



City of Rialto

Legislation Text

File #: 21-0172, **Version:** 1

For City Council Meeting [May 11, 2021]

TO: Honorable Mayor and City Council

APPROVAL: Sean Grayson, Acting City Manager

FROM: Stephen Erlandson, Deputy City Manager

Request City Council to Approve an Increased Purchase Order with Onyx FX in the Amount of \$78,000 for a Total Not-To-Exceed Amount of \$314,999.00 for Fiscal Year 2020-21 for Information Technology Division Staff Augmentation Services.

(ACTION)

BACKGROUND

Onyx FX is currently involved in a myriad of projects that will enhance the City's network environment, including installation and implementation of the City's recently approved VoIP phone system.

Projects

1. Active Directory
 - a. AD User object audit - Over 400 active user accounts
 - b. AD Computer object audit - Over 100 active computer accounts
2. Print Server
 - a. Migrate 32-bit printer objects from 32-bit print server to 64-bit print server
 - b. Migrate any users printing to 32-bit print server to 64-bit print server
 - c. Decommission 32-bit print server
3. Dell VSphere Infrastructure (old environment)
 - a. Migrate remaining production virtual servers to Dell VXRail VSphere
 - b. Decommission old Dell infrastructure environment

Day to day activities

- a. Active Directory administration
- b. Assist users with Help Desk request
- c. Update and monitor firewalls at off-site locations as well as site-to-site VPN Connection
- d. Support network infrastructure and monitor network alerts
- e. Update network discoveries and system reviews to develop network diagrams, policies, and other documentation.
- f. Assist vendors with troubleshooting connectivity.

The City had been using the services of another vendor for staff augmentation, Blink IT. The person

assigned to provide Rialto services under the Blink IT contract is no longer available from Blink IT. Onyx FX can provide the same services as Blink IT.

ANALYSIS/DISCUSSION

The recruitments for the IT Analyst and IT Specialist position vacancies are currently active. It is anticipated that these positions will be filled no later than the second week of June 2021. Once the positions are filled, and after a reasonable transfer of knowledge, the staff augmentation will no longer be needed. In the short-term, staff is recommending that the City continue to retain Onyx FX through June 30, 2021 for staff augmentation in place of Blink IT. The additional cost to extend the agreement with Onyx FX through June 30, 2021 is \$78,000.

ENVIRONMENTAL IMPACT

The request is not a Project as defined by Section 15378 of the California Environmental Quality Act (CEQA).

GENERAL PLAN CONSISTENCY

Complies with the following Rialto General Plan Guiding Principle:

Our Government will lead by example, and will operate in an open, transparent, and responsive manner that meets the needs of the citizens and is a good place to do business.

LEGAL REVIEW

The City Attorney has reviewed and supports this staff report.

FINANCIAL IMPACT

Operating Budget Impact

\$78,000 of funding is available in account #780-500-2152-2011 for the continued professional services of Onyx FX in the FY 2020-21 City Operating Budget.

Capital Improvement Budget Impact

There is no impact to the Capital Improvement Budget.

Licensing

Prior to execution of the Professional Service Agreement/Purchase Order/Construction Contract, the vendor shall submit a business license application and pay a Business License tax at the Professional Service rate of \$129, as well as Administration and State fees.

RECOMMENDATION

Staff recommends that the City Council approve an increased Purchase Order with Onyx FX in the amount of \$78,000 for a total not-to-exceed amount of \$314,999.00 for Fiscal Year 2020-21 for Information Technology Division Staff Augmentation Services.