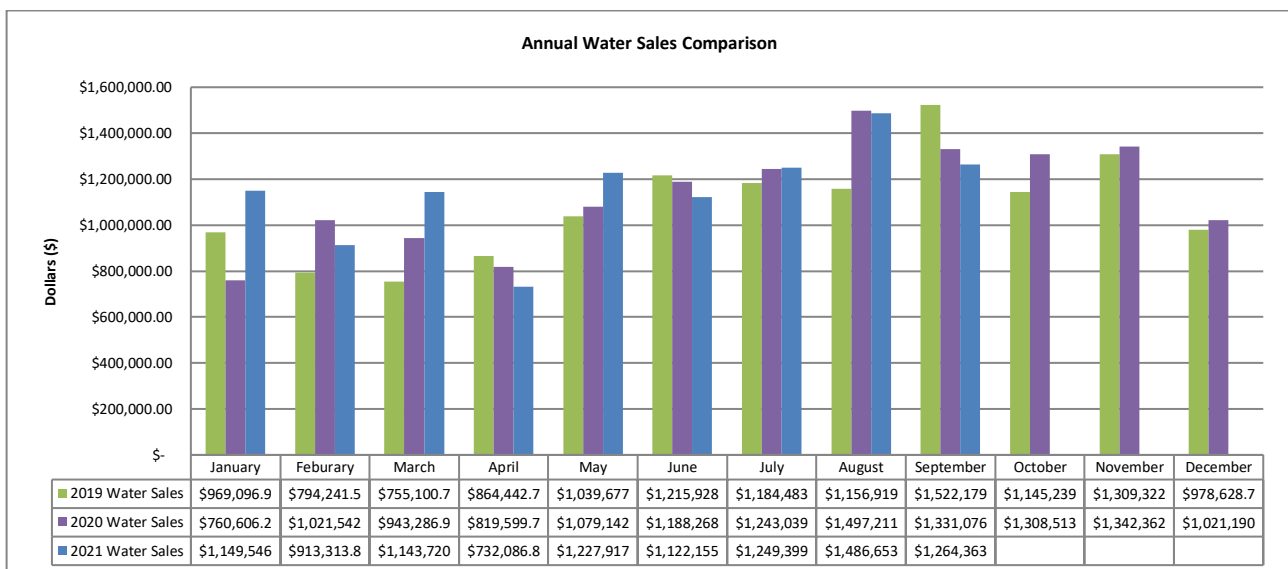
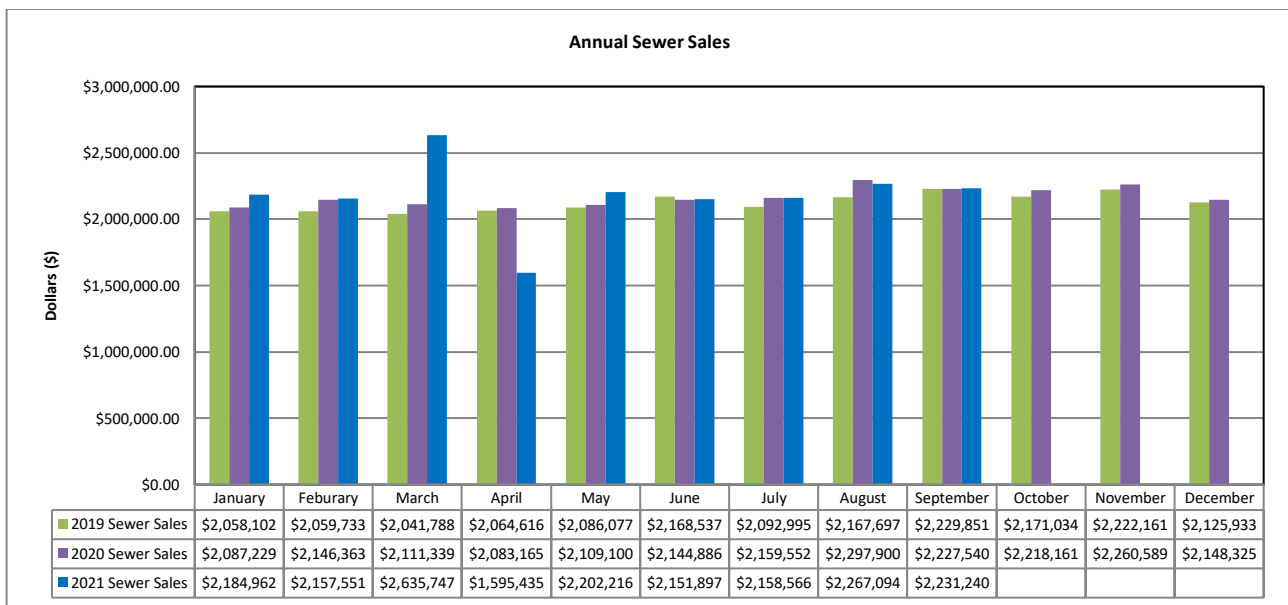
## B. Billing

