



# City of Rialto

## Legislation Text

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**File #:** 20-0314, **Version:** 1

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For City Council Meeting [May 12, 2020]

TO: Honorable City Council

APPROVAL: Rod Foster, City Manager

FROM: Savat Khamphou, Public Works Director/City Engineer

Request City Council to Accept the Metrolink Parking Lot Expansion Project Phase 2, City Project No. 170808; Authorize Filing of the Notice of Completion; and Authorize Release of Retention to PALP, Inc. (DBA Excel Paving Company)

### **BACKGROUND**

On December 12, 2017, the City Council approved a Purchase and Sale Agreement to convey 0.97 acres of Rialto Housing Authority property to the City of Rialto for the proposed Phase 2 Metrolink Parking Lot Expansion for a total cost of \$359,000, and authorized the release of Request for Bid for the Metrolink Parking Lot Expansion Project Phase 2, City Project No. 170808.

On November 27, 2018, the City Council awarded a construction contract to PALP, Inc. (DBA Excel Paving Company) in the amount of \$1,078,852.95 for the Metrolink Parking Lot Expansion Project Phase 2, City Project No. 170808; authorized issuance of a purchase order to Wallace & Associates in the amount of \$142,122 for on-call construction management and inspection services; and authorized the City Manager to approve contract changes in the not-to-exceed amount of \$54,000.

### **ANALYSIS/DISCUSSION**

On February 21, 2020, the Contractor satisfactorily completed the Metrolink Parking Lot Expansion Project Phase 2. The project increased parking lot capacity at the Metrolink Station parking lot by 100 parking spaces. Staff conducted a final inspection and found the work to comply with the plans, specifications, and standards of the City of Rialto. Upon acceptance by City Council, staff will file a Notice of Completion for recordation at the County Recorder's office. A copy of the Notice of Completion is included as **Attachment 1**.

**Table 1** below summarizes the total construction costs for the project.

	Description	Amount
Original Construction Contract		\$ 1,078,852.95
Contract Change Order No. 1	Additional Excavation for Storm Drain Detention Basin	\$7,000.00
	Additional Pad and Foundation for SCE Equipment	\$ 19,014.17
	Additional Grading for Path of Travel	\$ 4,592.87
	Additional Accessibility Improvements	\$ 1,509.86
	Bid Item Credits based Actual Quantities	\$ (23,516.01)
	Additional Working Days	\$ -
Revised Contract Amount		\$ 1,087,453.84

**Table 1**

A copy of Contract Change Order No. 1 is included as **Attachment 2**.

### **ENVIRONMENTAL IMPACT**

In accordance with the California Environmental Quality Act (CEQA), City Staff prepared a Mitigated Negative Declaration and Notice of Determination for the Project. The Notice of Determination is included as **Attachment 3**.

### **GENERAL PLAN CONSISTENCY**

This action is consistent with Guiding Principle 3A in the General Plan:

*Our City government will lead by example, and will operate in an open, transparent, and responsive manner that meets the needs of the citizens and is a good place to do business.*

Approval of this action also complies with the City of Rialto General Plan Goal and Policies:

#### **Goal 4-7: Achieve optimum use of regional rail transit.**

Policy 4-7.1: Support Metrolink regional rail services, and work with the Southern California Regional Rail Authority to expand services.

Policy 4-7.2: Achieve better integration of all transit and multimodal options at the Rialto Metrolink Station.

Policy 4-7.3: Promote activity centers and transit-oriented development projects around the Rialto Metrolink Station and Downtown.

### **LEGAL REVIEW**

The City Attorney has reviewed and supports this staff report.

### **FINANCIAL IMPACT**

#### **Operating Budget Impact**

The estimated annual cost for landscape maintenance and trash clean-up for the expanded parking lot area is \$10,740.

#### **Capital Improvement Budget Impact**

The project budget, incurred expenditures, and other associated costs are identified in **Table 2**. Any excess or unused funds will be re-appropriated and re-purposed by the respective agencies providing

the grant. SBCTA requires that the City invoice for all reimbursement costs prior to June 30, 2020.

Table of Project Costs	Amount
SANBAG-PROP1B-PTMISEA (LTF)	\$ 1,861,890
US Dept Transit Authority/Omnitrans	\$ 1,593,161
<b>Total Budget Available</b>	<b>\$ 3,455,051</b>
Design	\$ (96,200)
Right of Way Acquisition	\$ (359,000)
Administration	\$ (40,080)
Construction Contract	\$ (1,078,853)
Change Order	\$ (8,601)
Overhead Allocation	\$ (36,690)
Construction Support	\$ (27,273)
Construction Management	\$ (142,122)
<b>Total Cost</b>	<b>\$ (1,788,819)</b>
<b>Budget Remaining</b>	<b>\$ 1,666,232</b>

**Table 2**

The City is holding retention of \$54,372.69 for PALP, Inc. (DBA Excel Paving Company), pending acceptance of the improvements and filing of the Notice of Completion with the County Recorder's office.

The project included construction of a new parking lot area; therefore, the Finance Department will add the value of this project to the City's fixed asset system in compliance with the Government Accounting Standard Board (GASB) 34 *Standards for Financial Reporting of Infrastructure Assets*. The GASB 34 worksheet is included as **Attachment 4**.

#### Licensing

The proposed action will not require payment of a business license tax.

#### **RECOMMENDATION**

Staff recommends that the City Council:

- Accept the Metrolink Parking Lot Expansion Project Phase 2, City Project No. 170808;
- Authorize the Public Works Director to file the Notice of Completion with the County Recorder's Office; and
- Authorize release of retention to PALP, Inc. (DBA Excel Paving Company)