



# City of Rialto

## Legislation Text

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**File #:** 20-0303, **Version:** 1

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For City Council Meeting [May 12, 2020]

TO: Honorable City Council

APPROVAL: Rod Foster, City Manager

FROM: Mark P. Kling, Chief of Police

Request City Council to Approve the Purchase of ControLoc Evidence Lockers. The Lockers will be Purchased and Installed by McMurray-Stern for the Amount of \$26,075.76.

### **BACKGROUND**

In 2010, Council approved the purchase of Evidence Lockers from McMurray-Stern for the Rialto Police Department's Property and Evidence Annex. McMurray-Stern has since introduced "ControLoc" Evidence Lockers, which now offers advanced technology features to more efficiently secure, inventory evidence and aesthetically match existing evidence lockers. McMurray-Stern is the leading provider of evidence lockers for law enforcement agencies.

### **ANALYSIS/DISCUSSION**

ControLoc Evidence Lockers will allow for the police department to continue maintaining evidence "Chain of Custody," while enhancing tracking capabilities and easing the transfer of items between field personnel and property and evidence technicians. By adding the ControLoc Evidence Lockers as the primary storage modular the collection, processing and logging of property and evidence will be completed more efficiently.

The ControLoc Evidence Lockers have technology allowing police departments to control and review access for individual lockers in real time. It also allows for authorized personnel to track and document the entry of those who access the lockers with a date and time stamp. Access to these ControLoc Locker can either be by numeric keypad or access card, which both provide a high level of security and evidentiary accountability. Several other features include; remote monitoring of the entire system, on-demand activity report generation, automatic door locking, and the system operates on a Windows-based software platform. The purchase will include delivery, installation, on-site setup and training for personnel assigned to Property and Evidence.

McMurray-Stern has been recognized by the City as a Sole Source vendor, due to their experience with the configuration of Rialto Police Department Property and Evidence Annex. By continuing to utilize McMurray-Stern for the purchase and installation, it ensures consistency of configuration and will be identical to the previous build. Staff has worked with the City Purchasing Division and determined that this purchase is acceptable as specified under Rialto Municipal Code 2.48.060 - Sole Source Provision.

The City of Rialto will not take delivery of any equipment or modifications prior to final inspection and

acceptance.

### **ENVIRONMENTAL IMPACT**

The proposed action does not meet the definition of a project as defined by Section 15378 California Environmental Quality Act (CEQA). A "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and excludes the following:

- 1) Continuing administrative or maintenance activities, such as purchases for supplies, personnel -related actions, general policy and procedure making
- 2) Organizational or administrative activities of governments that will not result in direct or in direct physical changes in the environment.

### **GENERAL PLAN CONSISTENCY**

The City of Rialto has outlined key goals and objects relating to public safety. The purchase of this equipment is consistent with meeting these objectives.

**Goal 5-8: Provide effective and comprehensive policing services that meet the safety needs of Rialto.**

### **LEGAL REVIEW**

The City Attorney has reviewed and supports this staff report.

### **FINANCIAL IMPACT**

#### **Operating Budget Impact**

This report does not impact the department's operating budget.

#### **Capital Improvement Budget Impact**

Budget is available in FY15/16 COPS Annual Allocation Fund Account No. 214-500-6907-3030 for the ControLoc Evidence Lockers from McMurray-Stern, for the purchase amount of \$26,075.76.

Per Rialto Municipal Code Section: 2.48.145 a vendor disclosure form is attached.

#### **Licensing**

The action does not trigger a requirement for a business license.

### **RECOMMENDATION**

Staff recommends that the City Council approve the purchase of the ControLoc Evidence Lockers from McMurray-Stern, in the Amount of \$26,075.76.