A total of 21,702 bills were mailed or sent out electronically in September. Billing accuracy was 99.9% with thirteen (13) requiring adjustments.

## V. REVENUE & AGING

### A. Revenue

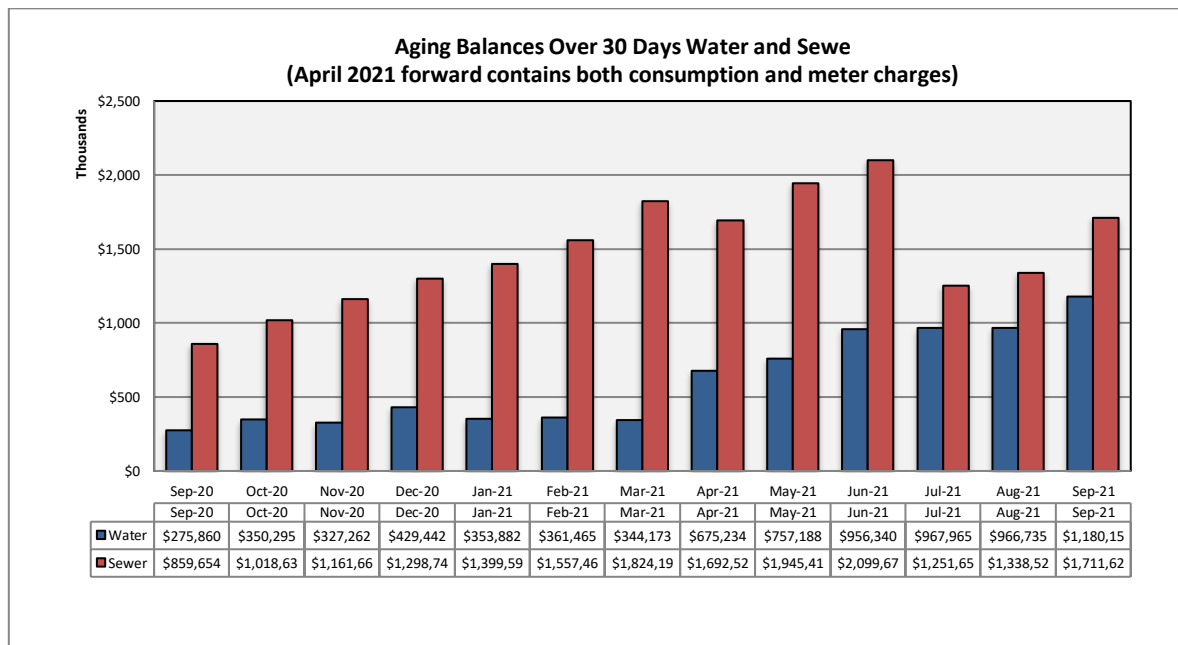
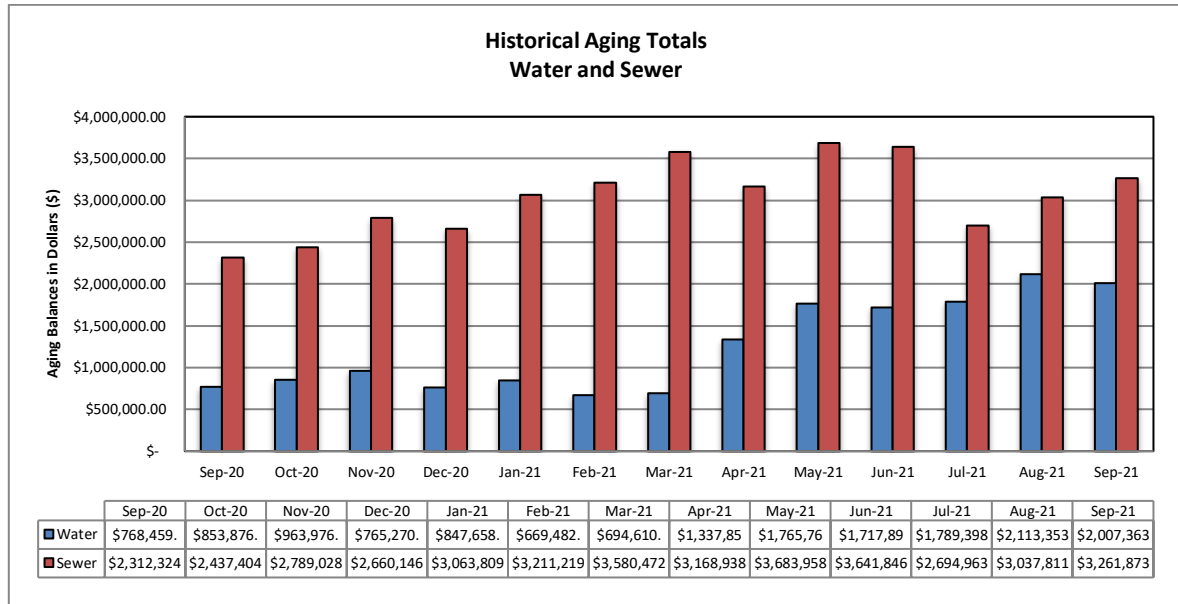
Sewer revenue has increased by 0.2% and water revenue had decreased by 5.0% when compared against the prior year. No new trend is being observed, other than normal fluctuations from one month to next.





