



City of Rialto

Legislation Text

File #: 21-0177, **Version:** 1

For City Council Meeting [May 11, 2021]

TO: Honorable Mayor and City Council

APPROVAL: Sean Grayson, Acting City Manager

FROM: Mark P. Kling, Chief of Police

Request City Council Approve an Increase to the Annual Purchase Order No. 2021-0585 with Pristine Uniforms, LLC, for Fiscal Year 2020/21, in the Amount of \$14,950 for Uniforms and Safety Equipment through June 2021 for a total Purchase Order Amount of \$49,950.

BACKGROUND

The Police Department currently uses Pristine Uniforms, LLC for the outfitting of new personnel with uniforms, including ballistic vests and safety equipment.

ANALYSIS/DISCUSSION

Council previously increased Purchase Order (PO) No. 2021-0585 for FY2020/21, to the amount of \$35,000 for Pristine Uniforms, LLC. It is anticipated that the department will exceed the additional PO amount due to an increase in usage. The increase is primarily related to the purchase of uniforms and equipment for new hires for the police department. The department has hired 24 full/part-time positions since July 1, 2020. Recently, the department paid for 5 recruits in the police academy who required necessary police equipment, including uniforms and ballistic vests. Additionally, the department is anticipating hiring lateral police officers and sending up to 7 recruits to the July basic academy. Therefore, the department is requesting an increase to the adjusted PO in the amount of \$14,950 for purchases throughout the remainder of this fiscal year.

Staff is recommending that City Council approve an increase to PO No. 2021-0585 to a total purchase order amount of \$49,950 to cover the increased expenses for fiscal year 2020/21.

ENVIRONMENTAL IMPACT

The proposed action does not meet the definition of a project as defined by Section 15378 California Environmental Quality Act (CEQA). A "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and excludes the following:

- 1) Continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making.
- 2) Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

GENERAL PLAN CONSISTENCY

The proposed action is consistent with the following goal of the city's general plan:

Goal 5-8: Provide effective and comprehensive policing services that meet the safety needs of Rialto.

LEGAL REVIEW

The City Attorney has reviewed and supports this staff report.

FINANCIAL IMPACT

Operating Budget Impact

Sufficient funds are approved and available in General Fund Account No. 010-500-6150-2021 in the current fiscal year's Budget for the increase of Pristine Uniforms, LLC's Purchase Order No. 2021-0585 by an additional \$14,950.

Per Rialto Municipal Code Section: 2.48.145 a vendor disclosure form is attached.

Capital Improvement Budget Impact

This report does not impact the Capital Improvement Budget.

Licensing

The Rialto Police Department will be purchasing the uniforms and equipment from Pristine Uniforms, LLC, located in the City of Rancho Cucamonga, California. A business license is not needed from this vendor because the purchase of goods will be performed outside the City of Rialto.

RECOMMENDATION

Staff recommends that the City Council approve an Increase to the Annual Purchase Order No. 2021-0585 with Pristine Uniforms, LLC, for Fiscal Year 2020/21, in the amount of \$14,950 for uniforms and safety equipment through June 2021, for a total purchase order amount of \$49,950.