



City of Rialto

Legislation Text

File #: CC-19-580, **Version:** 1

For City Council Meeting [June 11, 2019]

TO: Honorable Mayor and City Council

APPROVAL: Sean Grayson, Interim City Administrator

FROM: Mark P. Kling, Chief of Police

Request City Council to Approve an Increase to the Annual Purchase Order (PO) 2019-0440 for an Additional Amount of \$8,000 for Grafix Systems for Fiscal Year 2018/19 for Police Vehicle Graphics Through June 2019 for a Total PO Amount of \$23,000.

BACKGROUND:

The Police Department currently uses Grafix Systems for police graphics on the exterior of refurbished and new police vehicles.

ANALYSIS/DISCUSSION:

The Rialto Police Department issued a Purchase Order (PO) for FY2018/19, in the amount of \$15,000 to Grafix Systems. It is anticipated the department will exceed the initial PO amount due to an increase in usage. The increase is primarily related to the refurbishment of a number of aging police vehicles that require exterior paint and/or the replacement of dilapidated police graphics. Additionally, police graphics are required on the four Dodge Chargers recently purchased. Therefore, the department is requesting an increase to the original PO in the amount of \$8,000 for purchases throughout the remainder of this fiscal year.

Staff is recommending that City Council approve an increase to PO 2019-0440 for an additional amount of \$8,000 to cover the increased expenses for Fiscal Year 2018/19.

ENVIRONMENTAL IMPACT:

The proposed action does not meet the definition of a project as defined by Section 15378 California Environmental Quality Act (CEQA). A "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and excludes the following:

- 1) Continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making.
- 2) Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

GENERAL PLAN CONSISTENCY:

The proposed action is consistent with the following goal of the city's general plan:

Goal 5-8: Provide effective and comprehensive policing services that meet the safety needs of Rialto.

The increase of the Purchase Order for Grafix Systems is consistent with meeting these objectives.

LEGAL REVIEW:

The City Attorney has reviewed and approved this staff report.

FINANCIAL IMPACT:

Operating Budget Impact

Budget is approved and available in General Fund Account No. 010-500-6150-2110 in current fiscal year 2018/19 for the increase of Grafix Systems Purchase Order No. 2019-0440 by an additional \$8,000..

Per Rialto Municipal Code Section: 2.48.145 a vendor disclosure form is attached.

Capital Improvement Budget Impact

This report does not impact the Capital Improvement Budget.

Licensing

Prior to execution of the Purchase Order, the vendor shall submit a business license application and pay a Business License tax at the rate of \$79.00, as well as Administration and State fees.

RECOMMENDATION:

Staff recommends that the City Council approve an increase to Grafix Systems Annual Purchase Order No. 2019-0440 from \$15,000 to \$23,000 to cover the increased expenses of police vehicle graphics.