## B. Aging

The total aging balance has increased 2.3% from the previous month, *see first table below*. For balances >30-days only, water has increased 22.1% and wastewater has increased 27.9%.



## C. Bad Debt

No accounts were sent over to collection agency this month.

## **VI. SERVICE ORDERS**

236 service orders were initiated by the customer service team during the reporting month. Of this total, 183 service orders or 77% were due to occupant changes.

## **VII. OTHER ACTIVITIES**

No work time losses were experienced in September. Everyone at Veolia is striving to achieve “zero harm safety record” by practicing the knowledge gained during monthly safety training events.

Following the regulations, water disconnection has been discontinued and late penalties are being waived. Quantity of delinquent account is similar to past trend, but total delinquent amounts that has been increasing since the pandemic has leveled off.

To ensure safety of the Walk-in Customers, regardless of their vaccine status, all CS team members are continuing to wear mask and practice safe distancing. We are monitoring the vaccination status of San Bernardino County Residents, other mutated variants, CalOSHA and government health agencies to determine the current safeguards and changes needed in the future.

## **VIII. REVENUE REPORT**

### **A. Revenue Summary**

Collected cash revenue is compiled and reconciled to the merchant account on a daily basis. Bank deposits are made daily and internal controls are reviewed regularly to ensure safeguarding of assets and proper recording of all transactions. Total revenue collected in September 2021 is \$3,685,000. Non-Rate Revenue is \$39,000; Utility Revenue is \$3,408,000 and Tax / Ambulance Revenue at \$238,000.

RWS collects Utility User Taxes and Ambulance Fees on behalf of the City of Rialto. The Utility User Tax (UUT) rates are based on the total billed amount, therefore the collection fluctuates as billed amounts change. The total UUT charges collected in September 2021 and September 2020 are \$232,000 and \$259,000 respectively. Ambulance Revenue is also collected on behalf of the City of Rialto totaling \$5,000 in September 2021 and \$5,000 in September 2020.

