



City of Rialto

Legislation Text

File #: 18-715, **Version:** 1

For City Council Meeting [August 14, 2018]

TO: Honorable Mayor and City Council

APPROVAL: Ahmad R. Ansari, Interim City Administrator

FROM: Mark P. Kling, Interim Chief of Police

Request City Council to Approve an Increase to the Annual Purchase Order with Community Animal Hospital to \$16,800 for Fiscal Year 2017/2018.

(ACTION)

BACKGROUND:

The Police Department currently uses Community Animal Hospital in Rialto, to provide emergency services for injured animals located in the City or turned in by residents.

ANALYSIS/DISCUSSION:

At the beginning of fiscal year 2018, the City of Rialto issued a Purchase Order in the amount of \$15,000 to Community Animal Hospital veterinary service need by the Police Department's Animal Control Division. Due to an increase in usage by the Rialto Police Department, an increase to the Purchase Order in the amount of \$1,800 is required for services through the remainder of fiscal year 2017-2018.

ENVIRONMENTAL IMPACT:

The proposed action does not meet the definition of a project as defined by Section 15378 California Environmental Act (CEQA). A "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and excludes the following:

1. Continuing administrative or maintenance activities, such as purchases for supplies, personnel -related actions, general policy and procedure making
2. Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment

GENERAL PLAN CONSISTENCY:

The City of Rialto has outlined key goals and objectives relating to public safety. The continuance of the contract services with the San Bernardino County Department of Health, Animal Care and Control, is consistent with meeting these objectives.

Goal 5-8: Provide effective and comprehensive policing services that meet the safety needs of Rialto.

LEGAL REVIEW:

The City Attorney has reviewed and approved this staff report.

FINANCIAL IMPACT:

Operating Budget Impact

Funding is available in FY17/18 Budget in General Fund Account No. 010-500-6283-2021 for the needed increase to Purchase Order No. 2018-0408 with Community Animal Hospital from \$15,000 to \$16,800 for veterinary services for the remainder of FY17/18.

Per Rialto Municipal Code Section: 2.48.145 a vendor disclosure form is attached.

Capital Improvement Budget Impact

No immediate impact to the Capital Improvement Budget.

Licensing

Community Animal Hospital has a current and active Rialto Business License.

RECOMMENDATION:

Staff recommends that the City Council approve an increase to Purchase Order No. 2018-0408 from \$15,000 to \$16,800 with Community Animal Hospital to cover the additional costs associated with the rise in usage for FY17/18.