



City of Rialto

Legislation Text

File #: 21-0833, **Version:** 1

For CDBG Ad-Hoc Committee Meeting [November 8, 2021]

TO: Honorable City Council

APPROVAL: Marcus Fuller, City Manager

FROM: Stephen Erlandson, Finance Director

Request the CDBG Ad-Hoc Committee to (1) Receive an overview on the process of the Notice of Fund Availability and (2) Provide a Recommendation to continue with current process.

The City of Rialto is an entitlement community and is expected to receive Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) for Fiscal Year 2022-23. A maximum of fifteen percent (15%) may fund Public Service activities. Funding will be contingent on availability from HUD.

CDBG funds may be used for a variety of community development and housing activities, including public services, social services, public facility and infrastructure improvements. The City of Rialto, per its Citizen Participation Plan, will publish in the local newspaper a Notice of Fund Availability (NOFA) to notify City departments and the public that the City is inviting proposals for CDBG activities for Fiscal Year 2022-23.

ANALYSIS/DISCUSSION

The City will issue the NOFA and will accept proposals for CDBG activities for a period of up to three (3) weeks. The City will provide a Technical Assistance Workshop for those organizations interested in applying for CDBG funds.

Proposals shall be for activities designated to meet one of the City's four Strategic Plan goals included in the 2020-2024 Consolidated Plan: (1) Community Facilities and Infrastructure Improvements, (2) Public Services for Low-income residents, (3) Housing Preservation, (4) Fair Housing Services.

Once all CDBG proposals have been received and reviewed, the draft Annual Action Plan will begin to be drafted incorporating the City's proposed uses of CDBG funds.

Below is a tentative NOFA and Annual Action Plan schedule for Fiscal Year 2022-23:

January 24, 2022	Notice of Funds Availability (NOFA) issued to all City Departments and all Community Based Organizations (CBO's)
January 24, 2022	Publish Notice of Funds Availability (NOFA) in local newspaper

February 3, 2022	Technical Assistance Workshop
February 17, 2022	All proposals due to City
February 18-24, 2022	Review submitted proposals for completeness and eligibility
TBD	Ad-Hoc Committee Meeting: CDBG subrecipient evaluation and interview of submitted proposals
March 28, 2022	Publish Notice of Public Hearing for public input and consideration of Draft Annual Action Plan and availability for a 30-day period
April 26, 2022	City Council conducts Public Hearing for Annual Action Plan
April 28, 2022	Submitters notified of selected projects
May 6, 2022	Submit final Annual Action Plan to HUD

ENVIRONMENTAL IMPACT

The request is not a Project as defined by Section 15378 of the California Environmental Quality Act (CEQA).

FINANCIAL IMPACT

There is no current financial impact. The City's estimated allocation for FY 2022-23 is \$1,266,458.

RECOMMENDATION

Staff recommends the CDBG Ad-Hoc Committee (1) Receive an overview on the process of the Notice of Fund Availability and (2) Provide a Recommendation to continue with current process.