### **B. Non Rate Revenue - Extraterritorial Customers**

RWS bills the City of Fontana \$123,000 each month for extraterritorial sewer usage.

Colton Unified School District is in agreement with RWS to pay \$6,000 monthly for sewage connections based on enrollment rates provided each school year.

An extraterritorial agreement to provide sewer service was executed between the City of Rialto and the County of San Bernardino—County Service Area 70, Zone BL (Bloomington).

This housing development project generates extraterritorial sewer service revenue of \$12,000 per month.

**C. Non-Rate Revenue – Other**

Other revenue is generated by leasing space for cell towers to AT&T and Sprint at a currently contracted rate of \$1,700 each per month. Vertical Bridge also provides \$2,400 a month of cell tower generated Revenue.

RWS and the City secured an agreement with Rialto Bioenergy Facilities whereby they provide a subleased City property rental income of \$10,000 a month. In addition, Chino 2 Water Well Site yard is also being rented to MR Tudor, which generates \$500 in monthly revenues.

The City and San Bernardino Valley Municipal Water District have entered into a Brine Line Capacity Agreement on March 23, 2021. This agreement pertains to the use of its interest in the SARI Line and discharge of certain brine waste to the SARI Line exclusively from the operation of Rialto Bioenergy Facilities (Developer) within the City's boundaries. The revenue generated in this agreement consists of quarterly rent of \$37,500 along with the Fixed Pipeline Capacity Fee of \$3,300 per month and Fixed Treatment Plant Capacity Fee of \$3,300 per month. In addition, a variable fee of any discharge costs are also billed.

Liquid Environmental Solutions has provided F.O.G. recycling fees to RWS in the past, but this is on hold until the City can negotiate a new contract and acceptance protocol to protect the wastewater treatment plant.

The San Bernardino Valley Water District (SBVWD) reimburses RWS for water conservation programs provided to customers. A quarterly bill is delivered directly to them by RWS.

**D. Development Impact Fees**

Development Impact Fees ("DIF") are paid to the City of Rialto as various developments are completed in the City. As such, the City of Rialto receives monies from the various developments, which is then distributed to RWS. There was no remittance in September of 2021.

**E. Rialto Basin Water Rights and Leasing**

A Standby Water Lease Agreement between Fontana Union Water Company and Rialto is in effect. San Bernardino County is to pay Rialto \$60,000 per year for Administrative Fees, \$64,000 per year for Standby Charges and \$160,000 per year for Production Charges.

In addition, the County is also billed annually for Rialto Well #3's summertime electricity costs based on peak usage.

## F. Cash Collections by Payment Method – Rialto Water Services

Payment Method	Description	Transaction Count	SEPTEMBER 2021	%
Carrier Deposits	Cash deposits prepared per day for transport to Union Bank	21	\$ 102,100	2.79%
Remote Deposits	Scanned batches of checks payments made at the customer service counter (May 2021 includes \$443,000 of Property Tax payments)	21	325,460	8.91%
UB Bill	Batches of customer payments posted to customer accounts at Union Bank (EBOX)	21	363,635	9.95%
PAYMENTUS - IVR / Paymentus / Walk-in Credit Card payment	Customer payments by credit cards and ACH / eCheck payments through an Interactive Voice Response system using a touchtone phone. Payments originated from Merchant online service including One-time pay, auto-pay.	10,685	1,631,362	44.64%
Lockbox Deposits	Batches of customer payments mailed in to Union Bank's lockbox	21	1,190,814	32.59%
Pay Near Me	Cash payment service that allows customers to pay at a local 7-Eleven, CVS, or Family Dollar stores.	337	41,031	1.12%
<b>Total Revenue per Bank</b>			<b>\$ 3,654,402</b>	<b>100%</b>
Recon to RUA Recap:				
Adj detailed in RUA			31,076	
Prior mo. Correction				
<b>RUA increase in Cash</b>			<b>\$ 3,685,478</b>	

