



# City of Rialto

## Legislation Text

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**File #:** 20-0080, **Version:** 1

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For City Council Meeting [January 28, 2020]

TO: Honorable Mayor and City Council

APPROVAL: Rod Foster, City Manager

FROM: Mark P. Kling, Chief of Police

Request City Council to Approve an Increase to the Annual Purchase Order No. 2020-0244 with Pristine Uniforms, LLC for Fiscal Year 2019/20, in the Amount of \$25,000 for Uniforms and Safety Equipment Through June 2020 for a total Purchase Order Amount of \$40,000.

### **BACKGROUND**

The Police Department currently uses Pristine Uniforms, LLC for the outfitting of new personnel with uniforms including ballistic vests and safety equipment.

### **ANALYSIS/DISCUSSION**

The Rialto Police Department issued a Purchase Order (PO) for FY2019/20, in the amount of \$15,000 to Pristine Uniforms, LLC. It is anticipated the department will exceed the initial PO amount due to an increase in usage. The increase is primarily related to the purchase of uniforms and equipment for new hires for the police department. The department has hired 17 full/part time positions since July 1, 2019. Currently, the department has 5 recruits in the police academy who require necessary police equipment, including uniforms and ballistic vests. Additionally, the department is anticipating hiring 10 additional police officers by June 30, 2020. Therefore, the department is requesting an increase to the original PO in the amount of \$25,000 for purchases throughout the remainder of this fiscal year.

Staff is recommending that City Council approve an increase to PO No. 2020-0244 to a total purchase order amount of \$40,000 to cover the increased expenses for fiscal year 2019/20.

### **ENVIRONMENTAL IMPACT**

The proposed action does not meet the definition of a project as defined by Section 15378 California Environmental Quality Act (CEQA). A "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and excludes the following:

- 1) Continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making.
- 2) Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

## **GENERAL PLAN CONSISTENCY**

The proposed action is consistent with the following goal of the city's general plan:

**Goal 5-8: Provide effective and comprehensive policing services that meet the safety needs of Rialto.**

The increase of the Purchase Order for Pristine Uniforms, LLC. is consistent with meeting these objectives.

## **LEGAL REVIEW**

The City Attorney has reviewed and supports this staff report.

## **FINANCIAL IMPACT**

### **Operating Budget Impact**

Budget is approved and available in General Fund Account No. 010-500-6150-2021 in current fiscal year 2019/20 for the increase of Pristine Uniforms, LLC's Purchase Order No. 2020-0244 by an additional \$25,000.00.

Per Rialto Municipal Code Section: 2.48.145 a vendor disclosure form is attached.

### **Capital Improvement Budget Impact**

This report does not impact the Capital Improvement Budget.

### **Licensing**

The Rialto Police Department will be purchasing the uniform and equipment from Pristine Uniforms, LLC, located in the City of Rancho Cucamonga, California. A business license is not needed from this vendor because the purchase of goods will be performed outside the City of Rialto.

## **RECOMMENDATION**

Staff recommends that the City Council approve an Increase to the Annual Purchase Order No. 2020-0244 with Pristine Uniforms, LLC for Fiscal Year 2019/20, in the amount of \$25,000 for uniforms and safety equipment through June 2020 for a total purchase order amount of \$40,000.