



City of Rialto

Legislation Text

File #: 21-0786, Version: 1

For City Council Meeting [November 9, 2021]

TO: Honorable Mayor and City Council

APPROVAL: Marcus Fuller, City Manager

FROM: Daniel Casey, Acting Community Development Manager

Request City Council to Adopt a **Resolution No. 7800** Amending its 2021-2022 Fiscal Budget to include Local Early Action Planning Grant funding by authorizing an increase in estimated revenue in the amount of \$500,000 in Major Project Grant Fund Account No. 223-400-1764-7560 and approving an appropriation of \$500,000 in Major Project Grant Fund Account No. 223-500-1764-2011.

(ACTION)

BACKGROUND

On June 23, 2020, City Council authorized the submittal of a Local Early Action Planning (LEAP) grant application to the California Department of Housing and Community Development (HCD) in the amount of \$500,000. The City Council also authorized the City Manager to enter into a Standard Agreement with HCD for the acceptance and use of the grant funding. On April 1, 2021, Sean Grayson, in the capacity of Acting City Manager, entered into a Standard Agreement with HCD.

ANALYSIS/DISCUSSION

The LEAP grant is intended for the following activities:

1. Completion of 2014-2021 Four Year (Mid-Cycle) Housing Element Update Program commitments and
2. Preparation of an update to the General Plan, Zoning Code, and Specific Plans (as necessary) to ensure consistency with the 6th Cycle Housing Element.

ENVIRONMENTAL IMPACT

Pursuant to Section 15378 of the California Environmental Quality Act (CEQA), a "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Amending a budget is an administrative function in accordance with the Rialto Municipal Code and is not a project as defined by CEQA.

GENERAL PLAN CONSISTENCY

The Housing, Land Use, Safety, and Environmental Justice Elements and their implementation are required components of the General Plan.

LEGAL REVIEW

The City Attorney has reviewed and supports this staff report

FINANCIAL IMPACT

Operating Budget Impact

As previously stated, the City received a LEAP grant award from HCD in the amount of \$500,000 and a standard agreement with HCD was signed on April 1, 2021. To recognize the funding and award the contract, the City Council will need to adopt a resolution (Attachment A) authorizing an increase in estimated revenue in the amount of \$500,000 in Major Project Grant Fund Account No. 223-400-1752-7560 and approving an appropriation of \$500,000 in Major Project Grant Fund Account No. 223-500-1752-2011.

Capital Improvement Budget Impact

There is no capital improvement budget impact.

Licensing

Prior to execution of any Professional Service Agreement/Purchase Order/Construction Contract funded by the LEAP grant, vendors shall submit a business license application and pay a Business License tax as well as Administration and State fees.

RECOMMENDATION

Staff recommends that the City Council adopt a Resolution authorizing an increase in estimated revenue in the amount of \$500,000 in Major Project Grant Fund Account No. 223-400-1752-7560 and approving an appropriation of \$500,000 in Major Project Grant Fund Account No. 223-500-1752-2011.