*Transaction Counts for Carrier Deposits, Remote Deposits, UB Bill Conc Service (EBOX), and Lockbox Deposits reflect number of batches deposited to the bank. Transaction counts for credit card POS, IVR, and Pay Near Me transactions are per number of customer payments. IVR payments are received and process by Paymentus on the day the transactions are made. General ledger are posted and accounted for the following day the payments are processed.*

**G. Payment Collection Method – Fiscal Year to Date**

	<b>Jul 2021</b>	<b>Aug 2021</b>	<b>Sept 2021</b>	<b>Total</b>	<b>%</b>
Carrier Deposits	\$ 95,492	\$ 100,024	\$ 102,100	\$ 297,616	2.66%
Remote Check Deposits	567,468	597,305	325,460	\$ 1,490,234	13.34%
UB Bill (EBOX)	376,693	340,169	363,635	\$ 1,080,497	9.67%
Paymentus, IVR, Credit Cards	1,604,275	1,547,779	1,631,362	\$ 4,783,416	42.82%
Lockbox Deposits	1,186,090	1,021,746	1,190,814	\$ 3,398,649	30.42%
Pay Near Me	40,910	38,492	41,031	\$ 120,433	1.08%
<b>Total Revenue to Bank</b>	<b>\$ 3,870,928</b>	<b>\$ 3,645,515</b>	<b>\$ 3,654,402</b>	<b>\$11,170,846</b>	<b>100.00%</b>
NSF	(25,056)	(25,056)	(14,151)	(64,264)	
<b>Net deposits</b>	<b>\$ 3,845,872</b>	<b>\$ 3,620,459</b>	<b>\$ 3,640,251</b>	<b>\$11,106,582</b>	

**H. Cash Collections on Behalf of the City of Rialto-Prior Year Comparison**

	<b>Sept 2021</b>	<b>Sept 2020</b>	<b>Variance</b>
UUT Water	\$ 85,091	\$ 94,712	\$ (9,622)
UUT Sewer	147,372	164,166	(16,795)
Perchlorate	-	-	-
Ambulance	5,468	5,728	(260)
<b>Total</b>	<b>\$ 237,931</b>	<b>\$ 264,607</b>	<b>\$ (26,676)</b>

**I. Non-Rate Revenue + Utility Revenue Collections Prior Year Comparison**

	<b>Sept 2021</b>	<b>Sept 2020</b>	<b>Variance</b>
Non-Rate / Extra Territorial Revenue	\$ 39,031	\$ 221,040	\$ (182,009)
Utility Revenue	\$ 3,408,516	\$ 3,767,573	\$ (359,057)
<b>Total</b>	<b>\$ 3,447,547</b>	<b>\$ 3,988,613</b>	<b>\$ (541,066)</b>

**J. Non-Rate Revenue + Utility Revenue Collected Fiscal Year-to-Date**

	Jul 2021	Aug 2021	Sept 2021	Total
<b>Non-Rate Revenue</b>				
Cell Tower / Sublease	56,279	2,000	14,563	72,842
Interest Income	-	1,875	-	1,875
NRR-FOG	-	-	-	-
Extra Terr-Water	-	-	-	-
Extra Terr- Sewage	130,700	297,731	18,200	446,631
Water Meter Lost/Damaged/Replace	31,118	3,227	3,118	37,463
Misc Fees - New Occ, Same Day Svc	3,381	3,035	2,709	9,124
NSF	361	476	442	1,278
DIF - Wastewater Connection		-		-
Sewer Bad Debt Collection Fees		-		-
Sewer Cash Over/Short	149	-		149
<b>Total Non-Rate Revenue</b>	<b>\$ 221,988</b>	<b>\$ 308,344</b>	<b>\$ 39,031</b>	<b>569,363</b>
<b>Utility Revenue</b>				
Water Penalty	-		19	19
Sewer Penalty	-		32	32
Turf Removal Rebate	-			-
Hi Eff Toilet/Washer Rebates	-	(1,130)		(1,130)
Senior Disc - Water	-			-
Senior Disc - Sewer	-			-
Water Contract	-			-
Water Deposits Paid	8,357		1,227	9,584
Water Deposits Billed	10,067	23,103	16,459	49,628
Hydrant Deposits	-	721	-	721
Sewer Deposits Paid	5,974	995	206	7,175
Sewer Deposits Billed	11,442	19,163	12,618	43,222
Water	1,173,318	1,172,772	1,324,829	3,670,918
Sewer	1,972,728	1,936,675	2,021,455	5,930,858
Unapplied Credits	82,309	25,429	31,563	139,301
Bad Debt Sewer	-	8,394	86	8,480
Bad Debt Water	-	-	23	23
<b>Total Utility Revenue</b>	<b>\$ 3,264,194</b>	<b>\$ 3,186,122</b>	<b>\$ 3,408,516</b>	<b>\$ 9,858,832</b>
<b>Total Non-Rate + Utility Rev.</b>	<b>3,486,182</b>	<b>3,494,465</b>	<b>3,447,547</b>	<b>10,428,195</b>

