



City of Rialto

Legislation Text

File #: 21-0398, **Version:** 1

For City Council Meeting [July 13, 2021]

TO: Honorable Mayor and City Council

APPROVAL: Marcus Fuller, City Manager

FROM: Mark P. Kling, Chief of Police

Request City Council to Approve an Increase to the Annual Purchase Order (PO) No. 2021-0245 for an Additional Amount of \$10,000 for Ride on Powersports, Inc. for Fiscal Year 2020/21 for Police Motorcycle Services Through June 2021 for a Total Purchase Order (PO) Amount of \$25,000.

BACKGROUND

The Police Department currently uses Ride on Powersports, Inc. for police motorcycle repair and maintenance services.

ANALYSIS/DISCUSSION

The Rialto Police Department issued a PO for FY2020/2021, in the amount of \$15,000 to Ride on Powersports, Inc. It is anticipated the department will exceed the initial PO amount due to an increase in repair and maintenance costs. The increase is primarily related to the repair and maintenance costs associated with aging police motorcycles in order to keep them operating at a safe level. Therefore, the department is requesting an increase to the original PO in the amount of \$10,000 for purchases throughout the remainder of this fiscal year.

Staff is recommending that City Council approve an increase to PO No. 2021-0245 for an additional amount of \$10,000 to cover the increased expenses for Fiscal Year 2020/21.

ENVIRONMENTAL IMPACT

The proposed action does not meet the definition of a project as defined by Section 15378 California Environmental Quality Act (CEQA). A "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and excludes the following:

- 1) Continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making.
- 2) Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

GENERAL PLAN CONSISTENCY

The proposed action is consistent with the following goal of the city's general plan:

Goal 5-8: Provide effective and comprehensive policing services that meet the safety needs of Rialto.

The increase of the purchase order for Ride on Powersports, Inc. is consistent with meeting these objectives.

LEGAL REVIEW

The City Attorney has reviewed and supports this staff report.

FINANCIAL IMPACT

Operating Budget Impact

Budget is approved and available in General Fund Account No. 010-500-6150-2110 in fiscal year 2020/2021 for the increase of Ride on Powersports, Inc.'s Purchase Order No. 2021-0245 for an additional \$10,000.

Per Rialto Municipal Code Section: 2.48.145 a vendor disclosure form is attached.

Capital Improvement Budget Impact

This report does not impact the Capital Improvement Budget.

Licensing

The Police Department motorcycles are serviced in the City of Riverside, California. A business license is not needed from this vendor because the services are performed outside the City of Rialto.

RECOMMENDATION

Staff recommends that the City Council approve an increase to Ride on Powersports, Inc. Annual Purchase Order No. 2021-0245 from \$15,000 to \$25,000 to cover the increased expenses of Police motorcycle repair and maintenance services.