**K. Increase in Cash Collections and Fund Distribution—Prior Year Comparison**

	Increase to Cash per CIS	Adjustments Required to GL Cash	Fund 660- Sewer	Fund 670- Water	Total Cash Per GL	Adjustments To Match RUA to Bank	Cash/CC/Cks Deposit To Bank
<b>Sept 2021</b>	3,685,478	12,355	2,155,327	1,517,795	3,685,478	(31,076)	<b>3,654,402</b>
<b>Sept 2020</b>	4,253,220	86,711	2,547,591	1,618,917	4,253,220	2,936	<b>4,256,156</b>

**L. Non-Incode Customer Accounts Receivable Aging**

Name	Total as of 9/30/2021	Current	31-60 days	61-90 days	>90 days
AT&T - Easton	\$ (8,640)				(8,640)
CITY OF FONTANA	123,847	123,847			
Colton Unified School District	-				
County of San Bernardino-CSA 70 BL	-				
MR Tudor	2,500	500	500	500	1,000
Rialto BioEnergy Facilities	26,359	26,359			
Sprint-Nextel	4,838				4,838
San Bernardino Co Waste System Div	412,956	412,956			
SB Valley Mun Water District	-				
Vertical Bridge Holdco, LLC (CIG)	2,489	2,489			
<b>Grand Total</b>	<b>\$ 564,348</b>	<b>\$ 566,150</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ (2,802)</b>

**AT&T** makes annual payment. The credit balance will be applied to the bill each coming month.

**City of Fontana** is current with its obligations.

**Colton Unified School District** is current with its obligations

**County of San Bernardino—CSA 70 BL (Bloomington):** A monthly billing for a total of 197 EDU for residential and commercial sewer connections is being billed to the County. These connections generate approximately \$12,000 of monthly extraterritorial revenue. The customer is current with its obligations.

**Rialto Bioenergy Facilities** The current balance is subsequently received in October.

**Liquid Environmental:** There have not been F.O.G. services rendered and there is no balance due from the vendor.

**San Bernardino Valley Municipal Water District** is billed quarterly for rebate submitted within that period. The customer has no outstanding balance.

**Vertical Bridge Holdco, LLC and Sprint:** Vertical Bridge is current with its rent. Sprint has been contacted for open Invoices.

**San Bernardino County Waste System Division** The balance reflects current billing for Water Rights and SCE energy usage reimbursement.

**MR Tudor** is being contacted for the unpaid Rent.





# City of Rialto

## Legislation Text

---

**File #:** UC-21-0853, **Version:** 1, **Agenda #:** 1

---

### Previous Discussion Update

There were no Previous Discussion Items from the last Commission meeting.



# City of Rialto

## Legislation Text

---

**File #:** UC-21-0857, **Version:** 1, **Agenda #:** 2

---

### To Do List

### Next Month's Agenda Items



### Future Agenda Items

- San Bernardino Valley Municipal Water District Update - TBD
- Drought Contingency Plan (Grant Project) - Award PSA - TBD
- Consolidation of Water and Wastewater Resolutions - TBD
- Governor's Conservation Plan - TBD
- Lancaster CCA Presentation - TBD
- View Valve Turning Process - TBD